



**United States Department of Education  
Office for Civil Rights**

**DISCRIMINATION COMPLAINT FORM**

**You do not have to use this form to file a complaint with the U.S. Department of Education's Office for Civil Rights (OCR). You may send OCR a letter or email instead of this form, but the letter or email must include the information in items 1-15 of this form. If you decide to use this form, please type or print all information and use additional pages if more space is needed. An online, fillable version of this form, which can be submitted electronically, can be found at:**  
**<http://www.ed.gov/about/offices/list/ocr/complaintintro.html>**

Before completing this form, please read all information contained in the enclosed packet including: Information About OCR's Complaint Resolution Procedures, Notice of Uses of Personal Information and the Consent Form.

If you have questions about civil rights or how to file a complaint, you may contact OCR at 800-421-3481, 800-877-8339 (TTY), [OCR@ed.gov](mailto:OCR@ed.gov), or by calling the enforcement office that serves your state or territory. Contact information for enforcement offices can be found at: <https://ocrcas.ed.gov/contact-ocr>.

If you have difficulty understanding English, you may, free of charge, request language assistance services for this Department information by calling 1-800- USA-LEARN (1- 800-872-5327) (TTY: 1-800-877-8339), or email us at: [Ed.Language.Assistance@ed.gov](mailto:Ed.Language.Assistance@ed.gov). If you are a person with a disability, you may request disability-related assistance by contacting OCR at 800-421-3481, 800-877-8339 (TTY), [OCR@ed.gov](mailto:OCR@ed.gov), or by calling the enforcement office that serves your state or territory. Contact information for enforcement offices can be found at: <https://ocrcas.ed.gov/contact-ocr>. To request this document in an alternate format such as Braille or large print please contact the Department at 202-260-0852 or [om\\_eeos@ed.gov](mailto:om_eeos@ed.gov).

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1. Name of person filing this complaint:

**Last Name:** (b)(6); (b)(7)(A); (b)(7)(C) **First Name:** (b)(6); (b)(7)(A); (b)(7)(C) **Address:**  
(b)(6); (b)(7)(A); (b)(7)(C)  
**City:** (b)(6); (b)(7)(A); (b)(7)(C) **State:** (b)(6); (b)(7)(A) **Zip Code:** (b)(6); (b)(7)(A); (b)(7)(C)  
**Primary number:** (b)(6); (b)(7)(A); (b)(7)(C) **Alternate number:** (b)(6); (b)(7)(A); (b)(7)(C)  
**Email Address:** (b)(6); (b)(7)(A); (b)(7)(C)

2. Name of person discriminated against (if **other** than person filing). If the person discriminated against is age 18 or older, we will need that person's signature on this complaint form and the consent/release form before we can proceed with this complaint. If the person is a minor, and you do not have the legal authority to file a complaint on the student's behalf, the signature of the child's parent, guardian, or other authorized legal representative is required.

**Last Name:** \_\_\_\_\_ **First Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_  
\_\_\_\_\_  
**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_  
**Primary Phone:** \_\_\_\_\_ **Alternative Phone:** \_\_\_\_\_  
**Email Address:** \_\_\_\_\_

3. OCR investigates discrimination complaints against schools, colleges and universities, institutions, and agencies which receive funds or other forms of financial assistance from the U.S. Department of Education and against public educational entities and libraries that are subject to the provisions of Title II of the Americans with Disabilities Act. Please identify the institution or agency that engaged in the alleged discrimination. If we cannot accept your complaint, we will attempt to refer it to the appropriate agency and will notify you of that fact.

**Name of Institution:** Western University of Health Sciences  
**Address:** 309 E Second Street Pomona  
**City:** Pomona **State:** CA **Zip Code:** 91766  
**Department/School:** (b)(6); (b)(7)(A); (b)(7)(C)

4. The regulations OCR enforces prohibit discrimination on the basis of race, color, national origin, sex, disability, or age. The regulations also ban retaliation against persons who assert the right to be free from discrimination. Please note the following:

- Discrimination based on race, color, and national origin includes failure to provide meaningful access to English learners and limited English proficient parents and guardians, as well as discrimination based on shared ancestry or ethnic characteristics or based on citizenship in a country with a dominant religion.

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- Discrimination based on sex includes discrimination based on sex stereotypes, pregnancy or related conditions, sexual orientation, and gender identity, as well as rules about parental, family, or marital status that treat people differently based on sex.
- Discrimination based on disability includes discrimination against individuals who have a physical or mental impairment that substantially limits a major life activity, as well as individuals who have a record of or are regarded as having a disability.
- Discrimination based on age does not limit protection against discrimination to a certain age group (e.g., people over 40); however, there are a variety of exceptions to the relevant Federal law that may permit age to be taken into account.
- Retaliation refers to actions taken for the purpose of interfering with any rights under the laws enforced by OCR, or because you made a complaint, testified, or participated in any manner in an OCR proceeding.

Please indicate the basis of your complaint:

**Discrimination based on race (specify)**

Every time, I made a complaint with the school, it automatically denied because

I was

**Discrimination based on color (specify)**

repeatedly made comments about

my skin color during multiple incidents, remarking on

**Discrimination based on national origin (specify)**

I was born and raised in a . During one of my meetings with , I wanted to understand why I had been treated so unfairly.

She mentioned that was due to my culture and

Also, she told me that it is time to accept this fact and not be adamant about it.

**Discrimination based on sex (specify)**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Discrimination **based on disability (specify)**

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Discrimination **based on age (specify)**

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**Retaliation because you filed a complaint or otherwise asserted rights under laws enforced by OCR (specify)**

After filing the complaint, Western University of Health Sciences staff including Dean and title IX coordinator rather than trying to solve my issues

they have taken retaliatory actions by sanctioning me  and etc.

In addition, they have told me several times, if I continue to make more complaints, they will

**Violation of the Boy Scouts of America Equal Access Act (specify)**

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5. Please describe each alleged discriminatory act. For each action, please include the date(s) the discriminatory act occurred, the name(s) of each person(s) involved and, why you believe the discrimination was because of race, disability, age, sex, etc. Also please provide the names of any person(s) who was present and witnessed the act(s) of discrimination.

See attached Document

6. Do you have documents or written information that you think will help us to understand your complaint?
- No  
 Yes

If yes, please describe the documents or written information you have.

Yes, I have made multiple complaints to the (b)(6); (b)(7)(A); (b)(7)(C) Western U

general counsel and even to (b)(6); (b)(7)(A); I have all of my email correspondence

and my petitions filed with the school.

**If OCR investigates your complaint, we may ask you to provide us the items you describe above.**

7. What is the most **recent date** you were discriminated against?

Date: (b)(6); (b)(7)(A); (b)(7)(C)

8. If this date is **more than 180 days ago**, you may request a waiver of the filing requirement.

I am requesting a waiver of the 180-day time frame for filing this complaint.

Please explain why did not file your complaint within 180 days.

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9. Have you complained about the allegations that you raise in this complaint to your school, institution, or another organization or agency?

YES  NO

If yes, have you complained about the allegations that you raise in this complaint by:

filing an internal complaint or appeal with your school or institution?

participating in your school or institution's grievance procedures?

participating in a due process hearing either at your school or institution, or through another organization or government agency?

If you answered **yes to any of the above questions**, please describe the allegations that you raised in an internal complaint or appeal, through your school or institution’s grievance procedures, or in a due process hearing, identify the date you complained about the allegations and where you made the complaint, and tell us the status of the complaint, appeal, grievance procedures, or due process hearing. If possible, please provide us with a copy of your complaint or grievance or appeal or due process request and, if completed, the decision in the matter.

I (b)(1) enrolled in the (b)(6) program at Western University of Health Sciences. Subsequently, my daily experiences within the program became fraught with (b)(6):

Moreover, my efforts to contribute positively to the school community through extracurricular involvement were met with unfounded allegations orchestrated by the (b)(6) of the program

Even though I tried to apply for opportunities outside of the school still related to (b)(1) the chairman of the organization called me two hours prior to the meeting and told me that he had to re

10. If the allegations contained in this complaint have been filed with any other Federal, state or local civil rights agency, or any Federal or state court, please give details and dates. We will determine whether it is appropriate to investigate your complaint based upon the specific allegations of your complaint and the actions taken by the other agency or court.

**Agency or Court:** \_\_\_\_\_

**Date Filed:** \_\_\_\_\_

**Case Number or Reference:** \_\_\_\_\_

**Results of Investigation/Findings by Agency or Court:**

\_\_\_\_\_  
\_\_\_\_\_

11. You do not need to have a lawyer to file a complaint with OCR; however, if you do have a lawyer, OCR staff are required to communicate directly with your lawyer. If you have a lawyer representing you in this matter, please provide the lawyer’s contact information.

**Last Name:** \_\_\_\_\_ **First Name:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

12. If we cannot reach you at your home or work, we would like to have the name and telephone number of another person (relative or friend) who knows where and when we can reach you. This information **is not required**, but it will be helpful to us.

**Last Name:** (b)(6); (b)(7)(A); (b)(7)(C) \_\_\_\_\_ **First Name:** (b)(6); (b)(7)(A); (b)(7)(C) \_\_\_\_\_

**Telephone:** (b)(6); (b)(7)(A); (b)(7)(C) \_\_\_\_\_ **Email:** N/A \_\_\_\_\_

13. **Option to Participate in OCR's Early Mediation Process**

OCR provides an early mediation process as an opportunity for you and the recipient institution to voluntarily resolve your complaint soon after you file it with OCR.

Mediation is a form of complaint resolution that OCR offers as an alternative to its investigative process. Mediation is an informal process in which a staff member from OCR who is trained in mediation assists the parties to reach a negotiated resolution of the complaint. The mediator does not decide who is right or wrong and does not have the authority to impose a settlement on the parties. Instead, the mediator helps the parties to find a mutually acceptable resolution to your complaint. Mediation is a strictly voluntary process. If either party does not want to participate in mediation, OCR will address the complaint through its regular processes.

***If you are interested in participating in the early mediation process, you must check the box below.*** If you indicate your interest in early mediation by checking the box below **and** OCR determines that your complaint is appropriate for this process, OCR will contact you and the recipient institution and offer this resolution option. If the recipient agrees to participate in early mediation, OCR will work with you and the recipient to achieve a mutually agreeable resolution of your complaint. If the recipient does not wish to participate in early mediation, OCR will proceed with its regular processing of your complaint. ***If you do not indicate your interest in early mediation by checking the box below, early mediation will not be offered to you and OCR will proceed with its regular processing of your complaint.***

***I am interested in participating in early mediation (Please check box):***

14. What would you like the institution to do as a result of your complaint — what remedy are you seeking?

**The institution is obligated to swiftly and definitively address instances of discrimination, harassment, or retaliation by taking appropriate action against those responsible. Such actions may entail disciplinary measures like employment termination or expulsion from the institution, as is applicable to (b)(6); (b)(7)(A); (b)(7)(C) and the accused male student, (b)(6); (b)(7)(A); (b)(7)(C)**

**These measures are essential to safeguarding a secure educational environment for individuals of diverse backgrounds and races.**\_\_\_\_\_

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15. We cannot accept your complaint if it has not been signed. Please sign and date your complaint below.

02/10/24

(Date)

02/10/24

(Date)

(b)(6);  
(b)(7)(A);  
(b)(7)(C)

(Signature)

(b)(6);  
(b)(7)(A);  
)

(Signature of person in Item 2)

Please mail or email the completed and signed Discrimination Complaint Form, your signed consent form and copies of any written material or other documents you believe will help OCR understand your complaint to the OCR Enforcement Office responsible for the state where the institution or entity about which you are complaining is located. You can locate the mailing information for the correct enforcement office on OCR's website at <https://ocrcas.ed.gov/contact-ocr>.

Q.5

In (b)(6); (b)(7)(A) I enrolled in the (b)(6); (b)(7)(A); (b)(7)(C) program at Western University of Health Sciences. Subsequently, my daily experiences within the program became fraught with emotional distress and existential doubt. Despite lodging numerous complaints with college staff, including (b)(6); (b)(7)(A); (b)(7)(C) and the Title IX coordinator, no discernible actions were taken.

One example of the program's inadequacies and insensitivity to people from different cultural backgrounds pertains to the (b)(6); (b)(7)(A); (b)(7)(C) requirement, wherein students are compelled to (b)(6); (b)(7)(A); (b)(7)(C) (b)(6); (b)(7)(A); (b)(7)(C) When I raised concerns regarding my inability to comply with this requirement for religious reasons, I faced backlash from the school administration. During a subsequent meeting with the (b)(6); (b)(7)(A); (b)(7)(C) (b)(6); (b)(7)(A); (b)(7)(C) I was subjected to distressing inquiries regarding my discomfort with potential future (b)(6); (b)(7)(A); (b)(7)(C) further exacerbating (b)(6); (b)(7)(A); (b)(7)(C)

Moreover, my efforts to contribute positively to the school community through extracurricular involvement were met with unfounded allegations orchestrated by the (b)(6); (b)(7)(A); (b)(7)(C) These false accusations not only (b)(6); (b)(7)(A); (b)(7)(C) (b)(6); (b)(7)(A) but also resulted in (b)(6); (b)(7)(A); (b)(7)(C) who were influenced by discriminatory remarks regarding my cultural background.

Additionally, when I reported incidents of harassment and (b)(6); (b)(7)(A) by a male classmate to school authorities, including Title IX Coordinator Cristina Alvarez, no meaningful investigation was conducted. Despite filing a formal Title IX complaint, the University failed to address the ongoing harassment. (b)(6); (b)(7)(A); (b)(7)(C) retaliated against me for pursuing accountability for filing Title IX against a male classmate who declared that he (b)(6); (b)(7)(A); (b)(7)(C) (b)(6); (b)(7)(A); (b)(7)(C) was sanctioned from many leadership positions at the school, and they wanted me to resign from whatever positions I was involved with. Whenever I tried to apply for other leadership, they told me the route was blocked. My applications were automatically rejected for any opportunities at the University. Even though I tried to apply for opportunities outside of the school related to (b)(6); (b)(7)(A); (b)(7)(C) the (b)(6); (b)(7)(A); (b)(7)(C) called me two hours before the meeting. He told me he had to remove my name due to a request from the Western U (b)(6); (b)(7)(A); (b)(7)(C) School started to (b)(6); (b)(7)(A); (b)(7)(C) and I

was finally forced to (b)(6); (b)(7)(A); (b)(7)(C) they accepted me on the condition of (b)(6); (b)(7)(A); (b)(7)(C) with the (b)(6); (b)(7)(A); (b)(7)(C) and give an update on my daily life and how it is going. I have not shown it to any single one of them, and every month, I remind (b)(6); (b)(7)(A); (b)(7)(C) that most of (b)(6); (b)(7)(A); (b)(7)(C) and her retaliatory actions. Overall, I believe they do not want me to (b)(6); (b)(7)(A); (b)(7)(C) because of my cultural background and due to (b)(6); (b)(7)(A); (b)(7)(C), even though I had no control to choose those facts about myself.

Despite exhausting internal channels for redress, I am still waiting for a resolution. I seek support in addressing the systemic injustices and lack of accountability in the University's educational environment.

#### Q.6

I filed complaints in (b)(6); (b)(7)(A); (b)(7)(C) of (b)(6); (b)(7)(A); (b)(7)(C) and (b)(6); (b)(7)(A); (b)(7)(C) concerning the retaliatory and unprofessional behavior of (b)(6); (b)(7)(A); (b)(7)(C). Despite numerous complaints, the school has taken no action and seems to be disregarding my concerns while threatening to (b)(6); (b)(7)(A); (b)(7)(C) despite my substantial financial investment. Additionally, I reported harassment and (b)(6); (b)(7)(A); (b)(7)(C) by a male classmate named (b)(6); (b)(7)(A); (b)(7)(C) who claimed to have a (b)(6); (b)(7)(A); (b)(7)(C). During my interview with a Title IX representative at WesternU, I detailed (b)(6); (b)(7)(A); (b)(7)(C) actions, but after 45 days, the Title IX coordinator, Crista Alvarez, who took over during the investigation, failed to address the issues. Instead, I was directed to the College Dean for further assistance, but despite my efforts to follow up with him, no action has been taken. I initiated the Title IX petition in (b)(6); (b)(7)(A); (b)(7)(C) and have since been communicating with the Dean and General Counsel through school email, but to no avail. My most recent communication with the school's General counsel took place on (b)(6); (b)(7)(A); (b)(7)(C) in which she denied the existence of any complaints by me despite emailing her multiple times before.



UNITED STATES DEPARTMENT OF EDUCATION  
OFFICE FOR CIVIL RIGHTS

REGION IX  
CALIFORNIA

50 UNITED NATIONS PLAZA  
MAILBOX 1200, ROOM 1545  
SAN FRANCISCO, CA 942012

March 18, 2024

Robin Farias-Eisner, President  
Western University of Health Sciences  
309 E. Second St.  
Pomona, CA 91766

By email only to: rfarias-eisner@westernu.edu

Re: Western University of Health Sciences – OCR Case No. 09-24-2201

Response required by: April 2, 2024

Dear President Farias-Eisner:

On February 12, 2024, the U.S. Department of Education (the Department), Office for Civil Rights (OCR), received a complaint against Western University of Health Sciences (the University). The Complainant, (b)(6); (b)(7)(A); (b)(7)(C) alleges that the University discriminated against her on the basis of race, color, and national origin (b)(6); (b)(7)(A); (b)(7)(C) (b)(6); (b)(7)(A); (b)(7)(C) when the University failed to respond adequately to incidents of alleged harassment by an (b)(6); (b)(7)(A); (b)(7)(C) who allegedly made negative comments about the Complainant's religion, culture, and skin color. The Complainant also alleges that the University retaliated against her for filing complaints about the (b)(6); (b)(7)(A); (b)(7)(C) alleged comments, including by telling the Complainant that the University would not (b)(6); (b)(7)(A); (b)(7)(C) if she continued to make complaints.

OCR enforces Title VI of the Civil Rights Act of 1964 (Title VI), 42 U.S.C. §§ 2000d-2000d-7, and its implementing regulations, 34 C.F.R. Part 100, which prohibit discrimination on the basis of race, color, and national origin under any program or activity receiving federal financial assistance. The regulation implementing Title VI, at 34 C.F.R. § 100.7(e), provides that no recipient or other person shall intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by regulations enforced by OCR or because one has made a complaint, testified, assisted, or participated in any manner in an investigation, proceeding, or hearing held in connection with a complaint. As a recipient of federal financial assistance from the Department, the University is subject to Title VI.

OCR will investigate the following issues:

- (1) Whether the University failed to respond in a manner consistent with the requirements of Title VI to alleged harassment of the Complainant by a University employee based on race, color, and national origin (b)(6); (b)(7)(A); (b)(7)(C); and
- (2) Whether the University retaliated against the Complainant in violation of the Title VI regulation, after she filed complaints alleging that the University discriminated against

*The Department of Education's mission is to promote student achievement and preparation for global competitiveness by fostering educational excellence and ensuring equal access.*

her based on race, color, or national origin (b)(6); (b)(7)(A); (b)(7)(C) (b)(6); when the University allegedly told the Complainant that it would not (b)(6); (b)(6); (b)(7)(A) if she continued to make complaints.

Please note that opening an investigation in no way implies that OCR has made a determination with regard to its merits. During the investigation, OCR is a neutral fact-finder, collecting and analyzing relevant evidence from the complainant, the recipient, and other sources, as appropriate. OCR will ensure that its investigation is legally sufficient as required by OCR's Case Processing Manual (CPM) (July 18, 2022). Please open this link for additional information about OCR's Complaint Processing Procedures. OCR also would like to make you aware that individuals who file complaints with OCR may have the right to file a private suit in federal court whether or not OCR finds a violation.

OCR may close this complaint prior to making formal findings of compliance or non-compliance, provided that the circumstances or information gathered establishes an administrative or other basis for resolution in accordance with the CPM. For example, under Section 201(b) of OCR's CPM, if both parties are interested and if OCR determines that the individual allegations are appropriate for mediation, the parties may voluntarily resolve these complaint allegations through mediation that OCR will facilitate. Note that in such a case OCR does not monitor or enforce the agreement reached between the parties. Please inform OCR if you are interested in resolving this complaint through mediation.

To reach an efficient and timely resolution of this matter, OCR is providing you an opportunity to present the University's response to these allegations and to submit supporting documentation. Please provide the information described in the attached data request by the date indicated at the top of this letter. OCR has determined that the information itemized in the attached data request is necessary to investigate the allegations. The regulations implementing Title VI, at 34 C.F.R. §§ 100.6(b) and (c), require that a recipient of federal financial assistance make available to OCR information that may be pertinent to reaching a compliance determination. Pursuant to 34 C.F.R. § 100.6(c) and 34 C.F.R. § 99.31(a)(3)(iii), of the regulations implementing the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, OCR may review personally identifiable records without regard to considerations of privacy or confidentiality. OCR will take all proper precautions to protect the identity of any individuals named in the documents.

Please be advised that the University must not harass, coerce, intimidate, discriminate, or otherwise retaliate against any individual because that individual asserts a right or privilege under a law enforced by OCR or files a complaint, testifies, assists, or participates in a proceeding under a law enforced by OCR. If this happens, the individual may file a retaliation complaint with OCR.

Under the Freedom of Information Act (FOIA), it may be necessary to release this document and related correspondence and records upon request. If OCR receives such a request, OCR will seek to protect, to the extent provided by law, personally identifiable information that could reasonably be expected to constitute an unwarranted invasion of personal privacy if released.

On receipt of this letter, **please contact Sara Mahdavi of OCR San Francisco at [Sara.Mahdavi@ed.gov](mailto:Sara.Mahdavi@ed.gov)** with the name, title, email, and telephone number of the person you

designate to be OCR's primary point of contact for the investigation of this complaint. Your cooperation is appreciated. If you have any questions, please contact Sara Mahdavi.

Sincerely,

(b)(6); (b)(7)(A); (b)(7)(C)

James Wood  
Team Leader

Enclosure

U.S. Department of Education - Office for Civil Rights, San Francisco  
Initial Data Request  
San Diego State University  
OCR Docket No. 09-24-2201

OCR requests that this information reach our office by **April 2, 2024**. If any of the required items are available to the public on the Internet, you may provide the website address. While OCR prefers electronic submissions, you may send documents by any of the following means:

- Email:** Sara Mahdavi at [Sara.Mahdavi@ed.gov](mailto:Sara.Mahdavi@ed.gov)  
**Mail:** U.S. Department of Education, Office for Civil Rights  
50 United Nations Plaza  
Mailbox 1200; Room 1545  
San Francisco, CA 94102  
**Fax:** (415) 486-5570  
**SharePoint:** OCR may create an external sharing site through a browser-based portal in which the requested documents and information may be uploaded. Please contact Sara Mahdavi at [Sara.Mahdavi@ed.gov](mailto:Sara.Mahdavi@ed.gov) to receive online portal information to upload data.

Please do **not** provide the information via an electronic cloud format such as Google Docs.

Because email is not reliably secure, please do not email any document that contains personally identifiable or private information without first encrypting this information. You may upload this information using the SharePoint option described above.

Please do not include student social security numbers in your responses. If any responsive documents or data contain Social Security numbers, please redact them before sending OCR the information. For purposes of this data request and all subsequent data requests, “document” means a piece of written, printed, photographic, electronic, videotaped, audiotaped, or other matter.

Please note that this data request is of an ongoing nature, such that if documents relevant to this request are discovered or become available at a later time, we request that the recipient promptly provide such documents to OCR. OCR also requests that you provide all documents that are relevant to OCR’s investigation, regardless of whether OCR has requested such documents.

**Preservation of requested and relevant data and documents:** To ensure that OCR can assess the recipient’s compliance with the statutory and regulatory obligations at issue in this investigation, please ensure that recipient employees preserve the data and documents requested below for the time-frame specified in these requests and going forward until OCR closes this complaint. Please also ensure that recipient employees preserve other data and documents that are relevant to the allegation(s) under investigation until OCR closes this complaint. The regulation implementing Title VI, at 34 C.F.R. §§ 100.6(b) and (c), requires that a recipient of federal financial assistance make available to OCR information that may be pertinent to reach a compliance determination.

**Please provide the following information for the (b)(6); (b)(7)(A); (b)(7)(C) school year:**

1. A narrative response to the issues OCR is investigating and a copy of any documents or data relied upon in the narrative or supporting the facts stated in the narrative.
2. State whether the allegations have been or are currently under investigation by the University or with another agency or court. If so, please provide the status of any investigation, any related complaint, and any determinations made by the University, the agency, or the court, including interim determinations.
3. A copy of or link to the University's policies and procedures, and a description of its practices, governing the investigation of and response to reports and complaints of discrimination, including harassment, against students, faculty, and staff on the basis of race, color, or national origin, including shared ancestry. Please also provide the name(s), job title(s), and contact information of the University employees responsible for handling such reports and complaints at the University at each level of the process.
4. An explanation of the means by which the University informs students, faculty, and staff of the policies and procedures referred to in Item 3. Please provide copies of all materials disseminated to students, faculty, and staff or provide links to the webpages where these materials are posted.
5. A detailed description of any formal and informal complaints and reports of discrimination, including harassment, based on race, color, or national origin, including shared ancestry, of the Complainant and other students at the University. Please include:
  - a. copies of any complaint(s) or reports received;
  - b. the name(s) and job title(s) of the person(s) to whom the complaint was made or who otherwise became aware of the alleged incident;
  - c. the name and relation to the University of the person making the report/complaint (e.g., student, faculty members, parent/guardian, counsel, member of the public);
  - d. the date of each complaint(s) or report received;
  - e. a detailed description of each complaint/report, including the name(s) of the alleged target(s) of discrimination/harassment and the alleged discriminators/harassers if not evident from the copy of the complaint/report;
  - f. a detailed description of the procedures used to resolve the complaint or report;
  - g. the length of the process to resolve the complaint or report (e.g., 62 days);
  - h. the name(s) of any students involved in the alleged incident and their national origin (shared ancestry) if known;
  - i. the name(s) and job title(s) of the person(s) responsible for investigating and otherwise resolving the complaint or report;
  - j. the name(s) and relationship to the University of any witnesses interviewed by the University;
  - k. all actions taken by the University in response to the allegations raised by the complaint or report, including any individual and/or University-wide corrective actions, and the date(s) of such action(s);
  - l. the University's final determination, if any, regarding each complaint and report and the date of the determination;

- m. any notice of the final outcome of the investigation or resolution provided to the reporting party or others with regard to the complaint or report;
  - n. if the University did not investigate any particular report/complaint, the reason(s) for not investigating, and the name(s) and job title(s) of the person(s) who made the decision; and
  - o. copies of any other documentation related to each complaint or report. including but not limited to, interview or other notes, emails, investigative reports, internal and external memoranda, witness statements, meeting minutes, correspondence, logs, forms, record of supportive measures and/or remedies offered and provided, and hearing transcripts generated by the University's offices.
6. A detailed description of any training regarding discrimination, including harassment, based on race, color, or national origin, including shared ancestry, provided to University staff responsible for responding to complaints. For each such training provide the dates of such training, a description of the training, a description of the training participants, and copies of any materials distributed during the training.
  7. To the extent not covered by any request above, copies of any email(s), correspondence, or records of verbal communications relating to any incidents of discrimination based on race, color, or national origin, including shared ancestry, of the Complainant.
  8. The name, job title, address, telephone number, fax number, and email address of the University contact person for this complaint.
  9. Any other information the University believes will assist OCR in its investigation.