



CALL FOR PEER REVIEWERS

Effective Educator Development Division

FY 2024

The U.S. Department of Education (Department), Office of Elementary and Secondary Education, Effective Educator Development (EED) Division is seeking peer reviewers for the upcoming Teacher Quality Partnership ([TQP](#)) grant competition. This program seeks to improve the quality of teachers, principals and other school leaders across the country. To find out more about the TQP program, please click on the program name.

WHO: We are seeking peer reviewers from various professions and backgrounds to independently read, score, and provide timely, well written comments for EED grant applications submitted to the Department. The most qualified reviewers will have education related backgrounds and experience in most, if not all, of the following areas:

- Current and retired PK-12 educators
- Current and retired state or district education officials or administrators
- Experts in program evaluation, particularly those that have experience with logic models and assessing program performance.
- Education and public policy professionals
- Teacher and school leader preparation and/or certification programs
- Teacher and school leader induction and mentoring initiatives
- Teacher professional development initiatives
- Working with high needs populations
- Experience in increasing student achievement, in particular, for high need students.
- Experience, knowledge and implementation of Social and Emotional Learning initiatives and best practices for educators.
- Experience in educator recruitment and retention efforts including diversifying educator pipeline

WHEN: TQP peer review panel calls are tentatively scheduled for July 8-12, 2024. All peer reviewers will be required to attend a mandatory orientation webinar which is tentatively scheduled for June 21, 2024. All dates are tentative at this time but will be confirmed once we solidify your participation.

WHERE: This peer review will be completely virtual so travel is not necessary for this peer review; panel discussions will be held via conference call. Reviewers will read, score, and draft comments from their own locations.

OTHER REQUIREMENTS: In addition to the skills, attributes and expertise highlighted above, peer reviewers must also meet the following requirements:

- **Availability:** Reviewers for the TQP competition will need to dedicate approximately 60 hours for the total review process. Exact dates will be confirmed as soon as possible. Please note, peer reviewers **MUST** be available and able to commit time between 8:00am-6:00pm EDT during the panel review call week, unless noted otherwise, by your assigned panel monitor. This 60-hour time estimate includes participation in a mandatory orientation session by conference call prior to evaluating the applications; time for reading, scoring, and developing comments for assigned applications; discussing assigned applications via conference call with other peer reviewers; and entering final comments and scores into the G6 system.

- **Tools:** Each reviewer must have access to the Internet, a phone, a computer, and a printer. This is a paperless review and hard copies will not be sent to reviewers. Reviewers should also have access to applications and their comments during panel calls.
- **Quality of review:** Each reviewer must provide detailed, objective, constructive, timely, and well-written reviews for each assigned application. These reviews will be used to recommend applications for funding. They will also be shared with each applicant, and the comments regarding successful applicants will be made available to the public following the reviews.

HONORARIUM: Reviewers will receive an honorarium of **\$300** per application for the satisfactory completion of the above requirements during the grant review schedule. A satisfactory review requires that each peer reviewer read, score, and discuss each application. Additionally, final comments and scores must be submitted into the G6 system. Failure to complete the review process in its entirety, may result in non-payment. Applicants will review up to 10 applications.

INTERESTED APPLICANTS: If you would like to be considered as a peer reviewer, please email your resume to TQPartnership@ed.gov no later than May 17, 2024. In the subject line please include: 2024 TQP Peer Reviewer.

After the May 17, 2024, deadline, we will review resumes and let you know as soon as possible if you have been selected to serve as a peer reviewer for the FY 24 TQP grant competition. Please be reminded that the number of peer reviewers needed is contingent on the number of applications we receive.

If you have any questions or need additional information, please contact the program staff at TQPartnership@ed.gov . Thank you for your interest in the FY 24 TQP grant competition