



UNITED STATES DEPARTMENT OF EDUCATION
OFFICE OF ELEMENTARY AND SECONDARY EDUCATION

January 9, 2024

84.425U Grantees
84.425V Grantees

Dear Grantee:

Thank you for your continued efforts to address the impacts of the COVID-19 pandemic, advance academic recovery, and support students' well-being. The American Rescue Plan (ARP) Act's Elementary and Secondary School Emergency Relief (ESSER) and Emergency Assistance to Non-Public Schools (EANS) funds are vital tools in these efforts, helping to accelerate student learning; rebuild our educator workforce; support record expansion of before, after, and summer learning and enrichment programs; and keep schools operating safely.

As communicated to grantees on September 18, 2023, **the liquidation extension request process that has been available under the Coronavirus Aid, Relief, and Economic Security (CARES) and Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Acts will be available for ARP.** Earlier today, the Department posted the liquidation extension request template for the ARP Act's ESSER and EANS programs. The ARP template is paired with an updated Frequently Asked Questions document to support grantees in completing the request template. Both documents are available on the [Deadlines and Announcements](#) page of the Department's Office of State and Grantee Relations (SGR) website. A similar liquidation extension request process for the ARP Act Homeless Children and Youth program will be communicated shortly.

Consistent with the CARES and CRRSA liquidation extension process, grantees requesting liquidation extensions on behalf of subgrantees will list the requested costs as an aggregate amount for each subgrantee, rather than a transaction-by-transaction listing. Similarly, grantees are not required to submit supporting documentation with the request; however, grantees should be prepared to provide relevant documentation as requested for monitoring or auditing purposes.

Grantees are encouraged to submit ARP ESSER or EANS liquidation extension requests by December 31, 2024, to minimize disruptions in accessing funds, though requests submitted after this date will still be reviewed. **Grantees must provide a cover letter that explains how the ARP ESSER and/or EANS liquidation extension request contributes to the acceleration of academic success for students, including those furthest from opportunity and with the greatest need.** In particular, we encourage grantees to highlight investments in three of the evidence-based strategies that can significantly contribute to improved student performance: increasing daily student attendance; providing high-quality tutoring; and increasing access to before, after, and summer learning and extended learning time. For example, a grantee could:

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The Department of Education's mission is to promote student achievement and preparation for global competitiveness by fostering educational excellence and ensuring equal access.

- Describe projects (e.g., parent communications initiatives, adoption of early warning intervention systems, home visiting programs, and interagency data-sharing investments) that promote regular student attendance and reduce chronic absenteeism.
- Indicate how many subgrantees are requesting liquidation extension to support contracted evidence-based tutoring services throughout the 2024-25 school year, and the approximate number and percentage of students to be served; or
- Identify uses of funds to provide summer learning opportunities and to provide afterschool and extended learning time during the regular school year, and the number of students served.

Cover letters may also describe other activities that contribute to academic success, such as:

- Providing counseling services to address mental health needs;
- Offering professional development and coaching to educators to build math and literacy instructional capacity; or
- Making targeted improvements to school infrastructure, including HVAC investments, to enhance indoor air quality and environmental safety that keep students healthy in school.

As with the CARES and CRRSA process, grantees may request liquidation extensions for any allowable costs of the ARP ESSER or EANS programs, provided such costs are properly obligated by September 30, 2024. Requests must be submitted to the relevant State mailbox at (Statename.oese@ed.gov).

The Department's liquidation extension process for ARP ESSER and EANS funds is designed to ensure that every possible resource is available to continue our collective work to address the pandemic's impacts on our students, schools, and families. For additional information or assistance, please contact your SGR program officer.

Sincerely,



Adam Schott
Deputy Assistant Secretary for Policy and Programs
Delegated the Authority to Perform the
Functions and Duties of the Assistant Secretary
Office of Elementary and Secondary Education