



UNITED STATES DEPARTMENT OF EDUCATION

SCHOOL AMBASSADOR FELLOWSHIP

2024-2025
Applicant Resource Guide



SAF

School Ambassador Fellowship



*The Department of Education encourages outstanding educators committed to improving outcomes for students by informing the **creation, dissemination, and evaluation** of national education policy to apply to become members of the School Ambassador Fellowship.*

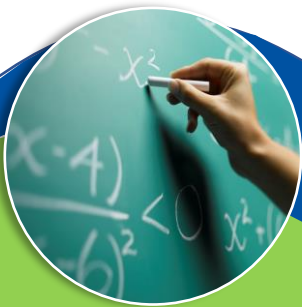
ABOUT

Launched in 2007, the School Ambassador Fellowship is a unique professional engagement experience designed to improve the outcomes for students nationwide by leveraging the voices of outstanding school-based practitioners to inform the Department on a range national education policy issues. The fellowship is founded on the principles of **partnership, collaboration, and cooperation**, seeking to:

- Establish an active community of school practitioners
- Engage school-based educators in policy development
- Showcase the power of practitioners' voices and expand the critical leadership role of educators

ELIGIBILITY REQUIREMENTS

- Be a U.S. Citizen or permanent resident;
- Currently be a teacher, principal, or other school staff member (and anticipate being employed in this role during the 2024 – 2025 school year);
- Be employed by a traditional public, charter, private, virtual, military, or tribal school that serves any grade, preschool through twelfth;
- Have at least five years of experience, up to and including the current school year;
- Have daily interaction with students and educators in a school setting in his/her school role.





DEMONSTRATING LEADERSHIP AND EXCELLENCE IN EDUCATION

Ideal candidates for the School Ambassador Fellowship can demonstrate that they have made significant contributions to **student learning** and **culture** throughout their professional careers.

Ideal School Ambassador Fellow's Qualities

- A history of demonstrable and meaningful impact on student outcomes and school success.
- A record of leadership in the school and community settings.
- Strong written and oral communication skills.
- Experience with outreach activities and project management skills.
- Relevant insights from classroom, school and/or district experiences that are transferable to federal education programs and initiatives.
- Support from school and district leaders.



School Ambassador Fellowship Experience



Gain an in-depth knowledge of the Department initiatives, provide perspectives to senior staff, share relevant experiences with internal and external audiences, and facilitate discussions with educators across the country.



Performing individual tasks subject to unique background and expertise.



Collaborate with the Fellowship cohort and alumni to provide common outreach and gain insight from the field.



Conducting action research in a Capstone Project to improve educational outcomes in their local, state, and national contexts.





APPLY to be a 2024-2025 School Ambassador Fellow

The U.S. Department of Education will begin accepting applications for the 2024-2025 cohort of the School Ambassador Fellowship on **December 1, 2023**. Please see below for a timeline of important dates related to this exciting opportunity.

Event	Date
Online SAF Application Opens to Prospective Applicants	December 1, 2023
Virtual Informational and Q&A Session for Prospective Applicants Use the link below to register: https://shorturl.at/doFJX	December 12, 2023, from 4:00pm – 5:00pm EST
Application Deadline (late applications will not be considered)	February 5, 2024, by 11:59pm EST
Applicants receive notification of whether their application has advanced to the 2 nd round of selection.	By March 22, 2024

For more information about the School Ambassador Fellowship and to **apply**, please scan the code or click the link to visit the program's webpage



[Program Website](#)

How Districts, States, and Educational Organizations can support the School Ambassador Fellowship?



Share this announcement and other School Ambassador Fellowship related information such as the URL to the School Ambassador Fellowship web page and the program flyer broadly with the educators in your school district and/or members of your professional educator network(s).



Spread the word online about the Fellowship and the application process by visiting the SAF program website, downloading the SAF Social Media Toolkit, posting the images and information on your website, and tagging us on your social media at @FellowsAtED or by using the hashtag #FellowsAtED.

Please contact SAF@ED.gov with questions about the School Ambassador Fellowship overall, about how to apply, or if you experience issues using the online application system

