

UNITED STATES DEPARTMENT OF EDUCATION

Grant Termination Appeal Procedures

The U.S. Department of Education (Department) is publishing this Guidance to establish written procedures for objecting to adverse actions, including termination, related to Department grants. *See* 2 C.F.R. §§ 200.339–43.

Pursuant to 2 C.F.R. § 200.342, the Department “must maintain written procedures for processing objections, hearings, and appeals” related to adverse grant determinations, such as the withholding of payment, suspension, or termination. In accordance with this regulation, the Department sets forth the following procedures for challenging such actions:

Recipients must submit their appeal by email and first-class mail within 30 calendar days of the date of written notice of the adverse action to the component head that oversees the grantmaking unit, which will typically be the Assistant Secretary of that unit. The recipient’s appeal should contain:

1. a copy of the written notice;
2. the date the recipient received the written notice;
3. a brief statement of the recipient’s argument and the disputed factual, legal, or other issues;
4. the amount of funds or costs in dispute, if any; and
5. any other relevant documents.

The process outlined in this Guidance supersedes any procedures previously established by the Department for appealing or objecting to adverse actions related to grants.

Additional Resources:

For additional information regarding discretionary grant processes and procedures, please see the following resource:

- [Discretionary Grantmaking at ED](#) (2024)