



**The Office of Migrant Education's (OME)
2024 High School Equivalency Program (HEP) and
College Assistance Migrant Program (CAMP)
New Directors' Orientation (NDO) and Annual Directors' Meeting (ADM)**

Location:

Potomac Center Plaza (PCP) Building, 550 12th Street SW, Washington, DC 20024

Summary of Events:

Tuesday, July 16, 2024	NDO and ADM
Wednesday, July 17, 2024	ADM and National HEPCAMP Association Meeting
Thursday, July 18, 2024	ADM

Tuesday, July 16, 2024 – NDO and ADM

9:00 am – 9:30 am ET <i>PCP Auditorium</i>	NDO Registration and Informal Meet and Greet Among Colleagues <i>Meeting Participants and OME Staff</i>
9:30 am – 9:45 am ET <i>PCP Auditorium</i>	NDO Opening Session – Welcome, Introductions, and Meeting Overview <ul style="list-style-type: none">▪ <i>Tara Ramsey – OME, Director</i>▪ <i>Dr. Millie Bentley-Memon – OME, HEP and CAMP Group Leader</i>
9:45 am – 11:15 am ET <i>PCP Auditorium</i>	Presentation – Foundations of HEP and CAMP (Eligibility, Data and Fiscal Management, and Grant Administration) <ul style="list-style-type: none">▪ <i>Dylan Hart-Medina – OME, HEP and CAMP Team Lead</i>▪ <i>Katrina Ballard – OME, Data and Evaluation Subject Matter Expert</i>▪ <i>Jessica Stein – OME, HEP and CAMP Program Officer</i>
11:15 am – 11:30 am ET	BREAK
11:30 am – 12:30 pm ET <i>PCP Auditorium</i>	Panel Discussion – Launching Your Project, Recruitment, Retention, and Staffing Moderators: <ul style="list-style-type: none">▪ <i>Toni Luna – HEP Mentoring Initiative (MI) Subjective Matter Expert (SME)</i>▪ <i>Esther Yacono – CAMP MI SME</i> Panelists: <ul style="list-style-type: none">▪ <i>Dr. Miriam Bocchetti – National HEP/CAMP Association Past President; HEP and CAMP Director and Principal Investigator, Central Washington University</i>▪ <i>Dr. Geni Boyer – HEP and CAMP Director, Cambridge Academies</i>▪ <i>Greg Contreras – National HEP/CAMP Association President; CAMP Director, Portland Community College</i>▪ <i>Katie Covington – National HEP/CAMP Association President-Elect; HEP Director, Wake Technical Community College</i>



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12:30 pm – 2:00 pm ET	LUNCH ON YOUR OWN – NDO Attendees
1:30 pm – 2:00 pm ET <i>PCP Auditorium</i>	ADM Registration and Informal Meet and Greet Among Colleagues <i>Meeting Participants and OME Staff</i>
2:00 pm – 2:30 pm ET <i>PCP Auditorium</i>	Keynote Speaker – U.S. Department of Education Senior Leadership <u>Introduction:</u> <ul style="list-style-type: none">▪ <i>Tara Ramsey – OME, Director</i> <u>Keynote Speaker:</u> <ul style="list-style-type: none">▪ <i>Adam Schott, Principal Deputy Assistant Secretary and Acting Assistant Secretary, Office of Elementary and Secondary Education, U.S. Department of Education (USDE) – Invited</i>
2:30 pm – 3:15 pm ET <i>PCP Auditorium</i>	ADM Opening Session – Welcome, Introductions, Meeting Overview, and OME Updates <ul style="list-style-type: none">▪ <i>Tara Ramsey – OME, Director</i>▪ <i>Dr. Millie Bentley-Memon – OME, HEP and CAMP Group Leader</i>
3:15 pm – 3:30 pm ET	BREAK
3:30 pm – 3:45 pm ET <i>PCP Auditorium</i>	Student Speaker – OME Summer Intern <u>Introduction:</u> <ul style="list-style-type: none">▪ <i>Ivan Olay – HEP and CAMP Director, University of New Mexico</i> <u>Student Speaker:</u> <ul style="list-style-type: none">▪ <i>Gizel Gomez – OME, CAMP Summer Intern and University of New Mexico Student</i>
3:45 pm – 4:00 pm ET <i>PCP Auditorium</i>	ADM Day 1 Closing Remarks <ul style="list-style-type: none">▪ <i>Tara Ramsey – OME, Director</i>▪ <i>Dr. Millie Bentley-Memon – OME, HEP and CAMP Group Leader</i>

Wednesday, July 17, 2024 – ADM and National HEPCAMP Association Meeting

8:00 am – 9:00 am ET <i>10418 and 10419</i>	Meet Your OME Program Officer (PO) <i>Participate in optional individual or small group meetings with your PO. Please see the PO schedule.</i>
9:00 am – 10:05 am ET <i>PCP Auditorium</i>	Student Speakers and CAMP Summer Interns <u>Introductions:</u> <ul style="list-style-type: none">▪ <i>Tara Ramsey – OME, Director</i>▪ <i>Fabiola Yañez – Executive Assistant/Executive Office Manager, Office of the Secretary, USDE</i>▪ <i>Jackeline Orozco – HEP Director, Mendocino-Lake Community College</i>▪ <i>Maria Andrade – CAMP Director, Oregon State University</i>▪ <i>Patrick Doone – HEP and CAMP Director, University of South Florida</i> <u>Student Speakers:</u> <ul style="list-style-type: none">▪ <i>Clarissa Ayala – Student, Mendocino-Lake Community College</i>▪ <i>Itzel (Abby) Vidal – Student, Oregon State University</i>



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CAMP Summer Interns:

- Please visit <https://www.hepcampassociation.org/copy-2-of-dc-internship> to view interns' biographies.

10:05 am – 10:15 am ET **BREAK**

10:15 am – 11:00 am ET **Presentation – 2023 HEP and CAMP Results**

PCP Auditorium

Katrina Ballard – OME, Data and Evaluation Team SME

11:00 am – 12:00 pm ET **Presentation – Annual Performance Report (APR) Form Updates**

PCP Auditorium

- *Katrina Ballard – OME, Data and Evaluation Subject Matter Expert*
- *Jessica Stein – OME, HEP and CAMP Program Officer*
- *Jaime Miranda – CAMP Director, University of Texas Rio Grande Valley*

12:00 pm – 1:30 pm ET **LUNCH ON YOUR OWN**

1:30 pm – 2:45 pm ET

PCP Auditorium

Presentation and Small Group Discussions – Supporting HEP and CAMP Students' Mental Health

Facilitator:

- *Dylan Hart-Medina – OME, HEP and CAMP Team Lead*

Presenters:

- *Dr. Renee Bradley – Senior Education Program Specialist, Office of Formula Grants, USDE*
- *Dr. Ingrid Aguayo Fuentealba – HEP Director, Michigan State University*
- *Cecilio Mora – HEP and CAMP Director, West Hills Community College*

2:45 pm – 3:00 pm ET

PCP Auditorium

Keynote Speaker – U.S. Department of Education Senior Leadership

Introduction:

- *Tara Ramsey – OME, Director*

Keynote Speaker:

- *Ruth Ryder, Deputy Assistant Secretary for the Office of Policy and Programs, Office of Elementary and Secondary Education, USDE – Invited*

3:00 pm – 3:10 pm ET

BREAK

3:10 pm – 5:00 pm ET

PCP Auditorium

National HEPCAMP Association Meeting

The HEPCAMP Association meeting is not sponsored by the OME. Please contact the Association board for information regarding this meeting.

Thursday, July 18, 2024 – ADM

8:00 am – 9:00 am ET

10418 and 10419

Meet Your OME PO

Participate in optional individual or small group meetings with your PO. Please see the PO schedule.

9:00 am – 10:30 am ET

PCP Auditorium

Workshop – Foundations of Evaluation

Facilitator:

- *Katrina Ballard – OME, Data and Evaluation Team SME*

Presenters:

- *Erin Pollard – Education Research Analyst, IES, USDE*



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10:30 am – 10:45 am ET PCP Auditorium	Departmental Initiatives on Multilingual Education – Office of English Language Acquisition (OELA) <i>Beatriz Ceja-Williams, Deputy Assistant Secretary, OELA, USED – Invited</i>
10:45 am – 12:00 pm ET PCP Auditorium, Rooms Adjacent to PCP Auditorium (10419, 10418, and 10415), and Hallway Outside of the PCP Auditorium	Concurrent Sessions – Mentoring Initiative (MI) Meeting, Resource Fair, and Informal Networking <ul style="list-style-type: none">▪ 10:45 am – 11:15 am: Join the MI Meeting in the PCP Auditorium.▪ 10:45 am – 12:00 pm: Visit the Resource Fair and network informally with your colleagues. <p><i>Invited Resource Fair hosts include:</i></p> <ul style="list-style-type: none">▪ HEP and CAMP MI – Toni Luna and Esther Yacono▪ Education for Homeless Children and Youth Program, USDE – Dr. John McLaughlin▪ Education Innovation and Research, USDE – Jamila Smith▪ Migrant Education Program, USDE – Pat Meyertholen▪ Office for Civil Rights, USDE – Maggie Schmidt▪ Office of English Language Acquisition, USDE – Monserrat Garibay▪ Student Privacy Policy Office, USDE – Grace Lu-Fleming and Andra Williams▪ TRIO, USDE – Mose Cartier, Jaslynn Laurence, and Lauren MacGregor-Williams▪ National Farmworker Jobs Program, U.S. Department of Labor – Timmy Dudley, Workforce Analyst▪ Office of Partnerships and Public Engagement, U.S. Department of Agriculture – Anton Malkowski, Kenya Nicholas, Lihan Wei, and Dr. Michael Williams
12:00 pm – 1:30 pm ET	LUNCH ON YOUR OWN
1:30 pm – 2:20 pm ET PCP Auditorium	Presentation and Small Group Discussions – Managing and Implementing Your Budget <ul style="list-style-type: none">▪ Dylan Hart-Medina – OME, HEP and CAMP Team Lead▪ Jessica Stein – OME, HEP and CAMP Program Officer
2:20 pm – 2:50 pm ET PCP Auditorium	Open Forum – Questions and Answers <i>Dylan Hart-Medina – OME, HEP and CAMP Team Lead</i>
2:50 pm – 3:00 pm ET PCP Auditorium	ADM Day 3 Closing Remarks and Group Photo <ul style="list-style-type: none">▪ Tara Ramsey – OME, Director▪ Dr. Millie Bentley-Memon – OME, HEP and CAMP Group Leader



SESSION DESCRIPTIONS

TUESDAY, JULY 16, 2024 – New Directors’ Orientation and Annual Directors’ Meeting

NDO Registration and Informal Meet and Greet Among Colleagues

New HEP and CAMP Directors will register and have an opportunity to meet prior to the opening session.

NDO Opening Session – Welcome, Introductions, and Meeting Overview

OME leadership will introduce OME staff and review the meeting schedule.

Presentation – Foundations of HEP and CAMP (Eligibility, Data and Fiscal Management, and Grant Administration)

OME staff will share an overview of HEP and CAMP eligibility requirements, grant administration policies and procedures, and data and fiscal management policies and procedures.

Panel Discussion – Launching Your Project, Recruitment, Retention, and Staffing

HEP and CAMP MI SMEs, HEP and CAMP Directors, and National HEP/CAMP Association leadership will share an overview of implementation steps related to the launch of a HEP and CAMP project.

ADM Registration and Informal Meet and Greet Among Colleagues

HEP and CAMP Directors will register and have an opportunity to meet prior to the opening session.

Introduction of U.S. Department of Education Senior Leadership

OME leadership will introduce the keynote speaker, Adam Schott.

Keynote Speaker – U.S. Department of Education Senior Leadership

Adam Schott, Principal Deputy Assistant Secretary and Acting Assistant Secretary, OESE, will discuss the U.S. Department of Education’s priorities and how these priorities relate to the work of the OME.

ADM Opening Session – Welcome, Introductions, Meeting Overview, and OME Updates

OME leadership will introduce OME staff, review the meeting schedule, and provide updates.

Introduction of OME Summer Intern, Gizel Gomez

Ivan Olay, HEP and CAMP Director, University of New Mexico will introduce the OME summer intern and former CAMP student, Gizel Gomez.

Student Speaker – OME Summer Intern

Gizel Gomez will share her personal story and experience with CAMP.

ADM Day 1 Closing Remarks

OME leadership will share closing remarks.



WEDNESDAY, JULY 17, 2024 – Annual Directors’ Meeting

Meet Your OME Program Officer (PO)

HEP and CAMP Directors will meet with their OME POs during scheduled time slots. This activity is optional. Please see the PO meeting schedule disseminated prior to the meeting. If you do not have a meeting scheduled during this time, we encourage you to use this time to network informally with your peers.

Introduction of Student Speakers, Clarissa Ayala and Itzel (Abby) Vidal

OME staff and Project Directors will introduce Clarissa Ayala and Itzel (Abby) Vidal.

Student Speakers and CAMP Summer Interns

Clarissa Ayala and Itzel (Abby) Vidal will share their personal stories and HEP and CAMP experiences. CAMP summer interns will provide brief introductions.

Presentation – 2023 HEP and CAMP Results

OME staff will share the HEP and CAMP 2023 results based on data from the 2022-2023 performance period.

Presentation – Annual Performance Report (APR) Form Updates

OME staff will share the APR form updates, and a CAMP Director will describe their process for collecting and reporting APR data.

Presentation and Small Group Discussions – Supporting HEP and CAMP Students’ Mental Health

Dr. Renee Bradley, Senior Education Program Specialist, Office of Formula Grants, USDE, and HEP and CAMP Project Directors will share information regarding mental health support services for students. In small group discussions, attendees will discuss mental health support services.

Introduction of U.S. Department of Education Senior Leadership

OME leadership will introduce the keynote speaker, Ruth Ryder.

Keynote Speaker

Ruth Ryder, Deputy Assistant Secretary for the Office of Policy and Programs, Office of Elementary and Secondary Education, OESE, will discuss the U.S. Department of Education’s priorities and how these priorities relate to the work of the OME.

National HEPCAMP Association Meeting

The HEPCAMP Association meeting is not sponsored by the OME. Please contact the Association board for information regarding this meeting.



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THURSDAY, JULY 18, 2024 – Annual Directors’ Meeting

Meet Your OME Program Officer (PO)

HEP and CAMP Directors will meet with their OME POs during scheduled time slots. This activity is optional. Please see the PO meeting schedule disseminated prior to the meeting. If you do not have a meeting scheduled during this time, we encourage you to use this time to network informally with your peers.

Workshop – Foundations of Evaluation

Staff from the Institute of Education Sciences, USDE will facilitate a workshop on the foundations of evaluation. Participants are encouraged to bring their original project applications.

Departmental Initiatives on Multilingual Education – Office of English Language Acquisition (OELA)

Beatriz Ceja-Williams, Deputy Assistant Secretary, OELA, USED, will discuss new Departmental initiatives.

Concurrent Sessions – Mentoring Initiative (MI) Meeting, Resource Fair, and Informal Networking

Attendees may join the MI Meeting in the PCP Auditorium. Attendees may also visit the Resource Fair and network informally with their colleagues.

Presentation and Small Group Discussions – Managing and Implementing Your Budget

OME staff will review budget management and implementation. In small groups, attendees will discuss their approach to budget management and implementation.

Open Forum – Questions and Answers

OME staff will facilitate a question-and-answer session. OME staff will provide responses to previously asked questions and questions asked during the Open Forum session.

ADM Day 3 Closing Remarks and Group Photo

OME leadership will share closing remarks, and a group photo will be taken.