

DATED MATERIAL - OPEN IMMEDIATELY  
Closing Date: November 2, 2004

Fiscal Year 2005

Grant Application for  
Fulbright-Hays  
Group Projects Abroad Program

CFDA No. 84.021  
OMB No. 1840-0068  
Expiration Date: 09/30/2007



International Education Programs Service  
U.S. Department of Education  
1990 K Street, N.W., 6<sup>th</sup> Floor  
Washington, DC 20006-8521  
**FULBRIGHT-HAYS GROUP PROJECTS ABROAD PROGRAM**

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September 2004

Dear Applicant:

Thank you for your interest in the ***Fulbright-Hays Group Projects Abroad (GPA)*** program. Included in this application booklet are the program introduction, instructions and forms needed to submit a complete application package to the U.S. Department of Education.

The **GPA** program supports short-term study abroad opportunities for faculty and teachers to strengthen area studies, and for upperclassmen and graduate students to improve foreign languages.

A program officer is available to provide technical assistance if you have any questions after reviewing the application booklet. Please refer to the introduction that follows for the name and telephone number of the contact person.

As a result of frequent requests, we have included in this application booklet the technical review forms used to evaluate your application.

Please review the Notice Inviting Applications, contained in this booklet, for the instructions concerning submission of applications and our e-Application system.

We look forward to receiving your application and appreciate **your efforts to meet the country's need for a new generation educated to face the many challenges of the 21<sup>st</sup> century.**

Sincerely,

Wilbert Bryant  
Deputy Assistant Secretary  
for Higher Education Programs

# INTRODUCTION OF THE FULBRIGHT-HAYS GROUP PROJECTS ABROAD PROGRAM

## **Authorization**

Public Law 87-256, the Mutual Educational and Cultural Exchange Act of 1961, commonly known as the Fulbright-Hays Act, Sec.102 (b)(6).

## **Purpose**

The Fulbright-Hays Group Projects Abroad (GPA) program is designed to contribute to the development and improvement of the study of modern foreign languages and area studies in the United States by providing training opportunities for faculty, teachers, and upperclassmen and/or graduate students in foreign countries where the United States has diplomatic representation. Awards are made under the program to conduct overseas group projects in research, training and curriculum development.

## **Eligible Applicants**

The following are eligible to apply:

- Institutions of higher education;
- State departments of education;
- Private nonprofit educational organizations; and
- Consortia of institutions, departments, and organizations.

## **Eligible Project Participants**

An individual is eligible to participate in a GPA if the individual is

- a citizen, national, or permanent resident of the United States;
- a faculty member who teaches modern foreign languages or area studies;
- a teacher in an elementary or secondary school;
- an experienced education administrator responsible for planning, conducting, or supervising programs in modern foreign languages or area studies at the elementary, secondary, or postsecondary levels; or
- a graduate student or junior or senior in an institution of higher education, who plans a teaching career in modern foreign languages area studies.

(Note: area studies means a program of comprehensive study of the aspects of a society or societies including the study of their geography, history, culture, economy, politics, international relations, or languages.)

## **Kinds of GPA Projects**

### Short-Term Seminar Project

- (1) Designed to help integrate international studies into an institution's or school system's curriculum; and
- (2) Normally is four to six weeks in length and focuses on a particular aspect of area study, such as the culture of the area or a portion of the culture.

### Curriculum Development Team Project

- (1) Designed to permit faculty and administrators in institutions of higher education and elementary and secondary schools, and administrators in state departments of

- education the opportunity to spend generally four to eight weeks in a foreign country acquiring resource materials for curriculum development in the modern foreign language or area studies;
- (2) Must provide for the systematic use and dissemination in the United States of the acquired materials.
  - (3) Resource materials include artifacts, documents, books, educational films, museum reproductions, recordings, and other instructional materials.

□ Group Research or Study Project

Designed to permit a group of faculty from institutions of higher education and graduate and undergraduate students to undertake research or study in a foreign country.

- (1) The period of research or study in a foreign country is generally from three to twelve months.
- (2) As a prerequisite to participating in a research or training project, participants must possess the requisite language proficiency to conduct the research or study, and disciplinary competence in their area of research; and
- (3) In a project of a semester or longer, shall have completed, at a minimum one semester of intensive language training and one course in area studies relevant to the projects.

□ Advanced Overseas Intensive Language Training Project

- (1) Designed to take advantage of the opportunities present in the foreign country that are not present in the United States when providing intensive advanced foreign language training.
- (2) Under the 3-year grant, project activities may be carried out during a full year, an academic year, a semester, a trimester, a quarter, or a summer.
- (3) Generally, language training must be given at the advanced level, i.e., at the level equivalent to that provided to students who have successfully completed at least two academic years of language training.
- (4) The language to be studied must be indigenous to the host country and maximum use shall be made of local institutions and personnel.
- (5) Generally, participants in projects under the grant must have successfully completed at least two academic years of training in the language to be studied.

### **Program Priorities**

The GPA priorities established by the Secretary in FY2005 are the following:

- Absolute Priority: Specific geographic regions of the world: Africa, East Asia, South Asia, Southeast Asia and the Pacific, the Western Hemisphere, East Central Europe and Eurasia, and the Near East.
- Competitive Priority: Short-term seminars that develop and improve foreign language and area studies at elementary and secondary schools.
- Invitational Priority: GPA projects that provide opportunities for nationally recruited undergraduate students to study in a foreign country for either a semester or a full academic year.

In general, the Secretary of Education awards up to 95 possible points for the criteria established in the final rule. However, if priority criteria are used, the Secretary awards to 100 possible points.

### **FINANCIAL PROVISIONS**

The grant does not provide funds for project-related expenses within the United States

Grant funds may be used only for the following:

- a maintenance stipend based on fifty percent of the amount established in the U.S. Department of State publication, “Maximum Travel Per Diem Allowances For Foreign Areas;”
- round-trip international travels;
- a local travel allowance for necessary project-related travel within the host country;
- purchase of project-related artifacts, books, and other teaching materials in the country of study;
- rent for instructional facilities in the country of study;
- clerical and professional services performed by resident instructional personnel in the country of study; and
- other expenses in the country of study for the project’s success and approved in advance by the U.S. Department of Education.

*Cost sharing by institutions, organizations and participants is encouraged.*

### **KEY DATES**

- Closing date: **November 2, 2004**
- Award date: early March, 2005
- Possible date to begin budget period: April 1, 2005

### **CONTACT PERSON**

Program Officer: Lungching Chiao  
 Address: International Education Programs Service (IEPS)  
 U.S. Department of Education  
 1990 K Street, N.W., 6<sup>th</sup> Floor, Room 6098  
 Washington, DC 20006-8521  
 Telephone: (202) 502-7624  
 Fax: (202) 502-7860  
 E-mail Address: lungching.chiao@ed.gov

### **EXPECTED FUNDING LEVELS**

#### **FY2005**

- The amount estimated for new FY 2005 awards is \$4,312,450
- The estimated amount will support approximately 40 new awards and 15 Advanced Overseas Intensive Language projects in FY 2005

#### **FY2004**

- The amount for new FY 2004 awards is \$2,873,450.
- The amount for the 15 non-competing continuation awards (Advanced Overseas Intensive Language projects) in FY 2004 is \$1,439,000
- The average amount of new awards in FY 2004 is \$65,000

4000-01-U

DEPARTMENT OF EDUCATION

Office of Postsecondary Education

Overview Information

Fulbright-Hays Group Projects Abroad Program

Notice inviting applications for new awards for fiscal year (FY)  
2005.

Catalog of Federal Domestic Assistance (CFDA) Number: 84.021A

Dates:

Applications Available: September 23, 2004

Deadline for Transmittal of Applications: November 2, 2004.

Deadline for Intergovernmental Review: January 3, 2005.

Eligible Applicants: (1) Institutions of higher education, (2) State departments of education, (3) Private nonprofit educational organizations, and (4) Consortia of these entities.

Estimated Available Funds: The Administration has requested \$4,312,450 for new awards for this program for FY 2005. The actual level of funding, if any, depends on final congressional action. However, we are inviting applications to allow enough time to complete the grant process if Congress appropriates funds for this program.

Estimated Range of Awards: \$50,000 - \$80,000 for short-term seminars, curriculum development or group research or study; \$50,000 - \$310,000 for advanced overseas intensive language projects.

Estimated Average Size of Awards: \$70,696.

Maximum Award: We will reject any application that proposes a budget exceeding \$100,000 for a single budget period of 12 months for short-term seminars, curriculum development, or group research or study. We will reject any application that proposes a budget exceeding \$325,000 for a single budget period of 12 months for advanced overseas intensive language projects. The Assistant Secretary for Postsecondary Education may change the maximum amount through a notice published in the Federal Register.

Estimated Number of Awards: 61.

Note: The Department is not bound by any estimates in this notice.

PROJECT PERIOD: UP TO 36 MONTHS.

Full Text of Announcement

#### I. Funding Opportunity Description

Purpose of Program: The Fulbright-Hays Group Projects Abroad (GPA) Program supports overseas projects in training, research, and curriculum development in modern foreign languages and area studies for groups of teachers, students, and faculty engaged in a common endeavor. Projects may include short-term seminars, curriculum development, or group research or study. This competition will support advanced overseas intensive language projects.

Priorities: In accordance with 34 CFR 75.105(b)(2)(ii), these priorities are from the regulations for this program (34 CFR 664.32)

Absolute Priority: For FY 2005 this priority is an absolute priority. Under 34 CFR 75.105 (c)(3) we consider only applications that meet this priority.

This priority is:

Specific geographic regions of the world: A group project funded under this priority must focus on one or more of the following geographic regions of the world: Africa, East Asia, South Asia, Southeast Asia and the Pacific, the Western Hemisphere (Central and South America, Mexico, and the Caribbean), East Central Europe and Eurasia, and the Near East.

Within this absolute priority, we are establishing the following competitive preference and invitational priorities.

Competitive Preference Priority: For FY 2005 this priority is a competitive preference priority. Under 34 CFR 75.105 (c)(2)(i), 664.30(b), and 664.31(g) we award up to an additional five (5) points to an application, depending on how well the application meets this priority.

This priority is:

Short-term seminars that develop and improve foreign language and area studies at elementary and secondary schools.

Invitational Priority: For FY 2005 this priority is an invitational priority. Under 34 CFR 75.105 (c)(1) we do not give an application that meets this invitational priority a competitive or absolute preference over other applications.

This priority is:

Group Study projects that provide opportunities for nationally recruited undergraduate students to study in a foreign country for either a semester or a full academic year.

Program Authority: 22 U.S.C. 2452.

Applicable Regulations: (a) The Education Department General Administrative Regulations (EDGAR) in 34 CFR parts 74, 75, 77, 80, 81, 82, 84, 85, 86, 97, 98, and 99.

(b) The regulations for this program in 34 CFR part 664.

Note: The regulations in 34 CFR part 86 apply to institutions of higher education only.

## II. Award Information

Type of Award: Discretionary grants, redistributed as fellowships to individual beneficiaries in accordance with 34 CFR 662.2 and 662.3. As part of its FY 2005 budget request, the Administration proposed to continue to allow funds to be used to support the participation of individuals who plan to apply their language skills and knowledge of countries vital to the United States national security in fields outside teaching, including government, the professions, or international development. Therefore, institutions may propose projects for visits and study in foreign countries by individuals in these fields, in addition to those planning a teaching career. However, authority to use funds for participants outside of the field of teaching depends on final Congressional action. Applicants will be given an opportunity to amend their applications if such authority is not provided.

Estimated Available Funds: The Administration has requested \$4,312,450 for new awards for this program for FY 2005. The actual level of funding, if any, depends on final congressional action. However, we are inviting applications to allow enough time to

complete the grant process if Congress appropriates funds for this program.

Estimated Range of Awards: \$50,000 - \$350,000.

Estimated Average Size of Awards: \$70,696.

Maximum Award: We will reject any application that proposes a budget exceeding \$350,000 for a single budget period of 12 months. The Assistant Secretary for Postsecondary Education may change the maximum amount through a notice published in the Federal Register.

Estimated Number of Awards: 61.

Note: The Department is not bound by any estimates in this notice.

Project Period: Up to 36 months.

### III. Eligibility Information

1. Eligible Applicants: (1) Institutions of higher education, (2) State departments of education, (3) Private nonprofit educational organizations, and (4) Consortia of these entities.

2. Cost sharing or Matching: This program does not involve cost sharing or matching.

### IV. Application and Submission Information

1. Address to Request Application Package: Dr. Lungching Chiao, International Education Programs Service, U.S. Department of Education, 1990 K Street, NW., 6<sup>th</sup> floor, Washington, DC 20006-8521. Telephone: (202) 502-7624 or by e-mail: [lungching.chiao@ed.gov](mailto:lungching.chiao@ed.gov)

If you use a telecommunications device for the deaf (TDD), you may call the Federal Information Relay Service (FIRS) at 1-800-877-8339.

Individuals with disabilities may obtain a copy of the application package in an alternative format (e.g., Braille, large print, audiotape, or computer diskette) by contacting the program contact person listed in this section.

## 2. Content and Form of Application Submission: Requirements

concerning the content of an application, together with the forms you must submit, are in the application package for this program.

Page Limit: The application narrative is where you, the applicant, address the selection criteria that reviewers use to evaluate your application. You must limit Part III to the equivalent of no more than 40 pages, using the following standards:

- A "page" is 8.5" x 11", on one side only, with 1" margins at the top, bottom, and both sides.
- Double space (no more than three lines per vertical inch) all text in the application narrative, including titles, headings, footnotes, quotations, references, and captions. However, you may single space all text in charts, tables, figures and graphs.
- Use a font that is either 12-point or larger or no smaller than 10 pitch (characters per inch). However, you may use a 10-point font in charts, tables, figures, and graphs.

The page limit does not apply to the cover sheet; the budget section, including the narrative budget justification; the assurances and certifications; the one-page abstract; or the appendices. However, you must include your complete response to the selection criteria in the application narrative.

We will reject your application if--

- You apply these standards and exceed the page limit; or
- You apply other standards and exceed the equivalent of the page limit.

3. Submission Dates and Times:

Applications Available: September 23, 2004

Deadline for Transmittal of Applications: November 2, 2004.

We do not consider an application that does not comply with the deadline requirements.

We are requiring that applications for grants under this program be submitted electronically using the Electronic Grant Application System (e-Application) available through the Department's e-GRANTS system. For information (including dates and times) about how to submit your application electronically through the e-GRANTS system or to request a waiver of the electronic submission requirement, please refer to Section IV. 6. Procedures for Submitting Applications in this notice.

Deadline for Intergovernmental Review: January 3, 2005.

4. Intergovernmental Review: This program is subject to Executive Order 12372 and the regulations in 34 CFR part 79. Information about Intergovernmental Review of Federal Programs under Executive Order 12372 is in the application package for this program.

5. Funding Restrictions: We reference regulations outlining funding restrictions in the Applicable Regulations section of this notice.

6. Procedures for Submitting Applications:

We are requiring that applications for grants under this program be submitted electronically, unless the applicant requests a waiver of this requirement in accordance with the instructions in this section.

a. Electronic Submission of Applications.

Applications for grants under the Fulbright-Hays Groups Projects Abroad Program - CFDA Number 84.021A must be submitted electronically using e-Application available through the Department's e-GRANTS system. The e-GRANTS system is accessible through its portal page at: <http://e-grants.ed.gov>.

Unless a waiver of the electronic submission requirement has been requested by the applicant in accordance with the procedures in this section, all portions of the application must be submitted electronically.

If you are unable to submit an application through the e-GRANTS system, you must submit a written request for a waiver of the electronic submission requirement. In your request, you should explain the reason or reasons that prevent you from using the Internet to submit your application. You should address this request to: Dr. Lungching Chiao, International Education Programs Service, U.S. Department of Education, 1990 K Street, NW., 6<sup>th</sup> floor, Washington, DC 20006-8521. Please submit the request no later than two weeks before the application deadline date. Your paper application must be submitted in accordance with the mail or hand delivery instructions described in this notice.

If, within two weeks of the application deadline date, you are unable to submit an application electronically, you must submit a paper application in accordance with the mail or hand delivery instructions described in this notice. The paper application must

include a written request for a waiver documenting the reasons that prevented you from using the Internet to submit your application.

When using e-Application to complete the application, you will be entering data online. Do not e-mail an electronic copy of any part of a grant application to us. The data that is entered online will be saved into a database.

If you participate in e-Application, please note the following:

- You must submit the grant application electronically through the Internet using the software provided on the e-Grants Web site (<http://e-grants.ed.gov>) by 4:30 p.m., Washington, DC time, on the application deadline date. The regular hours of operation of the e-Grants Web site are 6:00 a.m. Monday until 7:00 p.m. Wednesday; and 6:00 a.m. Thursday until midnight Saturday, Washington, DC time. Please note that the system is unavailable on Sundays, and after 7:00 p.m. on Wednesdays for maintenance, Washington, DC time. Any modifications to these hours are posted on the e-Grants Web site. We strongly recommend that you do not wait until the application deadline date to initiate an e-Application package.

- You will not receive additional point value because you submit the application in electronic format, nor will we penalize you if you request a waiver and submit the application in paper format because you were prevented from submitting the application electronically as required.

- You must submit all documents electronically, including the Application for Federal Education Assistance (ED 424) and all necessary assurances and certifications.

- Your e-Application must comply with any page limit requirements described in this notice.

- After you submit your application to the Department, you will receive an automatic acknowledgement, which will include a PR/Award number (an identifying number unique to your application).

- Within three working days after you submit your electronic application, you must fax a signed copy of the Application for Federal Education Assistance (ED 424) to the Application Control Center after following these steps:

1. Print ED 424 from e-Application.

2. The applicant's Authorizing Representative must sign this form.

3. Place the PR/Award number in the upper right hand corner of the hard copy signature page of the ED 424. Fax the signed ED 424 to the Application Control Center at (202) 245-6272.

- We may request that you give us original signatures on other forms at a later date.

Application Deadline Date Extension in Case of System Unavailability:

If you are prevented from submitting your application on the application deadline date because the e-Application system is unavailable, we will grant you an extension of one business day in

order to transmit your application electronically, by mail, or by hand delivery. We will grant this extension if--

1. The applicant's Project Director is a registered user of e-Application and has initiated an e-Application for this competition; and

2. (a) The e-Application system is unavailable for 60 minutes or more between the hours of 8:30 a.m. and 3:30 p.m., Washington, DC time, on the application deadline date; or

(b) The e-Application system is unavailable for any period of time during the last hour of operation (that is, for any period of time between 3:30 p.m. and 4:30 p.m., Washington, DC time) on the application deadline date.

We must acknowledge and confirm these periods of unavailability before granting you an extension. To request this extension or to confirm our acknowledgement of any system unavailability, you may contact either (1) the person listed elsewhere in this notice under For Further Information Contact (see VII. Agency Contact) or (2) the e-GRANTS help desk at 1-888-336-8930.

b. Submission of Paper Applications by Mail.

If you have requested a waiver of the electronic submission requirement, you may mail (through the U.S. Postal Service or a commercial carrier) your paper application to the Department. The original and two copies of the application must be mailed on or before the application deadline date to the following address:

U.S. Department of Education  
Application Control Center

ATTENTION: (CFDA NUMBER 84.021A)  
400 Maryland Avenue, SW.  
WASHINGTON, D.C. 20202

You must show proof of mailing consisting of one of the following:

1. A legibly dated U.S. Postal Service Postmark; 2. A legible mail receipt with the date of mailing stamped by the U.S. Postal Service;
3. A dated shipping label, invoice, or receipt from a commercial carrier; or
4. Any other proof of mailing acceptable to the U.S. Secretary of Education.

If you mail the application through the U.S. Postal Service, please note that we do not accept either of the following as proof of mailing:

1. A private metered postmark, or
2. A mail receipt that is not dated by the U.S.

Postal Service. If your application is post marked after the application deadline date, we will notify you that we will not consider the application.

Note: Applicants should note that the U.S. Postal Service does not uniformly provide a dated postmark. Before relying on this method, applicants should check with their local post office.

c. Submission of Paper Applications by Hand Delivery.

If you have requested a waiver of the electronic submission requirement, you (or a courier service) may deliver the paper application to the Department by hand. The original and two copies

of your application must be hand-delivered on or before the application deadline date to the following address:

U.S. Department of Education  
Application Control Center  
Attention: (CFDA Number 84.021A)  
550 12th Street, SW.  
Room 7041, Potomac Center Plaza  
Washington, D.C. 20202-4260

The Application Control Center accepts deliveries daily between 8:00 a.m. and 4:30 p.m., Washington, D.C. time, except Saturdays, Sundays and Federal holidays. A person delivering an application must show identification to enter the building.

Note for Mail or Hand Delivery of Paper Applications: If you mail or hand deliver your application to the Department:

1. You must indicate on the envelope and—if not provided by the Department—in Item 4 of the Application for Federal Education Assistance (ED 424 (exp. 11/30/2004)) the CFDA number - and suffix letter, if any - of the competition under which you are submitting the application.

2. The Application Control Center will mail a Grant Application Receipt Acknowledgment to you. If you do not receive the notification of application receipt within 15 days from the mailing of your application, you should call the U.S. Department of Education Application Control Center at (202) 245-6288.

#### V. Application Review Information

Selection Criteria: The selection criteria for this program are from 34 CFR 664.31 and are as follows: The selection criteria for this program are as follows: (a) plan of operation (25 points),

(b) quality of key personnel (15 points), (c) budget and cost effectiveness (10 points), (d) evaluation plan (10 points), (e) adequacy of resources (5 points), (f) impact (15 points), (g) relevance to institutional development (5 points), (h) need for overseas experiences (10 points), and (i) the extent to which the proposed project addresses the competitive preference priority (5 points).

## VI. Award Administration Information

1. Award Notices: If your application is successful, we notify your U.S. Representative and U.S. Senators and send you a Grant Award Notification (GAN). We may also notify you informally.

If your application is not evaluated or not selected for funding, we notify you.

2. Administrative and National Policy Requirements: We identify administrative and national policy requirements in the application package and reference these and other requirements in the Applicable Regulations section of this notice.

We reference the regulations outlining the terms and conditions of an award in the Applicable Regulations section of this notice and include these and other specific conditions in the GAN. The GAN also incorporates your approved application as part of your binding commitments under the grant.

3. Reporting: At the end of your project period, you must submit a final performance report, including financial information, as directed by the Secretary. If you receive a multi-year award, you must submit an annual performance report that provides the most

current performance and financial expenditure information as specified by the Secretary in 34 CFR 75.118. The applicant is required to use the electronic data instrument Evaluation of Exchange, Language, International, and Area Studies (EELIAS) system to complete the final report.

#### VII. Agency Contact

For Further Information Contact: Dr. Lungching Chiao, International Education Programs Service, U.S. Department of Education, 1990 K Street, NW., 6<sup>th</sup> floor, Washington, DC 20006-8521. Telephone: (202) 502-7624 or by e-mail: [lungching.chiao@ed.gov](mailto:lungching.chiao@ed.gov)

If you use a telecommunications device for the deaf (TDD), you may call the Federal Information Relay Service (FIRS) at 1-800-877-8339.

Individuals with disabilities may obtain this document in an alternative format (e.g., Braille, large print, audiotape, or computer diskette) on request to the program contact person listed in this section.

#### VIII. Other Information

Electronic Access to This Document: You may view this document, as well as all other documents of this Department published in the Federal Register, in text or Adobe Portable Document Format (PDF) on the Internet at the following site: [www.ed.gov/news/fedregister](http://www.ed.gov/news/fedregister)

To use PDF you must have Adobe Acrobat Reader, which is available free at this site. If you have questions about using PDF, call the

U.S. Government Printing Office (GPO), toll free, at 1-888-293-6498; or in the Washington, DC, area at (202) 512-1530.

Note: The official version of this document is the document published in the Federal Register. Free Internet access to the official edition of the Federal Register and the Code of Federal Regulations is available on GPO Access at:

[www.gpoaccess.gov/nara/index.html](http://www.gpoaccess.gov/nara/index.html)

Dated:

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Sally L. Stroup,  
Assistant Secretary  
for Postsecondary Education.

**Mutual Educational and Cultural Exchange Act of 1966**  
**(P.L. 67-356)**

AN ACT TO provide for the improvement and strengthening of the international relations of the United States by promoting better mutual understanding among the people of the world through educational and cultural exchange.

*Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled.* That this Act may be cited as the "Mutual Educational and Cultural Exchange Act of 1966".

Sec. 2451. - Congressional statement of purpose

Sec. 101: The purpose of this chapter is to enable the Government of the United States to increase mutual understanding between the people of the United States and the people of other countries by means of educational and cultural exchange; to strengthen the ties which unite us with other nations by demonstrating the educational and cultural interests, developments, and achievements of the people of the United States and other nations, and the contributions being made toward a peaceful and more fruitful life for people throughout the world; to promote international cooperation for educational and cultural advancement; and thus to assist in the development of friendly, sympathetic, and peaceful relations between the United States and the other countries of the world.

Sec. 102. (a) The President is authorized, when he considers that it would strengthen international cooperative relations, to provide, by grant, contract, or otherwise, for -

(1) educational exchanges, (i) by financing studies, research, instruction, and other educational activities -

(A) of or for American citizens and nationals in foreign countries, and

(B) of or for citizens and nationals of foreign countries in American schools and institutions of learning located in or outside the United States; and

(ii) by financing visits and interchanges between the United States and other countries of students, trainees, teachers, instructors, and professors;

(2) cultural exchanges, by financing -

(i) visits and interchanges between the United States and other countries of leaders, experts in fields of specialized knowledge or skill, and other influential or distinguished persons;

(ii) tours in countries abroad by creative and performing artists and athletes from the United States, individually and in groups, representing any field of the arts, sports, or any other form of cultural attainment;

(iii) United States representation in international artistic, dramatic, musical, sports, and other cultural festivals, competitions, meetings, and like exhibitions and assemblies;

(iv) participation by groups and individuals from other countries in nonprofit activities in the United States similar to those described in subparagraphs (ii) and (iii) of this paragraph, when the Director of the United States Information Agency determines that such participation is in the national interest.

(3) United States participation in international fairs and expositions abroad, including trade and industrial fairs and other public or private demonstrations of United States economic accomplishments and cultural attainments.

(b) In furtherance of the purposes of this chapter, the President is further authorized to provide for -

(1) interchanges between the United States and other countries of handicrafts, scientific, technical, and scholarly books, books of literature, periodicals, and Government publications, and the reproduction and translation of such writings, and the preparation, distribution, and interchange of other educational and research materials, including laboratory and technical equipment for education and research;

(2) establishing and operating in the United States and abroad centers for cultural and technical interchanges to promote better relations and understanding between the United States and other nations through cooperative study, training, and research;

(3) assistance in the establishment, expansion, maintenance, and operation of schools and institutions of learning abroad, founded, operated, or sponsored by citizens or nonprofit institutions of the United States, including such schools and institutions serving as demonstration centers for methods and practices employed in the United States;

(4) fostering and supporting American studies in foreign countries through professorships, lectureships, institutes, seminars, and courses in such subjects as American history, government, economics, language and literature, and other subjects related to American civilization and culture, including financing the attendance at such studies by persons from other countries;

(5) promoting and supporting medical, scientific, cultural, and educational research and development;

**(6) promoting modern foreign language training and area studies in United States schools, colleges, and universities by supporting visits and study in foreign countries by teachers and prospective teachers in such schools, colleges, and universities for the purpose of improving their skill in languages and their knowledge of the culture of the people of those countries, and by financing visits by teachers from those countries to the United States for the purpose of participating in foreign language training and area studies in United States schools, colleges, and universities;**

(7) United States representation at international nongovernmental educational, scientific, and technical meetings;

(8) participation by groups and individuals from other countries in educational, scientific, and technical meetings held under American auspices in or outside the United States;

(9) encouraging independent research into the problems of educational and cultural exchange;

(10) promoting studies, research, instruction, and other educational activities of citizens and nationals of foreign countries in American schools, colleges, and universities located in the United States by making available to citizens and nationals of less developed friendly foreign countries for exchange for currencies of their respective countries (other than excess foreign currencies), at United States embassies, United States

dollars in such amounts as may be necessary to enable such foreign citizens or nationals who are coming temporarily to the United States as

students, trainees, teachers, instructors, or professors to meet expenses of the kind described in section 2454(e)(1) of this title;

**U.S. DEPARTMENT OF EDUCATION  
GENERAL ADMINISTRATIVE REGULATIONS  
(Title 34 Of The Code Of Federal Regulations (CFR) Chapter VI (7-1-01 Edition)  
Part 664 Fulbright-Hayes Group Projects Abroad Program Final Rule**

**Subpart A--General**

Sec.

- 664.1 What is the Fulbright-Hays Group Projects Abroad Program?
- 664.2 Who is eligible to apply for assistance under the Fulbright-Hays Group Projects Abroad Program?
- 664.3 Who is eligible to participate in projects funded under the Fulbright-Hays Group Projects Abroad Program?
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**Subpart B--What Kinds of Projects Does the Secretary Assist Under This Program?**

- 664.10 What kinds of projects does the Secretary assist?
- 664.11 What is a short-term seminar project?
- 664.12 What is a curriculum development project?
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- 664.30 How does the Secretary evaluate an application?
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**Subpart D--What Conditions Must Be Met by a Grantee?**

- 664.40 Can participation in a Fulbright-Hays Group Projects Abroad be terminated?  
Authority: 22 U.S.C. 2452(b)(6), unless otherwise noted.  
Source: 63 FR 46366, August 31, 1998, unless otherwise noted.

**Subpart A—General**

**Sec. 664.1 What is the Fulbright-Hays Group Projects Abroad Program?**

- (a) The Fulbright-Hays Group Projects Abroad Program is designed to contribute to the development and improvement of the study of modern foreign languages and area studies in the United States by providing opportunities for teachers, students, and faculty to study in foreign countries.
- (b) Under the program, the Secretary awards grants to eligible institutions, departments, and organizations to conduct overseas group projects in research, training, and curriculum development.  
(Authority: 22 U.S.C. 2452(b)(6))

**Sec. 664.2 Who is eligible to apply for assistance under the Fulbright-Hays Group Projects Abroad Program?**

- The following are eligible to apply for assistance under this part:
- (a) Institutions of higher education;
  - (b) State departments of education;
  - (c) Private non-profit educational organizations; and
  - (d) Consortia of institutions, departments, and organizations described in paragraphs (a), (b), or (c) of this section.  
(Authority: 22 U.S.C. 2452(b)(6))

**Sec. 664.3 Who is eligible to participate in projects funded under the Fulbright-Hays Group Projects Abroad Program?**

- An individual is eligible to participate in a Fulbright-Hays Group Projects Abroad, if the individual-- (a)(1) Is a citizen or national of the United States; or
- (2) Is a permanent resident of the United States; and

- (b)(1) Is a faculty member who teaches modern foreign languages or area studies in an institution of higher education;
  - (2) Is a teacher in an elementary or secondary school;
  - (3) Is an experienced education administrator responsible for planning, conducting, or supervising programs in modern foreign languages or area studies at the elementary, secondary, or postsecondary level; or
  - (4) Is a graduate student, or a junior or senior in an institution of higher education, who plans a teaching career in modern foreign languages or area studies.
- (Authority: 22 U.S.C. 2452(b)(6))

**Sec. 664.4 What regulations apply to the Fulbright-Hays Group Projects Abroad Program?**

The following regulations apply to this program:

- (a) The regulations in this part 664; and
  - (b) The Education Department General Administrative Regulations (EDGAR) (34 CFR parts 74, 75, 77, 80, 81, 82, 85, and 86).
- (Authority: 22 U.S.C. 2452(b)(6), 2454(e)(1), 2456(a)(2))

**Sec. 664.5 What definitions apply to the Fulbright-Hays Group Projects Abroad Program?**

- (a) Definitions in EDGAR. The following terms used in this part are defined in 34 CFR part 77:

- Applicant
- Application
- Award
- EDGAR
- Equipment
- Facilities
- Grant
- Grantee
- Nonprofit
- Project
- Private
- Public
- Secretary
- State
- State educational agency
- Supplies

(Authority: 22 U.S.C. 2452(b)(6))

- (b) Definitions that apply to this program: The following definitions apply to the Fulbright-Hays Group Projects Abroad Program: Area studies means a program of comprehensive study of the aspects of a society or societies, including the study of their geography, history, culture, economy, politics, international relations, and languages.

Binational commission means an educational and cultural commission established, through an agreement between the United States and either a foreign government or an international organization, to carry out functions in connection with the program covered by this part. Institution of higher education means an educational institution in any State that--

- (1) Admits as regular students only persons having a certificate of graduation from a school providing secondary education, or the recognized equivalent of such a certificate;
- (2) Is legally authorized within such State to provide a program of education beyond secondary education;
- (3) Provides an educational program for which it awards a bachelor's degree or provides not less than a two-year program which is acceptable for full credit toward such a degree;
- (4) Is a public or other nonprofit institution; and
- (5) Is accredited by a nationally recognized accrediting agency or association.

J. William Fulbright Foreign Scholarship Board means the presidentially appointed board that is responsible for supervision of the program covered by this part.

(Authority: 22 U.S.C. 2452(b)(6), 2456)

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**Subpart B--What Kinds of Projects Does the Secretary Assist Under This Program?**

**Sec. 664.10 What kinds of projects does the Secretary assist?**

The Secretary assists projects designed to develop or improve programs in modern foreign language or area studies at the elementary, secondary, or postsecondary level by supporting overseas projects in research, training, and curriculum development by groups of individuals engaged in a common endeavor. Projects may include, as described in Secs. 664.11 through 664.14, short-term seminars, curriculum development teams, group research or study, and advanced intensive language programs.  
(Authority: 22 U.S.C. 2452(b)(6))

**Sec. 664.11 What is a short-term seminar project?**

A short-term seminar project is--

(a) Designed to help integrate international studies into an institution's or school system's general curriculum; and

(b) Normally four to six weeks in length and focuses on a particular aspect of area study, such as, for example, the culture of the area or a portion of the culture.

(Authority: 22 U.S.C. 2452(b)(6))

**Sec. 664.12 What is a curriculum development project?**

(a) A curriculum development project--

(1) Is designed to permit faculty and administrators in institutions of higher education and elementary and secondary schools, and administrators in State departments of education the opportunity to spend generally from four to eight weeks in a foreign country acquiring resource materials for curriculum development in modern foreign language and area studies; and

(2) Must provide for the systematic use and dissemination in the United States of the acquired materials.

(b) For the purpose of this section, resource materials include artifacts, books, documents, educational films, museum reproductions, recordings, and other instructional material.

(Authority: 22 U.S.C. 2452(b)(6))

**Sec. 664.13 What is a group research or study project?**

(a)(1) A group research or study project is designed to permit a group of faculty of an institution of higher education and graduate and undergraduate students to undertake research or study in a foreign country.

(2) The period of research or study in a foreign country is generally from three to twelve months.

(b) As a prerequisite to participating in a research or training project, participants--

(1) Must possess the requisite language proficiency to conduct the research or study, and disciplinary competence in their area of research; and

(2) In a project of a semester or longer, shall have completed, at a minimum, one semester of intensive language training and one course in area studies relevant to the projects.

(Authority: 22 U.S.C. 2452(b)(6))

**Sec. 664.14 What is an advanced overseas intensive language training project?**

(a)(1) An advanced overseas intensive language project is designed to take advantage of the opportunities present in the foreign country that are not present in the United States when providing intensive advanced foreign language training.

(2) Project activities may be carried out during a full year, an academic year, a semester, a trimester, a quarter, or a summer.

(3) Generally, language training must be given at the advanced level, i.e., at the level equivalent to that provided to students who have successfully completed two academic years of language training.

(4) The language to be studied must be indigenous to the host country and maximum use must be made of local institutions and personnel.

(b) Generally, participants in projects under this program must have successfully completed at least two academic years of training in the language to be studied.

(Authority: 22 U.S.C. 2452(b)(6))

**Subpart C--How Does the Secretary Make a Grant?**

**Sec. 664.30 How does the Secretary evaluate an application?**

(a) The Secretary evaluates an application for a Group Project Abroad under the criteria in Sec. 664.31.

(b) In general, the Secretary awards up to 95 possible points for these criteria. However, if priority criteria are used, the Secretary awards up to 110 possible points. The maximum possible points for each criterion are shown in parentheses.

(c) All selections by the Secretary are subject to review and final approval by the J. William Fulbright Foreign Scholarship Board.

(d) The Secretary does not recommend a project to the J. William Fulbright Foreign Scholarship Board if the applicant proposes to carry it out in a country in which the United States does not have diplomatic representation.

(Authority: 22 U.S.C. 2452(b)(6), 2456)

### **Sec. 664.31 What selection criteria does the Secretary use?**

The Secretary uses the criteria in this section to evaluate applications for the purpose of recommending to the J. William Fulbright Foreign Scholarship Board projects for funding under this part. The criteria are weighted and may total 105 points:

(a) **Plan of operation.** (Maximum 25 points).

(1) The Secretary reviews each application for information to determine the quality of the plan of operation for the project.

(2) The Secretary looks for information that shows--

(i) High quality in the design of the project;

(ii) An effective plan of management that insures proper and efficient administration of the project;

(iii) A clear description of how the objectives of the project relate to the purpose of the program;

(iv) The way the applicant plans to use its resources and personnel to achieve each objective; and

(v) A clear description of how the applicant will ensure that project participants who are otherwise eligible to participate are selected without regard to race, color, national origin, gender, age, or handicapping condition.

(b) **Quality of key personnel.** (Maximum 15 points).

(1) The Secretary reviews each application for information to determine the quality of key personnel the applicant plans to use on the project.

(2) The Secretary looks for information that shows--

(i) The qualifications of the project director;

(ii) The qualifications of each of the other key personnel to be used in the project;

(iii) The time that each person referred to in paragraphs (b)(2) (i) and (ii) of this section will commit to the project; and

(iv) The extent to which the applicant, as part of its nondiscriminatory employment practices, will ensure that its personnel are selected for employment without regard to race, color, national origin, gender, age, or handicapping condition.

(3) To determine the qualifications of a person, the Secretary considers evidence of past experience and training in fields related to the objectives of the project as well as other information that the applicant provides.

(c) **Budget and cost effectiveness.** (Maximum 10 points).

(1) The Secretary reviews each application for information that shows that the project has an adequate budget and is cost effective.

(2) The Secretary looks for information that shows--

(i) The budget for the project is adequate to support the project activities; and

(ii) Costs are reasonable in relation to the objectives of the project.

(d) **Evaluation plan.** (Maximum 10 points).

(1) The Secretary reviews each application for information that shows the quality of the evaluation plan for the project.

(2) The Secretary looks for information that shows that the methods of evaluation are appropriate for the project and, to the extent possible, are objective and produce data that are quantifiable.

(e) **Adequacy of resources.** (Maximum 5 points).

(1) The Secretary reviews each application for information that shows that the applicant plans to devote adequate resources to the project.

(2) The Secretary looks for information that shows that the facilities, equipment, and supplies that the applicant plans to use are adequate.

(f) **Specific program criteria.** (Maximum 30 points).

(1) In addition to the general selection criteria contained in this section, the Secretary reviews each application for information that shows that the project meets the specific program criteria.

(2) The Secretary looks for information that shows--

(i) The potential impact of the project on the development of the study of modern foreign languages and area studies in American education. (Maximum 15 points).

(ii) The project's relevance to the applicant's educational goals and its relationship to its program development in modern foreign languages and area studies. (Maximum 5 points).

(iii) The extent to which direct experience abroad is necessary to achieve the project's objectives and the effectiveness with which relevant host country resources will be utilized. (Maximum 10 points).

**(g) Priorities.** (Maximum 15 points) The Secretary looks for information that shows the extent to which the project addresses program priorities in the field of modern foreign languages and area studies for that year.

(Approved by the Office of Management and Budget under control number 1840-0068)

(Authority: 22 U.S.C. 2452(b)(6), 2456(a)(2))

### **Sec. 664.32 What priorities may the Secretary establish?**

(a) The Secretary may establish for each funding competition one or more of the following priorities:

(1) Categories of projects described in Sec. 664.10.

(2) Specific languages, topics, countries or geographic regions of the world; for example, Chinese and Arabic, Curriculum Development in Multicultural Education and Transitions from Planned Economies to Market Economies, Brazil and Nigeria, Middle East and South Asia.

(3) Levels of education; for example, elementary and secondary, postsecondary, or postgraduate.

(b) The Secretary announces any priorities in the application notice published in the Federal Register.

(Authority: 22 U.S.C. 2452(b)(6), 2456(a)(2))

### **Sec. 664.33 What costs does the Secretary pay?**

(a) The Secretary pays only part of the cost of a project funded under this part. Other than travel costs, the Secretary does not pay any of the costs for project-related expenses within the United States.

(b) The Secretary pays the cost of the following--

(1) A maintenance stipend related to the cost of living in the host country or countries;

(2) Round-trip international travel;

(3) A local travel allowance for necessary project-related transportation within the country of study, exclusive of the purchase of transportation equipment;

(4) Purchase of project-related artifacts, books, and other teaching materials in the country of study;

(5) Rent for instructional facilities in the country of study;

(6) Clerical and professional services performed by resident instructional personnel in the country of study;

and

(7) Other expenses in the country of study, if necessary for the project's success and approved in advance by the Secretary.

(c) The Secretary may pay--

(1) Emergency medical expenses not covered by a participant's health and accident insurance; and

(2) The costs of preparing and transporting the remains of a participant who dies during the term of a project to his or her former home.

(Authority: 22 U.S.C. 2452(b)(6), 2454(e)(1))

## **Subpart D--What Conditions Must Be Met by a Grantee?**

### **Sec. 664.40 Can participation in a Fulbright-Hays Group Projects Abroad be terminated?**

(a) Participation may be terminated only by the J. William Fulbright Foreign Scholarship Board upon the recommendation of the Secretary.

(b) The Secretary may recommend a termination of participation on the basis of failure by the grantee to ensure that participants adhere to the standards of conduct adopted by the J. William Fulbright Foreign Scholarship Board.

(Authority: 22 U.S.C. 2452(b)(6), 2456, and Policy Statements of the J. William Fulbright Foreign Scholarship Board, 1990)

[FR Doc. **98-23262 Filed 8-28-98**; 8:45 am]

BILLING CODE 4000-01-P

Application for Federal Education Assistance U.S. Department of Education

Form Approved
OMB No. 1875-0106
Exp. 11/30/2004

Applicant Information

Organizational Unit

1. Name and Address

Legal Name:

Address:

Empty box for Organizational Unit

City

State

County

ZIP Code + 4

2. Applicant's D-U-N-S Number

6. Novice Applicant Yes No

3. Applicant's T-I-N debt?

7. Is the applicant delinquent on any Federal debt? Yes No

explanation.)

4. Catalog of Federal Domestic Assistance #: 84. 0 2 1

8. Type of Applicant (Enter appropriate letter in the box.)

Title:

Box for letter

- A - State, B - Local, C - Special District, D - Indian Tribe, E - Individual, K - Other (Specify)
F - Independent School District, G - Public College or University, H - Private, Non-profit College or University, I - Non-profit Organization, J - Private, Profit-Making Organization

5. Project Director:

Address:

City

State

Zip code + 4

Tel. #: ( ) - Fax #: ( ) -

12. Are any research activities involving human subjects planned at any time during the proposed project period? Yes (Go to 12a.) No (Go to item 13.)

E-Mail Address:

Application Information

9. Type of Submission:

Construction Construction Non-Construction Non-Construction

12a. Are all the research activities proposed designated to be exempt from the regulations? Yes (Provide Exemption(s) #): No (Provide Assurance #):

10. Is application subject to review by Executive Order 12372 process? Yes (Date made available to the Executive Order 12372 process for review): No (If "No," check appropriate box below.)

Program is not covered by E.O. 12372. Program has not been selected by State for review.

11. Proposed Project Dates:

Start Date: End Date:

Estimated Funding

14a. Federal \$ .00 b. Applicant \$ .00 c. State \$ .00 e. Other \$ .00 f. Program Income \$ .00 g. TOTAL \$ .00

Authorized Representative Information

15. To the best of my knowledge and belief, all data in this pre-application/application are true and correct. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded. a. Authorized Representative (Please type or print name clearly.)

c. Tel. #: ( ) - Fax #: ( ) -

d. E-Mail Address:

e. Signature of Authorized Representative

Date: / /

## Instructions for Form ED 424

- 1. Legal Name and Address.** Enter the legal name of applicant and the name of the primary organizational unit which will undertake the assistance activity.
  - 2. D-U-N-S Number.** Enter the applicant's D-U-N-S Number. If your organization does not have a D-U-N-S Number, you can obtain the number by calling 1-800-333-0505 or by completing a D-U-N-S Number Request Form. The form can be obtained via the Internet at the following URL: <http://www.dnb.com>.
  - 3. Tax Identification Number.** Enter the taxpayer's identification number as assigned by the Internal Revenue Service.
  - 4. Catalog of Federal Domestic Assistance (CFDA) Number.** Enter the CFDA number and title of the program under which assistance is requested. The CFDA number can be found in the federal register notice and the application package.
- Project Director.** Name, address, telephone and fax numbers, and e-mail address of the person to be contacted on matters involving this application.
- Novice Applicant.** Check "**Yes**" or "**No**" only if assistance is being requested under a program that gives special consideration to novice applicants. Otherwise, **leave blank**.
- Check "**Yes**" if you meet the requirements for novice applicants specified in the regulations in 34 CFR 75.225 and included on the attached page entitled "Definitions for Form ED 424." By checking "Yes" the applicant certifies that it meets these novice applicant requirements. Check "**No**" if you do not meet the requirements for novice applicants.
- 7. Federal Debt Delinquency.** Check "**Yes**" if the applicant's organization is delinquent on any Federal debt. (This question refers to the applicant's organization and not to the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes.) Otherwise, check "**No**."
  - 8. Type of Applicant.** Enter the appropriate letter in the box provided.
  - 9. Type of Submission.** See "Definitions for Form ED 424" attached.
  - 10. Executive Order 12372.** See "Definitions for Form ED 424" attached. Check "**Yes**" if the application is subject to review by E.O. 12372. Also, please enter the month, day, and four (4) digit year (e.g., 12/12/2001). Otherwise, check "**No**."
  - 11. Proposed Project Dates.** Please enter the month, day, and four (4) digit year (e.g., 12/12/2001).
  - 12. Human Subjects Research.** (See I.A. "Definitions" in attached page entitled "Definitions for Form ED 424.")
    - If Not Human Subjects Research.** Check "**No**" if research activities involving human subjects are not planned at any time during the proposed project period. The remaining parts of Item 12 are then not applicable.
    - If Human Subjects Research.** Check "**Yes**" if research activities involving human subjects are planned at any time during the proposed project period, either at the applicant organization or at any other performance site or collaborating institution. Check "**Yes**" even if the research is exempt from the regulations for the protection of human subjects. (See I.B. "Exemptions" in attached page entitled "Definitions for Form ED 424.")
  - 12a. If Human Subjects Research is Exempt from the Human Subjects Regulations.** Check "**Yes**" if all the research activities proposed are designated to be exempt from the regulations. Insert the exemption number(s) corresponding to one or more of the six exemption categories listed in I.B. "Exemptions." In addition, follow the instructions in II.A. "Exempt Research Narrative" in the attached page entitled "Definitions for Form ED 424." Insert this narrative immediately following the ED 424 face page.

**12a. If Human Subjects Research is Not Exempt from Human Subjects Regulations.** Check “No” if some or all of the planned research activities are covered (not exempt). In addition, follow the instructions in II.B. “Nonexempt Research Narrative” in the page entitled “Definitions for Form ED 424.” Insert this narrative immediately following the ED 424 face page.

**12a. Human Subjects Assurance Number.** If the applicant has an approved Federal Wide (FWA) or Multiple Project Assurance (MPA) with the Office for Human Research Protections (OHRP), U.S. Department of Health and Human Services, that covers the specific activity, insert the number in the space provided. If the applicant does not have an approved assurance on file with OHRP, enter “None.” In this case, the applicant, by signature on the face page, is declaring that it will comply with 34 CFR 97 and proceed to obtain the human subjects assurance upon request by the designated ED official. If the application is recommended/selected for funding, the designated ED official will request that the applicant obtain the assurance within 30 days after the specific formal request.

**Note about Institutional Review Board Approval.** ED does not require certification of Institutional Review Board approval with the application. However, if an application that involves non-exempt human subjects research is recommended/selected for funding, the designated ED official will request that the applicant obtain and send the certification to ED within 30 days after the formal request.

**13. Project Title.** Enter a brief descriptive title of the project. If more than one program is involved, you should append an explanation on a separate sheet. If appropriate (e.g., construction or real property projects), attach a map showing project location. For pre-applications, use a separate sheet to provide a summary description of this project.

**14. Estimated Funding.** Amount requested or to be contributed during the first funding/budget period by each contributor. Value of in-kind contributions should be included on appropriate lines as applicable. If the action will result in a dollar change to an existing award, indicate **only** the amount of the change. For decreases, enclose the amounts in parentheses. If both basic and supplemental amounts are included, show breakdown on an attached sheet. For multiple program funding, use totals and show breakdown using same categories as item 14.

**15. Certification.** To be signed by the authorized representative of the applicant. A copy of the governing body’s authorization for you to sign this application as official representative must be on file in the applicant’s office. Be sure to enter the telephone and fax number and e-mail address of the authorized representative. Also, in item 15e, please enter the month, day, and four (4) digit year (e.g., 12/12/2001) in the date signed field.

**PAPERWORK BURDEN STATEMENT.** ACCORDING TO THE PAPERWORK REDUCTION ACT OF 1995, NO PERSONS ARE REQUIRED TO RESPOND TO A COLLECTION OF INFORMATION UNLESS SUCH COLLECTION DISPLAYS A VALID OMB CONTROL NUMBER. THE VALID OMB CONTROL NUMBER FOR THIS INFORMATION COLLECTION IS **1875-0106**. THE TIME REQUIRED TO COMPLETE THIS INFORMATION COLLECTION IS ESTIMATED TO AVERAGE BETWEEN 15 AND 45 MINUTES PER RESPONSE, INCLUDING THE TIME TO REVIEW INSTRUCTIONS, SEARCH EXISTING DATA RESOURCES, GATHER THE DATA NEEDED, AND COMPLETE AND REVIEW THE INFORMATION COLLECTION. **IF YOU HAVE ANY COMMENTS CONCERNING THE ACCURACY OF THE ESTIMATE(S) OR SUGGESTIONS FOR IMPROVING THIS FORM, PLEASE WRITE TO: U.S. DEPARTMENT OF EDUCATION, WASHINGTON, D.C. 20202-4651. IF YOU HAVE COMMENTS OR CONCERNS REGARDING THE STATUS OF YOUR INDIVIDUAL SUBMISSION OF THIS FORM WRITE DIRECTLY TO: JOYCE I. MAYS, APPLICATION CONTROL CENTER, U.S. DEPARTMENT OF EDUCATION, 7TH AND D STREETS, S.W. ROB-3, ROOM 3633, WASHINGTON, D.C. 20202-4725**

## Definitions for Form ED 424

**Novice Applicant (See 34 CFR 75.225).** For discretionary grant programs under which the Secretary gives special consideration to novice applications, a novice applicant means any applicant for a grant from ED that—

- Has never received a grant or subgrant under the program from which it seeks funding;
- Has never been a member of a group application, submitted in accordance with 34 CFR 75.127-75.129, that received a grant under the program from which it seeks funding; and
- Has not had an active discretionary grant from the Federal government in the five years before the deadline date for applications under the program. For the purposes of this requirement, a grant is active until the end of the grant's project or funding period, including any extensions of those periods that extend the grantee's authority to obligate funds.

In the case of a group application submitted in accordance with 34 CFR 75.127-75.129, a group includes only parties that meet the requirements listed above.

**Type of Submission.** "Construction" includes construction of new buildings and acquisition, expansion, remodeling, and alteration of existing buildings, and initial equipment of any such buildings, or any combination of such activities (including architects' fees and the cost of acquisition of land). "Construction" also includes remodeling to meet standards, remodeling designed to conserve energy, renovation or remodeling to accommodate new technologies, and the purchase of existing historic buildings for conversion to public libraries. For the purposes of this paragraph, the term "equipment" includes machinery, utilities, and built-in equipment and any necessary enclosures or structures to house them; and such term includes all other items necessary for the functioning of a particular facility as a facility for the provision of library services.

**Executive Order 12372.** The purpose of Executive Order 12372 is to foster an intergovernmental partnership and strengthen federalism by relying on State and local processes for the coordination and review of proposed Federal financial assistance and direct Federal development. The application notice, as published in the Federal Register, informs the applicant as to whether the program is subject to the requirements of E.O. 12372. In addition, the application package contains information on the State Single Point of Contact. An applicant is still eligible to apply for a grant or grants even if its respective State, Territory, Commonwealth, etc. does not have a State Single Point of Contact. For additional information on E.O. 12372 go to <http://www.cfda.gov/public/eo12372.htm>.

## PROTECTION OF HUMAN SUBJECTS IN RESEARCH

### I. Definitions and Exemptions

#### A. Definitions.

A research activity involves human subjects if the activity is research, as defined in the Department's regulations, and the research activity will involve use of human subjects, as defined in the regulations.

#### —Research

The ED Regulations for the Protection of Human Subjects, Title 34, Code of Federal Regulations, Part 97, define research as "a systematic investigation, including research development, testing and evaluation, designed to develop or contribute to generalizable knowledge." If an activity follows a deliberate plan whose purpose is to develop or contribute to generalizable knowledge it is research. Activities which meet this definition constitute research whether or not they are conducted or

supported under a program which is considered research for other purposes. For example, some demonstration and service programs may include research activities.

## —Human Subject

The regulations define human subject as “a living individual about whom an investigator (whether professional or student) conducting research obtains (1) data through intervention or interaction with the individual, or (2) identifiable private information.” (1) If an activity involves obtaining information about a living person by manipulating that person or that person’s environment, as might occur when a new instructional technique is tested, or by communicating or interacting with the individual, as occurs with surveys and interviews, the definition of human subject is met. (2) If an activity involves obtaining private information about a living person in such a way that the information can be linked to that individual (the identity of the subject is or may be readily determined by the investigator or associated with the information), the definition of human subject is met. [Private information includes information about behavior that occurs in a context in which an individual can reasonably expect that no observation or recording is taking place, and information which has been provided for specific purposes by an individual and which the individual can reasonably expect will not be made public (for example, a school health record).]

### B. Exemptions.

Research activities in which the **only** involvement of human subjects will be in one or more of the following six categories of **exemptions** are not covered by the regulations:

(1) Research conducted in established or commonly accepted educational settings, involving normal educational practices, such as (a) research on regular and special education instructional strategies, or (b) research on the effectiveness of or the comparison among instructional techniques, curricula, or classroom management methods.

(2) Research involving the use of educational tests (cognitive, diagnostic, aptitude, achievement), survey procedures, interview procedures or observation of public behavior, unless: (a) information obtained is recorded in such a manner that human subjects can be identified, directly or through identifiers linked to the subjects; and (b) any disclosure of the human subjects’ responses outside the research could reasonably place the subjects at risk of criminal or civil liability or be damaging to the subjects’ financial standing, employability, or reputation. **If the subjects are children, exemption 2 applies only to research involving educational tests and observations of public behavior when the investigator(s) do not participate in the activities being observed. Exemption 2 does not apply if children are surveyed or interviewed or if the research involves observation of public behavior and the investigator(s) participate in the activities being observed.** [Children are defined as persons who have not attained the legal age for consent to treatments or procedures involved in the research, under the applicable law or jurisdiction in which the research will be conducted.]

(3) Research involving the use of educational tests (cognitive, diagnostic, aptitude, achievement), survey procedures, interview procedures or observation of public behavior that is not exempt under section (2) above, if the human subjects are elected or appointed public officials or candidates for public office; or federal statute(s) require(s) without exception that the confidentiality of the personally identifiable information will be maintained throughout the research and thereafter.

(4) Research involving the collection or study of existing data, documents, records, pathological specimens, or diagnostic specimens, if these sources are publicly available or if the information is recorded by the investigator in a manner that subjects cannot be identified, directly or through identifiers linked to the subjects.

(5) Research and demonstration projects which are conducted by or subject to the approval of department or agency heads, and which are designed to study, evaluate, or otherwise examine: (a) public benefit or service programs; (b) procedures for obtaining benefits or services under those programs; (c) possible changes in or alternatives to those programs or procedures; or (d) possible changes in methods or levels of payment for benefits or services under those programs.

(6) Taste and food quality evaluation and consumer acceptance studies, (a) if wholesome foods without additives are consumed or (b) if a food is consumed that contains a food ingredient at or below the level and for a use found to be safe, or agricultural chemical or environmental contaminant at or below the level found to be safe, by the Food and Drug Administration or approved by the Environmental Protection Agency or the Food Safety and Inspection Service of the U.S. Department of Agriculture.

## **II. Instructions for Exempt and Nonexempt Human Subjects Research Narratives**

If the applicant marked “Yes” for Item 12 on the ED 424, the applicant must provide a human subjects “exempt research” or “nonexempt research” narrative and insert it immediately following the ED 424 face page.

### **A. Exempt Research Narrative.**

If you marked “Yes” for item 12 a. and designated exemption numbers(s), provide the “exempt research” narrative. The narrative must contain sufficient information about the involvement of human subjects in the proposed research to allow a determination by ED that the designated exemption(s) are appropriate. The narrative must be succinct.

### ***B. Nonexempt Research Narrative.***

If you marked “No” for item 12 a. you must provide the “nonexempt research” narrative. The narrative must address the following seven points. Although no specific page limitation applies to this section of the application, be succinct.

(1) **Human Subjects Involvement and Characteristics:** Provide a detailed description of the proposed involvement of human subjects. Describe the characteristics of the subject population, including their anticipated number, age range, and health status. Identify the criteria for inclusion or exclusion of any subpopulation. Explain the rationale for the involvement of special classes of subjects, such as children, children with disabilities, adults with disabilities, persons with mental disabilities, pregnant women, prisoners, institutionalized individuals, or others who are likely to be vulnerable

(2) **Sources of Materials:** Identify the sources of research material obtained from individually identifiable living human subjects in the form of specimens, records, or data. Indicate whether the material or data will be obtained specifically for research purposes or whether use will be made of existing specimens, records, or data.

(3) **Recruitment and Informed Consent:** Describe plans for the recruitment of subjects and the consent procedures to be followed. Include the circumstances under which consent will be sought and obtained, who will seek it, the nature of the information to be provided to prospective subjects, and the method of documenting consent. State if the Institutional Review Board (IRB) has authorized a modification or waiver of the elements of consent or the requirement for documentation of consent.

(4) **Potential Risks:** Describe potential risks (physical, psychological, social, legal, or other) and assess their likelihood and seriousness. Where appropriate, describe alternative treatments and procedures that might be advantageous to the subjects.

(5) **Protection Against Risk:** Describe the procedures for protecting against or minimizing potential risks, including risks to confidentiality, and assess their likely effectiveness. Where appropriate, discuss provisions for ensuring necessary medical or professional intervention in the event of adverse effects to the subjects. Also, where appropriate, describe the provisions for monitoring the data collected to ensure the safety of the subjects.

(6) **Importance of the Knowledge to be Gained:** Discuss the importance of the knowledge gained or to be gained as a result of the proposed research. Discuss why the risks to subjects are reasonable in relation to the anticipated benefits to subjects and in relation to the importance of the knowledge that may reasonably be expected to result.

(7) **Collaborating Site(s):** If research involving human subjects will take place at collaborating site(s) or other performance site(s), name the sites and briefly describe their involvement or role in the research.

**Copies of the Department of Education’s Regulations for the Protection of Human Subjects, 34 CFR Part 97 and other pertinent materials on the protection of human subjects in research are available from the Grants Policy and Oversight Staff, Office of the Chief Financial Officer, U.S. Department of Education, Washington, D.C. 20202-4248, telephone: (202) 708-8263, and on the U.S. Department of Education’s Protection of Human Subjects in Research Web Site at <http://www.ed.gov/offices/OCFO/humansub.html>**

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is **1890-0004**. The time required to complete this information collection is estimated to vary from 13 to 22 hours per response, with an average of 17.5 hours per response, including the time to review instructions, search existing data sources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4651. If you have comments or concerns regarding the status of your individual submission of this form, write directly to (insert program office), U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, D.C. 20202.



**U.S. DEPARTMENT OF EDUCATION  
BUDGET INFORMATION  
NON-CONSTRUCTION PROGRAMS**

OMB Control Number: 1890-0004  
Expiration Date: 06/30/05

Name of Institution/Organization

Applicants requesting funding for only one year should complete the column under "Project Year 1." Applicants requesting funding for multi-year grants should complete all applicable columns. Please read all instructions before completing form.

**SECTION A - BUDGET SUMMARY  
U.S. DEPARTMENT OF EDUCATION FUNDS**

Budget Categories	Project Year 1 (a)	Project Year 2 (b)	Project Year 3 (c)	Project Year 4 (d)	Project Year 5 (e)	Total (f)
1. Personnel						
2. Fringe Benefits						
3. Travel						
4. Equipment						
5. Supplies						
6. Contractual						
7. Construction						
8. Other						
9. Total Direct Costs (lines 1-8)						
10. Indirect Costs*						
11. Training Stipends						
12. Total Costs (lines 9-11)						

**\*Indirect Cost Information (To Be Completed by Your Business Office):**

If you are requesting reimbursement for indirect costs on line 10, please answer the following questions:

- (1) Do you have an Indirect Cost Rate Agreement approved by the Federal government?  Yes  No  
 (2) If yes, please provide the following information:

Period Covered by the Indirect Cost Rate Agreement: From: \_\_\_/\_\_\_/\_\_\_ To: \_\_\_/\_\_\_/\_\_\_ (mm/dd/yyyy)

Approving Federal agency:  ED  Other (please specify): \_\_\_\_\_

For Restricted Rate Programs (check one) -- Are you using a restricted indirect cost rate that:  Is included in your approved Indirect Cost Rate Agreement? or  Complies with 34 CFR 76.564(c)(2)?

Name of Institution/Organization

Applicants requesting funding for only one year should complete the column under "Project Year 1." Applicants requesting funding for multi-year grants should complete all applicable columns. Please read all instructions before completing form.

**SECTION B - BUDGET SUMMARY  
NON-FEDERAL FUNDS**

Budget Categories	Project Year 1 (a)	Project Year 2 (b)	Project Year 3 (c)	Project Year 4 (d)	Project Year 5 (e)	Total (f)
1. Personnel						
2. Fringe Benefits						
3. Travel						
4. Equipment						
5. Supplies						
6. Contractual						
7. Construction						
8. Other						
9. Total Direct Costs (Lines 1-8)						
10. Indirect Costs						
11. Training Stipends						
12. Total Costs (Lines 9-11)						

**SECTION C – BUDGET NARRATIVE** (see instructions)

ED 524

# Instructions for ED 524

## General Instructions

This form is used to apply to individual U.S. Department of Education (ED) discretionary grant programs. Unless directed otherwise, provide the same budget information for each year of the multi-year funding request. Pay attention to applicable program specific instructions, if attached. Please consult with your Business Office prior to submitting this form.

### Section A - Budget Summary

#### U.S. Department of Education Funds

All applicants must complete Section A and provide a breakdown by the applicable budget categories shown in lines 1-11.

Lines 1-11, columns (a)-(e): For each project year for which funding is requested, show the total amount requested for each applicable budget category.

Lines 1-11, column (f): Show the multi-year total for each budget category. If funding is requested for only one project year, leave this column blank.

Line 12, columns (a)-(e): Show the total budget request for each project year for which funding is requested.

Line 12, column (f): Show the total amount requested for all project years. If funding is requested for only one year, leave this space blank.

#### Indirect Cost Information:

If you are requesting reimbursement for indirect costs on line 10, this information is to be completed by your Business Office. (1): Indicate whether or not your organization has an Indirect Cost Rate Agreement that was approved by the Federal government. (2): If you checked "yes" in (1), indicate in (2) the beginning and ending dates covered by the Indirect Cost Rate Agreement. In addition, indicate whether ED or another Federal agency (Other) issued the approved agreement. If you check "Other," specify the name of the Federal agency that issued the approved agreement. (3): If you are applying for a grant under a Restricted Rate Program (34 CFR 75.563 or 76.563), indicate whether you are using a restricted indirect cost rate that is included on your approved Indirect Cost Rate Agreement or whether you are using a restricted indirect cost rate that complies with 34 CFR 76.564(c)(2). Note: State or Local government agencies may not use the provision for a restricted indirect cost rate specified in 34 CFR 76.564(c)(2). Check only one response. Leave blank, if this item is not applicable.

### Section B - Budget Summary

#### Non-Federal Funds

If you are required to provide or volunteer to provide matching funds or other non-Federal resources to the project, these should be shown for each applicable budget category on lines 1-11 of Section B.

Lines 1-11, columns (a)-(e): For each project year, for which matching funds or other contributions are provided, show the total contribution for each applicable budget category.

Lines 1-11, column (f): Show the multi-year total for each budget category. If non-Federal contributions are provided for only one year, leave this column blank.

Line 12, columns (a)-(e): Show the total matching or other contribution for each project year.

Line 12, column (f): Show the total amount to be contributed for all years of the multi-year project. If non-Federal contributions are provided for only one year, leave this space blank.

### Section C - Budget Narrative [Attach separate sheet(s)]

Pay attention to applicable program specific instructions,  
if attached.

1. Provide an itemized budget breakdown, and justification by project year, for each budget category listed in Sections A and B. For grant projects that will be divided into two or more separately budgeted major activities or sub-projects, show for each budget category of a project year the breakdown of the specific expenses attributable to each sub-project or activity.
2. If applicable to this program, provide the rate and base on which fringe benefits are calculated.

3. If you are requesting reimbursement for indirect costs on line 10, this information is to be completed by your Business Office. Specify the estimated amount of the base to which the indirect cost rate is applied and the total indirect expense. Depending on the grant program to which you are applying and/or your approved Indirect Cost Rate Agreement, some direct cost budget categories in your grant application budget may not be included in the base and multiplied by your indirect cost rate. For example, you must multiply the indirect cost rates of "Training grants" (34 CFR 75.562) and grants under programs with "Supplement not Supplant" requirements ("Restricted Rate" programs) by a "modified total direct cost" (MTDC) base (34 CFR 75.563 or 76.563). Please indicate which costs are included and which costs are excluded from the base to which the indirect cost rate is applied.

When calculating indirect costs (line 10) for "Training grants" or grants under "Restricted Rate" programs, you must refer to the information and examples on ED's website at:

<http://www.ed.gov/fund/grant/apply/appforms/appforms.html>.

You may also contact (202) 708-7770 for additional information regarding calculating indirect cost rates or general indirect cost rate information.

4. Provide other explanations or comments you deem necessary.

#### *Paperwork Burden Statement*

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is **1890-0004**. The time required to complete this information collection is estimated to vary from 13 to 22 hours per response, with an average of 17.5 hours per response, including the time to review instructions, search existing data sources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4651. If you have comments or concerns regarding the status of your individual submission of this form, write directly to (insert program office), U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, D.C. 20202.

## Program Narrative – Application Criterion

**Provide a one page abstract of the proposed project** . Prepare the narrative statement in accordance with instructions in this Part. These Instructions follow the order of the evaluative criteria which will be used by the review panelists to evaluate your application. Applicants under the advance overseas intensive language category must provide a plan of operation for each year for which funding is requested. All information required by the regulations governing the program should be included. The program narrative should not exceed forty (40) double spaced pages. Page limitations will be strictly enforced (Please see the closing date notice). Supporting materials may be appended. The Secretary uses the criteria in this section to evaluate applications for the purpose of recommending to the J. William Fulbright Foreign Scholarship Board projects for funding under this part. The criteria are weighted and may total 100 points (maximum without priorities – 95; maximum with priorities – 100) :

**1. Plan of operation (maximum 25 points)**. The Secretary reviews each application for information to determine the quality of the plan of operation for the project. The Secretary looks for information that shows--

- (i) High quality in the design of the project;
- (ii) An effective plan of management that insures proper and efficient administration of the project;
- (iii) A clear description of how the objectives of the project relate to the purpose of the program;
- (iv) The way the applicant plans to use its resources and personnel to achieve each objective; and
- (v) A clear description of how the applicant will ensure that project participants who are otherwise eligible to participate are selected without regard to race, color, national origin, gender, age, or handicapping condition.

**2. Quality of key personnel (maximum 15 points)**. The Secretary reviews each application for information to determine the quality of key personnel the applicant plans to use on the project. The Secretary looks for information that shows--

- (i) The qualifications of the project director;
- (ii) The qualifications of each of the other key personnel to be used in the project;
- (iii) The time that each person referred to in paragraphs (i) and (ii) of this section will commit to the project; and
- (iv) The extent to which the applicant, as part of its nondiscriminatory employment

practices, will ensure that its personnel are selected for employment without regard to race, color, national origin, gender, age, or handicapping condition.

To determine the qualifications of a person, the Secretary considers evidence of past experience and training in fields related to the objectives of the project as well as other information that the applicant provides.

3. **Budget and cost effectiveness (maximum 10 points)**. The Secretary reviews each application for information that shows that the project has an adequate budget and is cost effective. The Secretary looks for information that shows--

(i) The budget for the project is adequate to support the project activities; and

(ii) Costs are reasonable in relation to the objectives of the project.

4. **Evaluation plan (maximum 10 points)**. The Secretary reviews each application for information that shows the quality of the evaluation plan for the project. The Secretary looks for information that shows that the methods of evaluation are appropriate for the project and, to the extent possible, are objective and produce data that are quantifiable.

5. **Adequacy of resources (maximum 5 points)**. The Secretary reviews each application for information that shows that the applicant plans to devote adequate resources to the project. The Secretary looks for information that shows that the facilities, equipment, and supplies that the applicant plans to use are adequate.

6. **Impact (maximum 15 points)**. The Secretary looks for information that shows--

(i) The potential impact of the project on the development of the study of modern foreign languages and area studies in American education.

7. **Relevance to institutional development (maximum 5 points)**. The project's relevance to the applicant's educational goals and its relationship to its program development in modern foreign languages and area studies.

8. **Need for overseas experience (maximum 10 points)**. The extent to which direct experience abroad is necessary to achieve the project's objectives and the effectiveness with which relevant host country resources will be utilized.

9. **Program priorities (maximum 5 points)**. The Secretary looks for information that shows the extent to which the project addresses program priorities in the field of modern foreign languages and area studies for that year.

## **Supplementary Information**

### **BUDGET INFORMATION**

Federal funds under the Fulbright-Hays Group Projects Abroad program are provided only for foreign expenses. Current maintenance allowances for project participants are contained on pages D11-D19. Rules establishing these rates are found in Section 664.4 of the Regulations. Since all funded project activities occur in foreign countries, no indirect charges are paid under the program.

Applicants are requested to provide an itemized budget, showing both Federal funds and non-Federal contributions. Applicants under the advanced overseas intensive language category must provide an itemized budget for each year for the total grant period requested. The Department will negotiate at the time of the initial award the funding levels for each year of the grant award.

### **PERFORMANCE REPORT**

The grantee must submit an annual performance report in accordance with the Department of Education General Administrative Regulations (EDGAR 34 CFR, Sec. 75.118.) The performance report should include the most current performance and financial expenditure information. If a grantee fails to submit performance reports that meet the requirements in the 34 Code of the Federal Regulations (34 CFR, Sections 74.82, 75.590, 75.720, and 80.40, the Secretary may deny continued funding for the project.

In 2004, the Office of Management and Budget (OMB) approved the Evaluation of Exchange, Language, International and Area Studies (EELIAS) electronic reporting system. The online system enables the Office of International Education Programs Service (IEPS) to collect comparable performance information and project data for the fourteen Title VI and Fulbright-Hays programs it administers.

How does this affect you, the applicant? If your project is awarded in FY 2005 under the Fulbright-Hays Group Projects Abroad program grant, you will be required to submit your project performance report using the EELIAS system. The performance report will assist IEGPS program officers in determining whether or not the Advanced Overseas Intensive Language project is making substantial progress toward meeting the approved project objectives and whether or not a continuation award is in the best interest of the federal government.

The EELIAS reporting instrument includes sections for grantees to input data and information that respond to the Government Performance and Results Act (GPRA) to assess overall program performance.

### **AMENDMENTS**

To request a change or amendment, explain the reason for the changes.

If the scope or objectives have changed or an extension of time is necessary, explain the circumstances and justify. (EDGAR-Subpart L)

## **INSTRUCTIONS FOR TRANSMITTING APPLICATIONS**

**ATTENTION ELECTRONIC APPLICANTS:** Please note that you must follow the Application Procedures as described in the Federal Register notice announcing the grant competition. Some programs may require electronic submission of applications, and those programs will have specific requirements and waiver instructions in the Federal Register notice.

If you want to apply for a grant and be considered for funding, you must meet the following deadline requirements:

### **Applications Submitted Electronically**

You must submit your grant application through the Internet using the software provided on the e-Grants Web site (<http://e-grants.ed.gov>) by 4:30 p.m. (Washington, DC time) on the application deadline date. The regular hours of operation of the e-Grants website are 6:00 a.m. Monday until 7:00 p.m. Wednesday; and 6:00 a.m. Thursday until midnight Saturday (Washington, DC time). Please note that the system is unavailable on Sundays, and after 7:00 p.m. on Wednesdays for maintenance (Washington, DC time). Any modifications to these hours are posted on the e-Grants Web site.

If you submit your application through the Internet via the e-Grants Web site, you will receive an automatic acknowledgment when we receive your application.

### **Applications Sent by Mail**

You must mail the original and two copies of the application on or before the deadline date to. **(Optional)** – To help expedite our review of your application, we would appreciate your voluntarily including an additional (Fill in), copies of your application.

**U.S. Department of Education  
Application Control Center  
Attention: CFDA# (84.021A)  
Washington, DC 20202-4260**

You must show one of the following as proof of mailing:

- (1) A legibly dated U. S. Postal Service Postmark.
- (2) A legible mail receipt with the date of mailing stamped by the U. S. Postal Service.
- (3) A dated shipping label, invoice, or receipt from a commercial carrier.
- (4) Any other proof of mailing acceptable to the Secretary.

If you mail an application through the U.S. Postal Service, we do not accept either of the following as proof of mailing:

- (1) A private metered postmark.
- (2) A mail receipt that is not dated by the U.S. Postal Services.

An applicant should note that the U.S. Postal Service does not uniformly provide a dated postmark. Before relying on this method, an applicant should check with its local post office.

Special Note: Due to recent disruptions to normal mail delivery, the Department encourages you to consider using an alternative delivery method (for example, a commercial carrier, such as Federal Express or United Parcel Service; U. S. Postal Service Express Mail; or a courier service) to transmit your application for this

competition to the Department. If you use an alternative delivery method, please obtain the appropriate proof of mailing under “Applications Sent by Mail,” then follow the instructions for “Applications Delivered by Hand.”

### **Applications Delivered by Hand**

You or your courier must hand deliver the original and number of copies requested of the application by 4:30 p.m. (Washington, DC time) on or before the deadline date.

**(Optional)** – To help expedite our review of your application, we would appreciate your voluntarily including an additional (Fill in), copies of your application.

U.S. Department of Education  
**Application Control Center**  
**Attention: CFDA# (84.021A)**  
**550 12<sup>th</sup> Street, SW**  
**PCP - Room 7041**  
**Washington, DC 20202-4260**

The Application Control Center accepts application deliveries daily between 8:00 a.m. and 4:30 p.m. (Washington, DC time), except Saturdays, Sundays and Federal holidays.

*If you send your application by mail or if you or your courier delivers it by hand, the Application Control Center will mail a Grant Application Receipt Acknowledgment to you. If you do not receive the notification of application receipt within 5 days from the mailing of the application, you should call the U.S. Department of Education Application Control Center at (202) 245-6288.*

You must indicate on the envelope and—if not provided by the Department—in Item 4 of the Application for Federal Education Assistance (ED 424) the CFDA number – and suffix letter, if any – of the competition under which you are submitting your application.

If your application is late, we will notify you that we will not consider the application.

**7/26/04**

**IMPORTANT NOTICE TO PROSPECTIVE PARTICIPANTS  
IN U.S. DEPARTMENT OF EDUCATION CONTRACT AND GRANT PROGRAMS**

**GRANTS**

Applicants for grants from the U.S. Department of Education (ED) have to compete for limited funds.

Deadlines assure all applicants that they will be treated fairly and equally, without last minute haste.

For these reasons, ED must set strict deadlines for grant applications. Prospective applicants can avoid disappointment if they understand that

**Failure to meet a deadline will mean that an applicant will be rejected  
without any consideration whatever.**

The rules, including the deadline, for applying for each grant are published, individually, in the Federal Register. A one-year subscription to the Register may be obtained by sending \$340.00 to: Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402-9371. (Send check or money order only, no cash or stamps.)

The instructions in the Federal Register must be followed exactly. Do not accept any other advice you may receive. No ED employee is authorized to extend any deadline published in the Register.

Questions regarding submission of applications may be addressed to:

U.S. Department of Education  
Application Control Center  
Washington, D.C. 20202-4725

**CONTRACTS**

Competitive procurement actions undertaken by the ED are governed by the Federal Procurement Regulations and implementing ED Procurement Regulations.

Generally, prospective competitive procurement actions are synopsisized in the Commerce Business Daily (CBD). Prospective offerors are therein advised of the nature of the procurement and where to apply for copies of the Request for Proposals (RFP).

Offerors are advised to be guided solely by the contents of the CBD synopsis and the instructions contained in the RFP. Questions regarding the submission of offers should be addressed to the Contracting Specialist identified on the face page of the RFP.

Offers are judged in competition with others, and failure to conform with any substantive requirements of the RFP will result in rejection of the offer without any consideration whatever.

Do not accept any advice you receive that is contrary to instructions contained in either the CBD synopsis or the RFP. No ED employee is authorized to consider a proposal which is non-responsive to the RFP.

A subscription to the CBD is available for \$208.00 per year via second class mailing or \$261.00 per year via first class mailing. Information included in the Federal Acquisition Regulations is contained in Title 48, Code of Federal Regulations, Chapter 1 (\$49.00). The foregoing publication may be obtained by sending your check or money order only, no cash or stamps, to:

Superintendent of Documents  
U.S. Government Printing Office  
Washington, D.C. 20402-9371

In an effort to be certain this important information is widely disseminated, this notice is being included in all ED mail to the public. You may, therefore, receive more than one notice. If you do, we apologize for any annoyance it may cause you.

**Notice to Applicants:  
The Government Performance and Results Act (GPRA)**

**What is GPRA?**

The Government Performance and Results Act of 1993 (GPRA) is a straightforward statute that requires all federal agencies to manage their activities with attention to the consequences of those activities. Each agency is to clearly state what it intends to accomplish, identify the resources required, and periodically report their progress to the Congress. In so doing, it is expected that the GPRA will contribute to improvements in accountability for the expenditures of public funds, improve congressional decision-making through more objective information on the effectiveness of federal programs, and promote a new government focus on results, service delivery, and customer satisfaction.

**How has the Department of Education Responded to the GPRA Requirements?**

As required by GPRA, the Department of Education has prepared a strategic plan for 2002-2007. This plan reflects the Department's priorities and integrates them with its mission and program authorities and describes how the Department will work to improve education for all children and adults in the U.S. The Department's goals, as listed in the plan, are:

- Goal 1: Create a Culture of Achievement*
- Goal 2: Improve Student Achievement*
- Goal 3: Develop Safe Schools and Strong Character*
- Goal 4: Transform Education into an Evidence-based Field*
- Goal 5: Enhance the Quality of and Access to Postsecondary and Adult Education*
- Goal 6: Establish Management Excellence*

The performance indicators for the International Education Programs are part of the Department's plan for meeting Goal 5: Enhance the Quality of and Access to Postsecondary and Adult Education.

**What are the Performance Indicators for the International Education Programs?**

The Department's specific goal for the International Education Programs is "to meet the nation's security and economic needs through the development and maintenance of a national capacity in foreign languages, and area and international studies." The objective and performance indicators are as follows:

1. **Maintain a U.S. higher education system with the capacity to produce experts in less commonly taught languages and area studies who are capable of contributing to the needs of U.S. government, academic, and business institutions.**
  - (1.1) Title VI supported institutions provide the majority of the instruction in foreign languages, especially in less commonly taught languages.
  - (1.2) Percentage of graduates of Title VI supported programs report that they found employment that utilizes their language and/or area expertise.

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER  
RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 34 CFR Part 82, "New Restrictions on Lobbying," and 34 CFR Part 85, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant, or cooperative agreement.

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**1. LOBBYING**

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

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**2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS**

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110--

A. The applicant certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2)(b) of this certification; and
  - (d) Have not within a three-year period preceding this application had one or more public transaction (Federal, State, or local) terminated for cause or default; and
- B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

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**3. DRUG-FREE WORKPLACE  
(GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610 -

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an on-going drug-free awareness program to inform employees about:
  - (1) The dangers of drug abuse in the workplace;
  - (2) The grantee's policy of maintaining a drug-free workplace;
  - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and

- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
- (1) Abide by the terms of the statement; and
  - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants Policy and Oversight Staff, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 3652, GSA Regional Office Building No. 3), Washington, DC 20202-4248. Notice shall include the identification number(s) of each affected grant;
- (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:
- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

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Check  if there are workplaces on file that are not identified here.

**DRUG-FREE WORKPLACE  
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610-

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Director, Grants Policy and Oversight Staff, Department of Education, 400 Maryland Avenue, S.W. (Room 3652, GSA Regional Office Building No. 3), Washington, DC 20202-4248. Notice shall include the identification number(s) of each affected grant.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

NAME OF APPLICANT	PR/AWARD NUMBER AND / OR PROJECT NAME
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
SIGNATURE	DATE



## INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitations for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Included prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action. (b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

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According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503

## NOTICE TO ALL APPLICANTS

The purpose of this enclosure is to inform you about a new provision in the Department of Education's General Education Provisions Act (GEPA) that applies to applicants for new grant awards under Department programs. This provision is Section 427 of GEPA, enacted as part of the Improving America's Schools Act of 1994 (Public Law (P.L.) 103-382).

### To Whom Does This Provision Apply?

Section 427 of GEPA affects applicants for new grant awards under this program. **ALL APPLICANTS FOR NEW AWARDS MUST INCLUDE INFORMATION IN THEIR APPLICATIONS TO ADDRESS THIS NEW PROVISION IN ORDER TO RECEIVE FUNDING UNDER THIS PROGRAM.**

(If this program is a State-formula grant program, a State needs to provide this description only for projects or activities that it carries out with funds reserved for State-level uses. In addition, local school districts or other eligible applicants that apply to the State for funding need to provide this description in their applications to the State for funding. The State would be responsible for ensuring that the school district or other local entity has submitted a sufficient section 427 statement as described below.)

### What Does This Provision Require?

Section 427 requires each applicant for funds (other than an individual person) to include in its application a description of the steps the applicant proposes to take to ensure equitable access to, and participation in, its Federally-assisted program for students, teachers, and other program beneficiaries with special needs. This provision allows applicants discretion in developing the required description. The statute highlights six types of barriers that can impede equitable access or participation: gender, race, national origin, color, disability, or age. Based on local circumstances, you should determine whether these or other barriers may prevent your students, teachers, etc. from such access or participation in, the Federally-funded project or activity. The description in your application of steps to be taken to overcome these barriers need not be lengthy; you may provide a clear and succinct description of how you plan to address those barriers that are applicable to your circumstances. In addition, the information may be provided in a single narrative, or, if appropriate, may be discussed in connection with related topics in the application.

Section 427 is not intended to duplicate the requirements of civil rights statutes, but rather to ensure that, in designing their projects, applicants for Federal funds address equity concerns that may affect the ability of certain potential beneficiaries to fully participate in the project and to achieve to high standards. Consistent with program requirements and its approved application, an applicant may use the Federal funds awarded to it to eliminate barriers it identifies.

### What are Examples of How an Applicant Might Satisfy the Requirement of This Provision?

The following examples may help illustrate how an applicant may comply with Section 427.

- (1) An applicant that proposes to carry out an adult literacy project serving, among others, adults with limited English proficiency, might describe in its application how it intends to distribute a brochure about the proposed project to such potential participants in their native language.
- (2) An applicant that proposes to develop instructional materials for classroom use might describe how it will make the materials available on audio tape or in braille for students who are blind.
- (3) An applicant that proposes to carry out a model science program for secondary students and is concerned that girls may be less likely than boys to enroll in the course, might indicate how it intends to conduct "outreach" efforts to girls, to encourage their enrollment.

We recognize that many applicants may already be implementing effective steps to ensure equity of access and participation in their grant programs, and we appreciate your cooperation in responding to the requirements of this provision.

### **Estimated Burden Statement for GEPA Requirements**

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is **1890-0007**. The time required to complete this information collection is estimated to average 1.5 hours per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. **If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to:** Director, Grants Policy and Oversight Staff, U.S. Department of Education, 400 Maryland Avenue, SW (Room 3652, GSA Regional Office Building No. 3). Washington, DC 20202-4248.

## ASSURANCES - NON-CONSTRUCTION PROGRAMS

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Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503

### **PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

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**Note:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874) and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction subagreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).

12 Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1721 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead- based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, AAudits of States, Local Governments, and Non-Profit Organizations.≡

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
APPLICANT ORGANIZATION	DATE SUBMITTED

## *Appendix*

### Intergovernmental Review of Federal Programs

This appendix applies to each program that is subject to the requirements of Executive Order 12372 (Intergovernmental Review of Federal Programs) and the regulations in 34 CFR part 79.

The objective of the Executive order is to foster an intergovernmental partnership and to strengthen federalism by relying on State and local processes for State and local government coordination and review of proposed Federal financial assistance.

Applicants must contact the appropriate State Single Point of Contact to find out about, and to comply with, the State's process under Executive Order 12372.

Applicants proposing to perform activities in more than one State should immediately contact the Single Point of Contact for each of those States and follow the procedure established in each of those States under the Executive order. A listing containing the Single Point of Contact for each State is included in this appendix.

In States that have not established a process or chosen a program for review, State, areawide, regional, and local entities may submit comments directly to the Department.

Any State Process Recommendation and other comments submitted by a State Single Point of Contact and any comments from State, areawide, regional, and local entities must be mailed or hand-delivered by the date indicated in the actual application notice to the following address: The Secretary, EO 12372--CFDA# [commenter must insert number--including suffix letter, if any], U.S. Department of Education, room 7W301, 400 Maryland Avenue, SW., Washington, DC 20202.

Proof of mailing will be determined on the same basis as applications (see 34 CFR 75.102). Recommendations or comments may be hand-delivered until 4:30 p.m. (Washington, DC time) on the date indicated in the actual application notice.

PLEASE NOTE THAT THE ABOVE ADDRESS IS NOT THE SAME ADDRESS AS THE ONE TO WHICH THE APPLICANT SUBMITS ITS COMPLETED APPLICATION. DO NOT SEND APPLICATIONS TO THE ABOVE ADDRESS.

## STATE SINGLE POINTS OF CONTACT (SPOCs)

It is estimated that in 2004 the Federal Government will outlay \$400 billion in grants to State and local governments. Executive Order 12372, "Intergovernmental Review of Federal Programs," was issued with the desire to foster the intergovernmental partnership and strengthen federalism by relying on State and local processes for the coordination and review of proposed Federal financial assistance and direct Federal development. The Order allows each State to designate an entity to perform this function. Below is the official list of those entities. For those States that have a home page for their designated entity, a direct link has been provided on the official version: <http://www.whitehouse.gov/omb/grants/spoc.html>.

States that are not listed on this page have chosen not to participate in the intergovernmental review process, and therefore do not have a SPOC. If you are located within one of these States, you may still send application materials directly to a Federal awarding agency.

Contact information for Federal agencies that award grants can be found in [Appendix IV of the Catalog of Federal Domestic Assistance](#). [<http://www.cfda.gov/public/cat-app4-index.htm>]

<p style="text-align: center;"><b>ARKANSAS</b></p> <p>Tracy L. Copeland            Manager, State Clearinghouse            Office of Intergovernmental Services            Department of Finance and Administration            1515 W. 7<sup>th</sup> Street, Room 412            Little Rock, Arkansas 72203            Telephone: (501) 682-1074            FAX: (501) 682-5206  <a href="mailto:TlCopeland@dfa.state.ar.us">TlCopeland@dfa.state.ar.us</a></p>	<p style="text-align: center;"><b>CALIFORNIA</b></p> <p>Grants Coordination            State Clearinghouse            Office of Planning and Research            P.O. Box 3044, Room 222            Sacramento, California 95812-3044            Telephone: (916) 445-0613            FAX: (916) 323-3018  <a href="mailto:State.clearinghouse@opr.ca.gov">State.clearinghouse@opr.ca.gov</a></p>
<p style="text-align: center;"><b>DELAWARE</b></p> <p>Sandra R. Stump            Executive Department            Office of the Budget            540 S. Dupont Highway , 3<sup>rd</sup> Floor            Dover, Delaware 19901            Telephone: (302) 739-3323            FAX: (302) 739-5661  <a href="mailto:Sandy.stump@state.de.us">Sandy.stump@state.de.us</a></p>	<p style="text-align: center;"><b>DISTRICT OF COLUMBIA</b></p> <p>Luisa Montero-Diaz            Office of Partnerships and Grants            Development            Executive Office of the Mayor            District of Columbia Government            414 4<sup>th</sup> Street, NW, Suite 530 South            Washington, DC 20001            Telephone: (202) 727-8900            FAX: (202) 727-1652  <a href="mailto:opgd.eom@dc.gov">opgd.eom@dc.gov</a></p>
<p style="text-align: center;"><b>FLORIDA</b></p> <p>Lauren P. Milligan            Florida State Clearinghouse            Florida Dept. of Environmental Protection            3900 Commonwealth Blvd., Mall Station 47            Tallahassee, Florida 32399-3000            Telephone: (850) 245-2161            FAX: (850) 245-2190  <a href="mailto:Lauren.Milligan@dep.state.fl.us">Lauren.Milligan@dep.state.fl.us</a></p>	<p style="text-align: center;"><b>GEORGIA</b></p> <p>Barbara Jackson            Georgia State Clearinghouse            270 Washington Street, SW            Atlanta, Georgia 30334            Telephone: (404) 656-3855            FAX: (404) 656-7901  <a href="mailto:gach@mail.opb.state.ga.us">gach@mail.opb.state.ga.us</a></p>

<p><b>ILLINOIS</b>  Roukaya McCaffrey  Department of Commerce and  Economic Opportunities  620 East Adams, 6<sup>th</sup> Floor  Springfield, Illinois, 62701  Telephone: (217) 524-0188  FAX: (217) 558-0473  <a href="mailto:roukaya_mccaffrey@illinoisbiz.biz">roukaya_mccaffrey@illinoisbiz.biz</a></p>	<p><b>IOWA</b>  Steven R. McCann  Division of Community and Rural Development  Iowa Department of Economic Development  200 East Grand Avenue  Des Moines, Iowa 50309  Telephone: (515) 242-4719  FAX: (515) 242-4809  <a href="mailto:Steve.mccann@ided.state.ia.us">Steve.mccann@ided.state.ia.us</a></p>
<p><b>KENTUCKY</b>  Ron Cook  Department for Local Government  1024 Capital Center Drive, Suite 340  Frankfort, Kentucky 40601  Telephone: (502) 573-2382  FAX: (502) 573-2512  <a href="mailto:ron.cook@mail.state.ky.us">ron.cook@mail.state.ky.us</a></p>	<p><b>MAINE</b>  Joyce Benson  State Planning Office  184 State Street  38 State House Station  Augusta, Maine 04333  Telephone: (207) 287-3261  Telephone: (207) 1461  FAX: (207) 287-6489  <a href="mailto:joyce.benson@state.me.us">joyce.benson@state.me.us</a></p>
<p><b>MARYLAND</b>  Linda C. Janey, J.D.  Director, Capital Plng. &amp; Devel. Review  Maryland Department of Planning  301 West Preston Street – Room 1104  Baltimore, Maryland 21201-2305  Telephone: (410) 767-4490  FAX: (410) 767-4480  <a href="mailto:ljaney@mdp.state.md.us">ljaney@mdp.state.md.us</a></p>	<p><b>MICHIGAN</b>  Richard Pfaff  Southeast Michigan Council of Governments  535 Griswold, Suite 300  Detroit, Michigan 48226  Telephone: (313) 961-4266  FAX: (313) 961-4869  <a href="mailto:pfaff@semcog.org">pfaff@semcog.org</a></p>
<p><b>MISSISSIPPI</b>  Mildred Tharpe  Clearinghouse Officer  Department of Finance and Administration  1301 Woolfolk Building, Suite E  501 North West Street  Jackson, Mississippi 39201  Telephone: (601) 359-6762  Fax: (601) 359-6758</p>	<p><b>MISSOURI</b>  Angela Boessen  Federal Assistance Clearinghouse  Office of Administration  P.O. Box 809  Truman Building, Room 840  Jefferson City, Missouri 65102  Telephone: (573) 751-4834  FAX: (573) 522-4395  <a href="mailto:igr@mail.oa.state.mo.us">igr@mail.oa.state.mo.us</a></p>

<p style="text-align: center;"><b>NEVADA</b></p> <p>Heather Elliott  Department of Administration  State Clearinghouse  209 E. Musser Street, Room 200  Carson City, Nevada 89701  Telephone: (775) 684-0209  FAX: (775) 684-0260  <a href="mailto:helliott@govmail.state.nv.us">helliott@govmail.state.nv.us</a></p>	<p style="text-align: center;"><b>NEW HAMPSHIRE</b></p> <p>Jeffrey H. Taylor  Director, New Hampshire Office of State  Planning  Attn: Intergovernmental Review Process  Mike Blake  2½ Beacon Street  Concord, New Hampshire 03301  Telephone: (603) 271-2155  FAX: (603) 271-1728  <a href="mailto:jtaylor@osp.state.nh.us">jtaylor@osp.state.nh.us</a></p>
<p style="text-align: center;"><b>NEW MEXICO</b></p> <p>Ken Hughes  Local Government Division  Room 201, Bataan Memorial Building  Santa Fe, New Mexico 87503  Telephone: (505) 827-4370  FAX: (505) 827-4948  <a href="mailto:khughes@dfa.state.nm.us">khughes@dfa.state.nm.us</a></p>	<p style="text-align: center;"><b>NEW YORK</b></p> <p>Linda Shkrell  Office of Public Security  Homeland Security Grants Coordination  633 3<sup>rd</sup> Avenue  New York, NY 10017  Telephone: (212) 867-1289  FAX: (212) 867-1725</p>
<p style="text-align: center;"><b>NORTH DAKOTA</b></p> <p>Jim Boyd  Division of Community Services  600 East Boulevard Ave, Dept 105  Bismarck, North Dakota 58505-0170  Telephone: (701) 328-2094  FAX: (701) 328-2308  <a href="mailto:jboyd@state.nd.us">jboyd@state.nd.us</a></p>	<p style="text-align: center;"><b>RHODE ISLAND</b></p> <p>Kevin Nelson  Department of Administration  Statewide Planning Program  One Capitol Hill  Providence Rhode Island 02908-5870  Telephone: (401) 222-2093  FAX: (401) 222-2083  <a href="mailto:knelson@doa.state.ri.us">knelson@doa.state.ri.us</a></p>

<p align="center"><b>SOUTH CAROLINA</b></p> <p>SC Clearinghouse  Budget and Control Board  Office of State Budget  1201 Main Street, Suite 950  Columbia, South Carolina 29201  Telephone: (803) 734-0494  FAX: (803) 734-0645  <a href="mailto:clearinghouse@budget.state.sc.us">clearinghouse@budget.state.sc.us</a></p>	<p align="center"><b>TEXAS</b></p> <p>Denise S. Francis  Director, State Grants Team  Governor's Office of Budget and Planning  P.O. Box 12428  Austin, Texas 78711  Telephone: (512) 305-9415  FAX: (512) 936-2681  <a href="mailto:dfrancis@governor.state.tx.us">dfrancis@governor.state.tx.us</a></p>
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<p><b>WISCONSIN</b></p> <p>Jeff Smith  Section Chief, Federal/State Relations  Wisconsin Department of Administration  101 East Wilson Street – 6<sup>th</sup> Floor  P.O. Box 7868  Madison, Wisconsin 53707  Telephone: (608) 266-0267  FAX: (608) 267-6931  <a href="mailto:jeffrey.smith@doa.state.wi.us">jeffrey.smith@doa.state.wi.us</a></p>	
<p align="center"><b>AMERICAN SAMOA</b></p> <p align="center">PAT M. GALEA'I  FEDERAL GRANTS/PROGRAMS  COORDINATOR  OFFICE OF FEDERAL PROGRAMS/OFFICE  OF THE  GOVERNOR  Department of Commerce  American Samoa Government  Pago Pago, American Samoa 96799  Telephone: (684) 633-5155  Fax: (684) 633-4195  <a href="mailto:pmgaleai@samoatelco.com">pmgaleai@samoatelco.com</a></p>	<p align="center"><b>GUAM</b></p> <p>Director  Bureau of Budget and Mgmt. Research  Office of the Governor  P.O. Box 2950  Agana, Guam 96910  Telephone: 011-671-472-2285  FAX: 011-671-472-2825  <a href="mailto:jer@ns.gov.gu">jer@ns.gov.gu</a></p>

<p><b>NORTH MARIANA ISLANDS</b>  Ms. Jacoba T. Seman  Federal Programs Coordinator  Office of Management and Budget  Office of the Governor  Saipan, MP 96950  Telephone: (670) 664-2289  FAX: (670) 664-2272  <a href="mailto:omb.jseman@saipan.com">omb.jseman@saipan.com</a></p>	<p><b>PUERTO RICO</b>  Jose Caballero / Mayra Silva  Puerto Rico Planning Board  Federal Proposals Review Office  Minillas Government Center  P.O. Box 41119  San Juan, Puerto Rico 00940-1119  Telephone: (787) 723-6190  FAX: (787) 722-6783</p>
<p><b>VIRGIN ISLANDS</b>  Ira Mills  Director, Office of Management and Budget  # 41 Norre Gade Emancipation Garden  Station,  Second Floor  Saint Thomas, Virgin Islands 00802  Telephone: (340) 774-0750  FAX: (787) 776-0069  <a href="mailto:Irmills@usvi.org">Irmills@usvi.org</a></p>	

Changes to this list can be made only after OMB is notified by a State's officially designated representative. E-mail messages can be sent to [grants@omb.eop.gov](mailto:grants@omb.eop.gov). If you prefer, you may send correspondence to the following postal address:

Attn: Grants Management  
Office of Management and Budget  
New Executive Office Building, Suite 6025  
725 17<sup>th</sup> Street, NW  
Washington, DC 20503

*Please note: **Inquiries about obtaining a Federal grant should not be sent to the OMB e-mail or postal address shown above. The best source for this information is the [CFDA](#).***

*This publication by the U.S. Department of Education (ED or the Department) is an unofficial version of the State Single Point of Contact (SPOC) List published by the Office of Management and Budget (OMB). The Department has made every effort to ensure the accuracy of the information contained in this unofficial version. However, the only official version of the State Single Point of Contact (SPOC) List is posted on the Grants Management section of the OMB web site: <http://www.whitehouse.gov/omb/grants/spoc.html>.*

**IMPORTANT NOTICE TO PROSPECTIVE PARTICIPANTS IN U.S. Department of Education CONTRACT AND GRANT PROGRAMS GRANTS**

Applicants for grants from the U.S. Department of Education (ED) have to compete for limited funds. Deadlines assure all applicants that they will be treated fairly and equally, without last minute haste. For these reasons, ED must set strict deadlines for grant applications. Prospective applicants can avoid disappointment if they understand that

Failure to meet a deadline will mean that an applicant will be rejected **without any consideration whatever.**

The rules, including the deadline, for applying for each grant are published, individually, in the Federal Register. A one-year subscription to the Register may be obtained by sending \$340.00 to: Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402-9371. (Send check or money order only, no cash or stamps.)

The instructions in the Federal Register must be followed exactly. Do not accept any other advice you may receive. No ED employee is authorized to extend any deadline published in the Register.

Questions regarding submission of applications may be addressed to:

U.S. Department of Education  
Application Control Center  
Washington, D.C. 20202-4725

### CONTRACTS

Competitive procurement actions undertaken by the ED are governed by the Federal Procurement Regulations and implementing ED Procurement Regulations. Generally, prospective competitive procurement actions are synopsisized in the Commerce Business Daily (CBD). Prospective offerors are therein advised of the nature of the procurement and where to apply for copies of the Request for Proposals (RFP). Offerors are advised to be guided solely by the contents of the CBD synopsis and the instructions contained in the RFP. Questions regarding the submission of offers should be addressed to the Contracting Specialist identified on the face page of the RFP. Offers are judged in competition with others, and failure to conform with any substantive requirements of the RFP will result in rejection of the offer without any consideration whatever. Do not accept any advice you receive that is contrary to instructions contained in either the CBD synopsis or the RFP. No ED employee is authorized to consider a proposal which is non-responsive to the RFP.

A subscription to the CBD is available for \$208.00 per year via second class mailing or \$261.00 per year via first class mailing. Information included in the Federal Acquisition Regulations is contained in Title 48, Code of Federal Regulations, Chapter 1 (\$49.00). The foregoing publication may be obtained by sending your check or money order only, no cash or stamps, to:

Superintendent of Documents  
U.S. Government Printing Office  
Washington, D.C. 20402-9371

In an effort to be certain this important information is widely disseminated, this notice is being included in all ED mail to the public. You may, therefore, receive more than one notice. If you do, we apologize for any annoyance it may cause you.

**ED FORM 5348, 8 '92**

**REPLACES ED FORM 5348, 6 '86, WHICH IS OBSOLETE**

**Fulbright-Hays Group Projects Abroad Program (GPA)  
TECHNICAL REVIEW FORM (CFDA 84.021)**

P0 21A \_\_\_\_\_

World Area \_\_\_\_\_ Country \_\_\_\_\_

Name of Applicant \_\_\_\_\_

<b>Criteria</b>	<b>Maximum Points</b>	<b>Points Assigned</b>
1) Plan of Operation	25	
2) Quality of Key Personnel	15	
3) Budget & Cost Effectiveness	10	
4) Evaluation	10	
5) Adequacy of Resources	5	
6) Impact	15	
7) Relevance to Institutional Development	5	
8) Need for Overseas Experience	10	
9) Program Priorities (if any)	5	
<b>Total Points</b>	100	

*\*Maximum without Priorities - 95; \*Maximum with Priorities - 100*

Summary (Please provide a brief summary of your assessment of this application.)

I have reviewed this application in accordance with the criteria published in the Federal Register.

Signature

Date:

**1. PLAN OF OPERATION (MAXIMUM 25 POINTS)**

Does the information show -

- i. high quality in the design of the project?
- ii. an effective plan of management that insures proper and efficient administration of the project?
- iii. a clear description of how the objectives of the project relate to the purpose of the program?
- iv. the way of the applicant plans to use its resources and personnel to achieve each objective?
- v. a clear description of how the applicant will ensure that project participants are selected without regard to race, color, national origin, gender, age, or handicapped condition.

Not Addressed 0 Points	Inadequate 1-16 Points	Adequate 17 Points	Good to Excellent 18-25 Points	Points Awarded
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**Please describe the strengths and weakness:**

**2. QUALITY OF KEY PERSONNEL (MAXIMUM 15 POINTS)**

Does the information show -

- i. the qualifications of the project director;
- ii. the qualifications of each of the other key personnel to be used in the project;
- iii. the time that each person referred to in the paragraphs (2i) and (2ii) of this section plans to commit to the project;
- vi. the extent to which the applicant will ensure that its personnel are selected for employment without regard to race, color, national origin, gender, age, or handicapping condition.

(To determine the qualifications of a person, look for evidence of his/her past experience and training in the fields related to the objectives of project as well as other information that application provides.)

Not Addressed 0 Points	Inadequate 1-12 Points	Adequate 13 Points	Good to Excellent 14-15 Points	Points Awarded
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**Please describe the strengths and weakness:**

**3. BUDGET AND COST EFFECTIVENESS (MAXIMUM 10 POINTS)**

Does the information show -

- i. the budget for the project is adequate to support the project activities; and
- ii. costs are reasonable in relation to the objectives of the project.

Not Addressed 0 Points	Inadequate 1-6 Points	Adequate 7 Points	Good to Excellent 8-10 Points	Points Awarded
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**Please describe the strengths and weakness:**

**4. EVALUATION PLAN (MAXIMUM 10 POINTS)**

Does the information show -  
the project shows methods of evaluation that are appropriate for the project and, to the extent possible,  
are objective and produce data that are quantifiable?

<b>Not Addressed 0 Points</b>	<b>Inadequate 1-6 Points</b>	<b>Adequate 7 Points</b>	<b>Good to Excellent 8-10 Points</b>	<b>Points Awarded</b>
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**Please describe the strengths and weakness:**

**5. ADEQUACY OF RESOURCES (MAXIMUM 5 POINTS)**

Does the information show -  
the facilities and /or supplies that the applicant plans to use are adequate.

Not Addressed 0 Points	Inadequate 1-2 Points	Adequate 3 Points	Good to Excellent 4-5 Points	Points Awarded
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**Please describe the strengths and weakness:**

**6. IMPACT (MAXIMUM 15 POINTS)**

The information that shows -  
the potential impact of the project on the development of the study of modern foreign languages  
and area studies in American education.

<b>Not Addressed</b>	<b>Inadequate</b>	<b>Adequate</b>	<b>Good to Excellent</b>	<b>Points</b>
<b>0 Points</b>	<b>1-12 Points</b>	<b>13 Points</b>	<b>14-15 Points</b>	
<b>Awarded</b>				

Please describe the strengths and weakness:

<b>7. RELEVANCE OF INSTITUTIONAL DEVELOPMENT (MAXIMUM 5 POINTS)</b>
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The project's relevance to the applicant's educational goals and its relationship to its program development in modern foreign languages and area studies.

<b>Not Addressed 0 Points</b>	<b>Inadequate 1-2 Points</b>	<b>Adequate 3 Points</b>	<b>Good to Excellent 4-5 Points</b>	<b>Points Awarded</b>
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**Please describe the strengths and weakness:**

**8. NEED FOR OVERSEAS EXPERIENCES (MAXIMUM 10 POINTS)**

The extent to which direct experience abroad is necessary to achieve the project's objectives and the effectiveness with which relevant host country resources will be utilized.

<b>Not Addressed</b> <b>0 Points</b>	<b>Inadequate</b> <b>1-6 Points</b>	<b>Adequate</b> <b>7 Points</b>	<b>Good to Excellent</b> <b>8-10 Points</b>	<b>Points</b> <b>Awarded</b>
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**Please describe the strengths and weakness:**

<b>9. PROGRAM PRIORITIES (IF ANY)</b>	<b>(MAXIMUM 5 POINTS)</b>
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To what extent does the project meet the program priorities announced in the Federal Register for this year's competition?

<b>Not Addressed</b>	<b>Inadequate</b>	<b>Adequate</b>	<b>Good to Excellent</b>	<b>Points</b>
<b>0 Points</b>	<b>1-2 Points</b>	<b>3 Points</b>	<b>4- 5 Points</b>	<b>Awarded</b>

**Please describe the strengths and weakness:**

## **Fulbright-Hays Maintenance Allowances**

Fulbright-Hays training grants maintenance allowances are based on current cost-of-living data provided by the Department of State.

The allowances of fellows jointly sponsored by US/ED and other organizations (e.g., International Research and Exchange Board (IREX), Social Science Research Council (SSRC)) will be adjusted according to formulas agreed upon between agencies.

IMPORTANT NOTE: The maintenance rates of the Fulbright-Hays Group Projects Abroad Program (listed below) are **based on 50% of U.S. Government per diem rates listed on the attached 16 pages** :

Per Diem rates can also be found on-line at:

[HTTP://WWW.STATE.GOV/M/A/ALS/PRDM/2004/29997.HTM](http://www.state.gov/m/a/als/prdm/2004/29997.htm)

## Fulbright-Hays Maintenance Allowances

### Section D

Fulbright-Hays training grants maintenance allowances are based on current cost-of-living data provided by the Department of State. Additional and more up-to-date information on costs of living obtained at the time individual applications are reviewed by diplomatic missions and binational commissions overseas may require modifications of these rates at a later date. The allowances of fellows jointly sponsored by US/ED and other organizations [e.g., International Research and Exchanges Board (IREX), Social Science Research Council (SSRC)] will be adjusted according to formulas agreed upon between agencies.

LOCALITY		MAX PD RATE	50% PD RATE				
AFGHANISTAN							
	Kabul	40	<b>20</b>				
	Other	15	<b>8</b>				
ALBANIA							
	Tirana	205	<b>103</b>				
	Other	106	<b>53</b>				
ALGERIA							
	Algiers	206	<b>103</b>				
	Other	200	<b>100</b>				
ANDORRA							
	Andorra	226	<b>113</b>				
ANGOLA		298	<b>149</b>				
ANTIGUA AND BARBUDA							
	Antigua and Barbuda	246	<b>123</b>				
	Other	61	<b>31</b>				
ARGENTINA							
	Buenos Aires	270	<b>135</b>				
	Other	177	<b>89</b>				
ARMENIA		184	<b>92</b>				
ASCENSION ISLAND		42	<b>21</b>				
AUSTRALIA							
	Adelaide	245	<b>123</b>				
	Brisbane	222	<b>111</b>				
	Cairns	198	<b>99</b>				
	Canberra	194	<b>97</b>				
	Fremantle	202	<b>101</b>				
	Melbourne	275	<b>138</b>				
	Perth	236	<b>118</b>				
	Sydney	227	<b>114</b>				
	Other	188	<b>94</b>				
AUSTRIA							
	Graz	220	<b>110</b>				
	Linz	236	<b>118</b>				
	Salzburg	289	<b>145</b>				
	Vienna	255	<b>128</b>				
	Other	241	<b>121</b>				
AZERBAIJAN		328	<b>164</b>				
BAHAMAS, THE							
	Andros Island	214	<b>107</b>				
	Andros Island (AUTECH)	25	<b>13</b>				
	Eleuthera Island	227	<b>114</b>				
	Grand Bahama Island	252	<b>126</b>				

	Nassau	338	<b>169</b>				
	Other	214	<b>107</b>				
BAHRAIN		271	<b>136</b>				
BANGLADESH							
	Dhaka	187	<b>94</b>				
	Other	95	<b>48</b>				
BARBADOS		309	<b>154</b>				
BELARUS		184	<b>92</b>				
BELGIUM							
	Antwerp	337	<b>169</b>				
	Bertrix	80	<b>40</b>				
	Brugge	169	<b>85</b>				
	Brussels	327	<b>164</b>				
	Diegem	327	<b>164</b>				
	Florennes	80	<b>40</b>				
	Gent	95	<b>48</b>				
	Gosselies	184	<b>92</b>				
	Herstal	90	<b>45</b>				
	Leuven	118	<b>59</b>				
	Liege	235	<b>118</b>				
	Mons	184	<b>92</b>				
	Ostende	137	<b>69</b>				
	SHAPE/Chievres	184	<b>92</b>				
	Zaventem	327	<b>164</b>				
	Other	165	<b>83</b>				
BELIZE		166	<b>83</b>				
BENIN							
	Cotonou	154	<b>77</b>				
	Other	87	<b>44</b>				
BERMUDA		496	<b>248</b>				
BHUTAN		96	<b>48</b>				
BOLIVIA							
	Cochabamba	91	<b>46</b>				
	La Paz	108	<b>54</b>				
	Santa Cruz	106	<b>53</b>				
	Other	66	<b>33</b>				
BOSNIA-HERZEGOVINA		165	<b>83</b>				
BOTSWANA							
	Francistown	195	<b>98</b>				
	Gaborone	186	<b>93</b>				
	Kasane	183	<b>92</b>				
	Selebi Phikwe	186	<b>93</b>				
	Other	119	<b>60</b>				
BRAZIL							
	Angra dos Reis	167	<b>84</b>				
	Belem	173	<b>87</b>				
	Belo Horizonte	96	<b>48</b>				
	Brasilia	144	<b>72</b>				
	Campinas	175	<b>88</b>				
	Campo Grande	105	<b>53</b>				
	Curitiba	185	<b>93</b>				
	Fortaleza	216	<b>108</b>				
	Foz do Iguacu	195	<b>98</b>				
	Goiania	176	<b>88</b>				
	Joao Pessoa	152	<b>76</b>				

	Manaus	158	<b>79</b>				
	Natal	141	<b>71</b>				
	Porto Alegre	179	<b>90</b>				
	Recife, Pernambuco	242	<b>121</b>				
	Ribeirao Preto	141	<b>71</b>				
	Rio de Janeiro	213	<b>107</b>				
	Salvador da Bahia	106	<b>53</b>				
	Sao Paulo	246	<b>123</b>				
	Other	168	<b>84</b>				
<b>BRITISH WEST INDIES</b>							
	Anguilla	237	<b>119</b>				
	Cayman Islands	268	<b>134</b>				
	Virgin Islands, Br	160	<b>80</b>				
	Other	142	<b>71</b>				
<b>BRUNEI</b>							
	Bandar Seri Begawan	249	<b>125</b>				
	Other	123	<b>62</b>				
<b>BULGARIA</b>							
	Bourgas	87	<b>44</b>				
	Plovdiv	87	<b>44</b>				
	Ruse	107	<b>54</b>				
	Sofia	221	<b>111</b>				
	Varna	155	<b>78</b>				
	Other	96	<b>48</b>				
<b>BURKINA</b>							
	Ouagadougou	192	<b>96</b>				
	Other	88	<b>44</b>				
<b>BURMA</b>							
	Rangoon	155	<b>78</b>				
	Other	67	<b>34</b>				
<b>BURUNDI</b>		184	<b>92</b>				
<b>CAMBODIA</b>							
	Phnom Penh	153	<b>77</b>				
	Siem Riep	247	<b>124</b>				
	Other	85	<b>43</b>				
<b>CAMEROON</b>							
	Douala	264	<b>132</b>				
	Yaounde	253	<b>127</b>				
	Other	111	<b>56</b>				
<b>CANADA</b>							
	Banff (Alta)	157	<b>79</b>				
	Calgary(Alta)	202	<b>101</b>				
	Dartmouth	243	<b>122</b>				
	Edmonton	145	<b>73</b>				
	Fredericton	175	<b>88</b>				
	Gander, Newfoundland	118	<b>59</b>				
	Halifax	243	<b>122</b>				
	Mississauga	160	<b>80</b>				
	Moncton	206	<b>103</b>				
	Montreal	284	<b>142</b>				
	Northwest Territories	170	<b>85</b>				
	Ottawa	220	<b>110</b>				
	Prince Edward Is.	226	<b>113</b>				
	Quebec (Que)	297	<b>149</b>				
	Richmond (BC)	227	<b>114</b>				

	Saint John's (Nfld)	220	<b>110</b>				
	Sidney	228	<b>114</b>				
	Toronto(Ont)	257	<b>129</b>				
	Vancouver (BC)	213	<b>107</b>				
	Victoria (BC)	228	<b>114</b>				
	Winnipeg	170	<b>85</b>				
	Other	214	<b>107</b>				
<b>CAPE VERDE</b>							
	Boa Vista Island	138	<b>69</b>				
	Praia	170	<b>85</b>				
	Sal Island	189	<b>95</b>				
	Sao Tiago Island	81	<b>41</b>				
	Sao Vicente Island	172	<b>86</b>				
	Other	138	<b>69</b>				
<b>CENTRAL AFRICAN REPUBLIC</b>							
<b>CHAD</b>							
	Njamena	234	<b>117</b>				
	Other	47	<b>24</b>				
<b>CHAGOS ARCHIPELAGO</b>							
		39	<b>20</b>				
<b>CHILE</b>							
		198	<b>99</b>				
<b>CHINA</b>							
	Beijing	227	<b>114</b>				
	Chengdu	195	<b>98</b>				
	Chongqing	172	<b>86</b>				
	Dalian	185	<b>93</b>				
	Fuzhou	145	<b>73</b>				
	Guangzhou	199	<b>100</b>				
	Guilin	211	<b>106</b>				
	Hangzhou	180	<b>90</b>				
	Harbin	156	<b>78</b>				
	Kunming	191	<b>96</b>				
	Lijiang	191	<b>96</b>				
	Lhasa	161	<b>81</b>				
	Nanjing	185	<b>93</b>				
	Shanghai	263	<b>132</b>				
	Shantou	139	<b>70</b>				
	Shenyang	179	<b>90</b>				
	Shenzhen	209	<b>105</b>				
	Tianjin	176	<b>88</b>				
	Xiamen	141	<b>71</b>				
	Xian	119	<b>60</b>				
	Other	129	<b>65</b>				
<b>COCOS (KEELING) IS.</b>							
		108	<b>54</b>				
<b>COLOMBIA</b>							
	Barranquilla	196	<b>98</b>				
	Bogota	175	<b>88</b>				
	Buenaventura	152	<b>76</b>				
	Cali	209	<b>105</b>				
	Cartagena	221	<b>111</b>				
	Madellin	176	<b>88</b>				
	San Andres	172	<b>86</b>				
	Santa Marta	149	<b>75</b>				
	Other	96	<b>48</b>				
<b>COMOROS</b>							
	Moroni	207	<b>104</b>				

	Other	96	<b>48</b>				
CONGO		282	<b>141</b>				
CONGO, DEMOCRATIC REPUBLIC OF							
	Bukavu	266	<b>133</b>				
	Goma	249	<b>125</b>				
	Kinshasa	239	<b>120</b>				
	Mbuji Mayi, Kasai	179	<b>90</b>				
	Other	228	<b>114</b>				
COOK ISLANDS		148	<b>74</b>				
COSTA RICA		175	<b>88</b>				
COTE D'IVOIRE							
	Abidjan	239	<b>120</b>				
	Yamoussoukro	98	<b>49</b>				
	Other	70	<b>35</b>				
CROATIA							
	Dubrovnik	275	<b>137</b>				
	Zagreb	220	<b>110</b>				
	Other	223	<b>112</b>				
CUBA							
	Guantanamo Bay	78	<b>39</b>				
	Havana	167	<b>84</b>				
	Other	125	<b>63</b>				
CYPRUS							
	Akrotiri	217	<b>109</b>				
	Limassol	217	<b>109</b>				
	Nicosia	259	<b>130</b>				
	Other	164	<b>82</b>				
CZECH REPUBLIC							
	Prague	306	<b>153</b>				
	Other	177	<b>89</b>				
DENMARK							
	Aalborg	277	<b>139</b>				
	Copenhagen	319	<b>160</b>				
	Odense	285	<b>143</b>				
	Other	270	<b>135</b>				
DJIBOUTI		233	<b>117</b>				
DOMINICA		182	<b>91</b>				
DOMINICAN REPUBLIC							
	La Romana	250	<b>125</b>				
	Puerto Plata	138	<b>69</b>				
	Santo Domingo	188	<b>94</b>				
	Sosua	138	<b>69</b>				
	Other	160	<b>80</b>				
EAST TIMOR		183	<b>92</b>				
EASTER ISLAND		148	<b>74</b>				
ECUADOR							
	Cuenca	121	<b>61</b>				
	Guayaquil	172	<b>86</b>				
	Manta	140	<b>70</b>				
	Quito	188	<b>94</b>				
	Other	121	<b>61</b>				
EGYPT							
	Alexandria	172	<b>86</b>				
	Aswan	166	<b>83</b>				
	Bir Taba	132	<b>66</b>				

	Cairo	167	<b>84</b>				
	El Arish	143	<b>72</b>				
	Hurghada	139	<b>70</b>				
	Luxor	170	<b>85</b>				
	MFO Bases	4	<b>2</b>				
	Marsa Matrouh	117	<b>59</b>				
	Port Said	164	<b>82</b>				
	Sharm el Sheikh	147	<b>74</b>				
	Sidi Abdel Rahman	128	<b>64</b>				
	St. Catherine	155	<b>78</b>				
	Other	133	<b>67</b>				
EL SALVADOR							
	San Salvador	163	<b>82</b>				
	Other	91	<b>46</b>				
EQUATORIAL GUINEA		256	<b>128</b>				
ERITREA							
	Asmara	190	<b>95</b>				
	Other	81	<b>41</b>				
ESTONIA							
	Tallinn	183	<b>92</b>				
	Other	130	<b>65</b>				
ETHIOPIA							
	Addis Ababa	202	<b>101</b>				
	Other	71	<b>36</b>				
FALKLAND ISLANDS		241	<b>121</b>				
FAROE ISLANDS		171	<b>86</b>				
FIJI							
	Korolevu	173	<b>87</b>				
	Nadi	248	<b>124</b>				
	Sigatoka	266	<b>133</b>				
	Other	175	<b>88</b>				
FINLAND							
	Helsinki	289	<b>145</b>				
	Other	286	<b>143</b>				
FRANCE							
	Aix-en-Provence	186	<b>93</b>				
	Bordeaux	232	<b>116</b>				
	Cannes	205	<b>102</b>				
	Clermont-Ferrand	152	<b>76</b>				
	Istres	187	<b>94</b>				
	Lille	190	<b>95</b>				
	Lyon	238	<b>119</b>				
	Marignane	179	<b>90</b>				
	Marseille	283	<b>142</b>				
	Metz	155	<b>78</b>				
	Montpellier	189	<b>95</b>				
	Mulhouse	182	<b>91</b>				
	Nancy	180	<b>90</b>				
	Nice	312	<b>156</b>				
	Normandy	453	<b>227</b>				
	Paris	392	<b>196</b>				
	Sevres	171	<b>86</b>				
	Strasbourg	319	<b>160</b>				
	Suresnes	171	<b>86</b>				
	Toulouse	309	<b>155</b>				

	Other	189	<b>95</b>				
FRENCH GUIANA		140	<b>70</b>				
FRENCH POLYNESIA		347	<b>174</b>				
GABON							
	Libreville	232	<b>116</b>				
	Other	85	<b>43</b>				
GAMBIA, THE							
	Banjul	158	<b>79</b>				
	Other	20	<b>10</b>				
GEORGIA		220	<b>110</b>				
GERMANY							
	Aachen	274	<b>137</b>				
	Bad Honnef	267	<b>134</b>				
	Berlin	343	<b>172</b>				
	Boeblingen	375	<b>188</b>				
	Bonames	308	<b>154</b>				
	Bonn	267	<b>134</b>				
	Chemnitz	186	<b>93</b>				
	Cologne	331	<b>166</b>				
	Dresden	277	<b>139</b>				
	Duesseldorf	352	<b>176</b>				
	Echterdingen	375	<b>188</b>				
	Eschborn	308	<b>154</b>				
	Esslingen	375	<b>188</b>				
	Frankfurt am Main	308	<b>154</b>				
	Garmisch-Partenkirchen	191	<b>96</b>				
	Hamburg	298	<b>149</b>				
	Hannover	264	<b>132</b>				
	Herrngiersdorf	352	<b>176</b>				
	Hoechst	308	<b>154</b>				
	Kalkar	352	<b>176</b>				
	Koenigswinter	267	<b>134</b>				
	Kornwestheim	375	<b>188</b>				
	Leipzig	246	<b>123</b>				
	Ludwigsburg	375	<b>188</b>				
	Moenchen-Gladbach	352	<b>176</b>				
	Munich	359	<b>180</b>				
	Nellingen	375	<b>188</b>				
	Niederbachem	267	<b>134</b>				
	Oberammergau	191	<b>96</b>				
	Offenbach	308	<b>154</b>				
	Rhoendorf	267	<b>134</b>				
	Roedelheim	308	<b>154</b>				
	Rostock Warnemuende	246	<b>123</b>				
	Saarbruecken	136	<b>68</b>				
	Sindelfingen	375	<b>188</b>				
	Stuttgart	375	<b>188</b>				
	Tuebingen	375	<b>188</b>				
	Twisteden	352	<b>176</b>				
	Wahn	267	<b>134</b>				
	Weimar	263	<b>132</b>				
	Wiesbaden	284	<b>142</b>				
	Other	203	<b>102</b>				
GHANA							
	Accra	156	<b>78</b>				

	Other	132	<b>66</b>				
GIBRALTAR		186	<b>93</b>				
GREECE							
	Araxos	53	<b>27</b>				
	Argyroupolis	242	<b>121</b>				
	Athens	356	<b>178</b>				
	Iraklion	133	<b>67</b>				
	Mt. Hortiatis	242	<b>121</b>				
	Perivolaki	242	<b>121</b>				
	Rhodes (Island of)	154	<b>77</b>				
	Tanagra	97	<b>49</b>				
	Thessaloniki	242	<b>121</b>				
	Other	131	<b>66</b>				
GREENLAND		302	<b>151</b>				
GRENADA		291	<b>146</b>				
GUADELOUPE							
	Saint Martin (French Part)	210	<b>105</b>				
	Other	157	<b>79</b>				
GUATEMALA							
	Guatemala City	232	<b>116</b>				
	Other	124	<b>62</b>				
GUINEA							
	Conakry	149	<b>75</b>				
	Other	105	<b>53</b>				
GUINEA-BISSAU							
	Bissau	152	<b>76</b>				
	Other	87	<b>44</b>				
GUYANA		198	<b>99</b>				
HAITI							
	Petionville	234	<b>117</b>				
	Port-au-Prince	234	<b>117</b>				
	Other	129	<b>65</b>				
HOLY SEE, THE		437	<b>219</b>				
HONDURAS							
	Bay Islands	172	<b>86</b>				
	Puerto Cortes	101	<b>51</b>				
	San Pedro Sula	163	<b>82</b>				
	Tegucigalpa	173	<b>87</b>				
	Tela	125	<b>63</b>				
	Trujillo	91	<b>46</b>				
	Other	77	<b>39</b>				
HONG KONG		329	<b>165</b>				
HUNGARY							
	Budapest	204	<b>102</b>				
	Other	93	<b>47</b>				
ICELAND							
	Keflavik-Grindavik	316	<b>158</b>				
	Reykjavik	341	<b>171</b>				
	Other	195	<b>98</b>				
INDIA							
	Agra	202	<b>101</b>				
	Bangalore	289	<b>145</b>				
	Calcutta	268	<b>134</b>				
	Chennai	241	<b>121</b>				
	Mumbai	266	<b>133</b>				

	New Delhi	185	<b>92</b>				
	Other	190	<b>95</b>				
INDONESIA							
	Bali	234	<b>117</b>				
	Bandung	133	<b>67</b>				
	Batam	130	<b>65</b>				
	Jakarta	195	<b>98</b>				
	Jayapura	167	<b>84</b>				
	Medan	114	<b>57</b>				
	Surabaya	140	<b>70</b>				
	Timika, Irian Jaya	322	<b>161</b>				
	Other	96	<b>48</b>				
IRAN		155	<b>78</b>				
IRAQ							
	Baghdad	154	<b>77</b>				
	Other	121	<b>61</b>				
IRELAND							
	Cork	299	<b>150</b>				
	Dublin	414	<b>207</b>				
	Galway	311	<b>156</b>				
	Other	277	<b>139</b>				
ISRAEL							
	Eilat	347	<b>174</b>				
	En Boqeq	227	<b>114</b>				
	Haifa	242	<b>121</b>				
	Sedom	227	<b>114</b>				
	Tel Aviv	314	<b>157</b>				
	Tiberias	237	<b>119</b>				
	Other	260	<b>130</b>				
ITALY							
	Bari	291	<b>146</b>				
	Bologna	440	<b>220</b>				
	Catania	285	<b>143</b>				
	Ferrara	302	<b>151</b>				
	Florence	448	<b>224</b>				
	Gaeta	211	<b>105</b>				
	Genoa	382	<b>191</b>				
	La Spezia	265	<b>133</b>				
	Milan	403	<b>202</b>				
	Modena	290	<b>145</b>				
	Naples	321	<b>161</b>				
	Palermo	260	<b>130</b>				
	Pisa	190	<b>95</b>				
	Ravenna	272	<b>136</b>				
	Reggio Emilia	307	<b>154</b>				
	Rimini	198	<b>99</b>				
	Rome	437	<b>219</b>				
	Siena	417	<b>209</b>				
	Taormina	285	<b>143</b>				
	Trieste	322	<b>161</b>				
	Turin	437	<b>219</b>				
	Venice	350	<b>175</b>				
	Verona	300	<b>150</b>				
	Vicenza	147	<b>74</b>				
	Other	203	<b>102</b>				

JAMAICA		213	<b>107</b>			
JAPAN						
	Akashi	312	<b>156</b>			
	Akita	213	<b>107</b>			
	Amagasaki	312	<b>156</b>			
	Aomori	205	<b>103</b>			
	Asahikawa	195	<b>98</b>			
	Ashiya	320	<b>160</b>			
	Awashima	505	<b>253</b>			
	Beppu	292	<b>146</b>			
	Chitose	194	<b>97</b>			
	Fukui	217	<b>109</b>			
	Fukuoka	270	<b>135</b>			
	Fukuyama	182	<b>91</b>			
	Gifu	294	<b>147</b>			
	Hamamatsu	243	<b>122</b>			
	Hiroshima	256	<b>128</b>			
	Itazuke	270	<b>135</b>			
	Izumisano	288	<b>144</b>			
	Kagoshima	250	<b>125</b>			
	Kanazawa	199	<b>100</b>			
	Kitakyushu	287	<b>144</b>			
	Kochi	162	<b>81</b>			
	Komaki	245	<b>123</b>			
	Kumamoto	302	<b>151</b>			
	Kurashiki	292	<b>146</b>			
	Kure	237	<b>119</b>			
	Kushiro	170	<b>85</b>			
	Kyoto	294	<b>147</b>			
	Matsue	165	<b>83</b>			
	Matsuyama	238	<b>119</b>			
	Miyazaki	393	<b>197</b>			
	Morioka	200	<b>100</b>			
	Nagasaki	357	<b>179</b>			
	Nagoya	317	<b>159</b>			
	Nara	226	<b>113</b>			
	Narita	281	<b>141</b>			
	Niigata	182	<b>91</b>			
	Nishinomiya	320	<b>160</b>			
	Obihiro	168	<b>84</b>			
	Oita	223	<b>112</b>			
	Okayama	192	<b>96</b>			
	Okinawa Prefecture	302	<b>151</b>			
	Osaka-Kobe	312	<b>156</b>			
	Otsu	265	<b>133</b>			
	Oyama	180	<b>90</b>			
	Sapporo	287	<b>143</b>			
	Sasebo	165	<b>83</b>			
	Sendai	280	<b>140</b>			
	Shiga	316	<b>158</b>			
	Takamatsu	203	<b>102</b>			
	Takayama	258	<b>129</b>			
	Tokushima	194	<b>97</b>			
	Tokyo City	358	<b>179</b>			
	Tokyo-To	262	<b>131</b>			

	Tottori	259	<b>130</b>				
	Toyama	243	<b>122</b>				
	Toyonaka	284	<b>142</b>				
	Tsu	247	<b>124</b>				
	Wakayama	246	<b>123</b>				
	Yamato	223	<b>112</b>				
	Yokohama	288	<b>144</b>				
	Yokota	161	<b>81</b>				
	Yufuin	266	<b>133</b>				
	Other	218	<b>109</b>				
JERUSALEM		289	<b>145</b>				
JORDAN							
	Amman	188	<b>94</b>				
	Other	135	<b>68</b>				
KAZAKHSTAN							
	Almaty	248	<b>124</b>				
	Astana	265	<b>133</b>				
	Other	215	<b>108</b>				
KENYA							
	Mombasa	118	<b>59</b>				
	Nairobi	245	<b>123</b>				
	Nanyuki	61	<b>31</b>				
	Other	76	<b>38</b>				
KIRIBATI							
	Christmas Island	116	<b>58</b>				
	Other	84	<b>42</b>				
KOREA							
	Changwon	194	<b>97</b>				
	Cheju	262	<b>131</b>				
	Chinhae	73	<b>37</b>				
	Chinju	161	<b>81</b>				
	Chongju	135	<b>68</b>				
	Chonju	156	<b>78</b>				
	Chung Ju	157	<b>79</b>				
	Kimhae	117	<b>59</b>				
	Kwangju	158	<b>79</b>				
	Kyongju	237	<b>119</b>				
	Masan	141	<b>71</b>				
	Pusan	246	<b>123</b>				
	Pyongtaek	140	<b>70</b>				
	Seoul	276	<b>138</b>				
	Sokcho	211	<b>106</b>				
	Taegu	191	<b>96</b>				
	Taejon	169	<b>85</b>				
	Uijongbu	123	<b>62</b>				
	Ulsan	208	<b>104</b>				
	Other	123	<b>62</b>				
KOREA, DEM PEOPLE'S REP OF		271	<b>136</b>				
KUWAIT		344	<b>172</b>				
KYRGYZSTAN		183	<b>92</b>				
LAOS		122	<b>61</b>				
LATVIA		211	<b>106</b>				
LEBANON		210	<b>105</b>				
LESOTHO							
	Maseru	164	<b>82</b>				

	Other	88	44				
LIBERIA							
	Camp Schiefflin	125	63				
	Other	185	93				
LIBYA							
	Benghazi	196	98				
	Misurata	196	98				
	Sirte	196	98				
	Tripoli	296	148				
	Other	160	80				
LIECHTENSTEIN		212	106				
LITHUANIA		185	93				
LUXEMBOURG		307	154				
MACAU		232	116				
MACEDONIA, THE FORMER		186	93				
	YUGOSLAV REPUBLIC OF						
MADAGASCAR		180	90				
MALAWI							
	Blantyre	167	84				
	Lilongwe	172	86				
	Mangochi	224	112				
	Other	120	60				
MALAYSIA							
	Kuala Lumpur	129	65				
	Other	117	59				
MALDIVES		220	110				
MALI							
	Bamako	166	83				
	Other	121	61				
MALTA		201	101				
MARSHALL ISLANDS							
	Kwajalein Atoll	131	66				
	Majuro	168	84				
	Other	55	28				
MARTINIQUE		212	106				
MAURITANIA							
	Nouakchott	159	80				
	Other	103	52				
MAURITIUS		223	112				
MEXICO							
	Acapulco	262	131				
	Cabo San Lucas	296	148				
	Campeche	124	62				
	Cancun	294	147				
	Chihuahua	221	111				
	Ciudad Juarez	150	75				
	Ciudad Victoria	151	76				
	Colima	115	58				
	Cozumel	230	115				
	Cuernavaca	211	106				
	Culiacan	127	64				
	Ensenada	210	105				
	Guadalajara	199	100				
	Hermosillo	174	87				
	Huatulco	215	108				

	Ixtapa Zihuatanejo	187	<b>94</b>				
	La Paz	189	<b>95</b>				
	Manzanillo	156	<b>78</b>				
	Matamoros	145	<b>73</b>				
	Mazatlan	186	<b>93</b>				
	Merida	168	<b>84</b>				
	Mexicali	222	<b>111</b>				
	Mexico City	288	<b>144</b>				
	Monterrey	210	<b>105</b>				
	Morelia	172	<b>86</b>				
	Nogales	97	<b>49</b>				
	Nuevo Laredo	160	<b>80</b>				
	Puebla	198	<b>99</b>				
	Puerto Vallarta	205	<b>103</b>				
	Queretaro	172	<b>86</b>				
	San Carlos	162	<b>81</b>				
	San Jose Del Cabo	245	<b>123</b>				
	San Miguel de Allende	179	<b>90</b>				
	Tapachula	151	<b>76</b>				
	Tijuana	187	<b>94</b>				
	Veracruz	191	<b>96</b>				
	Zacatecas	165	<b>83</b>				
	Other	167	<b>84</b>				
MICRONESIA, FED. STATES OF							
	Kosrae	166	<b>83</b>				
	Pohnpei	155	<b>78</b>				
	Yap	265	<b>133</b>				
	Other	153	<b>77</b>				
MOLDOVA		202	<b>101</b>				
MONACO		248	<b>124</b>				
MONGOLIA							
	Ulaanbaatar	200	<b>100</b>				
	Other	102	<b>51</b>				
MOROCCO							
	Agadir	198	<b>99</b>				
	Casablanca	231	<b>116</b>				
	Fes	278	<b>139</b>				
	Marrakech	232	<b>116</b>				
	Rabat	263	<b>132</b>				
	Sale	168	<b>84</b>				
	Tangier	239	<b>120</b>				
	Other	185	<b>93</b>				
MOZAMBIQUE		242	<b>121</b>				
NAMIBIA							
	Etosha	206	<b>103</b>				
	Windhoek	169	<b>85</b>				
	Other	157	<b>79</b>				
NAURU		105	<b>53</b>				
NEPAL							
	Kathmandu	188	<b>94</b>				
	Pokhara	188	<b>94</b>				
	Other	92	<b>46</b>				
NETHERLANDS							
	Amsterdam	297	<b>149</b>				
	Hague, The	265	<b>133</b>				

	Leiden	256	<b>128</b>						
	Lisse	284	<b>142</b>						
	Maastricht	315	<b>158</b>						
	Papendrecht	339	<b>170</b>						
	Rotterdam	339	<b>170</b>						
	Schiphol	327	<b>164</b>						
	Utrecht	339	<b>170</b>						
	Ypenburg	265	<b>133</b>						
	Other	199	<b>100</b>						
<b>NETHERLANDS ANTILLES</b>									
	Aruba	354	<b>177</b>						
	Bonaire	214	<b>107</b>						
	Curacao	254	<b>127</b>						
	Saba	147	<b>73</b>						
	Sint Maarten	286	<b>143</b>						
	Other	131	<b>65</b>						
<b>NEW CALEDONIA</b>									
		200	<b>100</b>						
<b>NEW ZEALAND</b>									
	Auckland	247	<b>124</b>						
	Christchurch	216	<b>108</b>						
	Queenstown	214	<b>107</b>						
	Rotarua	211	<b>106</b>						
	Wellington	266	<b>133</b>						
	Other	179	<b>90</b>						
<b>NICARAGUA</b>									
	Managua	176	<b>88</b>						
	Other	100	<b>50</b>						
<b>NIGER</b>									
	Niamey	229	<b>115</b>						
	Other	84	<b>42</b>						
<b>NIGERIA</b>									
	Abuja	266	<b>133</b>						
	Ibadan	158	<b>79</b>						
	Kaduna	123	<b>62</b>						
	Kano	116	<b>58</b>						
	Lagos	315	<b>158</b>						
	Other	123	<b>62</b>						
<b>NIUE</b>									
		119	<b>60</b>						
<b>NORWAY</b>									
	Stavanger	210	<b>105</b>						
	Other	277	<b>139</b>						
<b>OMAN</b>									
	Muscat	240	<b>120</b>						
	Other	162	<b>81</b>						
<b>PAKISTAN</b>									
	Faisalabad	140	<b>70</b>						
	Islamabad	213	<b>107</b>						
	Karachi	177	<b>89</b>						
	Peshawar	201	<b>101</b>						
	Quetta	178	<b>89</b>						
	Other	147	<b>74</b>						
<b>PALAU</b>									
		218	<b>109</b>						
<b>PANAMA</b>									
	Colon	173	<b>87</b>						
	Panama City	173	<b>87</b>						

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	Asuncion	111	<b>56</b>				
	Ciudad del Este	122	<b>61</b>				
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PERU							
	Cuzco	187	<b>94</b>				
	Lima	215	<b>108</b>				
	Paracas	125	<b>63</b>				
	Piura	117	<b>59</b>				
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PHILIPPINES							
	Cebu	182	<b>91</b>				
	Davao City	152	<b>76</b>				
	Manila	194	<b>97</b>				
	Other	111	<b>56</b>				
POLAND							
	Krakow	201	<b>101</b>				
	Poznan	139	<b>70</b>				
	Szczecin	139	<b>70</b>				
	Warsaw	283	<b>142</b>				
	Wroclaw	208	<b>104</b>				
	Other	194	<b>97</b>				
PORTUGAL							
	Cascais	218	<b>109</b>				
	Estoril	218	<b>109</b>				
	Faial Island	187	<b>93</b>				
	Lisbon	239	<b>120</b>				
	Madeira Islands	186	<b>93</b>				
	Oeiras	218	<b>109</b>				
	Oporto	170	<b>85</b>				
	Ponta Delgada	239	<b>119</b>				
	Sao Miguel Island	239	<b>119</b>				
	Other	132	<b>66</b>				
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	Bucharest	228	<b>114</b>				
	Other	111	<b>56</b>				
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	Moscow	314	<b>157</b>				
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	Other	216	<b>108</b>				
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	Other	69	<b>35</b>				
SAINT HELENA		79	<b>40</b>				
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	Oxford	322	<b>161</b>				
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	Other	133	<b>67</b>				
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YEMEN							
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	Sanaa	215	<b>108</b>				
	Other	92	<b>46</b>				
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	Chingola	142	<b>71</b>				
	Kabwe	120	<b>60</b>				
	Kitwe	65	<b>33</b>				
	Livingstone	180	<b>90</b>				
	Lower Zambezi	191	<b>96</b>				
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	Mfuwe	132	<b>66</b>				
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