

Part I: Attachments
OMB Control Number: 1820-0664
Expiration Date: 10/31/2008

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Attachment 1: Basic Information

Name of Lead Agency: Vermont Agency of Human Services

Name of Applicable Division and/or Subdivision of Lead Agency: Division of Vocational Rehabilitation

Address of Lead Agency: 103 South Main Street, Weeks Bldg, Waterbury, VT 05671

Name and Title of Certifying Representative for Lead Agency: Patrick Flood, Commissioner, Vermont Department of Disabilities, Aging and Independent Living, Vermont Agency of Human Services

Address for Certifying Representative: Commissioner's Office, DAIL, 103 South Main Street – Weeks Bldg. Waterbury, VT 05671-2301

Telephone for Certifying Representative: 802-241-2410, TTY 802-241-3557

E-mail for Certifying Representative: Patrick.Flood@dail.state.vt.us

Name and Title of Program Director: Julie Tucker, AT Program Director

Address for Program Director: VATP, 103 South Main St., Weeks Bldg, Waterbury, VT 05671-2305

Telephone for Program Director: 802-241-2672

E-mail for Program Director: Julie.Tucker@dail.state.vt.us

Name of Implementing Entity: n/a

Name of Applicable Division and/or Subdivision of Implementing Entity: n/a

Address of Implementing Entity: n/a

Name and Title of Program Director: n/a

Address for Program Director: n/a

Telephone for Program Director: n/a

E-mail for Program Director: n/a

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Attachment 2: Lead Agency and Implementing Entity

2.1 Identification and Description of the Lead Agency - Identify and describe the Lead Agency referred to in section 4(c)(1)(A) of the AT Act

Not applicable

2.1A Identification and Description of Lead Agency if an Implementing Entity is not Designated

The Vermont Assistive Technology Program (VATP) has been housed within the Vermont Division of Vocational Rehabilitation (DVR), Department of Disabilities, Aging and Independent Living (DAIL), Agency of Human Services for 16 years. This relationship with DVR will continue under the AT Act of 1998, as amended.

DVR operates a statewide, comprehensive, coordinated, effective, efficient and accountable program which is:

- (a) An integral part of a statewide workforce investment system; and
- (b) Designed to assess, plan, develop, and provide vocational rehabilitation services for individuals with disabilities, consistent with their strengths, resources, priorities, concerns, abilities, capabilities, interests, and informed choice, so that they may prepare for and engage in gainful employment.

There are 12 regional DVR offices in Vermont who do the work outlined above. VATP provides services to consumers in all 12 DVR offices as well as other locations throughout the State. AT services are provided to Vermonters with disabilities regardless of whether or the individual with a disability is a consumer of VR. Access to VATP is not limited by any eligibility criteria such as type of disability, age, income level or location of residence within the State or the type of AT device or service required.

VATP's fulltime staff of 5 includes a person with a disability and a parent of a child with a disability; 2 of these staff are certified Assistive Technology Practitioners (ATP) and another staff person is working towards the ATP certification.

As AT consultants, the 2 ATP's are the Program's primary providers of technical assistance, training and device demonstrations to individuals with disabilities and their teams. They provide individualized client training as well as "train the trainer" presentations for diverse groups such as special educators, childcare providers, health care professionals and others. They also staff two of VATP's device try out centers.

The Training and Information Coordinator plans, implements, and assists the ATP's with group trainings, and participates in case work under the mentorship of the ATP's. Additionally, this staff member is responsible for seeking out and implementing

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exhibition, demonstration and outreach activities, providing information and referrals for individuals seeking assistance or AT services, creating informational publications and staffing one of the device try-out centers.

The three staff listed above also arranges for device loans and refer consumers to the alternative financing and device reutilization programs.

The Program's administrative assistant answers calls on both regular and toll-free telephone lines, processes email requests for information, sends out both hardcopy and electronic materials, and maintains the Program website, in addition to creating publications and administering the device loan program and the Program's purchasing and inventory management activities.

The Program director, in addition to managing workflow, is the primary contact and implementer of subcontracts such as the alternative financing program and arrangements with other agencies, as described below. Her responsibilities also include the fiscal management of the program, hiring program staff and managing all program activities.

Over the three years of this plan, VATP will continue to subcontract with the Vermont Parent Information Center (VPIC) to provide training, technical assistance and device demonstration for students and their parents throughout the state.

During Year One of this plan, the subcontract with VPIC was expanded to include the development, implementation and maintenance of a web-based exchange program for assistive technology devices to increase access to AT for individuals with disabilities. The web-based exchange will be ready for implementation during Year Two of this plan.

VATP will maintain existing agreements with the Vermont Center for the Deaf and Hard of Hearing (VCDHH) to provide their two centers with AT equipment and training for their staff on its use. The VCDHH will, in turn, provide device demonstration for Vermonters who are deaf or hard of hearing.

VATP also provides the Rehabilitation Counselors for the Deaf (RCDs) who work in the Vermont DVR offices, with AT equipment for demonstration and loan to consumers who are deaf or hard of hearing. Because persons with deafness are a low incidence disability population throughout our rural state, we will provide as many locations as practicable in addition to our main AT try-out center.

VATP will provide technical assistance, training, demonstration and try out of equipment to K-post secondary schools in Vermont. With a grant from the Vermont Dept. of Education, we will also provide evaluations, consultation and technical assistance for children with disabilities enrolled in Vermont public schools. We will also provide device loans to students, teachers and parents so they “try it before they buy it”. Many AT purchases made by Vermont school districts result from the tenacity of educators with support and documentation from the VATP.

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All VATP services are available to transition age youth. AT related transition services can be accessed through local school districts, Division of Vocational Rehabilitation (DVR), One-Stop Career Resource Centers, the Vermont Department of Education, the University of Vermont's Center for Disability and Community Inclusion, or directly by a parent or guardian. VT's DVR has counselors throughout the state who are specifically assigned to work with transition age students, parents and schools. VT DVR has also a federal Department of Labor Career Start grant that furthers their work with schools and transition age youth with disabilities.

VATP will provide technical assistance, training, demonstration and try out of equipment to Vocational Rehabilitation consumers to assist them with re-employment. We will also provide technical assistance, training, demonstration and try out of equipment to the Vermont Department of Labor Navigator staff and the individuals with disabilities they are assisting to find employment. We will also support the Vermont One-Stop Career Resource Centers by providing specifications on what AT to purchase and install on their public computers followed by staff training on how to use the AT.

VATP works with Vermont's Area Agencies on Aging (Vermont Councils on Aging), nursing homes, rehabilitation centers and the Vermont Center for Independent Living to develop strategies to keep people in their own homes and independent for as long as possible. We provide training and technical assistance to staff in order to raise awareness of what is currently available, provide information and referral to other appropriate service providers, and loan equipment to organizations and individuals to help them make informed decisions before they make a purchase.

2.1B Identification and Description of the Lead Agency if an Implementing Entity is Designated

Not applicable.

2.2 Identification and Description of the Implementing Entity – Identify and describe the Implementing Entity referred to in section 4(c)(1)(B) of the AT Act, if such an Implementing Entity is designated by the Governor.

Not applicable.

2.3 Show of Good Cause for Change in Lead Agency or Implementing Entity – If the Governor has chosen to change the Lead Agency or, if applicable, Implementing Entity as allowed in section 4(c)(1)(C) of the AT Act, provide an explanation of good cause for this redesignation.

Not applicable.

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Attachment 3: State Advisory Council

3.1 Membership of the Advisory Council - Identify the members of the Advisory Council and each member's designation as an individual with disabilities who uses AT, a family member or guardian of such individual, or a representative of a State agency or other entity.

During the three years of this state plan, the Vermont Assistive Technology Advisory Council (VT-ATAC) will provide consumer-driven, consumer-responsive advice to the State for planning and implementation of the activities of the Vermont Assistive Technology Program.

The VT-ATAC has thirteen members. Seven members, or 54% of the VT-ATAC, are individuals with disabilities who use AT or family members of individuals with disabilities who use AT. Five of the remaining members of the council represent State agencies, including the Division of the Blind and the Visually Impaired, Vocational Rehabilitation, the Vermont Center for Independent Living, Vermont Department of Education and the State Workforce Investment Board. The last member is a Speech Language Pathologist and Assistive Technology Practitioner (SLP/ATP) who specializes in AT and often works with VATP staff in schools. Although several agency representatives have disabilities, they are not counted toward the majority membership requirement of people with disabilities and family members.

Individuals with disabilities: CS, MM, EW, DC

Family members: JM, AT, CK

State Agency Representatives: Fern Wright, Division of Vocational Rehabilitation; Fred Jones, Division of the Blind and Visually Impaired; Deborah Lisi-Baker, Vermont Center for Independent Living; Michael Ferguson, Vermont Department of Education; and Ira Trombley, State Workforce Investment Board.

Other: Phyl Macomber, certified ATP with a background with a background in language development.

The members of the VT-ATAC live in counties throughout the state to ensure representation from both rural and urban areas of Vermont. Members and their families who use AT use a variety of devices, including mobility, augmentative communication devices, alternative means of accessing computers, electronic aids to daily living, assistive listening devices and assistive vision devices.

3.2 Structure and Operation of the Advisory Council – Describe the structure and operations of the Advisory Council.

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Advisory Council members were solicited by asking for representation from the required entities, and making specific requests when AT staff knew an individual who had an interest in AT. An effort was made to recruit individuals with disabilities from the required entities as well. Requests were made to specific individuals with disabilities and parents with whom we have worked, as well as through networks of disability organizations and councils throughout the state.

The Advisory Council meets in person on a quarterly basis near the central office of the VATP. VATP staff makes the meeting room arrangements, develops materials for information packets, and ensure site and materials accessibility. The VATP Director sets the agenda for VT-ATAC meetings, with input from Council members; to ensure that Council members are informed about state AT issues, and also that their input regarding any planned initiatives is fully considered. The Assistive Technology Program Director chairs the meetings (this may change later). VATP staff record the minutes of VT-ATAC meetings, and minutes are distributed to the membership in accessible formats.

The initial Council meeting was held in May 2005 with more than 90% attendance. This meeting was to orient everyone to the Assistive Technology Act. Everyone was given a copy of the law as well as an outline of Vermont's AT program. A discussion was held about how AT affects each member individually.

Members of the Advisory Council gave comments on the State Plan and these amendments by email. For future planning, subcommittees will be created on an ad-hoc basis and their work brought back to the full Council for discussion. Since the Council's role is advisory, the AT Program staff will consider their input when making final decisions.

During Year Two, the Council will look at ways to minimize technology abandonment and they will be involved in the proposal writing process for the upcoming Reuse and Reutilization RFP from RSA.

Attachment 4: Measurable Goals

VATP will establish a baseline for each of the goals, 4.1 through 4.7, during Year Two and will submit after Year Two an amendment identifying the long term goals and short term goals set to improve upon this baseline during Year Three and subsequent years of the State Plan. The baseline will be established using a data collection instrument and procedures to be determined by RSA.

4.1 Goal for Improving Access to AT in Education

- Long-term goal:
 - Short-term goal for Year 3:
 - Short-term goal for Year 2: Establish a baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for educational purposes as a result of the assistance they received.
 - Short-term goal for Year 1: N/A data collection not established.

4.2 Goal for Improving Access to AT in Employment

- Long-term goal:
 - Short-term goal for Year 3:
 - Short-term goal for Year 2: : Establish a baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for employment purposes as a result of the assistance they received.
 - Short-term goal for Year 1: N/A data collection not established.

4.3 Goal for Improving Access to AT in Community Living

- Long-term goal:
 - Short-term goal for Year 3:
 - Short-term goal for Year 2: Establish a baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for community living as a result of the assistance they received.
 - Short-term goal for Year 1: N/A data collection not established.

4.4 Goal for Improving Access to Information Technology and Telecommunications

- Long-term goal:
 - Short-term goal for Year 3:
 - Short-term goal for Year 2: Establish a baseline of the percentage of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service that meets an IT/ telecommunications need as a result of the assistance they received.
 - Short-term goal for Year 1: N/A data collection not established.

4.5 Goal for Improving Acquisition of AT in Education

- Long-term goal:
 - Short-term goal for Year 3:
 - Short-term goal for Year 2: Establish a baseline of the percentage of appropriate targeted individuals and entities who accessed State financing activities or reutilization programs and obtained an AT device or service for educational purposes who would not have obtained the device or service.
 - Short-term goal for Year 1: N/A data collection not established.

4.6 Goal for Improving Acquisition of AT in Employment

- Long-term goal:
 - Short-term goal for Year 3:
 - Short-term goal for Year 2: Establish a baseline of the percentage of appropriate targeted individuals and entities who accessed State financing activities or reutilization programs and obtained an AT device or service for employment purposes who would not have obtained the device or service.
 - Short-term goal for Year 1: N/A data collection not established.

4.7 Goal for Improving Acquisition of AT in Community Living

- Long-term goal:
 - Short-term goal for Year 3
 - Short-term goal for Year 2: Establish a baseline of the percentage of appropriate targeted individuals and entities who accessed State financing activities or reutilization programs and obtained an AT device or service for community living purposes who would not have obtained the device or service.
 - Short-term goal for Year 1: N/A data collection not established.

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- Additional Measurable Goals -- If applicable, describe any measurable goals that the State has set in addition to the goals established in items 4.1 through 4.7 for addressing the assistive technology needs of individuals with disabilities in the State related to education, employment, community living, and telecommunications and information technology.

Not applicable

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Attachment 5: State-level Activities

5.1 State Financing Activities – Describe how the State will implement State-financing activities as described in section 4(e)(2)(A) of the AT Act.

Vermont's Alternative Financing Program (AFP) will provide loans to individuals with disabilities and their families for the purchase of AT devices and services. A joint application was written by VATP and the non-profit, community-based Opportunities Ventures and was awarded \$635,000 in Title III funds in October 2003.

Vermont ATP has had a successful Title I Loan Fund Program since 1993 that has been administered by the Vermont Opportunities Credit Union (VT-OCU).

The AFP will also be administered by the VT-OCU through a subcontract with Opportunities Ventures for the actual loan fund operations. These funds will be used to defray costs of administering the AFP, e.g., a portion of staff salaries, costs of processing loan applications, and program marketing.

VATP will support the AFP by marketing it on VATP's fully accessible web site, in conjunction with the VATP device reutilization program, and through flyers distributed to disability-related agencies and organizations. VT-OCU will support its own accessible website with information about the AFP and maintain a toll-free number that Vermont residents can call for information.

Vermont Opportunities Credit Union (VT-OCU) is a Community Development Financial Institution with locations across the state. Individuals with disabilities or their families may apply directly for a loan from the VT-OCU, or may be referred by Vermont ATP, Vocational Rehabilitation or other agencies and non-profits that serve individuals with disabilities. VT-OCU's effort to market the loan program will include distributing brochures to its customers via VT-OCU's branches and to disability related organizations throughout the state.

VT-OCU will review a loan application for the purchase of AT in the same manner it reviews other loan applications. If VT-OCU is unable to provide a loan because of an individual's credit history, or the individual with a disability cannot accept an offered loan because the terms are difficult to meet, the individual will be offered financial counseling and the opportunity to reapply after certain conditions have been met.

VATP will ensure that VT-OCU continues to enforce policies which prohibit the denial of a loan to an individual based on race, age, type of disability, type of device needed. An applicant may be denied a loan based on credit history or financial considerations other than income that may limit the applicant's ability to pay the loan back.

VATP will also work closely with VT-Opportunities Credit Union to ensure that individuals with disabilities are referred appropriately between programs. VATP will coordinate its activities so that applicants for loans may access device loan,

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demonstration, and reutilization programs described in this attachment in order to try out devices before they take out loans to purchase them. Similarly, VATP will refer those who access device loan, demonstration and reutilization programs and are interested in alternative financing opportunities.

VT-OCU will help individuals with disabilities obtain AT devices in various ways. First, unlike other funding sources, VT- OCU will not have eligibility criteria other than having a disability and a suitable credit history in order to qualify for assistance. Second, VT-OCU will provide loans for AT such as hearing aids, home and vehicle modifications, and computers. Third, the loan application and approval process under VT-OCU will be efficient, so individuals often will receive their loans and purchase AT sooner than if they waited for funding from public or private sources. Fourth, because VT-OCU considers unearned income, Medicaid waivers, etc., loans will often be provided to individuals with disabilities who would not otherwise be qualified to receive conventional bank loans.

Over the three years of this State Plan, VATP will work with VT-OCU to expand and improve services to Vermonters with disabilities. Data since 1993 show that VT-OCU rarely provides loans to individuals living in certain parts of Vermont, and that the majority of applicants are referred to VT-OCU from VATP, VT Center for Independent Living (VCIL), and Vocational Rehabilitation. Data also show that the default rate for OCU loans is low. Thus, plans for expansion and improvement over the three years of this State Plan will include:

- (1) Continue to improve outreach to underserved communities
- (2) Continue to improve outreach to other organizations that can provide referrals to VT-OCU
- (3) Continue to enhance marketing to the general public
- (3) Continue exploring the provision of loans to individuals who are considered higher risk

During Year One of this Plan, VATP was involved with hiring a marketing specialist for the AFP. VATP has worked closely with the marketing specialist to improve outreach to individuals and groups who can benefit from the AFP.

Vermont's AFP will support the goals related to the acquisition of AT for education, employment and community living by directly providing AT or providing funding for AT for approved applicants resulting in acquisition of assistive technology.

In the Year Two of this plan, VATP will be the link to funds raised privately for children with autism who live in Orange and Washington counties in Vermont. VATP is developing an eligibility and application process with the Board of the Autism Puzzle Foundation in order to distribute funds they have raised to help children with autism receive AT.

The applications for funds will come directly to VATP. Parents and guardians of children with autism will have access to all other services offered by VATP including

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demonstration and try out of equipment to help them make informed decisions about the equipment they will purchase with funds from the Foundation.

This collaboration with the Autism Puzzle Foundation will support the goals related to the acquisition of AT for education, employment and community living by directly providing AT or providing funding for AT for approved applicants resulting in acquisition of assistive technology.

5.2 Device Reutilization Program – Describe how the State will implement a device reutilization program as described in section 4(e)(2)(B) of the Act.

Over the three years of this State Plan, VATP will collaborate with public and private entities within and beyond Vermont to operate an assistive technology device reutilization program that provides Vermonters with access to assistive technology devices through an integrated online marketplace driven by device sales, rentals and donations.

The VATP device reutilization program will support broader program goals by improving access to new and used assistive technology devices for education, employment and community living by providing a matching service for targeted individuals seeking assistive technology devices and people or entities seeking to distribute such devices. The latter group may include, for example, community members who no longer need assistive technology devices they have purchased or acquired, health care organizations who may be replacing or updating their AT device inventories, AT vendors seeking an avenue for new or refurbished equipment sales, or community service organizations seeking to donate or fund AT devices for individuals in their communities.

During Year One of this plan, different web-based approaches for equipment reuse and reutilization were explored with the AT Council. It was determined that the web-based system used by Delaware's AT Initiative (DATA) was the best fit for Vermont. It was further determined that hosting the website should not be a function of VATP as part of a state agency. We did want the website to be hosted in Vermont so individuals could reach a "real" person if they have questions about how to use the website.

Vermont Parent Information Center (VPIC) was chosen to host this web-based exchange because of their ongoing relationship with VATP and the computer refurbishing program they provide already. During Year Two of this plan, VPIC will launch the web-based exchange program.

VPIC and VATP will work with AgoraNet., Inc. to implement a comprehensive, web-based reutilization resource and marketplace for AT devices and services. AgoraNet., Inc., a web design and custom software development company developed the original version that DATI used. The coding for this version is in the public domain and offered to any State AT program free of charge. This coding needs to be modified to meet the

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new Federal regulations for data collection and reporting. AgoraNet is working with participating states to develop custom solutions for our data needs.

Vermonters with disabilities or their families, employers, and others will be able to find specific AT devices at reasonable prices, post equipment for sale (or for free), and locate other Vermont-specific AT resources. The website will work much the same as a classified section in a newspaper. People will be able to enter their information online and search for the AT they need by category. Shipping and/or pickup of devices remain the responsibility of the buyer and seller.

The website will be rich with additional information, including links to VATP, its programs, and other disability resources for Vermonters. Additionally, in Year Two of this plan, VATP and VPIC will be part of a greater New England website www.getatstaff.com which will be hosted on the AgoraNet servers. This will allow Vermonters access to available AT in other states nearby without doing a state by state search.

VATP will fund the development of the Vermont specific website development, implementation, outreach and marketing aspects of the device reutilization program. We will work collaboratively with our subcontractor, VPIC to promote the program through electronic and traditional media. Our marketing efforts will focus on Vermont's disability-related organizations. It will be linked on VATP's accessible web site and through links on other disability-related websites, through advertisements in the newsletters of disability-related organizations, and through flyers distributed to disability-related agencies and organizations. These include:

- Vermont Opportunities Credit Union, Inc.
- The Vermont Center for the Deaf and Hard of Hearing
- The Vermont Center for Independent Living
- The Vermont (State) Departments of
 - Education
 - Health, specifically Children with Special Health Needs
 - Labor
 - Disabilities, Aging and Independent Living (DAIL)
 - Vocational Rehabilitation, and
 - Other state agencies
- Federal agencies with a Vermont presence
- The University of Vermont's Center for Disability and Community Inclusion
- Student services offices at Vermont's postsecondary institutions
- The Vermont Coalition for Disability Rights
- Community of Vermont Elders
- Vermont Councils on Aging (Area Agencies on Aging)
- Vermont Aging and Resource Centers
- Local chapters of national disability organizations and foundations such as the Muscular Dystrophy Association, which may also be potential funding sources.

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Public service announcements on broadcast and cable media will also be explored, along with public access channel programming to cover this and other topics of interest to the disability community.

Individuals who do not have convenient Internet access will be directed to public libraries or to one of our four AT Try-Out Centers to perform their searches. Vermont has Internet access in many public and commercial locations as well. Finally, having exhausted other options, VPIC and VATP will perform a search on behalf of a consumer and forward the results. Additionally, VPIC and VATP will explore periodically publishing and disseminating listings of available devices in alternative formats.

During Year Two of this plan, VATP in collaboration with other interested organizations will determine if it is feasible to apply for funds that will become available later this summer in a Request for Proposals for Reuse and Reutilization Programs from RSA.

5.3 Device Loan Program – Describe how the State will implement a device loan program as described in section 4(e)(2)(C) of the Act.

Over the three years of this State Plan, VATP will continue to operate a short-term AT device loan program known as the Vermont Assistive Technology Equipment Loan (VATEL). VATP will market the short-term equipment loan program on its fully accessible web site, through its device reutilization program, through ads in newsletters of disability-related organizations, including our subcontractors Vermont Parent Information Center and Vermont Opportunities Credit Union, and through flyers distributed to disability-related agencies and organizations.

VATP will provide short-term loans of assistive technology devices to individuals, employers, public agencies or others seeking to meet the needs of targeted individuals and entities, including others seeking to comply with the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.), and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794).

To ensure that individuals with disabilities and their families, guardians or other authorized representatives can benefit regardless of their type of disability, age, income level, or location of residence with the State, or the type of assistive technology device, VATP will collaborate with other public and private disability organizations to make the loan program available and accessible to all Vermonters.

This device loan program will support the goals for improving access to assistive technology devices in the areas of education, employment, community living and telecommunications and IT.

VATP's three locations throughout the State will provide AT equipment for loans, including AT for computer access, activities of daily living, communication, recreation, education and employment. Data regarding the numbers and types of loans made will be tracked and used to determine future needs for equipment to be purchased.

VATEL will provide equipment loans for persons with disabilities, family members, advocates, or service providers (e.g. therapists, teachers, rehabilitation counselors). No loan will be denied based on the age, race, and type of disability, income, or location in the state of the applicant. The only reason a loan will be denied is if the device is not in stock. If the device is in stock – and it is not currently loaned out, VATP will ship that device to any location in the state (if it is possible for the device to be shipped). If the device is not in stock, the requestor will be put on a waiting list; or, if it is not in our inventory, the requestor will be referred to the appropriate vendor.

When individuals with disabilities, and their families are able borrow AT devices and try them out in the consumers' natural environments, they will learn more about what devices meet their needs. Therapists and other practitioners will have an opportunity to assess a device in actual use by clients. As a result, this experience will help all make better-informed choices about what devices to purchase or whether to purchase a device at all. The program will also meet interim needs of individuals with disabilities whose own devices are being repaired by providing a loaner device. By allowing individuals with disabilities and professionals to borrow AT devices, VATEL will offer Vermonters an opportunity to try out a device before they buy and allow clinicians a chance to use a device to assess clients. It will also meet interim needs of individuals with disabilities whose own devices are being repaired by providing a loaner device.

Some devices available for loan may require specialized installation and/or support. In these cases, the person requesting the loan will be asked to identify who recommended the device and who will provide the needed support during the loan period. Support persons may include centers for independent living staff, vocational rehabilitation counselors, teachers, OTs, PTs, and Home Health staff, etc. The borrower may request a maximum of three devices at any one time. The duration of the device loan is four weeks with a possible extension. The borrower will pay for return-shipping costs, if shipping is necessary. A borrower may choose to return the device to a pre-designated drop-off (i.e., one of the 12 regional DVR offices) in order to eliminate shipping fees. Equipment for loan can be delivered and returned via the postal service, other delivery services, or drop-off sites throughout the State. Other arrangements will be considered upon request to accommodate individual needs.

It is anticipated that, initially, most of the equipment loaned will be recommended, delivered and installed by, and returned via VATP staff. As the program and our device library grow, commercial shippers will pick up a greater share of the return shipping business and some of the outbound distribution and relocation of equipment. Still, it is anticipated that VATP staff will remain a strong “front-end” component of the program because of the installation and client training required in support of modern assistive technology, as mentioned above.

This short-term equipment loan program will not have the capacity to manage a broad, comprehensive loan program with regard to the types of devices available, but we expect to expand the types and numbers of devices offered during the three-year period of the state plan. The VATEL inventory will not include durable medical equipment (DME)

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because of the prohibitive costs and both the physical and human resources needs associated with purchasing, storing, shipping, maintaining, and retrieval of DME. We anticipate this need will be met, in part, through the device reutilization program described in Attachment 5.2.

Paper-based administrative processes for the current device loan program already exist as part of VATP's routine operations, managed by VATP's administrative assistant in collaboration with VATP staff working in the field. These processes will be enhanced and automated with the pending implementation of a computer-based inventory control system.

During Year One of this plan, software applications in support of the device loan program and other inventory-related aspects of VATP's operations were evaluated and tested. At the time of this writing, VATP is working with our lead agency's IT staff to develop an automated system with network-based access will enhance VATP's ability to track equipment, follow up with partners, providers and consumers in a timely manner, and permit richer data collection and analysis than the current system. During Year Two, these systems will be implemented.

5.4 Device Demonstration Program – Describe how the State will implement a device demonstration program as described in section 4(e)(2)(D) of the Act.

VATP will provide demonstrations of a variety of assistive technology devices and assistive technology services (including assisting individuals in making informed choices and sharing experiences with particular devices and services) using personnel who are familiar with such devices and services and their application to individuals, employers, public agencies or others seeking to meet the needs of targeted individuals and entities, including others seeking to comply with Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.) the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and section 101 of the Workforce Investment Act of 1998 (29 U.S.C. 2801).

VATP shall also, directly or through referrals, provide individuals, to the extent practicable, collect and disseminate comprehensive information about State and local assistive technology vendors, providers and repair services.

To ensure that individuals with disabilities and their families, guardians or other authorized representatives can benefit regardless of their type of disability, age, income level, or location of residence with the State, or the type of assistive technology device, VATP will collaborate with other public and private disability organizations to make the device demonstration program available and accessible to all Vermonters.

The device demonstration program will support the goals for improving access to assistive technology devices in the areas of education, employment, community living, telecommunications and IT. Over the three years of this State Plan, VATP will continue

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to operate a device demonstration program. VATP will market the device demonstration program on its fully accessible web site, through its device reutilization program website, and through ads in newsletters of disability related organizations, including our sub-contractor Vermont Parent Information Center, and through flyers distributed to disability-related agencies and organizations.

VATP staff will offer device demonstration programs in their three offices located in north, south and central Vermont, including the main try-out center located in VATP's administrative offices in Waterbury, Vermont. Currently, hours of operation for the centers are by appointment. We will offer regularly scheduled hours of operation in the Waterbury location during Year 2. The Waterbury try-out center was expanded significantly during the first year of this plan.

Device demonstrations are also available at the following sites:

- Division of Vocational Rehabilitation Services, Rehabilitation Counselors for the Deaf (12 locations)
- Vermont Center for Deaf and Hard of Hearing (2 locations)
- Vermont Parent Information Center

VATP will provide AT devices to these three partners for demonstration purposes. The partners will manage the day-to-day operations of the device demonstration program at their sites, and collect program data. The device demonstration program as a whole consists of the network of the partners that are located throughout the state as well as the three statewide offices of VATP.

Each of these partners will serve the same functions and perform the same operations as explained above, but may specialize in particular kinds of AT to ensure that most types of AT are available for demonstration. The Department of Vocational Rehabilitation counselors for the deaf and The Vermont Center for the Deaf and Hard of Hearing will specialize in AT for the Deaf and assistive listening devices. Vermont Parent Information Center will specialize in AT for students, with a focus on learning disabilities.

VATP's three locations throughout the State will provide demonstrations of a broad spectrum of AT equipment, including those types of AT available at the partners, as well as AT for computer access, activities of daily living, communication, recreation, education and employment. Whenever possible and practical, the same devices are purchased for all sites. All sites can borrow devices from each other for demonstration.

VATP recognizes that the demonstration sites are not fully comprehensive with regard to type of devices or geographic coverage. Transportation may be difficult for individuals not living in close proximity to a center. Device demonstrations are provided at different locations throughout the State upon request. For example, VATP staff takes a variety of devices that are often used by students when they present workshops in a school setting.

When individuals with disabilities, their families, and professionals see demonstrations of AT devices, they learn more about how devices meet their needs or the needs of those

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they are serving. As a result, this experience will help them make informed choices about what device to purchase or whether to purchase a device at all.

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Attachment 6: Comparable Support

6.1 Source and Amount of Support – Identify the State-level activity for which there is comparable support, the source of this support, the amount of the support, and the Program year for which this support is being provided.

6.2 Comparability -- Demonstrate that this support is comparable in terms of funding and that the activities are comparable in terms of scope.

6.3 Coordination and Collaboration – Describe how the State will coordinate activities and collaborate with the appropriate entity, if the comparable funds are provided to, or the activities are conducted by, an entity other than the Lead Agency or Implementing Entity.

Vermont is not claiming comparable support.

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Attachment 7: State Flexibility

7.1 Activity – Identify each State-level activity the State is choosing not to carry out.

Not applicable

7.2 Maintenance of Statewideness and Comprehensiveness – Demonstrate that the Statewide AT Program will continue to be comprehensive without conducting this activity.

Not applicable

7.3 Achievement of Measurable Goals - Demonstrate that the State can reach its measurable education goals, employment goals, telecommunications and information technology goals, and community living goals without conducting such activities.

Not applicable

7.4 Coordination and Collaboration – Describe how the Lead Agency or Implementing Entity will coordinate activities and collaborate with entities in the State that do conduct this activity, if the State chooses not to conduct this activity because another entity already conducts it.

Not applicable

Attachment 8: State Leadership Activities

- 8.1 Training and Technical Assistance Activities - Describe how the State will provide training and technical assistance to enhance the knowledge, skills, and competencies of individuals from local settings statewide, including representatives of State and local educational agencies, other State and local agencies, early intervention programs, adult service programs, hospitals and other health care facilities, institutions of higher education and businesses as described in section 4(e)(3)(B)(i) of the AT Act.

VATP has and will continue to provide training, technical assistance and resources for a myriad of local and state organizations. Activities will include continuing our ten-year relationship with Vermont's Child Development Associate (CDA) program. The CDA is a nationally recognized credential for individuals working in childcare. Each year, several trainings for daycare providers are held as part of their continuing education requirements. They are shown how to adapt toys, books and art projects and to develop communication boards.

All VATP services are available to transition age youth. AT-related transition services can be accessed through local school districts, the Division of Vocational Rehabilitation (DVR), Department of Labor (DOL) One-Stop Career Resource Centers, the Vermont Department of Education, the University of Vermont's Center for Disability and Community Inclusion, or directly by a parent or guardian. DVR has counselors throughout the state who are specifically assigned to work with transition age students, parents and schools. VT DVR has also a federal Department of Labor Career Start grant that furthers their work with schools and transition age youth with disabilities.

AT staff provide evaluation, consultation and technical assistance to children with disabilities enrolled in Vermont public schools, through a grant from the Vermont Department of Education. This includes transition age youth whose case managers request AT services to help with transition to employment, postsecondary education or community living. AT staff regularly provide training to school teams around transition related AT.

We provide trainings and technical assistance for staff of DVR, Vermont Association of Business, Industry and Rehabilitation (VABIR), Vermont Department Of Labor (VT-DOL) One-Stop Career Resource Centers; Welfare to Work case managers, Area Agencies on Aging (AAA's) case managers, service providers of adults with developmental disabilities, local school districts and supervisory unions.

Training

Over the three years of this State Plan, VATP will engage in a number of training activities. VATP has developed a number of training modules targeted for specific audiences and on specific topics, and will continue to deliver such trainings upon request. These include:

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- Training for education professionals (special education teachers, speech therapists, occupational and physical therapists). A number of training sessions have been developed for education professionals, ranging from providing a basic understanding of AT, to including AT in the classroom, use of AT in transition planning, to training on the use of specific devices and software. The training is developed to include information for a broad array of disabilities and devices. At the request of any school district in the state, VATP staff will train educators on-site at a school. Similar training is provided to parent groups through collaboration with Vermont Parent Information Centers in the state.
- During Year One of this plan, VATP provided training to Intensive Special Education Endorsement Program students. Students must be licensed special educators to enroll in this 24 credit University of Vermont course. Part of the course runs concurrently with the summer camp for children with multiple disabilities that VATP is involved with (see pg. 26 of this plan). Students had hands on opportunities to learn about adapted toys, communication devices, electronic aids to daily living, computer access and what services are available in their communities.
- Training for employment professionals. VATP is housed in Vermont's Division of Vocational Rehabilitation (DVR) and will provide training about AT to all new vocational rehabilitation counselors, including youth transition counselors, in the state. VATP will also provide training by attending regional DVR staff meetings throughout the year so VR counselors have current information about what is available. The same training will be provided to staff of Vermont Association of Business, Industry and Rehabilitation (VABIR) throughout the State. VABIR staff provides job development services to DVR.
- VATP will train staff at VT Dept. of Labor's 12 One-Stop Career Resource Centers throughout the State. This training provides a basic understanding of AT and using AT in the workplace. The training is developed to include information for a broad array of disabilities and devices. One-stop staff are also trained how to use AT software installed on computers in their centers, throughout the State, so individuals with disabilities can access job listings, resume writing programs, etc.
- During Year Two of this plan VATP will incorporate Microsoft's accessibility resources into new and existing computer access training and consulting activities. Plans include training for Vocational Rehabilitation counselors and Department of Labor's Disability Program Navigators to make these and other accessibility resources available throughout the state

Training for human service professionals. VATP collaborates with a multi-agency Communication Task Force (CTF) to provide statewide training to service providers of adults with developmental disabilities. The Taskforce surveys providers for training needs and responds accordingly by providing specific training and technical assistance, e.g. Boardmaker training.

- The CTF, with VATP as one of the primary sponsors and workshop presenters, hosts a bi-annual Communication Conference. This is a statewide conference attended by service providers, individuals with disabilities and their families, rehabilitation counselors, and other human services professionals in related fields. The training is developed to include information, training and technical assistance for a broad array of array of disabilities and devices, particularly those devices that may assist people to communicate more effectively and therefore be able to be more independent in their communities.
- Training for Councils on Aging. VATP staff will train professionals and consumers who are involved with regional Councils on Aging throughout the state. Training include basic understanding of AT, using AT in the community and home, and sources of funding for AT. The training is developed to include information for a broad array of disabilities and devices, particularly those devices that may assist people to continue living independently in their own homes.
- Training for Child Development Associate program. VATP staff will participate in several trainings each year for individuals providing childcare services. These trainings are held over Vermont's Interactive Television, which has 13 sites across the state. The trainings are developed to show how to adapt toys, books and art Programs for children with a broad array of disabilities.
- The Use of AT in Transition Planning for Parents. VATP provides information and technical assistance to parents through workshops sponsored by their subcontractor, Vermont Parent Information Center, schools and the Division of Vocational Rehabilitation. These workshops are offered throughout the state and many of them are during the evening when it is more convenient for parents to attend.
- VATP customizes training for organizations that request training on specific topics or for specific audiences including use of AT in the transition from high school to postsecondary education, employment or community living.

VATP is involved in several statewide conferences that have a focus on AT each year. These conferences are open to the public and in the past have been attended by a wide range of professionals, parents, and consumers with disabilities. These conferences serve dual roles by providing both public awareness and training, and will be geared to serve the needs of experts and novices alike. At these conferences:

- AT vendors will display and provide information about a wide range of devices to serve the needs of many types of disabilities. During Year One of this plan VATP arranged for the major vendors of communication devices to come to a small conference and meet with parents of and service providers for children with multiple disabilities and needs, a low incidence population in Vermont;

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- Experts in areas such as education, recreation, vocational rehabilitation, and community living will provide training sessions on AT issues in their fields. During Year One VATP arranged for a nationally recognized AT expert to come to Vermont and meet with parents of children with multiple disabilities free of charge;
- Professionals will have the opportunity to receive continuing education units. During Year One VATP secured CEU's and contact hours for professionals including Speech Language Pathologists, Occupational Therapists, Special Educators, Physical Therapists and others.

Technical Assistance

Because VATP provides technical assistance to agencies and organizations by request, it is difficult to predict the type of technical assistance that will be provided during the three years of this State Plan.

In the past, VATP has provided technical assistance such as the following:

- VATP assisted the 12 regional offices of the VT Dept. of Labor's One-Stop Career Resource Centers with making their computer systems more accessible to consumers. This involved an assessment of needs, assistance with the procurement of new systems, installation of some devices, and training for staff on using the systems.
- VATP assisted the Vermont Secretary of State's office in the implementation of the Help America Vote Act (HAVA) by participating in research and recommendation of products to assist Vermonters with disabilities to vote more privately and independently.

8.2 Public Awareness Activities - Describe how the State will provide information to targeted individuals and entities relating to the availability, benefits, appropriateness, and costs of assistive technology devices and assistive technology services as described in section 4(e)(3)(B)(ii) of the AT Act.

VATP's public awareness activities are planned to reach Vermonters with disabilities, their families and service providers regardless of age, disability, location or type of AT needed.

VATP will utilize several methods to increase awareness and disseminate information. Information and referral inquiries are received through toll-free and local telephone numbers and by email.

VATP provides printed information in traditional as well as alternative formats about our services, about specific disabilities, home and public building accessibility, disability awareness, alternative/augmentative communications, funding, and local, state and

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national resources for information and referral. We develop additional resources as needed.

VATP supports four (one subcontracted) try-out centers geographically distributed across the state and host open houses at these centers. We also support two additional locations with equipment targeting the deaf and hard of hearing for demonstrations and try-outs.

Vermont is a small state with a small grant for its AT program. Most of our activities and programs intersect with each other at some point. We leverage the use of our device demonstration (try-out) centers by also using them for public awareness activities as well as training centers. The same VATP staff are supported with state-level and state leadership funds.

We will enhance our Internet presence with more and higher quality information for consumers, families, professionals, advocates and legislators.

Our subcontractor, Vermont Parent Information Center, publishes a quarterly newsletter with an AT column that has a statewide distribution of 4,000 parents, educators and other service providers. At least one column a year is dedicated to the use of AT in transition planning.

VATP will participate in statewide conferences related to Traumatic Brain Injury, Universal Access in Schools, Communication for Adults and Transition Age Youth, Parkinson's Disease, Asperger's, and Autism, Transition for Youth with Disabilities, Health Care Associations, Vermont Occupational Therapists Association to name a few. We will seek out appropriate venues to raise public awareness as well as responding to requests to attend new events. See 8.1 for further information.

8.3 Coordination and Collaboration - Describe how the State will coordinate activities among public and private entities that are responsible for policies, procedures, or funding for the provision of assistive technology devices and assistive technology services to individuals with disabilities, service providers, and others to improve access to assistive technology devices and assistive technology services as described in section 4(e)(3)(B)(iii) of the AT Act.

Because coordination and collaboration with public and private entities often is based on emerging, new, or changing policies and procedures, it is difficult to anticipate all of the coordination and collaboration activities that VATP will undertake over the three years of this State Plan. In the past, coordination and collaboration involved the proposal of new or revised AT policies, providing input on proposed AT policies, and analysis of the impact of current AT policies. VATP does this by participating on task force groups sponsored by State agencies, through membership in consumer groups, advocacy groups, and disability networks throughout the state, and through independent efforts.

Currently, VATP is collaborating and coordinating with:

- The Vermont Division of Disability and Aging Services (DDAS), Communication Taskforce, on the inclusion of communication in the division's plan for service delivery to individuals with developmental disabilities and training for service providers in applications of assistive technology for communication which helps individuals with developmental disabilities to continue living in their communities;
- Statewide Planning Council for Vermont's Aging and Disability Resource Center Grant. During Year One of this plan, Vermont was awarded a three-year \$800,000 grant to develop a system of centers to provide seamless access to long-term care information, referral and assistance for older Vermonters, younger adults with physical disabilities, developmental disabilities and traumatic brain injuries. Being on the Council ensures that information about AT will reach more people.
- The Vermont Center for Independent Living, ADA Coalition, on a number of issues, including accessible housing, IT and education;
- The Vermont Public Service Board, Vermont Equipment Distribution Program Committee, telecommunications needs for individuals with disabilities are addressed and allow those individuals to maintain their independence and stay in their homes; and
- The Vermont Secretary of State's office, to review voting processes and to improve and enhance access to private and independent voting for individuals with disabilities, as required by the Help America Vote Act (HAVA).
- The University of Vermont, Center for Disability and Community Inclusion (CDCI), I-Team, to better integrate AT services and resources with statewide I-Team practice, which targets students and preschool youth with multiple significant disabilities, in particular, those on the deaf-blind spectrum. This includes transition age youth.
- The University of Vermont, CDCI, I-Team and The Gibney Family Foundation, a private philanthropic organization and VATP provided, for the second year, a summer camp experience for children with severe and multiple disabilities, their siblings, parents and service providers, including, as appropriate, occupational, physical and speech language therapists and assistive technology practitioners and educational team members. Camp Gizmo is planned for Years Two and Three of this plan as well.

The families leave camp with a plan for implementing assistive technology into their children's lives at home and at school.

VATP will continue coordinating and collaborating on policies in a similar manner over the three years of this State Plan.

Attachment 9: Involvement of Public and Private Entities

9.1 Nature and Extent of Resources – Describe the nature and extent of resources that will be committed by public and private collaborators to assist in accomplishing identified goals.

VATP works with the Vermont Center for the Deaf and Hard of Hearing (VCDHH), in its two locations, to provide device demonstrations, and training and technical assistance about AT equipment for persons who are deaf or hard of hearing. VCDHH will provide storage space for AT devices (purchased by VATP) free of charge, as an in-kind contribution, and will provide general administrative support for the program.

VCDHH is also the program operator for the Vermont Telecommunications Equipment Distribution Program. Having AT devices at these sites increases awareness and education for consumers trying to determine which device to purchase.

VCDHH services assist in accomplishing the goals for improving access to and acquisition of AT in community living, telecommunications, employment and education.

The Vermont Parent Information Center (VPIC) provides the same services described above, as well as provide office space for a VATP staff person one day per week. During Year Two of this plan VPIC will implement a web-based AT exchange system. This will further assist in accomplishing the goals for improving access to and acquisition of AT for community living, telecommunications, employment and education.

The Vermont Dept. of Education provides funds to the VATP to provide assistive technology evaluations, consultation and technical assistance to children with disabilities enrolled in Vermont public schools. These funds assist in accomplishing the identified goals of increased access to and acquisition of AT in education, eventually leading to improving access to and acquisition of AT in students transitioning to community living, employment and postsecondary education.

During Year One of this plan VATP became a Microsoft Accessibility Resource Center (MARC). The goal of the MARC program is to connect individuals in their communities with the right accessible and assistive technology to accommodate their accessibility needs.

Each technology center in this program is equipped with video demonstrations and accessibility tutorials that show how to make computing easier, more convenient, and more comfortable. Free Microsoft Accessibility Resource CD Sets are also available at each center so visitors can take the information home with them.

During Year Two of this plan VATP will receive a Hewlett-Packard desktop computer running Microsoft Windows Vista--the next version of the Windows operating system. This computer will be located in the central try-out center and available to the public.

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This will help people with disabilities and age-related limitations explore features that improve their access to information, entertainment and communication.

9.2 Mechanisms to Ensure Coordination - Describe the mechanisms established to ensure coordination of activities and collaboration between the implementing entity, if any, and the State.

Not applicable.

9.3 Involvement of State Advisory Council - Describe the nature and extent of the involvement of the State Advisory Council in the planning, implementation, and evaluation of the activities carried out through the grant, including setting the measurable goals required in section 4(d)(3).

The Advisory Council met once before the submittal of this plan as an introduction to the VATP and to provide advice about future activities based on their experiences with AT. All Council members received a draft plan and had an opportunity to provide comments. Individual members of the Council were consulted about specific areas of this plan and its amendments in which they have expertise. All members were given the opportunity to comment on the amendments in their entirety.

The Council will meet on a quarterly basis to evaluate progress toward established goals and to offer suggestions for improvement and change. Measurable goals contained in this plan will be reviewed and evaluated on a quarterly basis and any adjustments necessary will be made in response to and under the guidance of the Advisory Council.

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Attachment 10: State Support

10.1 State Support for State-level Activities – If applicable, describe how the State will support with State funds any State-level activities described in section 4(e)(2).

The Division of Vocational Rehabilitation (DVR) supports all of the VATP's activities by providing, at no cost to the grant, Department and Division level business office support as well as overall supervision for the Program.

The Division of Vocational Rehabilitation (DVR) also supports the device demonstration and device loan programs by providing permanent office space in one its regional offices for an AT staff person and his personal assistant to operate an AT try-out center. DVR also provides itinerant office space for AT staff to provide device demonstrations and loans in their other 11 offices around the state for any individuals or groups, not just VR consumers.

DVR also houses Vermont's Rehabilitation Counselors for the Deaf (RCD). The RCD's provide demonstrations and loan of AT devices, purchased by VATP, to deaf and hard of hearing consumers in DVR offices throughout Vermont.

Vermont Technical College (VTC), a state college, supports the device demonstration and loan programs by providing permanent office space for a VATP staff person, administrative support, including telephone, postage, Internet access and storage facilities for AT equipment.

10.2 State Support for State Leadership Activities - If applicable, describe how the State will support with State funds any State Leadership activities described in section 4(e)(3), if applicable.

The Division of Vocational Rehabilitation (DVR) supports training and technical assistance, public awareness and coordination and collaboration activities by providing permanent office space in one its regional offices for an AT staff person and his personal assistant. DVR also provides itinerant office space for AT staff to provide training and technical assistance, public awareness and coordination and collaboration activities in their other 11 offices around the state for any individuals or groups, not just VR consumers.

Many of VATP's transition activities are coordinated with DVR's transition counselors for youth who refer students to VATP staff for coordinated services with DVR and the public schools.

Vermont Technical College (VTC), a state college, supports the training and technical assistance, public awareness and coordination and collaboration activities by providing permanent office space for an AT staff person, administrative support, including telephone, postage, internet access and storage facilities for AT equipment.

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Attachment 11: Allocation and Utilization of Funds

11.1 Tracking Expenditures – Describe planned procedures for tracking expenditures for activities described in sections 4(e)(2) and (3).

Vermont Assistive Technology through their lead agency, Division of Vocational Rehabilitation (DVR), tracks grant expenditures through the State of Vermont accounting system that uses PEOPLESOFT® software and allocates indirect expenses through a cost allocation plan.

The State will meet all financial terms and conditions received with the Federal Award. The Department currently has over fifty different federal and private grants. Many have unique financial reporting requirements. DVR has no reason to believe that the current Peoplesoft software used for state accounting cannot accommodate the terms and conditions with this grant.

11.2 Proposed Budget Allocations – Attach a budget containing proposed allocations for activities described in sections 4(e)(2) and (3).

The following are proposed budget allocations for State Leadership and State Level Activities for Year 2 of the Program. These numbers will serve as an estimate only for Year 3 of this State Plan.

It is important to note that the activities within State Level and State Leadership are not independent and separate from each other. Because of this, it is impossible to accurately attribute certain general expenses to a particular discrete activity. Expenditure tracking as described in 11.1 will not provide an audit trail that accounts for actual expenditures in these discreet categories as compared to the Program budget.

Activity Category	Distribution	Amount	Total Estimated Award
State Level	60%	\$212,065	\$212,065
State Leadership Activities			
<i>Transition</i>	<i>2%</i>	<i>\$ 7,069</i>	
<i>Other State Leadership Activities</i>	<i>38%</i>	<i>\$134,308_[d1]</i>	
State Leadership Activities Subtotal	40%	\$141,377	\$141,377
TOTAL	100%	\$353,442	\$353,442

Within the above budget, VATP proposes to apportion funds for specific activities in the following manner. However, these numbers reflect a proposal only, and will serve as an estimate only for Year 3 of this State Plan.

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Table 2: Budget Breakdown for State Level Activities		
Activities	Distribution %	Proposed Allocation
State Financing Activities	10	\$21,207
Device Reutilization Program	16	\$33,930
Device Loan Program	37	\$78,464
Device Demonstration Program	37	\$78,464
Total State Level Allocation	100	\$212,065

Table 3: Budget Breakdown for State Leadership Activities		
Activities	Distribution %	Proposed Allocation
Training and Technical Assistance	37	\$52,310
Transition	5	\$7,069
Public Awareness	38	\$53,723
Coordination and Collaboration	20	\$28,275
Total State Leadership Allocation	100	\$141,377