

Part I: Attachments
OMB Control Number: 1820-0664
Expiration Date: 12-31-2005

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Attachment 1: Basic Information

Name of Lead Agency: New Mexico Technology Assistance (NMTAP)

Division of Vocational Rehabilitation

Name of Applicable Department for Lead Agency: New Mexico Public Education Department

Address of Lead Agency: 435 St. Michaels Drive Building D

Santa Fe New Mexico 87505

Name and Title of Certifying Representative for Lead Agency: Mr. Gary Beene,
Assistant Secretary for the Division of Vocational Rehabilitation,
Public Education Department

Telephone for Certifying Representative: 505/954-8517

E-mail for Certifying Representative: Gbeene@dvrgetsjobs.com

Name and Title of Program Director: Andy Winnegar, Director

Address for Program Director: New Mexico Technology Assistance Program, Division
of Vocational Rehabilitation, 435 St. Michaels Drive Building D

Santa Fe New Mexico 87505

Telephone for Program Director: 505/954-8521

E-mail for Program Director: andy.winnegar@state.nm.us

Name of Implementing Entity: *same as lead agency*

Name of Applicable Division and/or Subdivision of Implementing Entity:

Address of Implementing Entity:

Name and Title of Program Director: *same as lead agency*

Address for Program Director:

Telephone for Program Director:

E-mail for Program Director:

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Attachment 2: Lead Agency and Implementing Entity

2.1 Identification and Description of the Lead Agency - Identify and describe the Lead Agency referred to in section 4(c)(1)(A) of the AT Act.

2.1A Identification and Description of Lead Agency if an Implementing Entity is not Designated

The New Mexico Assistive Technology Program (NMTAP) of the Division of Vocational Rehabilitation, Public Education Department is the lead agency and the entity responsible for implementing the AT Act in New Mexico. In 1990, the New Mexico Division of Vocational Rehabilitation (NMDVR) was awarded a federal grant by the U.S. Department of Education. In 1994, Governor Bruce King designated NMDVR as the implementing and lead agency directly responsible for conducting and overseeing assistive technology activities for persons with disabilities of all ages throughout the state of New Mexico. On August 8, 2005, Governor Bill Richardson, again designated the New Mexico Technology Assistance Program of the Division of Vocational Rehabilitation as the State's Lead and Implementing Agency for the Assistive Technology Act of 1998, as amended.

The mission of NMTAP is to increase access to and funding for assistive technology to enhance quality of life for persons with disabilities. Over the next three years under the Assistive Technology Act of 1998, as amended, the NMTAP program will continue to serve as the lead agency responsible for the statewide AT Program, and NMTAP will continue and begin programs to accomplish this mission.

The NMDVR is part of the State of New Mexico, Public Education Department and its program is supported by state and federal funds. The purpose of NMDVR is to help individuals with disabilities with suitable employment outcomes. NMTAP has the flexibility to assist individuals with AT needs across the lifespan, in any environment, and for any purpose. This flexibility also means that access to NMTAP services will not be limited to eligibility criteria such as income, age, type of disability, or the reason that an individual needs assistive technology. NMTAP is centrally located and its services are available statewide through a toll free number, an accessible website, and through conducting activities in all regions of the state.

NMTAP employs a diverse staff of educated and motivated professionals with technical expertise in the field of AT. With a collective 94 years of AT and disability related experience among five current staff, NMTAP provides New Mexicans with access to expertise that addresses AT needs in all areas of life with particular emphasis on education, employment, information technology (IT) and telecommunications, and community living. This achieved by employing staff with education and experience in the fields of speech language pathology, rehabilitation counseling, ergonomics, assistive technology and personal experience with disability. NMTAP will ensure that the skills of

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its staff remain current by providing them with training opportunities throughout the three years covered by this state plan.

NMTAP has a fifteen-year history of established relationships with private and public entities in the state. NMTAP currently works with schools districts throughout the state on AT related issues. NMTAP also participates in initiatives with agencies/programs such as Medicaid, Independent Living Resource Centers, the Attorney General Office to increase the availability of AT for the consumers they serve. NMTAP will continue these activities and provide training and technical assistance to the above agencies and other entities within the state. NMTAP will also work with these agencies and others on new and ongoing initiatives in the state to address the assistive technology needs of individuals with disabilities. These initiatives are described in more detail as a part of the “Coordination and Collaboration” in attachment 8.

NMTAP will continue and enter into new Memorandums of Understanding (MOU) for both device demonstration centers and short-term loan programs with the following entities:

Short-term device loan programs

- NM Division of Vocational Rehabilitation (MOU)
- Navajo Office of Special Education and Rehabilitative Services (OSERS) – (MOU)
 - ASSIST! To Independence
 - Window Rock Unified School District (WRUSD)
 - Disability Services, Inc. (DSI)
 - St. Michael’s Association for Special Education (SMASE)
 - Kayenta Unified School District (KUSD)
 - Southwest Human Development (SWHD)
- NM Public Schools Districts
 - Regional Education Cooperative #2 (Chama, Cuba, Dulce, Mesa Vista, Penasco, and Questa)
 - High Plains Regional Center Cooperative #3 (Cimarron, Clayton, Des Moines, Maxwell, Mosquero, NM Boys School, Raton, Roy, and Springer)
 - Lea Regional Center Cooperative #7 (Eunice, Hobbs, Jal, Tatum, & Pecos Valley)
 - Regional Center Cooperative #8 (Dexter, Hagerman, Lake Arthur, & Loving)
 - Regional Education Cooperative #9 (Capitan, Carrizozo, Cloudcroft, Corona, Hondo, Ruidoso, & Tularosa)
 - Southwest Regional Cooperative #10 (Animas, Hatch Valley, Lordsburg, & Truth or Consequences)
 - Alamogordo Public Schools
 - Artesia Public Schools
 - Bernalillo Public Schools
 - Carlsbad Consolidated Schools
 - Central Consolidated Schools

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- Cobra Consolidated Schools
- Farmington Municipal Schools
- Gadsden Public Schools
- Gallup McKinley County Public Schools
- Grants Public Schools
- Los Alamos Schools
- Los Lunas Public Schools
- Moriarty Municipal Schools
- Pojoaque Valley Public Schools
- Rio Rancho Public Schools
- Santa Fe Public Schools
- Silver Consolidated Schools
- Taos Municipal Schools

These entities have expertise in a number of specific areas of disabilities that will help to ensure NMTAP can meet the needs of individuals regardless of their location or disability.

2.1B Identification and Description of the Lead Agency if an Implementing Entity is Designated

Not applicable no change in Lead Agency or Implementing Entity

2.2 Identification and Description of the Implementing Entity –

Not applicable no change in Lead Agency or Implementing Entity

2.3 Show of Good Cause for Change in Lead Agency or Implementing Entity –

Not Applicable no change in Lead Agency or Implementing Entity

Attachment 3: State Advisory Council

3.1 Membership of the Advisory Council

During the three years of the state plan, the New Mexico Technology Assistance Program's Advisory Council will provide consumer driven, consumer responsive advice to the state for planning and implementing the activities on NMTAP's statewide AT Program.

The NMTAP Advisory Council has 16 members. Eight members, 50% of the council is individuals with disabilities who use AT or families of individuals who use AT. The remaining members of the council represent agencies including: NM Protection and Advocacy System, NM Public Education / NM Division of Vocational Rehabilitation, State Workforce Board, NM School for the Deaf, NM Public Regulation Commission, New Vistas Part C, and the NM Commission for the Blind. Although several agency representatives have disabilities, they will not be counted toward the 50 percent

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membership of individuals with disabilities or family members. New Mexico will not name individual council members to protect confidentiality of members.

Members of the Advisory Council

Individuals with Disabilities: 36%

Family Members: 14%

State Agency Representative: 50%

Members of NMTAP's Advisory Council live in counties throughout the state of NM to ensure representation from both rural and urban areas. Similarly, the membership reflects the racial and ethnic diversity of the state. Members use a variety of AT devices such as mobility devices, Braille Note taker, computer adaptations, and hearing aids.

3.2 Structure and Operation of the Advisory Council

NMTAP Advisory Council become members in two ways: agency representatives are appointed by their respective agencies, while consumer representatives are volunteers solicited through networks of disability organizations and councils throughout the state. All members are expected to serve five-year terms.

The NMTAP Advisory Council shall have two regular officers elected from the general membership for parallel two-year terms. These officers shall be designated chairperson and vice chairperson respectively. The Advisory council determines the need for subcommittees on a case-by-case basis and its members are appointed by the chairperson. At least one third of the subcommittee members shall be members of the Advisory Council. All committees must include a representative of the NMTAP staff as an ex-officio non-voting member. A quorum shall consist of at least one half minus one of the appointed membership of the Advisory Council or their proxies. For Advisory Council meetings all members or their proxies who are present including the chairperson shall be entitled to one vote on all matters before the advisory council. The NMTAP Advisory Council to the Statewide AT program operates under bylaws.

The NMTAP Advisory Council meets in person at least four times a year at various locations. NMTAP Staff makes the meeting room arrangements, develops material for information packets for members and ensures site and material accessibility. The chairperson and NMTAP Director set the agenda for the council meetings to ensure that council members are informed about state AT issues and program activities. Meetings may feature presentations and guest speakers as related to assistive technology. NMTAP Staff will update the Advisory Council on the activities of the program, share recent data, and present any planned initiatives so that the council may provide input. The chairperson facilitates discussion throughout the meeting to gain input and provide

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guidance in planning program activities. Minutes of the meeting(s) are recorded by an outside entity.

Attachment 4: Measurable Goals

4.1 Goal for Improving Access to AT in Education

- Long-term goal: 40% of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for educational purposes as a result of the assistance they received.
 - Short-term goal for Year 3: Increase by 20% (over Year 2) of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for educational purposes as a result of the assistance they received.
 - Short-term goal for Year 2: Increase by 20% (over Year 1) of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for educational purposes as a result of the assistance they received.
 - Short-term goal for Year 1: Establish baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for educational purposes as a result of the assistance they received. NMTAP will provide an amended plan to Rehabilitation Services Administration (RSA) at the end of the year once a baseline has been established.

4.2 Goal for Improving Access to AT in Employment

- Long-term goal: 40% of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for employment as a result of the assistance they received.
 - Short-term goal for Year 3: Increase by 20% (over Year 2) of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for employment as a result of the assistance they received.

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- Short-term goal for Year 2: Increase by 20% (over Year 1) of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for employment purposes as a result of the assistance they received.
- Short-term goal for Year 1: Establish baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for employment purposes as a result of the assistance they received. NMTAP will provide an amended plan to Rehabilitation Services Administration (RSA) at the end of the year once a baseline has been established.

4.3 Goal for Improving Access to AT in Community Living

- Long-term goal: 40% of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for community living as a result of the assistance they received.
- - Short-term goal for Year 3: Increase by 20% (over Year 2) of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for community living as a result of the assistance they received.
 - Short-term goal for Year 2: Increase by 20% (over Year 1) of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for community living as a result of the assistance they received.
 - Short-term goal for Year 1: Establish baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for community living as a result of the assistance they received. NMTAP will provide an amended plan to Rehabilitation Services Administration (RSA) at the end of the year once a baseline has been established.

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4.4 Goal for Improving Access to IT and Telecommunications

- Long-term goal: 40% of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for IT and Telecommunications as a result of the assistance they received.
 - Short-term goal for Year 3: Increase by 20% (over Year 2) of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for IT and Telecommunications as a result of the assistance they received.
 - Short-term goal for Year 2: Increase by 20% (over Year 1) of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for IT and Telecommunications as a result of the assistance they received.
 - Short-term goal for Year 1: Establish baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for community living as a result of the assistance they received. NMTAP will provide an amended plan to Rehabilitation Services Administration (RSA) at the end of the year once a baseline has been established.

4.5 Goal for Improving Acquisition of AT in Education

- Long-term goal: 15% of appropriate targeted individuals and entities who accessed State financing activities or reutilization programs and obtained an AT device or service for education who would not have otherwise obtained the AT device or service.
 - Short-term goal for Year 3: Increase by 10% (over Year 2) of appropriate targeted individuals and entities who accessed State financing activities or reutilization programs and obtained an AT device or service for education who would not have otherwise obtained the AT device or service.
 - Short-term goal for Year 2: Increase by 5% (over Year 1) of appropriate targeted individuals and entities who accessed State financing activities or reutilization programs and obtained an AT device or service for education who would not have otherwise obtained the AT device or service.
 - Short-term goal for Year 1: Establish baseline of the percentage of appropriate targeted individuals and entities who accessed State financing

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activities or reutilization programs and obtained an AT device or service for education who would not have otherwise obtained the AT device or service. NMTAP will provide an amended plan to Rehabilitation Services Administration (RSA) at the end of the year once a baseline has been established.

4.6 Goal for Improving Acquisition of AT in Employment

- Long-term goal: 10% of appropriate targeted individuals and entities who accessed State financing activities or reutilization programs and obtained an AT device or service for employment who would not have otherwise obtained the AT device or service.
 - Short-term goal for Year 3: Increase by 5% (over Year 2) of appropriate targeted individuals and entities who accessed State financing activities or reutilization programs and obtained an AT device or service for employment who would not have otherwise obtained the AT device or service.
 - Short-term goal for Year 2: Increase by 5% (over Year 1) of appropriate targeted individuals and entities who accessed State financing activities or reutilization programs and obtained an AT device or service for employment who would not have otherwise obtained the AT device or service.
 - Short-term goal for Year 1: Establish baseline of the percentage of appropriate targeted individuals and entities who accessed State financing activities or reutilization programs and obtained an AT device or service for employment who would not have otherwise obtained the AT device or service. NMTAP will provide an amended plan to Rehabilitation Services Administration (RSA) at the end of the year once a baseline has been established.

4.7 Goal for Improving Acquisition of AT in Community Living

- Long-term goal: 20% of appropriate targeted individuals and entities who accessed State financing activities or reutilization programs and obtained an AT device or service for community living who would not have otherwise obtained the AT device or service.
 - Short-term goal for Year 3: Increase 10% (over Year 2) of appropriate targeted individuals and entities who accessed State financing activities or reutilization programs and obtained an AT device or service for community living who would not have otherwise obtained the AT device or service.

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- Short-term goal for Year 2: Increase 10% (over Year 1) of appropriate targeted individuals and entities who accessed State financing activities or reutilization programs and obtained an AT device or service for community living who would not have otherwise obtained the AT device or service.
- Short-term goal for Year 1: Establish baseline of the percentage of appropriate targeted individuals and entities who accessed State financing activities or reutilization programs and obtained an AT device or service for community living who would not have otherwise obtained the AT device or service. NMTAP will provide an amended plan to Rehabilitation Services Administration (RSA) at the end of the year once a baseline has been established.

Attachment 5: State-level Activities

5.1 State Financing Activities

NMTAP has two Financial Assistance Programs: the Title 1 established “Financial Loan Program” and “The Leveraged Funding Program”. These programs will remain available to any individual with a disability and their families throughout the state to purchase AT devices including adapted vehicles. NMTAP’s Financial Assistance Programs will be used to purchase hand controls, wheelchair lifts, and mobility equipment, communication devices, and assistive technologies for a range of disability related needs. These Financial Assistance Programs support measurable goals 4.5, 4.6 and 4.7 related to acquisition of assistive technology for education, employment and community living by directly providing funding for A.T. for approved applicants resulting in acquisition of assistive technology. NMTAP staff process applications approve and distribute funding as appropriate for each program using established procedures.

The Financial Loan program works with a local lending institution to make it easier for people to borrow money for the purchase of assistive technology. Families of any income level are eligible for this program. The goal of the financial loan program is to get the lowest interest rate and long term financing. NMTAP is able to guarantee a loan up to \$20,000 for people who may not otherwise be able to obtain a loan through the financial loan program. Applications can be submitted at any time by mail and are available through direct contact with NMTAP staff, by telephone or Internet request.

The Leveraged Funding Program partners with other sources to provide last resort funds for low-income families/individuals to purchase AT devices. This last resort funding is limited to items that are not the responsibility of any other funding source. NMTAP works with other agencies and non-profit organizations in order to share funding costs with families on a case-by-case basis. High priority items include housing access, and vehicle modifications. Funding is prioritized based on family income. New Mexico families with home access, vehicle modification or other assistive technology needs that are not eligible for any other funding source can complete and submit a NMTAP

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application at any time by mail. All Independent Living Centers, Therapists, Social Workers, and local schools are aware of NMTAP and assist families in contacting and making application for services.

While not directly funded with federal AT Act dollars, the Tele-works Program is another state financing activity administered by NMTAP that will purchase some AT equipment for New Mexicans with disabilities as is the Title 3 Alternative Financing Mechanism Program operated and administered by the San Juan Center for Independence.

5.2 Device Reutilization Program –

New Mexico plans to implement a device reutilization program that will include device repair and recycling, and device exchange. The Device Reutilization Program supports measurable goals 4.5 thru 4.7 related to acquisition of assistive technology for education, employment and community living by making available “pre-owned” devices at a cost that is within the financial reach of consumers and others. Information about the Reutilization Program will be available on NMTAP’s website, newsletter, current list serve, and advertised in local publications such as the Thrifty Nickel.

The Device Reutilization Program will be staffed by NMTAP, and will include a contract entity and/or device vendors for repair/refurbishing equipment. The device recycling/repair program will include donated pre-owned devices that will be repaired or refurbished. NMTAP will advertise and provide devices to individuals with disabilities, and family members, schools, not for profits and/or professionals who work with directly with individuals with disabilities who can benefit for these devices and equipment.

NMTAP will enter into an agreement with an outside source to provide repair/refurbishing of assistive technologies. NMTAP will utilize vendors to repair/refurbish other AT items as needed. Interested parties can request equipment that will then be provided as it becomes available.

The device exchange program will also include pre-owned items which will be listed in “want ads” and related type postings and on NMTAP’s website where consumers can contact and arrange purchase of the pre-owned item directly from the current owner. NMTAP will utilize local newspapers, and disability publications and its own newsletter- AT Life Reporter and website www.nmtap.com to inform the public of available exchange items. Sellers will be asked to fill out the exchange form that will include device description, seller contact information and asking price. The form can then be e-mailed, mailed or faxed back to us.

5.3 Device Loan Program

Our device loan program “Assistive Bank of Loan-able Equipment (ABLE)” is and will remain accessible to all New Mexicans throughout the State. The ABLE device loan program supports goals 4.1 thru 4.4 improving access in education, employment, community living and IT/Telecommunications. Short term equipment loans provide

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comparable ability to make informed decisions related to the appropriateness of an assistive technology device for a particular individual by allowing for observation regarding that device usage in real life, context and settings.

The ABLE device loan program is located centrally in Santa Fe, New Mexico. It will be staffed with NMTAP personnel. The Device loan program will also enter into an agreement with an outside entity for support services, such as maintaining laptop/desktop computers and repairing other AT devices and equipment. Devices currently available for loan through ABLE consists of some alternative communication devices and switches, alternative keyboards, voice recognition software, laptops and desktops, and environmental controls for individuals who have computer or home access needs. Visual equipment for working adults is provided by the NM Commission for the Blind from their own device loan bank. The NM Commission for the Deaf and Hard of Hearing provides telecommunication equipment for all ages for Community Living.

During the next three years, NMTAP will increase the number of devices through collaboration with the NMDVR and the Public Education Department's Special Education Unit as well as private businesses. New equipment and device purchases will be sought for individuals with communication needs, learning disabilities, visual impairments, hearing impairments, and mobility impairments in the areas of employment, education, IT/Telecommunication and community living so that a wider range of disabilities can be represented and others may benefit from the ABLE device loan program.

NMTAP will continue to offer their statewide outreach and advertising of its toll-free number so that individuals can call and request an application for a device loan or visit our accessible website where they can learn more about what equipment is available and access our application for a device. Once NMTAP receives an application for a device loan, we are responsible for shipping the device(s) to and from the agency, company, or individual's residence anywhere in the state. NMTAP typically lends out devices for a 30 to 60 day assessment/evaluation loan period unless otherwise specified by the borrower. The ABLE loan bank also offers its devices when a student is transitioning from school to post secondary activities and/or when an individual's device needs to be repaired and needs a back up for the interim. Once the equipment is received both NMTAP and the borrower enter into a "Loan Agreement" which describes what equipment is being loaned, when follow up shall occur, and when the equipment is due back to our office.

5.4 Device Demonstration Program

NMTAP plans to offer a device demonstration program "Technology: Access to the Future (TAF)" which will include device demonstration sites located in Santa Fe, NM and in Albuquerque, NM as well as traveling demonstrations. This demonstration program will allow us to reach rural and urban areas to benefit individuals with disabilities, their families and caregivers, professionals, and others to increase awareness,

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support informed decision making regarding device selection, and assist an effective device usage. Device demonstrations will include individual and group exploration in a range of devices to increase awareness, individual consultations designed to support devices trails and aid in appropriate device selection, and individual and group training on a particular device to support appropriate usage. These sites will demonstrate a variety of AT devices/software that will support goals 4.1 thru 4.4 improving access in education, employment, community living and IT/Telecommunications by providing hands on access to devices with appropriate technical support available to assist in device exploration and decision making.

The demonstration programs will be staffed by NMTAP personnel. NMTAP will enter into agreements with local and national professionals with AT expertise and AT vendors. NMTAP will expand the inventory annually to ensure that we can continue to meet cross disability needs. The demonstration of devices and equipment will include follow-up training for persons with disabilities of all ages from Pre K to Senior Citizens.

Attachment 6: Comparable Support

6.1 Source and Amount of Support – Identify the State-level activity for which there is comparable support, the source of this support, the amount of the support, and the project year for which this support is being provided.

6.2 Comparability -- Demonstrate that this support is comparable in terms of funding and that the activities are comparable in terms of scope.

6.3 Coordination and Collaboration – Describe how the State will coordinate activities and collaborate with the appropriate entity, if the comparable funds are provided to, or the activities are conducted by, an entity other than the Lead Agency or Implementing Entity.

New Mexico is not claiming comparable support.

Attachment 7: State Flexibility

7.1 Activity – Identify each State-level activity the State is choosing not to carry out.

7.2 Maintenance of Statewide-ness and Comprehensiveness – Demonstrate that the Statewide AT Program will continue to be comprehensive without conducting this activity.

7.3 Achievement of Measurable Goals - Demonstrate that the State can reach its measurable education goals, employment goals, telecommunications and information technology goals, and community living goals without conducting such activities.

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7.4 Coordination and Collaboration – Describe how the Lead Agency or Implementing Entity will coordinate activities and collaborate with entities in the State that do conduct this activity, if the State chooses not to conduct this activity because another entity already conducts it.

New Mexico is not utilizing the state flexibility clause of the AT Act.

Attachment 8: State Leadership Activities

8.1 Training and Technical Assistance Activities –

New Mexico plans to continue to provide a statewide assistive technology conference (Tech Fair). This event provides an opportunity for individuals with disabilities, providers, and others to have a hands-on demonstrations and experience with assistive technology. Tech Fair allows the AT community, including all disability groups and providers to network and cross train.

Participants of Tech Fair include individuals with disabilities, their families, state agency representatives, local educators, higher education personnel, non-profit agencies, service providers, and business representatives. The training will encompass Pre K children transferring into Kindergarten, high school students transitioning to post secondary activities, the transition of adults with disabilities into community living and employment and retirement.

The NMTAP staff will also continue to tackle some of our State's hardest problems from new cost controls and changes in the State Medicaid Program to electronic access to distance education. The New Mexico Technology Assistance Program will continue to assist with training of care providers, therapists and teachers with technical assistance from wheelchair seating, adaptive equipment to providing access to electronic information in accessible formats. These training and technical assistance are intended to increased the number of qualified therapist able to provide services for individuals with disabilities seeking assistive technology solutions.

8.2 Public Awareness Activities –

New Mexico plans to continue to increase public awareness through development and dissemination of print products, materials, and through provision of statewide information and referral services. Examples of such public awareness include:

AT Life Reporter- is a quarterly newsletter that is distributed to inform New Mexicans with disabilities, services providers and others of current AT related activities both locally and nationally.

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NMTAP Web Site – provides information about NMTAP activities and services. The site also provides information on the Assistive Technology Lemon Law and lists other related resources and services. The website is hosted by New Mexico’s Information Services Department.

Information & Referral 1-800 Number – is available to all New Mexicans with questions regarding AT devices, funding, and services. This service refers callers to appropriate sources and sends out information packets related to AT devices and service providers. The 1-800 number is staffed by NMTAP.

Non-Profit Radio Announcements / Newspaper / Publication Announcements - are run throughout the year in all areas of the state of New Mexico to inform the public of NMTAP services and activities. Such announcements are posted in the Yellow Pages, statewide disability publications, and Senior Publications. All ads and announcements are negotiated with local businesses and non-profit agencies.

NMTAP Brochure – encompasses NMTAP’s contact information, services and activities, description of AT, and history of NMTAP. The brochure is developed by NMTAP personnel, and is produced by New Mexico’s General Services Department.

NMTAP plans to continue to respond to requests for information by telephone (toll free number), e-mail, and mail. NMTAP also plans to update the “New Mexico Resource Guide to Assistive Technology for People with Disabilities.” The resource guide will be contracted out to an outside entity via RFP.

8.3 Coordination and Collaboration – San Juan Center for Independent Living (SJCI) administers the Alternative Financing Program. The program is available to all New Mexicans with disabilities and is coordinated with the NMTAP. A member of the SJCI is represented on the NMTAP Advisory Council. State matching funds through the New Mexico Legislature and local funds from the SJCI were made available for the Title 3 federal grant award for an alternative financing program to help persons with disabilities purchase assistive technology devices and services.

The Alternative Financing Federal Award and State matching funds equaled \$1,693,660 to provide loans for a wide range of needs: home modifications, such as accessible bathrooms, expensive lift equipped vehicles and equipment and devices that are not covered by public funding.

The federal and state funds established a permanent financial low interest loan fund that will continue through investment and interest on principal and from loans as allowed in the federal authorizing legislation.

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Attachment 9: Involvement of Public and Private Entities

9.1 Nature and Extent of Resources -

As described in attachment 4 NMTAP will work with Navajo OSERS, NMDVR, Special Education and other private parties mentioned to implement the Statewide program.

9.2 Mechanisms to Ensure Coordination - Not applicable

9.3 Involvement of State Advisory Council -

The Advisory Council met before the submittal of this plan to provide advice on how activities are to be carried out. The Advisory Council approved implementation of the four activities listed in the state plan, the device loan program, the device utilization program, the device demonstration program and the state financing activities.

Attachment 10: State Support

10.1 State Support for State-level Activities

The State of New Mexico through the State Legislature and Governor have provide \$273,000 in matching funds the Alternative Financing Program and \$46,000 for assisting transition students with assistive technology.

The Public Education Department's Special Education Unit and Vocational Rehabilitation Division have provided funding for the Able Equipment Loan Program on three separate occasions.

We intend to work with private corporations such as Intel to seek devices and equipment for the reutilization program.

10.2 State Support for State Leadership Activities -

We continue to work with non-profit, assistive technology vendors and individuals with disabilities on the annual Tech Fair that is co-sponsored by NMTAP. We also work cooperatively with local school districts, the State Medical Assistance Division, the Public Education Department, Rehabilitation Hospitals and community rehabilitation programs.

Attachment 11: Allocation and Utilization of Funds

11.1 Expenditure Tracking – Describe planned procedures for tracking expenditures for activities described in sections 4(e)(2) and (3).

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New Mexico Assistive Technology utilizes the New Mexico state accounting system along with an internal budget system to track all federal AT Act expenditures. The internal budget system is set up to track expenditures as “State Level” or “State Leadership” by amount. A standardized report provides summary data on current expenditure percentages for State Level and State Leadership activities to ensure the required distribution (at least 60% State Level, no more than 40% State Leadership, and at least 2% for transition) is met at the end of the fiscal year.

11.2 Proposed Budget Allocations – Attach a budget containing proposed allocations for activities described in sections 4(e)(2) and (3).

Required Budget Allocations	Distribution Percent	Applied to Prior Year Award of \$366,134
State Level Activities	At least 60%	At least \$219,680
State Leadership Activities	No more than 40%	No more than \$146,455
General Leadership	27%	\$98,875
Transition Activity	5%	At least \$18,300
Indirect Costs	8%	29,280

The following are projected budgeted amounts within the categories of State Level and State Leadership activities. It is important to note that the activities within State Level and State Leadership are not independent and separate from one another. As such, it is impossible to accurately attribute certain general expenses to a particular discreet activity. In many cases such budget projections have been equally distributed rather than pro-rated among activities. Expenditure tracking as described in 11.1 above will not provide an audit trail that accounts for actual expenditures in these discreet categories as compared to the projected budget.

	Projected Budget
State Finance	\$44,400
Device Reutilization	\$46,180
Device Loan	\$68,000
Device Demo	\$61,100
State Level Total	\$219,680
General Training and TA	\$68,875
Transition Training and TA	\$18,300
Awareness	\$10,000
Coordination/Collaboration	\$20,000
State Leadership Total	\$107,175