

State: **Maine**

Part I: Attachments
OMB Control Number: 1820-0664
Expiration Date: 10/31/2008

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Attachment 1: Basic Information

Name of Lead Agency: Maine Department of Education

Name of Applicable Division and/or Subdivision of Lead Agency:
Special Services

Address of Lead Agency: 23 State House Station, Augusta, ME 04333
att: David Noble Stockford, Team Leader and Policy Director

Name and Title of Certifying Representative for Lead Agency: Susan A.
Gendron, Commissioner

Address for Certifying Representative: 23 State House Station,
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Name and Title of Program Director: Kathleen Powers, Program
Director

Address for Program Director: MaineCITE Coordinating Center, 46
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Name and Title of Program Contact: same as Program Director

Name of Implementing Entity: same as lead agency

Name of Applicable Division and/or Subdivision of Implementing
Entity:

Address of Implementing Entity:

Name and Title of Program Director: same as lead agency

Address for Program Director:

Telephone for Program Director:

E-mail for Program Director:

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Attachment 2: Lead Agency and Implementing Entity

2.1 Identification and Description of the Lead Agency-Identify and describe the Lead Agency referred to in section 4(c)(1)(A) of the AT Act.

2.1A Identification and Description of Lead Agency if an Implementing Entity is not Designated

In 1989 the Governor designated the Maine Department of Education as the lead agency for the Statewide Assistive Technology Program (MaineCITE Program).

The Office of Special Services within that Department is directly responsible for overseeing the activities of that Program, called the Maine Consumer Information and Technology Training Exchange (MaineCITE). The MaineCITE Program was developed and implemented in partnership with the statewide University of Maine System that houses the MaineCITE Coordinating Center and the Center for Independent Living, Alpha One that provides statewide information and referral services. Under the leadership of the Office of Special Services partnerships continue to define how Maine's AT Program is implemented.

Over the past 15 years the Department of Education expanded this partnership model to include private and public organizations that provide AT devices and services to Maine people of all ages who have disabilities. This partnership is known as the Assistive Technology Consortia. Its purpose is to provide a forum to share information, provide advice on needs and best practices and to foster collaborative working relationships. The MaineCITE Program working through its partners provides a network of assistive technology programs and services statewide. This combined network of agencies and organizations offer AT programs for all ages, disabilities and across all geographic areas and forms the basic structure for a comprehensive statewide program.

In addition to the University of Maine System and Alpha One, members include: Maine Parent Federation, the statewide Parent and Training Information Network; C.A.R.E.S., Inc, the statewide Client Assistance Program for Vocational Rehabilitation; Disability Rights Center, the statewide Protection and Advocacy Program; ALLTech; an organization that provides AT training, assessments and limited short

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term equipment loan and demonstration services statewide; Husson College and UCP of Northern New England that work together to run the Technical Exploration Center; the State's ADA Coordinator; the University of Maine at Farmington, the IRIS Network, a private organization that provides statewide services for people who are blind and visually impaired; AT Maine and Mainely Access are two private companies that provide AT services for blind and visually impaired Mainers; the state Vocational Rehabilitation Agency; and the Pine Tree Society, private agency that offers Augmentative and Alternative Communication and adaptive furniture services statewide.

The strategies used by the Department's MaineCITE Program to implement a comprehensive statewide program of technology related assistance for people of all ages, disabilities and locations has been: 1) to support AT capacity building by providing resources to existing AT service providers and to use funds to leverage other funds to develop new programs; 2) to integrate policies, procedures, training, and information on AT and accessible information technology into existing statewide programs and networks; 3) support public forums on AT needs.

The MaineCITE Program has been and will continue to be implemented through agreements with private and public entities and through staff participation in other Department of Education programs, statewide councils, interagency, legislative and policy activities as well as participation in national leadership activities related to AT.

Staff from the Department of Education that represent the MaineCITE Program and Coordinating Center staff have participated in activities to increase awareness and promote policy development related to assistive technology at the national level by working with national organizations, such as the National Governor's Association, Council of Chief State School Officers, and the National Association of State Directors of Special Education. They will continue to participate in national activities such implementation of the National Instructional Materials Accessibility Standards (NIMAS) and other opportunities as they arise.

Department staff that are responsible for the MaineCITE Program have played a critically important leadership role in providing technical assistance and coordinating activities within the Department's various State and federal programs supporting education for infants and toddlers, preschool children, school-age children and youth, adult education, and post-secondary institutions of higher education. The

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impact of these activities resulted in individual programs including assistive technology services and devices as well as universal design in program and professional development activities.

As examples, the Department has integrated assistive technology and universal design into the planning and implementation of programs and services supported by the Individuals with Disabilities Education Act (IDEA), No Child Left Behind Act (NCLB), 21st Century Community Learning Centers (21CCLC), Reading First, the Carl V. Perkins Act, and Adult Education. Other programs where AT was included in program implementation are the Maine Educational Assessment, Maine's statewide academic assessment standards, and the Maine Learning Technology Initiative (MLTI), the statewide one to one computing program for all 7th and 8th graders and their teachers and the broadband initiative (ATM) that makes up a statewide audio and video distance learning network.

In addition, the staff has been responsible for the introduction of successful state legislation and interagency policy related to assistive technology. They include legislation that provides warranty protection on new AT devices, memorandum of understanding on transfer of assistive technology for young people who are transferring from school to vocational rehabilitation and MaineCARE (Maine's Medicaid agency) policy for funding AT.

The Department is one of the State agencies charged with developing interagency agreements to assure appropriate services for people with disabilities across the life span, that includes education, employment, community living and information technology. It is a member, along with the Departments of Labor, Corrections, Public Safety and Health and Human Services, of the Governor's Children's Cabinet which oversees coordination and monitoring of services statewide. The Department's liaison to this Cabinet is responsible for the MaineCITE Program. It is also a member of the Workforce Cabinet and is involved in the implementation of the Governor's economic development strategies called REALIZE Maine.

Department staff responsible for the MaineCITE Program will continue to provide leadership in bringing public policy issues that may affect Maine citizen's access to AT to these forums.

Continued participation on a variety of statewide councils such as the State Independent Living Council, Division on Deafness Advisory Council, Developmental Disabilities Council, Committee on Transition,

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the Governor's Advisory Council on Telecommunications Relay Service and the Center for Community Inclusion and Disability Studies' Community Advisory Council also offer opportunities for the Department to work with others to address AT issues statewide across all ages and disabilities.

Unexpected technical and administrative events related to State government use and deployment of data encountered during Year One of the State Plan resulted in elimination of Goal 4.8 from the State Plan.

Contracts to private and public entities have supported information and referral, training on AT and accessible information technology, short term device loan services, technical assistance to state government, private companies, people with disabilities, families, service providers and educators, public awareness policy development activities across all ages, disabilities and geographic locations.

Numerous AT services and initiatives are already in place in Maine, provided by many of the AT Consortia and are now funded by other sources. The Department of Education's MaineCITE Program plans to enhance these existing resources in development of a statewide comprehensive program of technology related assistance through agreements. They will include the following.

Agreements with:

The Technical Exploration Center (TEC) at Husson College to provide demonstration, AT device short- term loan services statewide and to participate in studying the feasibility of device refurbishing services in Maine. TEC staff includes Occupational Therapists who are certified AT Providers.

ALLTech and the University of Maine at Farmington (UMF) to provide demonstration and AT device short-term loan services statewide. Staff from ALLTech are certified AT Providers and/or have advanced degrees in education. Faculty from the UMF has over 15 years experience in assistive technology and education

Pine Tree Society (PTS) to provide demonstrations of Alternative and Augmentative Communication devices and C.A.R.E.S. Inc. to provide demonstrations for disabled veterans. Staff from PTS are Speech Language Pathologists with extensive experience in assistive technology. Staff from C.A.R.E.S. Inc. has over 20 years experience in the rehabilitation.

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The University of Maine System to support the MaineCITE Coordinating Center. That Center will provide statewide coordination, including web based AT device exchange services, training, technical assistance, public awareness, complete an alternative financing study and accessible IT and AT demonstration services. Coordinating Center personnel include individuals with over 15 years experience in occupational therapy, assistive listening and communication technology, vocational rehabilitation, assistive technology policy and over 5 years experience in accessible information technology and universal design.

In addition to the AT Advisory Council described in Attachment 3 of this Plan the Department of Education will ensure that Maine's program is consumer responsive by seeking direct feedback from people and entities that accessed the program through interviews or follow up surveys.

2.1B Identification and Description of Lead Agency if an Implementing Entity is Designated

Not applicable.

2.2 Identification and Description of the Implementing Entity

Not applicable.

2.3 Show of Good Cause for Change in Lead Agency or Implementing Entity

Not applicable

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Attachment 3: State Advisory Council

3.1 Membership of the Advisory Council Identify the members of the Advisory Council and each member's designation as an individual with disabilities who uses AT, a family member or guardian of such individual, or representative of a State agency or other entity.

Council membership has changed during Year One. Maine's AT Advisory Council is comprised of 13 slots currently filled by 10 individuals who represent state agencies, higher education, users of AT and family members.

The following people represent State agencies:

- Penny Plourde, Division Director of Vocational Rehabilitation, a member of the State Rehabilitation Council and an AT user
- Jon Steuerwalt, Division for the Blind and Visually Impaired, Maine Bureau of Rehabilitation Services
- Andrea Bickford, Maine Department of labor, representing the Workforce Investment Board
- Pauline Lamontange, representing the Department of Education, a member of the State Government Information Technology Accessibility Committee and an AT User

The following person represents the State Independent Living Program:

- Dennis Fitzgibbons, Executive Director of Alpha One, and an AT user

The following people are AT users:

- Steve Hoad, is a community activist, a member of the State IL Council and an AT user
- Owen (O.J.) Logue, Assistant Dean for Academic Services in the College of Education and Human Development at the University of Maine in Orono
- Deborah Gardner is a member of the State Advisory Council for the Education of Children with Disabilities and an AT user
- Eric McVay is a member of the Maine Developmental Disabilities Council and an AT user

The following person is a Special Education Administrator:

- Christine Tofani, Director of Special Education, representing the Maine Administrators of Service for Children with Disabilities

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There are three vacancies at this time. Individuals who are AT users are being actively recruited and are expected to be in place by the fall of 2006.

The current Council members represent a cross section of the geographical area of Maine including urban, suburban and rural parts of the state. They use a variety of AT devices for mobility, communication, telecommunications, transportation, hearing, vision and cognition.

3.2 Structure and Operation of the Advisory Council-Describe the structure and operations of the Advisory Council

Council members are selected using several or all of the following criteria.

- a) They are in leadership positions in other state agencies or in the community
- b) They serve on other disability related council to help ensure communication and collaboration
- c) They represent different geographic locations and the types of AT used

The Council's role is to:

- Provide guidance for the expansion of AT devices and service statewide
- Provided different perspectives from organizations and constituents
- Provide liaison with other statewide councils
- Provide guidance on emerging issues that may have an impact on AT devices and services
- Help foster good public relations
- Help identify any barriers that would impede access to AT
- Provided feedback to Maine CITE program staff
- Advise and suggest potential organizations that would benefit from demonstrations on web accessibility and captioning
- Advise and suggest specific target entities/audiences for AT training to be delivered in the areas of Education, Employment, Community Living and Information Technology

All members serve a three- year term to coincide with the length of the State AT Plan.

The Council elected two Co-Chairs to share the duties of leading the meetings and work with Maine CITE staff to develop meeting agendas

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and plan AT demonstrations, which take place at each meeting. The Maine CITE staff oversees the logistics of the room arrangements, developing meeting materials, and preparing for all necessary reasonable accommodations. All Council meetings whether on site or conducted at a distance are captioned. The Council meetings are conducted informally with decisions made by consensus. The meeting Chair facilitates discussion to provide opportunity for input from all of the members. To date, there has not been a need to establish any subcommittees. The Council receives updates and progress reports related to all work areas of the State AT Plan --offering guidance and feedback from the field on emerging issues related to AT.

The Advisory Council meets every four months. One of the meetings was held via Maine's distance learning network connecting three locations across the state. This meeting format is very important to accommodate issues of time, weather, expense and travel in a large rural state such as Maine.

Plans are being developed for the AT Council to meet jointly with the AT Consortia in the fall of 2006 to foster the collaboration of these two groups and provided input to the Maine CITE staff on essential AT issues in Maine.

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Attachment 4: Measurable Goals

The Maine CITE Program will establish a baseline for each of the goals 4.1 through 4.7 during Years One and Two, and will submit them after Year One. In Year Two an amendment identifying the long term goals and short term goals will be set to improve upon this baseline during Year Three and subsequent years of the State Plan. This baseline will be established by using a data collection instrument and procedures to be determined by RSA.

The State eliminated Goal 4.8 due to technical and administrative events related to data that occurred during Year One.

4.1 Goal for Improving *Access to AT in Education*

- Long Term Goal:
- Short Term Goal for Year 3:
- Short Term Goal for Year 2: establish baseline of the percent of appropriate targeted individuals and entities who accessed AT device demonstration programs and/or device loan program and made a decision about an AT device or service for education purposes as a result of the assistance they received.
- Short Term Goal for Year 1: N/A-data collection not established

4.2 Goal for Improving *Access to AT in Employment*

- Long Term Goal:
- Short Term Goal for Year 3:
- Short Term Goal for Year 2: establish baseline of the percent of appropriate targeted individuals and entities who accessed AT device demonstration programs and/or device loan program and made a decision about an AT device or service for employment purposes as a result of the assistance they received.
- Short Term Goal for Year 1: N/A-data collection not established

4.3 Goal for Improving *Access to AT in Community Living*

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- Long Term Goal:
- Short Term Goal for Year 3:
- Short Term Goal for Year 2: establish baseline of the percent of appropriate targeted individuals and entities who accessed AT device demonstration programs and/or device loan program and made a decision about an AT device or service for community living as a result of the assistance they received.
- Short Term Goal for Year 1: N/A-data collection not established

4.4 Goal for Improving *Access to IT and Telecommunications*

- Long Term Goal:
- Short Term Goal for Year 3:
- Short Term Goal for Year 2: establish baseline of the percent of appropriate targeted individuals and entities who accessed AT device demonstration programs and/or device loan program and made a decision about an AT device or service that meets an IT/telecommunications need as a result of the assistance they received.
- Short Term Goal for Year 1: N/A-data collection not established

4.5 Goal for Improving *Acquisition of AT in Education*

- Long Term Goal:
- Short Term Goal for Year 3:
- Short Term Goal for Year 2: establish baseline of the percentage of appropriate targeted individuals and entities who obtained AT devices or services from State Financing activities or reutilization programs for educational purposes who would not have obtained the AT device or service.
- Short Term Goal for Year 1: N/A-data collection not established

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4.6 Goal for Improving *Acquisition of At in Employment*

- Long Term Goal:
- Short Term Goal for Year 3:
- Short Term Goal for Year 2: establish baseline of the percentage of appropriate targeted individuals and entities who obtained AT devices or services from State Financing activities or reutilization programs for employment purposes who would not have obtained the AT device or service.
- Short Term Goal for Year 1: N/A-data collection not established

4.7 Goal of Improving *Acquisition of AT in Community Living*

- Long Term Goal:
- Short Term Goal for Year 3:
- Short Term Goal for Year 2: establish baseline of the percentage of appropriate targeted individuals and entities who obtained AT devices or services from State Financing activities or reutilization programs for community living purposes who would not have obtained the AT device or service.
- Short Term Goal for Year 1: N/A-data collection not established

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Attachment 5: State Level Activities

5.1 State Financing Activities Describe how the State will implement State financing activities as described in section 4(e)(2)(A) of the AT Act.

The MaineCITE Program will conduct two activities related to alternative financing during Year Two of this State Plan.

1. During Year One the Department of Education began conducting a one year study to examine the feasibility of developing and operating a public or privately funded alternative financing system for the purchase, lease or other acquisition of AT devices and services in Maine. The study, which began in January 2006, convened a meeting of stakeholders in February 2006. The group determined that data needed to be collected. Over the ensuing months, the Maine CITE staff researched several public systems and private entities to discover information and data on the AT that is being purchased in Maine. Numerous meetings have been held with Maine Care (Medicaid), local Special Education Directors, Vocational Rehabilitation, Department of Health and Human Service-Bureau of Developmental Services.

An Alternative Financing Program (AFP) stakeholders group is made up of 10 individuals who represent the public and private sector. They are:

- Marsha Martino, Goodwill Industry of New England
- Brenda McCormick, Maine Care, Director of the Division of Health Care Management
- Penny Plourde, Director of Vocational Rehabilitation
- Jim Greaterex, President of Black Bear Medical and Regional Chair of the New England Medical Equipment Dealers (NEMED)
- Kathy Fallon, Certified Rehab Specialist, Majors Mobility
- Terry Berkowitz, Director of Programs, Pine Tree Society
- Lynn Gitlow OTR/L, Director of TEC, Husson College
- Dennis Fitzgibbons, Executive Director of Alpha One
- Renee Pottle, Chair of the mPower Loan Board
- Jill Adams, Executive Director of Maine Administrators of Services for Children with Disabilities (MADSEC)

As part of this study, we have ongoing communication and collaboration with the Association of Assistive Technology Act Programs (ATAP) and the National Assistive Technology Act Partnership (NATTAP) to monitor and stay informed about all national AFP endeavors.

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Once all of the data information is complete in Year Two, the AFP Study group will reconvene to assess and analyze it in regard to determining the feasibility in Maine for creating an alternative purchasing system for AT. If so, a plan will be developed to identify strategies for funding, as well as the infrastructure and the organizational partnerships needed to move forward. The conclusions and recommendations of the AFP Study Group will be presented to the AT Advisory Council for further input and guidance. The study will be completed by January 2007.

2. In addition to the AFP feasibility study Maine, has a Title III Alternative Financing grant that will be in place by September 2006.

In October 2005, the Department of Education was awarded an (AFP) grant under Title III of the AT Act. The goal of the AFP project is to increase the number of loans approved so that more Mainers with disabilities can get the AT that they need and want. The design of this project is to partner the Department with Maine's long standing mPower Loan Program which was established in 1988 through a citizen's referendum that created a low interest revolving loan fund for people with disabilities and their families to acquire adaptive equipment and AT.

The Maine CITE Program and the mPower Loan Board have worked collaboratively over the last year to analyze the barriers faced by the consumers who have been denied loans. A Study Group was first convened in December 2005. The nine members of the group are:

- Renee Pottle, Chair of the mPower Board
- James Marc-Aurette OTR, Vice Chair of the mPower Board
- Robert McPhee, AT user
- Connie Adams, Ride-Away: AT transportation vendor
- Katryn Gabrielson, Finance Authority of Maine (FAME)
- Sherry Tompskins, FAME)
- Wes Smith, Alpha One, AT user
- Kathy Adams OTR, Maine CITE Coordinating Center
- Robert Corey, FAME

The Study Group has meet numerous times to focus on assessing mPower data on past loan denials and analyzing the Board's current loan decision policies. In June 13, 2006, at the Board's regular monthly meeting, the Study Group presented their findings and recommendations for a set of new loan approval criteria that will

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expand loans for AT in Maine using the AFP funds. On that day the Board unanimously adopted the new AFP loan criteria.

The ongoing work of the Study Group includes

- reviewing the current mPower policies and operating procedures with revisions made to reflect the use of the new AFP fund loans
- revising the current marketing strategies and plan
- completing the contract between DOE and mPower
- creating the data reporting procedures between DOE and mPower

The new AFP loan criteria are expected to be in place no later than September 30, 2006 and will be tracked monthly to monitor the effect on increasing the numbers of people who are determined eligible and acquire assistive technology.

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5.2 Device Reutilization Program – Describe how the State will implement a device reutilization program as described in section 4(e)(2)(B) of the Act.

Maine does not currently have a statewide equipment reutilization program. Maine does have a patchwork of existing equipment exchange activities run by individual organizations such as Alpha One's on line ABLEADS. ABLEADS is a classified listing of AT items for sale.

Over the three years of this State Plan, the MaineCITE Program will work with AT Consortia members to use this existing informal network as a way to help create a sustainable statewide reutilization program.

A number of planned activities described for Year One of the State Plan were revised and several different steps were taken to begin development of a statewide reuse program. They are as follows:

1. With the goal of increasing AT reutilization and exchange as an integral part of the AT State Plan, the Maine CITE Coordinating Center convened a small workgroup, including several AT users, to try the national web based AT device auction site AT Match. The group identified several areas for recommended improvement in the use of this site. Based on that experience, the MaineCITE Program plans to continue to pilot test AT Match.com with continued consumer feedback. If a final decision is made to participate, Maine will market the availability of this "e-Bay" type program. AT Match would provide specific data on the types of devices and the people who participated and received devices.
2. In addition, the MaineCITE Program is collaborating with the five other New England states to develop an on-line web based AT classified data base devoted to buying, selling and donating used AT in this region. Again, data on types of devices and the people who participated and received devices will be collected from this database.

The State Plan will be amended after final decisions are made about the use of one or both of these on-line AT reuse exchange databases.

3. During Year One, the MaineCITE Program obtained information, research data and technical assistance from national groups, other states and individuals familiar with device reutilization to enhance our knowledge of effective programs, learn about cost effectiveness and strategies for securing public and private funding to assure sustainability. The information forms a foundation for convening a

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workgroup to study the feasibility of establishing and maintaining an equipment-refurbishing program in Maine during Year Two.

The Department of Education will convene a work group composed of AT Council members, AT users, vendors, business people, service providers, and policy makers to study the feasibility of establishing and maintaining a device refurbishing program. A report with specific recommendations for consideration and action will be presented to the State AT Advisory Council. The MaineCITE Program will amend the state plan after year two to describe the results of this feasibility study.

In addition to the statewide study group, the Technical Exploration Center (TEC), in collaboration with the MaineCITE Coordinating Center, currently is working with a national consultant to explore ways to develop a business plan to fund an equipment reutilization service at TEC.

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The recommendations regarding establishment of a device-refurbishing program will be implemented. The State Plan will be amended to describe the plan for implementation.

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5.3 Device Loan Program Describe how the State will implement a device loan program as described in section 4(e)(2)(C) of the Act.

During the three years of the State AT Plan, the MaineCITE Program will support short-term device loans and device demonstrations (described in attachment 5.4) through agreements with several AT Consortia partners. They include Agreements with Husson College that houses the Technical Exploration Center (TEC) in Bangor, ALLTech and the University of Maine at Farmington.

Technical Exploration Center

The Technical Exploration Center (TEC) is open Monday through Friday from 9:00 AM to 5:00 PM.

TEC is an assistive technology library and evaluation center that also provides device demonstrations, and training, in addition to device loans. It offers a wide variety of assistive technology from adapted forks and spoons, listening devices for the TV, gardening tools, communication devices for those who can not speak, specialty computer keyboards, to specialty toys for children and teens with disabilities. TEC's inventory is posted on its web site. TEC operates with written policies, including Internet use by members and visitors, and procedures. A volunteer Board of Advisors, made up of people with a variety of disabilities, AT users and service providers offer advice and guidance on future course of the TEC.

In addition to its location in Bangor, TEC uses two satellite locations. One located at the Husson College Continuing Education Center at the Maine Mall serves the Southern Maine counties. The other is located in the Career Center, which houses a Vocational Rehabilitation regional office, in Machias serves rural Washington County.

TEC is open to people of all ages, disabilities and geographic areas.

TEC does not charge people to explore equipment or see device demonstrations at the Bangor Center. If a visitor decides to become a member of TEC, they fill out an application stating their ability to pay or their need for scholarship money. Occasionally, membership is covered by other agencies assisting the person with a disability such as Maine's Early Intervention system (Child Development Services). Eighty percent of TEC's members pay the membership fee themselves, less than 5 percent have requested scholarship assistance.

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Membership to TEC entitles the member to; borrow equipment to use in at home, school or work place; use the TEC computer lab for previewing software or accessing the internet; use the TEC library of catalogs and brochures for assistive devices; attend trainings for a discounted rate.

The Center may be contacted for information about fees for individuals, families, professional and schools or businesses as well as policies and procedures for try out or borrowing devices.

TEC Co-directors are an occupational therapist and a Certified OT Assistant who are RESNA certified Assistive Technology Practitioners. Temporary employees, interns and volunteers provide staff support for TEC. Volunteers assist with community outreach activities, equipment repair, inventory upkeep and other projects. Student intern volunteers from Husson College's OT and PT programs and the University of Maine's Disability Studies program provide 100-150 hours of work in the TEC program.

In addition to the Device Loan Program, TEC provides device demonstrations, assistive technology evaluations in the person's home, work or school, consultations with AT users and caregivers. TEC staff also conducts training events that are usually funded with fees.

Short-term Loan Program at TEC

At TEC, the equipment short-term loan inventory is organized into different categories to assist people to decide what they need. This approach also helps them find new items they did not know about. The inventory is tracked on a library-based system that tracks bar code numbers, product name, price, supplier, date added to collection as well as categories. Inventory and members are both on this system. The program allows overdue notices to be printed, reports of inventory added, tracking of the location of items, items to be placed on hold, and member billing to be generated. The program is set to automatically print overdue notices the first business day of each month and to print expiring members the last day of the month preceding their membership. The inventory is tagged with a label containing the barcode number, numeric number, and TEC's name and phone number. Items over \$500 are engraved with TEC and the phone number to help prevent loss. Items with multiple parts, cables, CD's and manuals are all marked with the identifying numbers and sent out with content lists to assist members and staff to check all items back into circulation.

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Equipment for short- term loan is available in the Bangor office as well as the two satellite sites.

Members are allowed to borrow equipment for two weeks at a time; Loans can be renewed by phone if no one is waiting for the equipment. Borrowing equipment for trial prior to purchasing has allowed the members of TEC to spend their money wisely on the items that work for them. Borrowing also allows the members to save money by deciding not to buy an item after it did not do not work as planned or provide the level of independence the individual hoped for.

Members who must travel a distance call ahead and request items be brought to the satellite sites. Members also call or email ahead to the Bangor site to request a family or friend be allowed to pick up or return items for them. With the members' permission, anyone may pick up and return items for them. Occasionally items are mailed back to the TEC center by the borrower but TEC does not currently have a budget that supports mailing items out to members.

The TEC Center only checks out equipment that is in full working order. The volunteer, master electrician reviews any item that is broken or damaged and many are repaired and returned to circulation. The short -term device loan program gives people with disabilities the opportunity to use the AT device in their home, at work, at school or in the community to determine whether this particular item is helpful or not. The device loan program assists the individual in making a decision whether or not to buy a particular piece of assistive technology.

Satisfaction surveys are an important way to hear from members and visitors to evaluate progress in meeting people's needs. Survey forms are available each day for anyone who visits the Center to complete. A yearly satisfaction survey is mailed to members to assist the TEC staff in planning for the upcoming year with both services as well as inventory needs.

ALLTech

ALLTech, which is located at the Spurwink Institute in New Gloucester in southern Maine, provides AT assessments and training as well as AT demonstrations and short-term device loans. Services are not limited to a geographic area or specific disabilities. The agency specializes in loaning computer based and communication assistive technology.

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Through AT Connection, qualified individuals or institutions can use a large inventory of devices and software programs that are available at no cost for short-term trials. Equipment loans are also available for use while personal technologies are being serviced or repaired.

University of Maine at Farmington

The Assistive Technology Resource Center is a free resource for assistive technology (AT) for faculty, students, and professionals within the community, individuals with disabilities, and their families. The Center serves all disabilities and has no geographic limits. It provides information about assistive technology, how to use and evaluate various devices. Visitors can view AT equipment and preview specialized software and computer adaptations and can be used for short-term loans. The assistive technology is organized by curriculum area to support students with disabilities in meeting high academic standards. Many of the materials consist of inexpensive modifications and supports to regular classroom materials.

The Technical Exploration Center, ALLTech and the University of Maine at Farmington each offer short-term loan services statewide. They form a foundation for building a more comprehensive device loan program over the three years of this State Plan.

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5.4 Device Demonstration Program Describe how the State will implement a device demonstration program as described in section 4(e)(2)(D) of the Act.

Over the three years of the State Plan the MaineCITE Program will:

1. Support the Technical Exploration Center to conduct demonstrations across all ages and disabilities C.A.R.E.S., Inc. to provide demonstrations for veterans who are disabled and explore with other AT Consortia members the agencies interest in expanding AT demonstrations.
2. Continue to gather information on existing device demonstration services in the State that focus on specific devices or disabilities and place the information on the MaineCITE Coordinating Center's web site to serve as a central point of information about the network of AT demonstration resources throughout the state.
3. Continue to pilot test demonstrations on web accessibility and captioning, two areas of AT that have limited coverage statewide.

1. a) TEC

The MaineCITE Program will continue to provide funds to the Technical Exploration Center (TEC) to conduct AT demonstration. TEC offers a variety of devices for people to try and to compare in order to determine what AT devices best meet their needs. AT demonstrations are offered at the Bangor location for individuals of all ages and disabilities. For one to one service an appointment is recommended, otherwise, drop in visits are welcomed. TEC is open for demonstration on Tuesday through Friday 9am to 5 pm. There is no charge for a demo visit.

All demonstrations offer information to the user on vendor sources and AT pricing. Within two months after the AT demo session with the individual a follow up contact is made by phone. At this time TEC staff learn if the AT worked for the user, if the AT was easy to use, if it improved their ability to function and be productive, if they decided to purchase the AT, how they paid for the AT, if they want or need further training. Every two months TEC staff follows up with organizations that received demonstrations. TEC staff call or send a written survey to that asks if that entity will be pursuing the use of the AT that was demonstrated.

1. b) C.A.R.E.S. Inc.

State: Maine

The MaineCITE Program will provide funds to C.A.R.E.S. Inc. to enhance the demonstration of devices for disabled veterans who are referred to that organization.

2. In addition to TEC, a number of other organizations throughout Maine offer device demonstrations as part of their existing assistive technology services. These services also include assessment and training in conjunction with demonstrations. These services usually are funded through fees for service or from grants other than the federal AT Act.

These organizations usually concentrate demonstrations on specific types of devices, are scattered throughout the state.

Examples include: ALLTech, a non profit agency that offers services statewide, provides specialized learning software and computer based demonstration for children and adults. Pine Tree Society, is a non-profit agency that provides Communication assessments and training for toddlers and school age children statewide. Mainely Access is a for profit company and the IRIS Network a non profit, limit their work to people with visual impairments throughout Maine: the Maine Educational Center for Deaf and Hard of Hearing (formerly Governor Baxter School for the Deaf) statewide outreach program demonstrates communication and assistive listening devices for children who are deaf and hard of hearing and vendors of AT who conduct demonstrations as part of their business service.

Maine CITE Coordinating Center developed a single resource list during Year One that will function as the state's central point of information on the services of these existing organizations. It provides web links to these demonstration services and is used to actively refer people to the programs that can assist them. The list will be updated during years two and three.

3. In order to enhance these already existing demonstration services the State established a resource devoted to demonstration of accessible information technology and telecommunication devices. The MaineCITE Coordinating Center uses the State's broadband videoconferencing and web-based statewide networks for the demonstrations in an effort to reach more people who live in rural areas. The Coordinating Center staff has over 15 years of experience and expertise in working with disability groups to effectively use these distance learning technologies.

State: Maine

The State of Maine's distance learning network has 95 distance learning sites geographically distributed throughout Maine. The network broadcasts and receives classes, workshops and meetings over the asynchronous transfer mode (ATM) network. All rooms within the State have the same equipment. It carries full motion video, voice and text. A person with a disability can access any distance- learning site and can interact verbally and visually with other people at other sites. There is no special equipment or skill needed by any individual to participate in a program.

During Year One the MaineCITE Program supported a two- week captioning demonstration for a high school senior who is deaf. The student had not asked for or tried captioning prior to MaineCITE providing a captioning demonstration at a statewide college fair which the student and a parent attended several months before. The student's parent contacted the school district's Special Education staff and requested an opportunity to have the student's World Government class captioned for a short period. Following the pilot the student was interviewed to solicit feedback on his experience. Surveys and interviews were also scheduled with the student, his parent and teachers. The student indicated this was the first time in his high school experience that he knew what all his classmates were saying in the class. Parent and teachers indicated that the pilot was a success and that the student benefited. As a result of this demonstration the student requested captioning support at the college that accepted him for his postsecondary experience.

Also during Year One the Coordinating Center demonstrated web accessibility with a screen reader (JAWS) at the annual K-12 technology conference sponsored by ACTEM. As a result of that demonstration three people decided to sign up for a continuing education to learn accessible web design.

The MaineCITE Coordinating Center, with suggestions from AT Council members and the AT Consortia, will continue to identify potential organizations, agencies, educational institutions or companies that would benefit from captioning or accessible web site and accessible digital material demonstrations.

State: **Maine**

Attachment 6: Comparable Support

6.1 Source and Amount of Support-- Identify the State-level activity for which there is comparable support, the source of this support, the amount of the support, and the project year for which this support is being provided.

Not applicable.

(Although Maine has a statewide State funded \$6 million alternative financing program across all ages and disabilities the State decided to include an alternative financing study in the State AT Plan.)

6.2 Comparability-- Demonstrate that this support is comparable in terms of funding and that the activities are comparable in terms of scope.

Not applicable

6.3 Coordination and Collaboration-- Describe how the State will coordinate activities and collaborate with the appropriate entity, if the comparable funds are provided to, or the activities are conducted by, an entity other than the Lead Agency or Implementing Entity.

Not applicable

State: **Maine**

Attachment 7: State Flexibility

7.1 Activity—Identify each State-level activity the State chooses not to carry out.

Not applicable.

7.2 Maintenance of Statewideness and Comprehensiveness—Demonstrate that the Statewide Program will continue to be comprehensive without conducting this activity.

Not applicable.

7.3 Achievement of Measurable Goals—Demonstrate that the State can reach its measurable education goals, employment goals, telecommunications and information technology goals and community living goals without conducting such activities.

Not applicable.

7.4 Coordination and Collaboration—Describe how the Lead Agency or Implementing Entity will coordinate activities and collaborate with entities in the State that do conduct this activity, if the State chooses not to conduct this activity because another entity already conducts it.

Not applicable.

State: **Maine**

Attachment 8: State Leadership Activities

8.1 Training and Technical Assistance Activities-

Describe how the State will provide training and technical assistance to enhance the knowledge, skills, and competencies of individuals from local settings statewide, including representatives of State and local educational agencies, other State and local agencies, early intervention programs, adult service programs, hospitals and other health care facilities, institutions of higher education and businesses as described in section 4(e)(3)(B)(i) of the AT Act.

Over the three years of this State Plan, the Maine CITE Coordinating Center, housed at the University of Maine System, will coordinate or provide training for specific audiences on a variety of assistive devices and services. The Coordinating Center staff has over 15 years experience in using distance learning technology to bring training programs related to AT to people with disabilities, families, service providers, educators and public officials. In addition to using the statewide distance learning network, web based and on site trainings will also be planned.

Training related to education

During Year One, the Maine CITE Coordinating Center staff reviewed a number of national training materials related to assistive technology and education. In addition, a survey of AT training needs was developed and sent to AT Consortia and AT Advisory Council members for their input. Results from the survey and the national review were used to establish for Year Two training priorities.

Over the three years of this State Plan using training materials from the Center for Technology in Education & Technology & Media Division, the MaineCITE Coordinating Center will establish a series of trainings that focus on increasing the knowledge base and skills of k-12 personnel related to AT.

During the fall of 2006 the Coordinating Center will work with the Maine Administrators of Services for Children with Disabilities (MADSEC) to identify areas of AT training that they would like and agree on a strategy for conducting the training. Those trainings will be offered during the winter and spring of 2007 and during Year Three of this State Plan. Possible locations include regional meetings and statewide conferences conducted by that organization.

State: Maine

During Year Two the MaineCITE Coordinating Center will work with the Public School Outreach of the Maine Educational Center for the Deaf and Hard of Hearing to conduct training sessions on assistive listening devices for students who are attending public schools in Maine.

The Maine Parent Federation (MPF) developed a training module related to behavioral disability that includes assistive technology during Year One. The training will be delivered by MPF statewide during Year Two

TRANSITION

In order to address the requirement for transition of students with disabilities who are leaving high school the MaineCITE Coordinating Center staff reviewed existing materials from the Maine Committee on Transition (COT), the Northeast Technical Assistance Center (NETAC), Alpha One and the Maine Parent Federation during Year One. Several activities resulted from this review.

1. Although materials were reviewed, full integration of AT into the training materials used by Maine's Transition Network did not occur due to administrative changes of that organization. Integration of AT into the Snow and Dreams curriculum used by the Maine Transition Network will be completed during Year Two.
2. The Maine CITE Coordinating Center worked collaboratively with the Northeast Technical Assistance Center to provide training for the Public School Outreach (PSO) staff at the Maine Educational Center for the Deaf and Hard of Hearing (MECDHH) on "Gates to Adventure" an on line transition program for deaf and hard of hearing students. The Public School Outreach staff provides support services to 500 deaf and hard of hearing students in mainstream settings throughout Maine. Over the three years of this State Plan the PSO staff will train students on using the on line transition program. Specifically, the PSO will provide support to students from ten high schools in using the Gates to Adventure on line program during Year Two.
3. In order to help address issues of individuals who are transitioning from institutions, the MaineCITE Program will work with the Office of Elder Services, Department of Health and Human Services, over the three years of the state plan. This agency is responsible for evaluating all seniors who are moving into institutions or out of institutions to alternative living environments. The Maine CITE Program will provide technical assistance to agency staff and other service providers on how

State: **Maine**

to have AT devices and services considered as part of the transition process for seniors moving to community based programs.

Training related to employment

Discussions with the Bureau of Rehabilitation Services during Year One on developing joint training topics related to AT and employment resulted in the designation of one individual, that agency's new Training Coordinator, to work with the MaineCITE Coordinating. Alpha One staff and AT users will provide the content on the use and benefit of AT in the workplace. It was agreed that topic areas to be focused on will be identified by the fall of 2006 and the training implemented for the employees who staff the Department of Labor's Career Centers during the winter of 2007.

Training related to community living

The MaineCITE Coordinating Center using the recently published set of six guides called Tools and Ideas for Easier Living conducted a series of train the trainer workshops during year one. These guides are geared to seniors and their families. The guides offer advice and AT solutions in the areas of:

- Recreation and Leisure
- Grasping, Holding and Reaching
- Organizing and Remembering
- Making Living Environments User Friendly and Safer
- Accessing and Using Computers
- Getting Around: Inside and Out

Using a training module based on the guides and a toolkit of 26 low-tech devices, the Coordinating Center conducted workshops for the case managers from four of the five regional Area Agencies on Aging (AAA) in Maine. Training for the remaining AAA is planned for Year Two of the State Plan. This workshop will be provided to other groups and organizations upon request.

Following meetings with the staff at Alpha One, the curriculum modules from their Adaptive Driver Education program will be broken down into three distinct training topics that will be presented through Maine's distance learning network and redistributed via cable networks and CDs to disability agencies.

The following three curriculum modules will be delivered during Year Two:

- #1 Driving and Independence/Driving Assessment Process in the fall of 2006

State: **Maine**

- #2 Adaptive Equipment/Show and Tell in the winter of 2006
- #3 Funding Sources in the spring of 2007.

Trainings related to information technology and telecommunications

During Year One the MaineCITE Coordinating Center collaborated with the Maine Association for Supervision and Curriculum Development (ASCD) to develop a web-based training program on accessible web design using a distance learning web application in order to facilitate training technology coordinators and K-12 educators. A pilot training was completed. This course will be offered by request over the three years of this State Plan. In addition to the on line course, one workshop on accessible web design was conducted at the annual fall conference of the Association of Computer Technology Educators of Maine (ACTEM). This workshop will be offered again during that conference in October 2006.

Technical Assistance

Because the MaineCITE Program provides technical assistance (TA) to agencies, organizations, businesses and other entities by request it is difficult to predict the type of TA that will be provided during the three years of this State Plan.

During Year One of this State Plan, the Department of Education and MaineCITE Coordinating Center staff continued to provide advice and information about accessible information technology as it relates to use of computer and software applications for the Maine Learning Technology Initiative (MLTI). The MLTI is a statewide one to one computing activity where the State provides every 7th and 8th grade student and their teachers with a laptop computer (Apple iBook). This technical assistance is expected to continue during Year Two as the State has again entered into an agreement with Apple for another four years.

In addition the MaineCITE Program continues to loan iBooks to four organizations so that they have the appropriate tools to provide technical assistance and training to teachers and families on how to effectively use the accessibility features of these computers and appropriate AT to use with them. ALLTech, Mainely Access, AT Maine and the Technical Exploration Center are the organizations and companies that provide the help. They may or may not charge a fee. The MaineCITE Program collects data on this initiative and plans to continue to do so during the next three years to determine the number of teachers and families that received technical assistance.

State: **Maine**

During Year One the MaineCITE Coordinating Center continued to provide assistance to individuals requesting training to become captionists. The captionist is someone who is trained to listen to the spoken word and produce a written text on a computer screen or TV monitor of those words using special software. Maine has a limited number of trained captionists. The Coordinating Center provided information related to on line training and supplied the technology and intern opportunities to specific individuals that increased the number of captionists in Maine. The MaineCITE Program plans to continue this technical assistance during Year Two.

In addition to the MaineCITE Coordinating Center, another AT Consortia partner, C.A.R.E.S. Inc. provided technical assistance to the Division of Vocational Rehabilitation on policy and resource development of AT devices and services that included specific recommendations for action. It is expected that follow up TA on implementation of those recommendations will take place during Year Two of this State Plan.

8.2 Public Awareness Activities-Describe how the State will provide information to targeted individuals and entities relating to the availability, benefits, appropriateness, and costs of assistive technology devices and assistive technology services as described in section 4(e)(3)(B)(ii) of the AT Act.

The guiding principle of the MaineCITE Program public awareness activities will be to integrate AT information into existing information networks and to publicize AT service providers and equipment resources. Over the next three years, the MaineCITE Coordinating Center and C.A.R.E.S., Inc. will use a multi-faceted approach to increase awareness about the benefits of assistive technology devices and assistive technology services that are available, as well as funding for and policies related to AT. The MaineCITE Coordinating Center will coordinate public awareness activities and oversee following public awareness activities:

Web site Over the past several years the State of Maine has expanded capacity for broadband Internet allowing for the expansion of videoconferencing and web based activities. The MaineCITE web site features information on AT resources, accessible information technology, telecommunications, demonstration and device loan providers and universal design. It links to state and national organizations that provide AT related services. During Year One

State: **Maine**

Coordinating Center staff began to update the site to be more interactive and friendly to use. The updating and revisions will continue during Year Two of the State Plan.

The MaineCITE Coordinating Center currently hosts several AT Consortia members web sites at no cost to them in an effort to more broadly publicize the AT services. This service will continue.

Publications Training materials and publications that cover AT information have been developed for all types of audiences across the life span on a broad array of AT related issues. They include the Parent Guide to AT, Tools and Ideas for Easier Living and a video "Theatre without Limits". These materials are available on the Coordinating Center web site and are distributed at exhibits, presentations and by direct mail to people with disabilities, families, educators, service providers, businesses and policy makers. New materials, such as informational brochures, CDs and other multi media tools that describe AT, Maine's AT vendors and AT service providers will be developed and distributed in the same way.

Distance Learning and Media

During year one the Maine Cite Coordinating staff worked with the Technical Exploration Center and Maine Center on Deafness staff to broadcast two programs on "Technology Solutions" to twelve distance-learning sites statewide. The program focus was to demonstrate a number of low- tech assistive devices and create an awareness of what some of the devices were and how they could be used.

During Year Two the Maine Center on Deafness (MCD), the Technical Exploration Center (TEC) and the MaineCITE Coordinating Center will participate in a follow up to the program to develop a series of short (3-minute videos) demonstrating a number of AT devices. The Coordinating Center will produce these videos for redistribution to interested agencies and for broadcast via public cable TV stations.

Conferences and Exhibits The Coordinating Center will continue to exhibit and demonstrate low- tech devices at statewide conferences such as the Learning Disabilities Association and the Senior Expo to inform the public about AT as well as where to find devices and services.

During Year One the Coordinating Center collaborated with the Association of Computer Technology Educators of Maine (ACTEM) to sponsor a Special Recognition Award for the Maine Student Web

State: **Maine**

Awards (MSWDA) contest. Coordinating Center staff created the criteria for the most accessible web design award and served as the judge. Several prizes were awarded and staff gave a presentation on accessible web design at the award ceremony attended by over 100 teachers, students and parents.

In Year Two, the Coordinating Center will continue this collaboration and expand the process to develop and provide curriculum materials that teachers and school technology staff may use with students who enter the contest

Information and Referral The Department of Education and the MaineCITE Coordinating Center staff met with Maine Parent Federation and Alpha One to discuss the existence of AT in those organizations I & R services. Alpha One currently does and plans to continue including AT in their I & R system. Maine Parent Federation added AT as a category to their statewide I & R system.

Similar meetings with other organizations such as the Committee on Transition (COT) and the Area Agencies on Aging are planned over the three years of this State Plan. Inclusion of information about AT into these well-established networks will ensure the expansion of access points for information about AT statewide and across all ages and disabilities.

8.3. Coordination and Collaboration. -Describe how the State will coordinate activities among public and private entities that are responsible for policies, procedures, or funding for the provision of assistive technology devices and assistive technology services to individuals with disabilities, service providers, and others to improve access to assistive technology devices and assistive services as described in section 4(e)(3)(B)(iii) of the AT Act.

Maine has a proud history of collaboration that is part of the State's tradition. MaineCITE staff serves on major advisory boards and committees that deal with state policy and have provided input on AT related issues.

During Year One the University of Maine System web- redesign task force successfully completed its work and was disbanded. One of the CHOICES-Comprehensive Employment Opportunity sub committee's was disbanded due to operational restructuring. As a result in the MaineCITE Program is no longer directly involved in that initiative. However Program staff continue to serve on the:

State: **Maine**

- State Government Information Technology Accessibility Committee that is charged with policy and implementation of activities related to IT and Telecommunications in State Government,
- MaineCARE Advisory Committee that establishes Maine's Medicaid policy and procedures,
- Telecommunications Relay Advisory Committee, that oversees entities that implement Maine's Telecommunications Relay Service,

The AT Advisory Council members, many of whom serve on other statewide disability related advisory councils, will help to broaden the MaineCITE Program's communication and involvement to meet the new challenges of changing state policies over the three years of this State Plan.

During Year One the MaineCITE Coordinating Center worked together with the Disability Rights Center to facilitate statewide public forums using Maine's distance learning network on needs and issues. In addition, the MaineCITE Coordinating Center and DRC that the Coordinating Center would provide training for DRC staff on various AT devices at least once per year. The MaineCITE Program plans to continue on going communication with the DRC about policies and funding related to AT collaboration with its present partners, the AT Consortia, and to look for ways to expand the membership. Specific collaborative activities that are anticipated include:

- During Year One the MaineCITE Program arranged a meeting between the ATAP Executive Director and the National Association of State Directors of Special Education (NASDSE) Board to identify common interests related to assistive technology. As a result strategies are in place for future collaboration over the three years of this State Plan.
- During Year One the MaineCITE Program staff met with staff from the recently funded federal Healthy and Ready to Work National Center, funded by the Department of Health and Human Services, Children with Special Needs Program. As a result, the Center's staff has agreed to explore common interest areas that relate to assistive technology for future specific joint activities over the three years of this State Plan.
- During Year One the MaineCITE Program developed a collaborative relationship with the ACTEM, the statewide association of local school district technology coordinators. The collaborations purpose is conduct joint training and technical assistance activities to increase the numbers of ACTEM members

State: Maine

and school districts staff who are knowledgeable about and use accessible information technology over the three years of this State Plan.

- Due to technical and administrative events that occurred during Year One, work with existing data development initiatives underway in State Government to plan for the inclusion of AT data elements in key data collection systems were not begun. As a result of these unanticipated events this work and Goal 4.8 were eliminated from this State Plan for AT.
- Over the three years of this State Plan a review of state interagency agreements that the Department has with other agencies to determine if AT, especially funding for AT, is included as a component will be completed.
- During Year Two we also plan to work closely with the University of Maine System and the State IT Accessibility Committee to discuss ways create more accessible distance learning programs connected to e learning in postsecondary environments. In addition, specific core courses offered at a distance within the University of Maine System will be reviewed and funding explored to follow up on the successful year one pilot that provided captioning for a Psychology 101 course that was taught using distance learning technology.
- During Year One the MaineCITE Coordinating Center initiated discussions with "Keeping Seniors Home" project to explore possible joint activities related to assistive technology. This project links the sixteen state Community Action Programs in delivering this program across the state. "Keeping Seniors Home" offers qualified applicants the grant funds needed to modify their home or purchase the AT that will keep them living at home longer, safer and more independently. Coordinating Center staff plans to identify and conduct specific activities joint activities during the three years of this State Plan.

State: **Maine**

Attachment 9: Involvement of Public and Private Entities

9.1 Nature and Extent of Resources—Describe the nature and extent of resources that will be committed by public and private collaborators to assist in accomplishing the identified goals.

Not applicable.

9.2 Mechanisms to Ensure Coordination—Describe mechanisms established to ensure coordination of activities and collaboration between the implementing entity, if any, and the State.

Not applicable.

9.3 Involvement of the State Advisory Council—Describe the nature and extent of the State Advisory Council in the planning, implementation, and evaluation of the activities carried out through the grant, including setting the measurable goals required in section 4(d)(3).

The Advisory Council met three times during Year One to evaluate progress toward established goals and activities and to offer suggestions for improvement or change. Council members offered guidance on priority areas for training, suggestions for collaborations and identification of resources. In addition, Council members bring a rich background of experiences and statewide connections to this role. As a result the MaineCITE Program participated in discussions with the Developmental Disabilities Council subcommittee as they decided on priority areas, including assistive technology for that Council.

State: **Maine**

Attachment 10: State Support

10.1 State Support for State-level Activities – If applicable, describe how the State will support with State funds any State-level activities described in section 4(e)(2).

Not applicable.

10.2 State Support for State Leadership Activities - If applicable, describe how the State will support with State funds any State Leadership activities described in section 4(e)(3), if applicable.

Not applicable.

State: **Maine**

Attachment 11: Allocation and Utilization of Funds

11.1 Expenditures Tracking-Describe planned procedures for tracking expenditures for activities described in sections 4(e)(2) and (3).

The MaineCITE Program will comply with the Maine Financial and Administrative Statewide Information System (MFASIS) that provides for recording and tracking revenues and expenditure by activity for all state government departments. A report can be obtained at anytime to monitor expenditures to assure that Maine is in compliance with the percentages and budget amounts as per the state plan.

The State also requires, through contracts and agreements for services that the recipient of funds will report in conformance with these recording and tracking requirements.

11.2 Proposed Budget Allocations- Attach a budget containing proposed allocations for activities described in sections 4(e)(2) and (3).

The following are proposed budget allocations for State Leadership and State Level Activities for Year Two of the State Plan.

The Department of Education will commit 60% or \$241,666 of its funding to the State Level Activities and 40% or \$161,111 to the State Leadership Activities with 5% or \$8055 under the State Leadership Activities being committed to Transition.

State Level Activities	
State Financing	30,000
Device Demonstration	70,000
Device Loan	80,000
Device Reutilization	61,666
Total	241,666

State Leadership Activities	
Training	50,000
Public Awareness	40,000
Collaboration	50,167
Transition	8,055
Total	148,222

Indirect @8%	12,889
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State: **Maine**
