

July 31, 2006

Jeremy Buzzell
Program Specialist
Rehabilitation Services Administration
U.S. Department of Education
400 Maryland Avenue, SW
PCP Room 5025
Washington, DC 20202-2800

Dear Mr. Buzzell,

The revised State Plan for the Kansas Assistive Technology Program accompanies this letter. The modifications to the State Plan are minor in nature and consist primarily of providing information regarding outcomes from activities that were part of the first year of the State Plan and identifying new activities as a result of this work.

Specifically, within State Financing Activities increased outreach to vendors and seniors focusing on hearing and vision devices will be targeted. Staff from the State Financing community-based organization, KATCO, have joined the Assistive Technology for Kansans staff for bi-monthly training and technical assistance meetings. This training was beneficial and KATCO staff will continue to be invited to participate in training activities during Year Two. KATCO, ATK, staff from the Youth Leadership Academy spent significant time exploring co-location and launching a new co-staffed demonstration center. It was determined that a fourth partner would be needed to have sufficient funds to open a site in Topeka. Other disability organizations have been made aware of this initiative but for the present no new co-location activities are planned. The financial consultant working with KATCO developed an investment plan and assists in evaluating and monitoring overhead costs to help the program operate in a sustainable fashion.

In the section of the State Plan detailing Device Demonstration, information was provided regarding the statewide AT Expo that was held March 27-28, 2006. Assistive Technology for Kansans hosted a large annual statewide AT conference from 1993-2000. Due to tight agency budgets and restrictions on travel, ATK and state partners shifted to hosting smaller regional training sessions. This year ATK returned to the statewide conference format and brought in 42 vendors and over 300 attendees for the two day event. Plans for the next two years focus on locating funding to support the continuation of the AT Expo.

Kansas met the requirement that 60% of federal funds be expended on State Level Activities. This document provides the budget allocation for Year Two of the State Plan and Kansas will easily expend more than 60% of the funding on State Level Activities in Year Two. We look forward to continuing to work with you and Rehabilitation Services Administration in increasing access to and acquisition of assistive technology devices and services.
Sincerely,



Sara Sack, Ph.D. CCC-SLP
Director, Assistive Technology for Kansans

Part I: Attachments
OMB Number: 1820-0664
Expiration Date: 10/31/2008

Attachment 1: Basic Information

Name of Lead Agency: The University of Kansas Center for Research, Inc.

Name of Division: Kansas University Center on Developmental Disabilities – Parsons

Address of Lead Agency: Youngberg Hall, 2385 Irving Hill Road, Lawrence, KS 66045-7563

Name and Title of Certifying Representative for Lead Agency: Barbara J. Armbrister, Director,
Administrative and Financial Services

Address for Certifying Representative: Youngberg Hall, 2385 Irving Hill Road, Lawrence, KS
66045-7563

Telephone for Certifying Representative: 785-864-3441

E-mail for Certifying Representative: barmbrister@ku.edu

Name and Title of Program Director: Sara Sack, Program Director

Address for Program Director: ATK, 2601 Gabriel, Parsons, KS 67357

Telephone for Program Director: 620-421-8367

E-mail for Program Director: ssack@ku.edu

Attachment 2: Lead Agency and Implementing Entity

2.1. Identification and Description of the Lead Agency- Identify and describe the Lead Agency referred to in section 4(c)(1)(A) of the AT Act.

2.1A. Identification and Description of Lead Agency if an Implementing Entity is not Designated

In 1993 the Governor designated the University of Kansas as the lead agency for the Statewide AT Program. The University's Center on Developmental Disabilities in Parsons (KUCDD-P) is directly responsible for conducting and overseeing the activities of the Statewide AT Program, which is called Assistive Technology for Kansans (ATK). Since 1993 ATK has provided Kansans free access to information and referral services, assessment, training, and technical assistance on extensive topics related to disability rights, laws, policies, and funding opportunities for assistive technology (AT).

The mission of ATK is to increase the provision of, access to, and funding for assistive technology for Kansans of all ages and all disabilities through a variety of comprehensive activities and services available statewide. Over the next two years, under the Assistive Technology Act of 1998, as amended, KUCDD-Parsons will continue to serve as the lead agency responsible for the Statewide AT Program and ATK will continue or begin programs to accomplish this mission.

KUCDD-Parsons has served as both the lead and implementing agency for Assistive Technology for Kansans since the program's inception in 1993. The KUCDD network has three sites: Parsons, the main campus in Lawrence, and Kansas University Medical Center in Kansas City. This network links over 75 programs related to disability issues and involves 120 researchers. The resources and expertise associated with these programs lend strength to technology initiatives. In addition to resources made available through this network, ATK benefits from the University's commitment to the program. The University of Kansas provides business, financial, collegial support and actively promotes the Assistive Technology for Kansans program. This strong collaborative relationship was recognized by the Higher Learning Commission of the North Central Association of Colleges and Universities (NCA) in May 2005. The NCA recommended that KU be granted the maximum 10 year accreditation and cited the University's "strong tradition of applied research in assistive technology" as evidence of research and service to the state.

ATK is strongly committed to providing a statewide comprehensive program to persons of all ages and disabilities. Because the University is not a state agency dedicated to specific programs that promote limited activities or serve limited populations, ATK has the flexibility to serve individuals with AT needs across the lifespan and in any environment or for any purpose. This flexibility also means that access to ATK's programs is not limited by eligibility criteria such as income, age, type of disability or reason that an individual needs AT. ATK continues to make its programs available statewide through support of a toll-free number, conducting activities in all regions of the state on a periodic basis, and use of regional AT Access Sites that are operated through subcontracts with other entities.

ATK employs a diverse staff of educated and motivated professionals with technical expertise in the field of AT. Since the majority of the thirty person staff have a minimum of fifteen years of AT and disability-related experience, ATK provides Kansans with access to expertise that addresses AT needs in all areas of life, with particular emphasis on education, employment, informational technology (IT) and telecommunication, and community living. This is achieved by employing staff with education and experience in the fields of speech language pathology, special education, nursing, computer technology and programming, early childhood education, and construction management as well as individuals who are certified instructors for specific areas of AT.

Six staff members currently hold an Assistive Technology Practitioner credential from the Rehabilitation Engineering and Assistive Technology Society of North America. ATK ensures that the skills of its staff remain current by providing them with training opportunities throughout the three years covered by this state plan. The majority of training continues to be conducted in bi-monthly staff meetings held throughout the state. ATK continues its practice of supporting staff's attendance at national conferences to maintain their AT knowledge base.

ATK has a twelve year history of established relationships with public and private entities in the state. Specifically, ATK staff members participate on boards, advisory councils, workgroups, committees, and commissions that address the needs of Kansans with disabilities across the life span with agencies such as: Kansas Rehabilitation Services, Kansas Infant Toddler Services, Kansas Medical Policy, Community Supports and Services, Kansas AgrAbility, Telecommunications Access Program, Department on Aging, centers for independent living, Families Together, Council on Developmental Disabilities, Real Choice Systems Change, and Working Healthy. ATK works with school districts throughout the state on AT-related issues as well. ATK will continue these activities, and provide training and technical assistance to the above agencies and other entities within the state. ATK will work with these agencies and others on new and ongoing initiatives in the state to address the AT needs of individuals with disabilities. These initiatives are described in more detail as part of "Coordination and Collaboration" in attachment 8.

ATK conducts many of its activities via subcontractors throughout the state. This ensures that programs are available locally to individuals with disabilities through regional centers.

ATK enters into subcontracts for information and referral services, funding assistance, device demonstration, short-term loan and durable medical equipment reutilization programs with the following entities:

- Northwest Kansas Educational Service Center
- OCCK, Inc.
- Independence Inc.
- Southeast Kansas Independent Living

These entities have expertise in various areas of disability, which helps to ensure that ATK can meet the needs of individuals regardless of their type of disability.

ATK continues to partner with Kansas Assistive Technology Cooperative (KATCO) to operate both the Alternative Financing Program and the Access to Telework Program as described in attachment 5 of this plan.

In addition to the Advisory Council described in attachment 3 of this plan, ATK will ensure that its program is consumer responsive by seeking direct feedback from those who access the program, either through on-site interviews with participants or follow-up surveys.

2.1B Identification and Description of the Lead Agency if an Implementing Entity is Designated

Not applicable.

2.2 Identification and Description of the Implementing Entity – Identify and describe the Implementing Entity referred to in section 4(c)(1)(B) of the AT Act, if such an Implementing Entity is designated by the Governor.

Not applicable.

2.3. Show of Good Cause for Change in Lead Agency or Implementing Entity – If the Governor has chosen to change the Lead Agency or, if applicable, Implementing Entity as allowed in section 4(c)(1)(C) of the AT Act, provide an explanation of good cause for this re-designation.

Not applicable.

Attachment 3: State Advisory Council

3.1 Membership of the Advisory Council – Identify the members of the Advisory Council and each member’s designation as an individual with disabilities who uses AT, a family member or guardian of such individual, or a representative of a State agency or other entity.

During the three years of this state plan, the Assistive Technology for Kansans Advisory Council will provide consumer-driven, consumer-responsive advice to the state for planning and implementation of the program activities.

Thirty people serve on the statewide Advisory Council. Sixteen members, 53% of the Advisory Council, are individuals with disabilities who use AT or family members of individuals with disabilities who use AT. The remaining fourteen members of the council represent agencies and organizations including: Joe Porting, Kansas Infant-Toddler Program; Lynnett Wright, Kansas Department of Education; Jamey Kendall, Special Health Services; Mike Ahlers, Kansas Rehabilitation Services; Diane Hemphill, Services for the Blind; Sandra Akpovona, Medical Policy; Candace Cobb, Community Supports and Services; Krista Rose, Department on Aging; Jeanne Kessler, Institute of Higher Education; Nancy Scott, Working Healthy; Shannon Jones, State Independent Living Council; Jennifer Schwartz, Kansas Association of Centers for Independent Living; Jane Rhys, Council on Developmental Disabilities; and Randy Fisher, Workforce Investment Act and Commission on Disability Concerns.

The membership of the Advisory Council is as follows:

Person using AT	Parent/Caregiver	Representative of a State agency	Representative of a disability organization
Gene Delaney	Maria Martinez	Joe Porting	Shannon Jones
Joella Green	Dinell Stuckey	Lynnett Wright	Jennifer Schwartz
Arvine Hiner	Lisa Herron	Jamey Kendall	Jane Rhys
Daniel Wonderchuck	Peggy Daniher	Mike Ahlers	Kerrie Bacon
Jeff Farney		Diane Hemphill	
Kevin Beach		Candace Cobb	
Roland Commack		Sandra Akpovona	
Ray Petty		Krista Rose	
Bill Stevens		Jeanne Kessler	
Robert Beach		Nancy Scott	
Rocky Arb			
Clarence Bussick			

There are two African Americans, one Native American, one Hispanic and twelve Caucasians among consumer members. In regard to age, there are three parents whose children are in school (two elementary and one middle school), one transition age consumer, one retiree, and two consumers who are veterans. Consumer Advisory Council expertise covers the areas of vision (2), hearing (1), education/learning (2 + 3 parents), memory aids/organizers (2), wheelchair

users, some part-time (8), adapted computers (7), and health/ DME (12). Council members live in counties throughout the state to ensure representation from both rural and urban areas of Kansas. All consumers have used the AT Access Site services in their region.

Additionally several members representing state agencies and other entities are persons with disabilities but because they are representing agency initiatives are not included in the consumer count. Following this strict measurement, the Assistive Technology for Kansans Advisory Council has sixteen consumer members and fourteen members representing state agency and other disability related entities. The Kansas Statewide Assistive Technology Program does meet the consumer majority requirement and has the state agency representation required in the AT Act.

3.2 Structure and Operation of the Advisory Council – Describe the structure and operations of the Advisory Council.

The Assistive Technology for Kansans Advisory Council meets quarterly. Three meetings are held face to face at an accessible location in our state capitol, Topeka. Topeka is on the eastern third of the state but holding the meeting there facilitates participation by state agency representatives who frequently have a difficult time traveling. Meeting space is at a premium in Topeka so the location of the meetings changes due to availability of space. Consumers are reimbursed for their expenses and every effort is made to tie the Advisory Council meeting dates with other disability events in the capitol. End of the year program reports and other important materials are shared electronically for the summer meeting. Originally the project met face to face four times a year but with distance, fatigue, shrinking budgets, and low attendance for the summer meeting the Advisory Council voted to try an electronic format for the fourth meeting. This will be the fifth year that we have followed this schedule.

Consumer council members serve a three year term and may serve up to two consecutive terms. Consumer Advisory Council members, consumers, state agency representatives, AT Access Site staff, and others may recommend a consumer for the Council. Individuals are invited to serve based on the disability area they represent, the technology they use, the region where they live, and the informational base which they may impact. As instructed in the AT Act of 1998, as amended, state agency and disability organization representatives are invited to serve and individuals representing each group have committed to work with the Kansas Statewide Assistive Technology Program. Interestingly, with one exception all the required state agency and organizations have had membership on the Assistive Technology for Kansans Council since the program began in 1993.

Consumers on the Advisory Council elect consumer members to serve as Chair and Vice Chair. For the 2005-2006 year Maria Martinez serves as Chair and Jeff Farney as Vice Chair. These executive officers work with program staff to review information and plan Advisory Council meetings. The executive officers lead the Advisory Council meetings. Most council decisions are made through consensus. If the Council would chose to vote on an issue, a simple majority would carry the motion. The executive officers and an Advisory Council task force helped to construct this application and reviewed a draft of each section of this application. The Kansas program believes strongly that the Council should do more than just hear reports of past

progress. Roughly half of each four hour Advisory Council meeting is dedicated to an “Advise Please” period in which Council members are asked for specific advice. With this format in place the Kansas program is always taking the pulse of consumers and agency/organization representatives and is able to guide the program to meet these expectations. Minutes of the meeting will continue to be reported by staff and shared with Advisory Council members.

Attachment 4: Measurable Goals

The purpose of the Statewide Assistive Technology Programs is to increase **access** to or **acquisition** of AT devices and services for persons with disability in the areas of education, employment, independent living, and telecommunications. To have **access** to AT, individuals and entities must demonstrate one of the following: 1) be aware that AT exists, 2) have information to determine whether (or not) they need AT, or 3) have information to choose the appropriate device or service. Access to technology may be a result of program and product information, public awareness, assessment, training, device demonstration programs, and device loan programs.

Increased **acquisition** is achieved when persons obtain assistive technology for long term use despite barriers such as prohibitive cost. Acquisition can be achieved through equipment reutilization efforts, State financing activities such as the Alternative Finance Program and other financing assistance efforts, i.e. assistance documenting need to public and private funding entities.

The following section details the Assistive Technology for Kansan's short and long term goals to increase access and acquisition across the areas of education, employment, independent living, and telecommunications. The device demonstration, loan, reutilization, and state financing programs that will serve as the mechanism for increasing access and acquisition are described in detail in Attachment 5.

The success of the Statewide Assistive Technology Program relative to **Access** will be determined by the following:

Outcome of access: Targeted individuals and entities from the four focus areas make a decision about an AT device or service based on the information they receive from a device demonstration or device loan program.

Performance Measure: % of targeted individuals and entities that access device demonstration programs and/or device loan programs who made a decision about an AT device or service as a result of the assistance they received.

ATK will establish a baseline for each of the goals 4.1 through 4.7 during Year 2 and will submit after Year 2 an amendment identifying the long term goal and short-term goals set to improve upon this baseline during Year 3 and subsequent years of the State Plan. This baseline will be established by using a data collection instrument and procedures to be determined by RSA after the State Plan process has been completed.

4.1 Goal for Improving Access to AT in Education

Long-term goals: (Percentage) of targeted individuals and entities (individuals with disabilities, parents, authorized representatives and educators) make a decision about an AT device or service based on the information they receive from a device demonstration or device loan program.

Short-term goal for Year 2: Establish a baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for educational purposes as a result of the assistance they received.

Short-term goal for Year 1: N/A data collection not established.

4.2 Goal for Improving Access to AT in Employment

Long-term goals/Outcome to Access: (Percentage) of targeted individuals and entities (individuals with disabilities, authorized representatives, employers, representatives from employment related agencies, and educators) make a decision about an AT device or service based on the information they receive from a device demonstration or device loan program.

Short-term goal for Year 2: Establish a baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for employment purposes as a result of the assistance they received.

Short-term goal for Year 1: N/A data collection not established

4.3 Goal for Improving Access to AT in Community Living

Long-term goals/Outcome to Access: (Percentage) of targeted individuals and entities (individuals with disabilities, parents, authorized representatives, and health care providers) make a decision about an AT device or service based on the information they receive from a device demonstration or device loan program.

Short-term goal for Year 2: Establish a baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for community living purposes as a result of the assistance they received.

Short-term goal for Year 1: N/A data collection not established

4.4 Goal for Improving Access to AT to IT and Telecommunications

Long-term goals/Outcome to Access: (Percentage) of targeted individuals and entities (individuals with disabilities, parents, authorized representatives, and technology experts) make a decision about an AT device or service based on the information they receive from a device demonstration or device loan program.

Short-term goal for Year 2: Establish a baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or

device loan programs and made a decision about an AT device or service that meets an IT/telecommunications need as a result of the assistance they received.

Short-term goal for Year 1: N/A data collection not established

The success of the Statewide Assistive Technology Program relative to **Acquisition** will be determined by the following:

Outcome of acquisition: Targeted individuals and entities from the four focus areas obtain AT devices and services despite prohibitive costs.

Performance Measure: % of targeted individuals who obtained a device or service through State financing activities or reutilization programs who could not have otherwise obtained the device or service.

4.5 Goal for Improving Acquisition of AT in Education

Long-term goal: (Percentage) of targeted individuals and entities (individuals with disabilities, parents, authorized representatives and educators) accessed State financing activities or reutilization programs and obtained an AT device or service for educational purposes who would not have otherwise obtained the AT device or service.

Short-term goal for Year 2: Establish a baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for educational purposes as a result of the assistance they received.

Short-term goal for Year 1: N/A data collection not established

4.6 Goal for Improving Acquisition of AT in Employment

Long-term goal: (Percentage) of targeted individuals and entities (individuals with disabilities, authorized representatives, employers, representatives from employment related agencies, and educators) accessed State financing activities or reutilization programs and obtained an AT device or service for employment purposes who would not have otherwise obtained the AT device or service.

Short-term goal for Year 2: Establish a baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for employment purposes as a result of the assistance they received.

Short-term goal for Year 1: N/A data collection not established

4.7 Goal for Improving Acquisition of AT in Community Living

Long-term goal: (Percentage) of targeted individuals and entities (individuals with disabilities, parents, authorized representatives, and health care providers) accessed State financing activities or reutilization programs and obtained an AT device or service for community living purposes who would not have otherwise obtained the AT device or service.

Short-term goal for Year 2: Establish a baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for community living purposes as a result of the assistance they received.

Short-term goal for Year 1: N/A data collection not established

Attachment 5: State-level Activities

5.1 State Financing Activities - Describe how the State will implement State financing activities as described in section 4(e)(2)(A) of the AT Act.

ATK will continue to conduct four primary State Financing Activities: 1) the operation of an Alternative Financing Program (AFP) to assist persons in using personal funds to acquire technology, 2) operation of an Access to Telework Loan Program to increase persons with disabilities ability to acquire technology and modifications to promote working by distance, 3) case management assistance from assistive technology funding specialists to assist consumers in developing funding requests to single and multiple agency funding sources, and 4) eligibility determination and equipment justification services for the Telecommunications Access Program (TAP).

1. Alternative Financing Program (AFP). Kansas AFP will provide loans to individuals with disabilities and their families for the purchase of AT devices and services. This AFP began in 2000 using funds provided to ATK under Title III of the AT Act of 1998.

The AFP is not directly administered by ATK. Instead, ATK will continue to provide funds to a non-profit organization, Kansas Assistive Technology Cooperative (KATCO), to operate the AFP. ATK worked with consumers and consumer organizations to draft by-laws and apply for non-profit status for this consumer-based organization. KATCO and ATK work together to ensure that consumers can acquire needed technology. The Director of ATK joins the quarterly board meetings of KATCO as a non-voting member.

KATCO will provide loans for a comprehensive range of AT including hearing aids, home and vehicle modifications, and computers. A nine member consumer board meets quarterly and guides the operation of KATCO. KATCO works with Kansas financial institutions to offer a reduced interest, extended payback period financial loan program. The loan committee, comprised of persons with disabilities and their family members, reviews loan applications ranging from \$500-\$50,000 for assistive technology devices, services, and maintenance. The payback periods extend from six months to ten years.

KATCO will continue to operate the AFP in partnership with Labette Bank and Andover State Bank. The variety of financial partners helps to assure statewide access and favorable rates for persons with disabilities. These Kansas financial institutions work with KATCO to provide financial loans to individuals with disabilities or their families for the purchase of AT. Individuals with disabilities or their families apply directly to KATCO for a loan, or may be referred to KATCO by staff from the regional AT Access Sites or other agencies and non-profits that serve individuals with disabilities. KATCO's marketing efforts include articles in newspapers and professional and advocacy newsletters, as well as distributing brochures to potential customers through durable medical equipment providers, disability organizations and AT Access Site presentations across the state. ATK will continue to promote the loan program through referral, presentations on acquiring technology, and by distributing promotional materials.

The consumer loan review committee from KATCO will review a loan application for the purchase of AT. Loan assistance includes credit counseling and guaranteeing the loan so partnering financial institutions will let the loan. KATCO will continue to deposit funds received for the AFP program in accounts with their financial partners and these funds are used to provide the guarantee.

ATK and the KATCO Board will continue to ensure that the KATCO loan committee continues to enforce policies which prohibit them from denying a loan to an individual based on race, age, type of disability, and type of device needed. However, the sizes of the loans are limited to a minimum of \$500 and a maximum of \$50,000. Further, an applicant may be denied a loan based on credit history or financial consideration other than income that may limit the applicant's ability to pay the loan back. However, because of the guarantee, KATCO will support loans to individuals with credit scores below the standard for typical loans.

ATK also will work closely with KATCO to ensure that individuals with disabilities are referred appropriately between the programs. ATK will coordinate its activities so that applicants for loans can access device loan, device demonstration programs, and public and private funding review services described in this attachment in order to make an informed choice about the type of device and the financial resources to be utilized. Similarly, ATK will refer those who access device loan and demonstration programs and are interested in taking out a loan to KATCO.

Over the next three years of this State Plan, ATK will work with KATCO to expand and improve the loan program. Plans for expansion and improvement include:

- (1. Current data show that the majority of loans are made to individuals living in the eastern third of the state. ATK and KATCO began a campaign to improve: outreach to central and western Kansas communities, outreach to organizations that provide services in these areas, and marketing to the general public. This campaign has resulted in increased applications from all regions of the state. Public awareness activities targeting North Central and Western Kansas will continue to be a priority.
- (2. ATK will continue to work with KATCO to increase loan applications for a wider variety of assistive technology. The majority of loans made at this time are for vehicle and home modifications and computers. After increased contact with vendors and targeted public awareness campaigns, four loans were made for hearing aids and one loan was made for an augmentative communication device. Increased outreach will be made to expand loan applications for AT in the areas of hearing and vision. During Year 2 the increased outreach to DME providers and seniors will continue to be targeted.
- (3. Both ATK and KATCO will work to exchange information on a regular basis. Staff from both programs will participate in bi-monthly training and technical assistance meetings. Staff joined together for bi-monthly training and attended training at the ATK Expo. The training was beneficial and staff agreed to continue the merged training activities during Year 2.
- (4. ATK and KATCO will explore opportunities to better utilize resources and reduce program costs. Staff seriously explored moving the KATCO office to Topeka and co-locating with ATK and the Youth Empowerment. No affordable space was located

after several months of meeting and exploring rental options. Staff agreed that a fourth partner would be necessary to have sufficient funds. While the co-location plan is tabled for the time being, all parties have agreed to look for opportunities to work together and reduce costs. KATCO has located the services of Bob Agler to help build a sustainable program with an investment plan that result in income sufficient to cover operating costs. During Year 2, ATK and KATCO will continue to monitor the investment portfolio against the “sustainability plan”. Both entities will continue to look for cost saving measures.

2. Access to Telework Loan Program (Telework). The Kansas Telework Loan Program supports bank loans for individuals with disabilities to purchase computers and other equipment so they can telework. Teleworking helps individuals with disabilities become employed or stay employed when they face transportation or other barriers to work by allowing them to become self-employed or to work from home or other remote sites away from an office. Telework loans can be used by individuals with disabilities who are currently unemployed, underemployed, self-employed, or needing to maintain employment on a full time or part time basis.

The Kansas Telework Loan Program operates in the same manner as the Alternative Financing Program. Applicants will first be screened by KATCO to ensure that they are requesting a loan for the purposes of telework. KATCO has an agreement with the Kansas Small Business Development Center (KSBDC) to provide training and to facilitate the development of sound business plans by individuals with disabilities. KATCO reviews telework loan applications in the same manner as alternative finance loan requests. Because these loans are provided specifically to purchase computers and other equipment for use in telework only, the telework program will not be comprehensive like the AFP. The telework program generally will be used by adults, and the equipment purchased will be used for employment purposes.

Because the Telework Program operates so similarly to the AFP, it ensures that individuals with disabilities can purchase AT they would not be able to obtain in the same way as the AFP. However, not all equipment purchased with a telework loan will be AT, so its impact as a state financing activity will be limited.

3. Assistive Technology Case Management Assistance. ATK staff work with consumers to determine eligibility for public and private funding, review technology available through the reutilization and equipment loan programs, and discuss personal financing options available through the Alternative Finance and Telework programs.

ATK’s funding specialists have completed training on the various public and private funding sources for assistive technology in Kansas and are recognized as case management specialists by Kansas Medicaid and Kansas Rehabilitation Services. The AT funding specialists have demonstrated knowledge of eligibility requirements for public and private funding sources for Kansans of all ages and all disabilities. Funding specialists work directly with consumers to determine the appropriate funding agency for their request and assist in developing the documentation needed by the agency to authorize purchase of the AT. Since this is a billable

service through Kansas Medicaid there is no cost to the consumer for this service. AT funding specialists are located at all five regional AT Access Sites to ensure that AT case management services are available statewide. AT funding specialists participate in bi-monthly staff training meetings where funding opportunities are reviewed and specific case technical assistance is provided to ensure that case management services are provided in a comprehensive manner.

4. Eligibility determination and equipment justification services for the Telecommunications Access Program (TAP). The five regional AT Access Sites serve as demonstration centers for the Telecommunications Access Program (TAP) and assist individuals in completing voucher applications for telecommunication equipment. The Kansas Corporation Commission operates TAP which serves Kansans of all ages and all disabilities earning \$55,000 or less annually. TAP provides demonstration equipment and ongoing training to ATK staff. ATK promotes the TAP program in presentations and the five AT Access Sites serve as demonstration centers and submit voucher applications for approval by the TAP staff.

5.2 Device Reutilization Program- Describe how the State will implement a device reutilization program as described in section 4(e)(2)(B) of the AT Act.

The Kansas Statewide Assistive Technology Program has three reutilization activities: 1) The Kansas Equipment Exchange Program (KEE), a reutilization program operated in conjunction with Kansas Medical Policy and the University of Kansas, 2) the ATK equipment reutilization program for expensive technology that does not meet the definition of durable medical equipment required by the KEE Program, and 3) the assistive technology Internet auction site, ATMATCH.com operated jointly by KATCO, ATK, and IMPACT, a graphics design/media business.

1. The Kansas Equipment Exchange Program (KEE). The Kansas Equipment Exchange Program (KEE) is a collaborative effort between Kansas Adult Medical Policy (Medicaid), the University of Kansas, and Assistive Technology for Kansans. KEE program staff work with Medicaid staff and Durable Medical Equipment (DME) providers to track equipment purchases, affix an electronic tracking code on new equipment, and maintain a real-time database of KEE inventory. The KEE program coordinator contacts recipients one month following delivery of the equipment to determine if: 1) the individual received the technology, 2) the technology is working adequately or needs maintenance, 3) the item is being used to maximum capacity or if additional training is necessary, and 4) if the item is still being used or if it can be returned to the KEE program. Equipment no longer needed by the Medicaid beneficiaries is returned to the program so that it can be refurbished and reused by a new consumer. KEE also accepts donated equipment. Since the program is relatively young, donated equipment purchased with private funds makes up the majority of the KEE program inventory.

The five regional AT Access Sites are the primary point of contact for individuals wanting to acquire used equipment. AT Access Sites have developed regional networks consisting of at least five disability and five non-disability organizations to assist with program tasks such as:

equipment pick up and/or delivery, equipment sanitization, and completion of minor maintenance/repair. The involvement of the network members helps reduce program costs and may increase the general public's awareness of assistive technology and disability issues.

AT Access Site staff respond to consumer requests, log consumer and equipment information into the real-time database, match equipment to customer needs, and arrange for delivery of matched equipment. AT Access Site staff work with staff in other regions of the state to transfer equipment across regions as necessary to result in timely **acquisition** of technology. The KEE program is committed to reutilization of quality equipment. Equipment that is brought into the program, whether originally purchased by Medicaid or donated after being purchased through private funding sources, is refurbished to meet quality standards before being entered as available equipment. The KEE program coordinator works with vendors who are certified in equipment repair to arrange for KEE equipment to be refurbished. By coordinating services through the five AT Access Sites and their regional networks, the KEE program is able to operate statewide, is comprehensive, and is available to individuals of all ages and disabilities.

2. Reuse of non-medical assistive technology. In addition to the Kansas Equipment Exchange Program (KEE), Assistive Technology for Kansans operates a small equipment reutilization program for expensive equipment that is not medical in nature and would not be purchased or tracked by Medicaid. Modified van lifts, an apartment elevator, and portable ramps have been donated to ATK and reassigned to customers. Equipment is entered in the ATK database and procedures described for the KEE program are followed in the reutilization of donated equipment. As with the KEE program, the ATK equipment reutilization program increases **acquisition** of technology for Kansans of all ages and disabilities regardless of where they live.
3. ATMATCH.com Website. The third reutilization component of ATK is the operation of ATMATCH.com, an Internet auction site. ATMATCH.com is a collaborative effort between KATCO, ATK, and IMPACT, a graphics design/media business. ATMATCH.com allows the user to: 1) find specific AT at acceptable prices, 2) sell AT that is no longer wanted, and 3) locate state and national AT resources. People interested in buying and selling technology may open an account and buy and sell freely. Individuals may also offer items to others at no cost although they will be charged a minimal posting fee.

The ATMATCH.com site automatically directs users to their Statewide Assistive Technology Program and to the Alternative Finance Program in their state. The ATMATCH.com program and resulting data on sales and purchases is offered at no charge to other Statewide Assistive Technology Programs in return for promotion of the site in their state. Increased customer traffic should result in increased **access** and **acquisition** while simultaneously driving down costs of acquiring technology. KATCO staff is responsible for working with individuals, organizations, vendors and manufacturers to post new and used equipment on ATMATCH.com. The address for the site is <http://www.atmatch.com>. ATMATCH.com is available to persons throughout the country who have access to the Internet.

5.3 Device Loan Program Describe how the State will implement a device loan program as described in section 4(e)(2)(C) of the Act.

Over the next three years, ATK will continue to operate a short-term AT equipment loan program known as the Statewide Interagency Equipment Loan System. ATK will market the short-term equipment loan program on its accessible web site, in presentations, through articles in professional and advocacy newsletters, and through flyers distributed to disability-related agencies and organizations.

By allowing individuals with disabilities and professionals to borrow AT devices, ATK will offer Kansans an opportunity to “Try Before You Buy” and allow service providers a chance to use a device to assess clients. It will also meet interim needs of individuals with disabilities whose own devices are being repaired by providing a loaner device.

ATK’s short-term equipment loan system is partially supported through a contractual partnership with Kansas Infant-Toddler Services. ATK subcontracts with OCCK, Inc., an organization that serves persons with disabilities in North Central Kansas, to manage the short-term equipment loan system and collect program data. As part of their subcontract, OCCK, Inc., is responsible for developing relationships with other equipment loan programs in the state. These informal partnerships increase access to technology for consumers, reduce program costs, and avoid duplication of services. One of our informal partners is Kansas School for the Blind which loans Braille note takers and a range of vision related aids for daily living to students with vision impairments. During Year 1 of the State Plan (the 2005-2006 school year), the Kansas Department of Education (KSDE) signed a contract with Infinitec.org, through the United Cerebral Palsy of Greater Chicago, to access online teacher training and loan of assistive technology devices to students. Although no equipment is currently available for loan, ATK loan system staff will become familiar with the Infinitec inventory and will refer parents and educators to the Infinitec program for loan of equipment. ATK staff was involved in the consideration of the Infinitec program and will work with KSDE to launch and evaluate this effort. Lastly, each of the ATK regional AT Access Sites has a limited inventory of AT available for loan.

To operate the Statewide Interagency Equipment Loan System ATK will continue to provide AT devices and shipping funds to OCCK, Inc. In turn, OCCK, Inc. will accept telephone or fax requests for equipment loans from a person with a disability, family members, advocates, or service providers (e.g. therapist, teacher, rehabilitation counselor, and employer). The subcontract with OCCK, Inc. prohibits them from denying a loan based on the age, race, type of disability, income, or location in the state of the applicant. The only reason a loan would be denied is if the device is not in stock. If the device is currently available OCCK, Inc. will ship that device to any location in the state (if it is possible for the device to be shipped). If the device is not in stock, the requestor will be informed of other AT resources (e.g. Infinitec, School for the Blind, and local loan inventory at AT Access Sites) if available for that item and/or put on a waiting list; or, if the device is not available, the requestor will be referred to the appropriate vendor.

Some devices available for loan may require specialized support for their use, therefore the person requesting the loan will be asked to identify who recommended the device and who will provide support during the loan period. Support persons may include centers for independent living staff, vocational rehabilitation counselors, teachers, occupational therapists, physical therapists, home health staff, etc. The borrower may request as many devices as they need; however, they may only borrow one device from a specific category (e.g. communication device, voice activation software, screenreader software) at any one time. The length of the device loan is four weeks with a possible extension. OCKK, Inc. will charge a rental fee and shipping costs for each item based on a sliding scale. A renter may choose to pick up and return the device from OCKK, Inc. in order to eliminate shipping fees. The rental and shipping fees will allow ATK to sustain the Statewide Interagency Equipment Loan System and update the equipment as needed.

ATK recognizes that this short-term equipment loan system will not have the capacity to conduct the program in a comprehensive manner with regard to type of devices, but expects to expand the type of devices offered over the three-year period of the state plan. New equipment has been purchased in Year 1 and will be added during Year 2 as a result of a group purchasing contract with other statewide Technology Act Programs. Based on recommendations of the Advisory Council and unmet requests from current customers, the type of devices offered through the Statewide Interagency Equipment Loan System will initially be limited.

Given this limitation, during the three years of this State Plan:

1. ATK will continue to establish informal relationships with disability related agencies/organizations that currently operate equipment loan programs. Loan system staff will continue their relationship with the School for the Blind loan system and complete a list of loan programs service areas and contact persons for loan programs based at the centers for independent living across the state.
2. The ATK Advisory Council will annually evaluate the comprehensiveness of the program with regard to type of equipment and audiences reached to determine whether the program should be modified. In Year 1, laptop computers, software upgrades, communication devices and positioning equipment was prioritized.
3. ATK will continue to seek long-term funding for the Statewide Interagency Equipment Loan System through legislative support and/or partnerships with other state agencies.

When individuals with disabilities, their families, and professionals borrow AT devices and try them out in their natural environments, they learn more about what devices meet their needs or the needs of those they are serving. As a result, this experience helps them make informed choices about what device to purchase or whether to purchase a device at all.

5.4 Device Demonstration Program. Describe how the State will implement a device demonstration program as described in section 4(e)(2)(D) of the Act.

ATK currently provides device demonstration through the AT Access Sites and sponsors regional demonstration workshops and exhibits. ATK staff provides demonstrations to individuals and small groups at the regional AT Access Sites and also off-site locations such as schools, homes, and work sites. Device demonstration is also a service available on-site at the

Statewide Interagency Equipment System. Individuals can arrange for device demonstration by contacting their regional AT Access Site through the ATK toll-free number (1-800-KAN-DO-IT). If the device is not available at the AT Access Site, staff will contact the Statewide Interagency Equipment Loan System and/or other AT Access Sites to obtain the equipment. The requestor also has the option of going to one of the other AT Access Sites for demonstration. If the equipment is not available, the requestor will be referred to the appropriate vendor. There is no charge for this service through the AT Access Sites.

ATK staff attempt to remain current on other entities that provide device demonstration. Due to financial downturns in the state, two device demonstration programs have discontinued their service. Currently the Resource Center for Independent Living (RCIL) and Independence, Inc. operate small device demonstration centers that primarily serve adults with disabilities. RCIL's demonstration inventory primarily consists of aids for daily living for individuals with physical and sensory disabilities. Independence, Inc. operates a computer lab that focuses on voice activation and screen reader software.

In Year 1 of this State Plan, ATK expanded the demonstration equipment inventory at the regional AT Access Sites and at the Statewide Interagency Equipment Loan System. Equipment needs were prioritized based on customer requests for the past year. Initial acquisitions included: laptops with high-end software (voice activation, screenreader and literacy software), augmentative communication systems, and comprehensive kits of hearing and vision related technology. As funds become available new equipment will be added based on unmet needs and recommendations from the ATK Advisory Council.

ATK cosponsored a statewide AT Expo that drew over 300 attendees and 42 vendors in Year 1. Sessions focused on intermediate level knowledge about use of assistive technology applications in education and employment settings. The vendor hall had a full range of assistive technology products for demonstration. ATK staff will assist in conducting future events which will focus on employment and transition and education. ATK will promote these events through articles in newsletters, post information on state agency calendars of events, and distribution of a promotional piece to current ATK customers and agencies and organizations that serve persons with disabilities. The subcontractor will recruit participation of vendors and other relevant agencies and organizations for each of these events. Participants will be asked to register for these events and provide contact information so that ATK staff can conduct follow-up to determine the effectiveness of the event and identify unmet needs.

During the three years of this State Plan, ATK will work to expand and improve the device demonstration program. Plans for expansion and improvement include:

1. ATK will continue to review unmet requests and identify potential funding sources for additional inventory.
2. Work with state agency and others to locate funds to support the continuation of an annual conference and other demonstration opportunities.

Attachment 6: Comparable Support

6.1. Source and Amount of Support- Identify the State-level activity for which there is comparable support, the source of this support, the amount of the support, and the project year for which this support is being provided.

Not applicable.

6.2. Comparability- Demonstrate that this support is comparable in terms of funding and that the activities are comparable in terms of scope.

Not applicable.

6.3. Coordination and Collaboration-Describe how the State will coordinate activities and collaborate with the appropriate entity, if the comparable funds are provided to, or the activities are conducted by, an entity other than the Lead Agency or Implementing Entity.

Not applicable.

Attachment 7: State Flexibility

7.1. Activity- Identify each State-level activity the State is choosing not to carry out.

Not applicable.

7.2. Maintenance of Statewideness and Comprehensiveness- Demonstrate that the Statewide AT Program will continue to be comprehensive without conducting this activity.

Not applicable.

7.3. Achievement of Measurable Goals- Demonstrate that the State can reach its measurable education goals, employment goals, telecommunications and information technology goals, and community living goals without conducting such activities.

Not applicable.

7.4. Coordination and Collaboration- Describe how the Lead Agency or Implementing Entity will coordinate activities and collaborate with entities in the State that do conduct this activity, if the State chooses not to conduct this activity because another entity already conducts it.

Not applicable.

Attachment 8: State Leadership Activities

8.1 Training and Technical Assistance Activities – Describe how the State will provide training and technical assistance to enhance the knowledge, skills, and competencies of individuals from local settings statewide, including representatives of State and local educational agencies, other State and local agencies, early intervention programs, adult service programs, hospitals and other health care facilities, institutions of higher education and businesses as described in section 4(e)(3)(B)(i) of the AT Act.

Training

During the next three years of this State Plan, ATK will engage in a number of training activities. ATK already has developed a number of training modules targeted for specific audiences and on specific topics, and anticipates continuing to deliver such trainings upon request. We also have contracts with state agencies to provide multiple trainings for their staff and other related personnel. The topics for these training sessions are identified throughout the year to meet their identified needs. These include:

- Training for education professionals (early interventionists, teachers including special educators, paraprofessionals, speech therapists, occupational and physical therapists). A number of training sessions have been developed for education professionals, ranging from providing a basic understanding of AT, to including AT in the classroom, to training on the use of specific devices. The training is developed to include information for a broad array of disabilities and devices. At the request of any school district in the state, ATK staff will train educators on-site at a school. School districts pay for this training. Similar training is provided for free to parent groups through an ongoing relationship with Families Together, the Parent Training Center in Kansas.
- Training for employment professionals. ATK has a paid contract with Kansas Rehabilitation Services to provide training about AT to rehabilitation counselors on a quarterly basis at each of the primary field offices. This training includes providing a basic understanding of AT and using AT in the workplace. The training is developed to include information for a broad array of disabilities and devices. Rehabilitation counselors are encouraged to invite employers and other employment related providers in their area to attend these trainings.
- Training for health care professionals. ATK requires each of its AT Access Sites to provide three training sessions per year to health care professionals in their region. Health care professional audiences include discharge planners, occupational therapists, physical therapists, home health nurses and paraprofessionals, rehabilitation counselors, and others. The training is developed to include information for a broad array of disabilities and devices. These trainings are provided at no cost to participants although AT Access Sites are paid to provide the trainings as part of their subcontract with ATK.
- Training for Centers for Independent Living. ATK staff train professionals and consumers who are involved with centers for independent living throughout the state.

Training includes basic understanding of AT, using AT in the community and home, and sources of funding for AT. The training is developed to include information for a broad array of disabilities and devices. ATK offers this training for free in exchange for referrals to the ATK program.

ATK also will customize training for organizations that request training on specific topics or for specific audiences.

Technical Assistance

Because ATK provides technical assistance to agencies and organizations by request, it is difficult to predict the type of technical assistance that will be provided during the three years of this State Plan.

In Year 1, ATK provided technical assistance such as the following:

- Staff from one of the ATK Access Sites and the ATK Loan System collaborated with a center for independent living task force in developing and implementing comprehensive materials on meeting the accessibility needs of customers at Workforce Development Centers around the state. This involved an assessment of each center's needs, assistance with procurement of accessible workstations, communication systems and office equipment, installation of some devices and training for staff on using the devices.
- Through a fee for service agreement, two of the ATK Access Site assisted four local infant toddler provider networks in development of literacy and writing kits designed for infants and toddlers of all abilities. The kits are available through a check-out loan system at one of the ATK Access Sites and periodic training over a three month period was conducted with each of the four local networks.

ATK anticipates providing technical assistance in a similar manner over the next three years.

Transition

The AT Act requires that ATK specifically focus on training and technical assistance around transition. This includes transition for students with disabilities who are leaving high school for employment or post-secondary education and transition for those entering or maintaining community living. ATK has developed a training module on assistive technology and transition planning from high school to community/employment settings and from high school to post-secondary settings. In the first year ATK staff reviewed those materials and are currently modifying them to be included in a multimedia product to be disseminated in Year 2. This process delayed development of a training module on assistive technology and transition planning from nursing homes and assisted living to the community.

- The existing module is being redesigned for educators, vocational rehabilitation counselors, transition specialists, student support service staff, guidance counselors, parents, and students involved in transition with the skills and knowledge they need to

successfully include AT in all transition planning. Elements of this training also will be infused in the general AT training provided to education professionals and vocational rehabilitation counselors as explained above.

- A second module will be developed in Year 2 in collaboration with center for independent living staff and will be designed for employees of nursing homes and other supported living environments, family members, and consumers with disabilities to provide them with the skills and knowledge they need to successfully include AT in all transition planning. Elements of this training also will be infused in the general AT training provided to centers for independent living as explained above.

Following the development of the second module in Year 2, ATK will identify appropriate ways to provide such training free of charge in a statewide manner, and begin to deliver such training once venues have been identified. The same will be done in Year 3. Because development of these training modules and the plan for implementing them is not complete, ATK is unable to provide more details about the training.

8.2 Public Awareness Activities – Describe how the State will provide information to targeted individuals and entities relating to the availability, benefits, appropriateness, and costs of assistive technology devices and assistive technology services as described in section 4(e)(3)(B)(ii) of the AT Act.

During the three years of this State Plan, ATK will use a multifaceted approach (mailings, Internet, exhibits, presentations, and trainings) to increase awareness about the benefits of assistive technology devices and services, the types of AT devices and services available, funding for AT devices and services, and policies related to AT. ATK will provide the following public awareness activities:

1. Information and Referral. The toll free KAN DO-IT line provides free information and referral services on AT for people of all ages with all disabilities. Family members, services providers and others who work in fields related to disabilities or AT may also use this service. ATK staff provides information to those who call on the availability, benefits, appropriateness and cost of AT devices and services. In addition, for many callers, ATK staff mails AT resource and device information in order for them to make a more informed decision. A telephone consumer satisfaction survey will be conducted approximately four months following the call to determine if they are satisfied with the information provided by ATK or if they need additional information.
2. Web site. The ATK web site provides information on the four State Level Activities of the AT Act of 1998, as amended, as well as information on other programs ATK is involved with outside of the AT Act of 1998, as amended, publications, information technology access resources, AT resources and links. The web site also provides an opportunity for individuals to directly contact ATK for purposes of feedback, information and referral, and has links to ATMATCH.com, the on-line reutilization program, and KATCO which operates the AFP and Telework programs.

3. Publications. Training materials and publications that cover AT information have been developed and disseminated for all types of audiences across the life span on a broad array of AT related issues. During Year 2 the following materials will be created and disseminated:
 - 1) AT, Transition and Education - a multipage booklet featuring stories of individuals with disabilities and educators using assistive technology devices and services to pursue their educational goals.
 - 2) AT & Employment - a multi-page booklet featuring success stories of individuals with disabilities and their employers using assistive technology devices and services to enter the workforce, return to work or maintain a job.

All publication materials will be provided free of charge and made available in any requested alternative format.

4. Statewide AT Conference. As mentioned in item 8.1. ATK will sponsor an annual conference that provides training, demonstration and public awareness.

8.3 Coordination and Collaboration – Describe how the State will coordinate activities among public and private entities that are responsible for policies, procedures, or funding for the provision of assistive technology devices and assistive technology services to individuals with disabilities, service providers, and others to improve access to assistive technology devices and assistive technology services as described in section 4(e)(3)(B)(iii) of the AT Act.

Because coordination and collaboration with public and private entities often is based on emerging, new, or changing policies and procedures, it is difficult to anticipate all of the coordination and collaboration activities that ATK will undertake during the three years of this State Plan. Coordination and collaboration has involved the proposal of new or changes to current AT policies, providing input on proposed AT policies, and analysis of the impact of current AT policies. ATK does this by participating on task forces sponsored by state agencies, by being a member of consumer groups, advocacy groups, and disability networks throughout the state, and through independent efforts.

During Year 1, ATK collaborated and coordinated with:

- Community Supports and Services on re-writing the service definitions for the mental retardation/developmental disability waiver to ensure continued access to assistive technology, self-direction, and informed choice.
- Kansas Medicaid to examine the current augmentative communication policy and to develop strategies that will result in increased use of devices by beneficiaries.
- The Telecommunications Access Program to expand their current equipment inventory and identify strategies to increase the program's efficiency.

- Kansas Medicaid to design and write a Medicaid system transformation application to better coordinate informational technology, quality management, and personal choice and control by persons with disability who receive Medicaid.

ATK anticipates coordinating and collaborating on policies in a similar manner throughout the three years duration of this State Plan.

Attachment 9: Involvement of Public and Private Entities

9.1 Nature and Extent of Resources – Describe the nature and extent of resources that will be committed by public and private collaborators to assist in accomplishing identified goals.

As described in attachment 5, ATK works with the Infant-Toddler Services, Kansas School for the Blind, Kansas State Department of Education, and OCCK, Inc. to implement its device loan program. Infant-Toddler Services provided \$22,000 annually through Year 1 and Year 2 of the State Plan to support shipping and maintenance of equipment. Kansas School for the Blind and Kansas State Department of Education share information about their inventory capacity and refer individuals to the appropriate loan program. OCCK, Inc. is the subcontractor for day-to-day operation of the equipment loan system.

ATK continues to work with RCIL and Independence, Inc. to increase device demonstration across the state. Both RCIL and Independence, Inc. promote demonstration services provided by ATK and refer consumers to our program.

9.2 Mechanisms to Ensure Coordination - Describe the mechanisms established to ensure coordination of activities and collaboration between the implementing entity, if any, and the State.

Not applicable.

9.3 Involvement of State Advisory Council - Describe the nature and extent of the involvement of the State Advisory Council in the planning, implementation, and evaluation of the activities carried out through the grant, including setting the measurable goals required in section 4(d)(3).

The Advisory Council met twice before the submittal of this plan in order to set general goals and objectives and to provide advice on how activities are to be carried out. Seven consumer Advisory Council members read the draft versions of the state plan and provided feedback.

The Council meets on a quarterly basis to evaluate progress toward established goals and to offer suggestions for improvement and change. Measurable goals contained in this plan will be reviewed and evaluated on a quarterly basis and any adjustments necessary will be made in response to and under the guidance of the Advisory Council.

Attachment 10: State Support

10.1 State Support for State-level Activities – If applicable, describe how the State will support with State funds any State-level activities described in section 4(e)(2).

ATK received a contract for \$244,579 from Kansas Medicaid to operate the statewide durable medical equipment reutilization program, the Kansas Equipment Exchange during Year 2 of this State Plan. The University of Kansas, ATK's lead agency, provides the match of \$244,579 necessary for operating this program. This contract must be renewed every year, and therefore is not guaranteed for the full three years of this state plan.

In 2003 the State committed a match of \$2,447,816 to ATK for the operation of the Alternative Finance Program and \$106,428 for operation of the Access to Telework Program. These funds were used as a federal match that resulted in \$9,791,266 for the AFP and \$1,064,278 for the Access to Telework Program. These funds are used to guarantee equipment financial loans for their respective programs and to cover staff and operating costs.

10.2 State Support for State Leadership Activities - If applicable, describe how the State will support with State funds any State Leadership activities described in section 4(e)(3).

The State of Kansas Legislature provides \$125,000 annually to support the regional AT Access Sites; these funds were put in the Kansas Rehabilitation Services budget and are used to draw down federal funds. As a result of this match, ATK receives a contract for \$375,000 from Kansas Rehabilitation Services to provide training to rehabilitation counselors and other employment providers as well as completing 100 service authorizations for KRS consumers annually. This contract must be renewed every year, and therefore is not guaranteed for the full three years of this state plan.

Through the in-kind support of the University of Kansas ATK can use the services of the KU press department. In the past, this has resulted in great promotions such as a radio spot highlighting ATK at half-time during the KU men's Big 12 basketball games. It would be hard to assign a dollar figure to such prime time promotion of the program.

Attachment 11: Allocation and Utilization of Funds

11.1 Tracking Expenditures – Describe planned procedures for tracking expenditures for activities described in sections 4(e)(2) and (3).

All departments and units of the University of Kansas use the same web-based Fiscal Information System (FIS) to record and track income and expenditures. A coding system has been developed within FIS to enable detailed accounting by “business unit” and type of expenditure. ATK will request separate business units for State Level and State Leadership Activities under this grant and will code expenditures accordingly. At any time, a report can be obtained to monitor expenditures to assure that ATK is in compliance with the percentages and budget amounts as per the State Plan. It will be the responsibility of the ATK Director to monitor expenditures on a monthly basis.

11.2 Proposed Budget Allocations – Attach a budget containing proposed allocations for activities described in sections 4(e)(2) and (3).

The following are the budget allocations for State Leadership and State Level Activities for Year 1 of the project based on current expenditures and encumbered funds. Numbers provided for Year 2 are estimates based on Year 1’s expenses and planned activities for Year 2.

(a)(i) and (b)(i)

Proposed Allocation	Distribution	Award Amount Year 1 \$321,988	Award Amount Year 2 \$336,155
State Level	62% of direct costs	\$181,875	\$189,469
State Leadership *	38% of direct costs	\$110,841	\$116,126
Indirect Costs (10% TDC cap)		<u>\$ 29,272</u>	<u>\$ 30, 560</u>
TOTAL		\$321,988	\$336,155
* <i>Leadership Activities</i>	86% (of 38%)	\$ 95,511	\$99,868
<i>Transition</i>	14% (of 38%)	\$ 15,330	\$16,258

Within the above budget, ATK apportioned funds for specific activities in Year 1 and proposes the following for Year 2 and Year 3 of this State Plan.

(a) (ii)

Distribution of Funds for State Level Activities	Year 1 Proposed Allocation	Year 2 Proposed Allocation
State Financing Activities	\$45,692	\$45,473
Device Reutilization Program	\$48,176	\$53,051
Device Loan Program	\$32,145	\$38,894
Device Demonstration Program	\$52,992	\$52,051

(b) (ii)

Distribution of Funds for State Leadership Activities	Year 1 Proposed Allocation	Year 2 Proposed Allocation
Training and Technical Assistance Activities	\$51,631	\$53,418
Transition (<i>13% of State Leadership Activities</i>)	\$15,317	\$16,258
Public Awareness Activities	\$23,235	\$23,225
Coordination and Collaboration	\$23,528	\$23,225