

Part I: Attachments
OMB Control Number: 1820-0664
Expiration Date: 10-31-2008

State: Arkansas

Attachment 1: Basic Information

Name of Lead Agency: *Arkansas Department of Workforce Education*

Name of Applicable Division and/or Subdivision of Lead Agency: *Arkansas Rehabilitation Services*

Address of Lead Agency: *26 Corporate Hill, Little Rock, AR 72205*

Name and Title of Certifying Representative for Lead Agency: *Sue Gaskin, Chief of Special Programs*

Address for Certifying Representative: *26 Corporate Hill, Little Rock, AR 72205*

Telephone for Certifying Representative: *(501) 666-8868*

E-mail for Certifying Representative: *sogaskin@ars.state.ar.us*

Name and Title of Program Director: *Barry Vuletich, ICAN Program Director*

Address for Program Director: *ICAN, 2201 Brookwood Drive, Suite 117, Little Rock, AR 72202*

Telephone for Program Director: *(501) 666-8868*

E-mail for Program Director: *bmvuletich@ars.state.ar.us*

Name of Implementing Entity: *Not applicable*

Name of Applicable Division and/or Subdivision of Implementing Entity: *Not applicable*

Address of Implementing Entity: *Not applicable*

Name and Title of Program Director: *Not applicable*

Address for Program Director: *Not applicable*

Telephone for Program Director: *Not applicable*

E-mail for Program Director: *Not applicable*

State: Arkansas

Attachment 2: Lead Agency and Implementing Entity

2.1 Identification and Description of the Lead Agency - Identify and describe the Lead Agency referred to in section 4(c)(1)(A) of the AT Act.

2.1A Identification and Description of Lead Agency if an Implementing Entity is not Designated

In 1989, Arkansas was awarded one of the first nine federal grants to establish a statewide Assistive Technology Project under the Assistive Technology Act. Arkansas' Governor designated Arkansas Rehabilitation Services as the lead agency to implement this innovative project. That designation has remained in place throughout 15 years of operation and will continue to be in place for the next three years. A division of Arkansas Department of Workforce Education, Arkansas Rehabilitation Services (ARS) is the state agency designated by the federal and state governments to provide vocational rehabilitation and independent living services to eligible Arkansans with disabilities from 16 to 65. Nearly 500 professional and support staff members work through ARS to address employment and independent living needs across Arkansas' 75 counties, serving over 20,000 annually. The staff of ARS includes a number of professionals who have specialized expertise as certified assistive technology practitioners.

Arkansas' AT Program is called Increasing Capabilities Access Network (ICAN). ICAN is one of nine programs in the Special Programs division which is one of seven divisions in the overall structure in ARS. Six of these programs, operated within ARS, are independent from the public VR/IL programs. These programs operate with their own distinguished missions, have separate and independent funding sources from public VR/IL program, service different populations, and operate under different state or federal legislation that drive their rules and guidelines. All ARS programs, including ICAN, will cooperate and work together to serve Arkansans.

Based on a comprehensive design by individuals with disabilities who utilized AT, ICAN was created to focus on expanding the availability, access and acquisition of assistive technology devices and services for Arkansans with disabilities. Though ARS provides assistive technology through rehabilitation and independent living services for adults with disabilities, ICAN will provide a wide range of AT-related services across life areas—education, employment, community living, and informational technology—to individuals ranging from birth to death. ICAN's AT-related services will include free information and referral services, a wide range of publications, training and hands-on demonstration opportunities, technical assistance, device loan library, an informative and accessible website, used technology exchange and device recycling efforts. ICAN does not duplicate the vocational rehabilitation or independent living services provided through ARS, including the provision of assistive technology evaluations, devices and services. ARS does refer individuals to ARS if they can benefit from these services.

ICAN is housed in Little Rock, Arkansas' state capitol located in the center of the state, but services will be accessible statewide through a toll-free number, an accessible

State: Arkansas

website, and, presentations throughout the state. ICAN will continue to employ current staff, including four professional and one support staff positions. In addition to its knowledgeable staff, ICAN has facilitated has a diverse array of resources that complement staff knowledge and skills.

ICAN experienced a turnover of its staff in 2004 and since then, ICAN's staff has been immersed in educational opportunities geared toward increasing their knowledge and skills related to assistive technology. ICAN's Project Director has been with ARS for 14 years and brings to the agency a broad understanding of the Arkansas service system and particular expertise in the Americans with Disabilities Act and regulations. The Outreach Coordinator is skilled in public relations and marketing areas. ICAN's Program Specialist is highly skilled in website design, customer service and developing informational publications. The position of Coordinator of ICAN's assistive technology clearinghouse is an experienced program administrator. The majority of ICAN staff has graduate degrees in human services or related field. All of ICAN's staff either have disabilities themselves and utilize AT or personal experience with family members with disabilities who use AT. ARS' Chief of Special Programs is Sue Gaskin served as the Project Director for ICAN for nearly a decade prior to becoming the administrator over ICAN and several other special programs, so she has extensive knowledge about assistive technology in general and ICAN's history and programs in particular.

ICAN's services and facilities will continue to be fully accessible. All publications available from ICAN in alternative formats and will be easily downloadable from ICAN's website. During the first year, ICAN will be moving into an expanded space that will even better serve the program's needs, providing increased space to accommodate the technology demonstration, loan and refurbishing programs, council meetings and training opportunities.

In addition to its own ample resources, ICAN has developed extensive collaborative partnerships over the past 15 years. These relationships have facilitated significant expansion of the availability of assistive technology throughout the state. For instance, today adults on Medicaid are able to access far more assistive technology than was possible when ICAN was first funded. Individuals accessing rehabilitation or independent services through ARS now have access to assistive technology evaluations from qualified Assistive Technology Practitioners, due to ICAN's efforts. ICAN staff serves on numerous statewide groups related to disability services, such as the Governor's Task Force on Supported Housing and workgroups on Medicaid Fraud and the Medicaid Buy-In program, and will continue and expand these collaborative activities with public and private agencies. Among ICAN's collaborative partners are the Arkansas Department of Education, Department of Health and Human Services (DHHS), which includes Medicaid and Long Term Care, the Division of Aging and Adult Services, and the Developmental Disabilities Services. the State Workforce Investment Board, Arkansas Development and Finance Authority, universities throughout the state, independent living centers, private disability service providers and consumer groups.

State: Arkansas

The original program concept of ICAN was designed by consumers and their input has continued to drive ICAN's programs and services. Efforts to ensure that ICAN's programs remain consumer responsive will continue over the coming three years through involvement of consumers in the advisory council, through feedback elicited through the Website, in training sessions and various other activities, and through training and service customer satisfaction surveys.

ICAN will subcontract with Empowerment Network Unlimited, Inc. (ENU), which is a private national non-profit corporation located in Little Rock that will serve as ICAN's independent evaluator. ENU's Executive Director, who is also an individual with disabilities who uses assistive technology, was part of the team of individuals who wrote the original grant that brought ICAN into the state and is very knowledgeable about ICAN's programs and services. ENU will work closely with ICAN to develop a comprehensive evaluation plan that will measure the impact of ICAN's services as required under the 2004 Amendments. ENU will submit reports to ICAN and assist ICAN in developing reports required for Rehabilitation Services Administration.

2.1B Identification and Description of the Lead Agency if an Implementing Entity is Designated

Not applicable.

2.2 Identification and Description of the Implementing Entity – Identify and describe the Implementing Entity referred to in section 4(c)(1)(B) of the AT Act, if such an Implementing Entity is designated by the Governor.

Not applicable.

2.3 Show of Good Cause for Change in Lead Agency or Implementing Entity – If the Governor has chosen to change the Lead Agency or, if applicable, Implementing Entity as allowed in section 4(c)(1)(C) of the AT Act, provide an explanation of good cause for this redesignation.

Not applicable.

Attachment 3: State Advisory Council

3.1 Membership of the Advisory Council - Identify the members of the Advisory Council and each member's designation as an individual with disabilities who uses AT, a family member or guardian of such individual, or a representative of a State agency or other entity.

*Advisory Council
Members required by Tech Act*

It is important to note that the members of our Advisory Council who are designated as "consumers" are individuals with disabilities who utilize a wide range of assistive technology, such as wheelchairs, augmentative communication, mobility aids, technology enhancing visual images, hearing aids, and much more.

3.2 Structure and Operation of the Advisory Council – Describe the structure and operations of the Advisory Council.

The ICAN Advisory Council has fifteen members, eight of whom (53%) are individuals with disabilities. Members hail from around the state and ICAN will work to assure that the Council remains representative of varied populations and geographic distributions. The Council will meet at least quarterly and special meetings may be called by the Chairman or agency staff as needed. Generally in Council meetings, ICAN's staff present updates about the progress in meeting ICAN's goals and implementing programs. Key documents may be presented for Council review. Council members are also asked to provide input into ICAN's goals and strategies to meet those goals, along with ongoing input into the implementation of those goals. The Council will be involved in establishing percentage increases for goals in Year 3 once the baseline measures are identified in Year 2.

The officers of the Council will include a Chairperson and Vice-Chairperson and the Council may elect additional officers as deemed necessary. The Chairperson will preside at Council meetings. The chairperson, in cooperation with the ICAN staff, will schedule all meetings of the Council and perform all such duties relative to the office. The Chairperson will also represent the Council in dealing with other organizations and at public meetings and conferences, or designate an alternate to do so. The Vice-Chair will act as Chairperson in the absence of the Chairperson. In the event of the resignation or incapacity of the Chairperson, the Vice-Chair shall serve as Chairperson until the Council elects a new Chairperson. The Vice-Chair will perform other duties as assigned by the Chairperson.

Officers will be elected based on nominations made from the floor by members of the Council. The officers will be elected by a majority vote of the full Council membership. The Vice-Chair may assume the Chairperson's position upon the completion of his/her term(s). The term of officers will be for one year.

State: Arkansas

At any quarterly meeting a 51% membership attendance of the full Council will constitute a quorum. In instances where it is impossible to convene a quorum of the full Council, the Chair or Chair's designee may request a mail or telephone vote. The outcome of any such voting will be recorded in the minutes of the first succeeding Council meeting which a quorum is present. Unless otherwise specified in the Council guidelines, all votes shall be decided by a simple majority. The Chair of the Council shall vote only in the event of a tie and proxy voting will not be permitted.

Members on the Council who represent the four agencies required by the Assistive Technology Act (AT Act) of 1998, as amended were solicited by contacting the head of the agency and requesting they appoint a representative to serve on the Council. The individuals with disabilities that use assistive technology and the family members or guardians on the Council were solicited by public invitation through informational programs presented at various support groups and public exhibits and through contacts with rehabilitation counselors

The Council will receive periodic reports and a quarterly newsletter on ICAN's services and progress toward meeting stated goals and objectives. The Council will also be invited to become involved in the implementation of ICAN's activities in a variety of ways, such as providing presentations about ICAN and its services in their local communities, and assisting in developing the agenda and other aspects of the statewide conference on AT. ICAN anticipates that the Council will provide significant input throughout the year through email contacts as well as in meetings. ICAN will also survey Council members regarding their involvement in the Council and gather ideas on how they can be more involved. ICAN will utilize the input from the Council to make improvements in its programs and services and implementation efforts. Utilize Council to identify agencies throughout the state that we can develop partnerships with to expand our capacity to provide AT demonstrations. Council members will be asked to assist us in writing the newsletter and identifying information that needs to be included on our website and will be featured on both.

Attachment 4: Measurable Goals

ICAN will establish baseline measures during Year 2 and will provide an amendment to this plan that delineates its required access and acquisition goals.

4.1 Goal for Improving Access to AT in Education

- *Long-term goal: Percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for educational purposes as a result of the assistance they received.*
 - *Short-term goal for Year 3: Increase in percentage (over Year 2) of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for educational purposes as a result of the assistance they received.*
 - *Short-term goal for Year 2: Establish baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for educational purposes as a result of the assistance they received*
 - *Short-term goal for Year 1: The data collection tool was not available so no baseline could be established.*

4.2 Goal for Improving Access to AT in Employment

- *Long-term goal: Percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for employment purposes as a result of the assistance they received.*
 - *Short-term goal for Year 3: Increase in percentage (over Year 2) of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for employment purposes as a result of the assistance they received.*
 - *Short-term goal for Year 2: Establish baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for employment purposes as a result of the assistance they received.*

- *Short-term goal for Year 1: The data collection tool was not available so no baseline could be established.*

4.3 Goal for Improving Access to AT in Community Living

- *Long-term goal: Percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for community living as a result of the assistance they received.*
 - *Short-term goal for Year 3: Increase in percentage (over Year 2) of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for community living as a result of the assistance they received.*
 - *Short-term goal for Year 2: Establish baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service for community living as a result of the assistance they received.*
 - *Short-term goal for Year 1: The data collection tool was not available so no baseline could be established.*

4.4 Goal for Improving Access to IT and Telecommunications

- *Long-term goal: Percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service that meets an IT/telecommunications need as a result of the assistance they received.*
 - *Short-term goal for Year 3: Increase in percentage (over Year 2) of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service that meets an IT/telecommunications need as a result of the assistance they received.*
 - *Short-term goal for Year 2: Establish baseline of the percent of appropriate targeted individuals and entities who accessed device demonstration programs and/or device loan programs and made a decision about an AT device or service that meets an IT/telecommunications need as a result of the assistance they received.*
 - *Short-term goal for Year 1: The data collection tool was not available so no baseline could be established. .*

4.5 Goal for Improving Acquisition of AT in Education

- *Long-term goal: Percent of appropriate targeted individuals and entities who accessed State financing activities or reutilization programs and obtained an AT device or service for educational purposes who would not have otherwise obtained the AT device or service.*
 - *Short-term goal for Year 3: Increase in percentage (over Year 2) of appropriate targeted individuals and entities who accessed State financing activities or reutilization programs and obtained an AT device or service for educational purposes who would not have otherwise obtained the AT device or service.*
 - *Short-term goal for Year 2: Establish baseline of the percentage of appropriate targeted individuals and entities who accessed State financing activities or reutilization programs and obtained an AT device or service for educational purposes who would not have otherwise obtained the AT device or service*
 - *Short-term goal for Year 1: The data collection tool was not available so no baseline could be established.*

4.6 Goal for Improving Acquisition of AT in Employment

- *Long-term goal: Percent of appropriate targeted individuals and entities who accessed State financing activities or reutilization programs and obtained an AT device or service for employment purposes who would not have otherwise obtained the AT device or service.*
 - *Short-term goal for Year 3: Increase in percentage (over Year 2) of appropriate targeted individuals and entities who accessed State financing activities or reutilization programs and obtained an AT device or service for employment purposes who would not have otherwise obtained the AT device or service.*
 - *Short-term goal for Year 2: Establish baseline of the percentage of appropriate targeted individuals and entities who accessed State financing activities or reutilization programs and obtained an AT device or service for employment purposes who would not have otherwise obtained the AT device or service.*
 - *Short-term goal for Year 1: The data collection tool was not available so no baseline could be established.*

4.7 Goal for Improving Acquisition of AT in Community Living

- *Long-term goal: Percent of appropriate targeted individuals and entities who accessed State financing activities or reutilization programs and obtained an AT device or service for community living purposes who would not have otherwise obtained the AT device or service.*
 - *Short-term goal for Year 3: Increase in percentage (over Year 2) of appropriate targeted individuals and entities who accessed State financing activities or reutilization programs and obtained an AT device or service for community living purposes who would not have otherwise obtained the AT device or service.*
 - *Short-term goal for Year 2: Establish baseline of the percentage of appropriate targeted individuals and entities who accessed State financing activities or reutilization programs and obtained an AT device or service for community living purposes who would not have otherwise obtained the AT device or service.*
 - *Short-term goal for Year 1: The data collection tool was not available so no baseline could be established.*

4.8 Additional Measurable Goals -- If applicable, describe any measurable goals that the State has set in addition to the goals established in items 4.1 through 4.7 for addressing the assistive technology needs of individuals with disabilities in the State related to education, employment, community living, and telecommunications and information technology.

ICAN has not set additional measurable goals at this time. Should additional goals be identified, ICAN will submit an amendment to this Plan.

State: Arkansas

Attachment 5: State-level Activities

5.1 State Financing Activities – Describe how the State will implement State financing activities as described in section 4(e)(2)(A) of the AT Act.

ICAN will not implement State financing activities. This component will be provided through comparable services.

5.2 Device Reutilization Program – Describe how the State will implement a device reutilization program as described in section 4(e)(2)(B) of the Act.

Over the next three years, ICAN will operate two device reutilization programs: a Device Recycling Program and Equipment Exchange. ICAN's reutilization programs are part of ICAN's assistive technology Clearinghouse, an area dedicated to assistive technology devices and programs including recycling, loans and demonstrations that is co-located with other ICAN services. Because the Telecommunications Access Program (TAP) in Arkansas will offer free telephone-related devices to all individuals who need them, ICAN's device recycling program will not include telephone-related devices. ICAN will refer those interested in telephone-related devices to the TAP Program. Consumers may list telephone-related equipment on the Equipment Exchange.

ICAN's Equipment Recycling and Equipment Exchange programs will help people with disabilities acquire AT devices in several important ways. First, because the devices are used, usually owners will offer them at low cost, trade them or even donate them, so they are more affordable than new devices. Second, anyone can utilize the Exchange, so individuals needing equipment do not have to meet either disability or financial guidelines they would have to meet when going through public or private funding sources. Third, because all transactions are between the owners and buyers, arrangements for purchase will be as flexible as the involved parties wish—full payment, multiple smaller payments, reduced prices, or even trades. Fourth, without limits on the type of devices that can be listed on the Exchange, buyers will find items that are not covered by public or private funding sources. Fifth, buyers potentially will be able to find devices through the Exchange that are no longer being manufactured or available through traditional vendors. Finally, individuals with disabilities will be able to get devices as soon as they execute transactions, without having to wait for long periods of consideration, appealing, ordering and processes that are inherent when utilizing public and private funding sources.

Device Recycling Program: Over the next three years, ICAN will elicit and accept used assistive technology devices (except telephone-related equipment) that can reasonably be refurbished from consumers, DME vendors, service providers and other community agencies throughout the state. Refurbishing efforts will target a wide range of devices that can be renovated or repaired with ICAN's existing limited resources. ICAN will target devices, such as wheelchairs, standers, walkers, and durable medical equipment. Refurbished devices will be donated to individuals with disabilities and agencies at no cost, enabling many consumers to acquire assistive technology. Donors of used

State: Arkansas

equipment will, to the degree possible, bring the equipment to ICAN. When this is not possible, ICAN will make arrangements to pick up the devices that can be reasonable refurbished. Similarly, those receiving donated equipment are expected, where possible, to make arrangements to pick up the donated equipment. When this is not possible, ICAN will work with them to assure that they are able to obtain the donated equipment.

Access to ICAN's reutilization programs will be available by contacting the ICAN office or through ICAN's website. ICAN will network with the Nebraska AT Program's AT4ALL website to offer its reutilization and loan programs online. Through this enhanced program capability, consumers will be able to peruse all of ICAN's available assistive technology, to reserve AT for donation or loan, to list equipment they have for exchange, and to connect with sellers.

ICAN will market its Device Recycling Program in all of its public awareness activities. Equipment that is ready for distribution will be listed on ICAN's website and shared with individuals and agencies making inquiry. Recipients of recycled technology will be tracked and the impact of the device on the lives of recipients will be documented.

Equipment Exchange: ICAN will continue operating a program called Equipment Exchange, which is a classified ad listing of used equipment that is available for sale, trade or donation by consumers and groups throughout the state. All types of equipment will be accepted for listing, such as accessible vans, chair lifts, transfer lifts, hospital beds, and many other types of devices. The Exchange will be organized by category of equipment and will list a description of available devices. Contact information for the owner will be listed on the Exchange website if the owner consents; otherwise, ICAN will maintain that information and will link interested buyers with appropriate sellers upon request. ICAN will not warranty or assume any liability that may result from the transaction of the buyer and seller, or for the condition or operation of the device being sold, traded or donated.

To have items listed on the Exchange, individuals and agencies with used equipment will contact ICAN and submit required information or will enter such information themselves via ICAN's website. All negotiations and transactions will be accomplished between the owner and purchaser. Owners will be encouraged to contact ICAN as soon as an item is no longer available and to provide the purchasing price for tracking purposes.

Over the next three years, ICAN will work to expand and improve its Equipment Recycling and Equipment Exchange programs by accomplishing the following aims:

Did you accomplish or make progress toward any of what you list below? If so, you should explain.

- (1) Revise operational guidelines and tracking system for the Device Recycling Program and the Equipment Exchange to assure the programs are streamlined and consumer responsive.*

Progress: During Year 1, ICAN drafted revised guidelines which are currently in the process. These guidelines were provided to the Advisory Council members for their input throughout the process and were approved by the Council.

- (2) *Expand and upgrade the level of donated devices to improve the potential for successful refurbishing efforts within ICAN's existing resources.*

Progress: ICAN upgraded the level of the donated devices it will accept to those that require minimal, if any, refurbishment and issued a contract for refurbishing services.

- (3) *Expand public awareness of the Device Recycling and Equipment Exchange programs. ICAN will implement a statewide campaign to expand awareness of AT and its benefits as well as the many resources available through ICAN. This includes promoting the availability of recycled equipment for donation as well as the Equipment Exchange. ICAN's reutilization programs will also be publicized on the Website, with listings of available equipment.*

Progress: ICAN publicized its recycling programs in public awareness efforts, such as the quarterly newsletter, brochures, website, and presentations. Available recycled equipment is listed on the website. The recycling program will continue to be publicized through all viable means.

- (4) *Inform vendors and other AT providers are aware of the recycling and Equipment Exchange programs so that they are able to make referrals of devices and customers who either cannot obtain needed equipment through their resources and/or require additional equipment beyond the devices available through their respective businesses.*

Progress: Efforts to increase the awareness of ICAN's recycling program were initiated in Year 1. The Year 2 and 3 focus will include assuring that AT vendors and providers are aware of the recycling programs and the types of devices that are acceptable for recycling.

- (5) *Explore additional collaborative and cooperative relationships that expand the availability of assistive technology recycling efforts across the state.*

Progress: During Year 1, ICAN also initiated a partnership with Accessibility Specialists, Inc. (ASI) to refurbish used equipment for recycling. This activity is in ongoing.

- (6) *Track demographic information on all recipients, maintain data on the type and value of all items refurbished and recycled and provide opportunities for recipients of the Equipment Recycling/Exchange Program and to evaluate their experience, make recommendations for improvement of services and share information on the impact securing the device has on their lives.*

State: Arkansas

Progress: Data is tracked on all recycling efforts and consumers given an opportunity to evaluate their experience; this process will be adapted to federal data collection requirements when they are finalized.

- (7) *Track demographic information on all buyers and sellers, maintain data on the number, type and value of all items listed and transactions through the Equipment Exchange and provide the opportunity for sellers and buyers to evaluate the experience and share the impact the device(s) have in their lives.*

Progress: Historically, information was tracked on sellers of devices on the Exchange but the way the program operates by linking potential buyers and sellers but not getting involved with transaction, data regarding sales has been dependent upon updates by the seller. A mechanism is being developed to facilitate obtaining data on sellers as well.

5.3 Device Loan Program – Describe how the State will implement a device loan program as described in section 4(e)(2)(C) of the Act.

Over the next three years, ICAN will operate a short-term AT equipment loan program, as part of its assistive technology Clearinghouse. ICAN will upgrade and expand the equipment available for loan and revise its operational guidelines. Because the Telecommunications Access Program (TAP) in Arkansas will offer free telephone-related devices to all individuals who need them, ICAN's device loan program will not include telephone-related devices. ICAN will refer those interested in telephone-related devices to the TAP Program. ICAN will promote the short-term equipment loan program on its fully accessible website, in presentations and demonstrations, and through flyers distributed to disability-related agencies and organizations.

By allowing individuals with disabilities and professionals to borrow AT devices, ICAN will offer individuals with disabilities the opportunity to try out a device before they buy, which will ensure that the device is well utilized once it is purchased. The loan program also allows clinicians a chance to use a device to assess clients. By learning about and operating the device, the clinician learns more about particular individuals with disabilities and how specific devices can work to help those individuals. The device loan program also meets interim needs of individuals with disabilities whose own devices are being repaired by providing a loaner device.

ICAN's AT Loan Program will accept applications for equipment loans from persons with a disability, family members, advocates, or service providers (e.g. therapist, teacher, rehabilitation counselor) without discrimination based on age, race, type of disability, income, or location in the state of the applicant. Applicants for loans will be made in person; consumers will be able to reserve equipment for loan through ICAN's website. Borrowers will be expected to make arrangements for pick-up and drop-off of the device whenever possible. If the device is not in stock, the requestor will be put on a waiting list and notified as soon as the device is available for loan. Most device loans will be for a period of two weeks with the potential of extension. ICAN will not charge a loan fee at

State: Arkansas

this time, but may request a deposit for expensive equipment. When devices are not loaned out, ICAN will utilize them for device demonstrations where appropriate.

The Device Loan Program will increase access to AT for individuals with disabilities, their families, and professionals who borrow AT devices. By having the chance to try-before-you-buy, borrowers will be able to try devices out in their natural environments and see if particular devices are appropriate for their specific needs. This experience will lead to informed decisions about what device to purchase or whether to purchase a device at all. Another benefit to the loan program will be that professionals who borrow devices will increase their knowledge about the capabilities, ease of use, options and durability of the devices borrowed and the potential of those devices to assist consumers with particular needs. Their skill in utilizing particular devices will also be enhanced, as will their ability to better address the AT needs of the people they serve.

Over the next three years, ICAN will:

- (1) Revise operational guidelines for the conduct of the Device Loan Program.*

Progress: During Year 1, ICAN revised its operational guidelines; those guidelines were approved by the Advisory Council.

- (2) Expand awareness of the availability of the Device Loan Program by promoting it in all ICAN public awareness activities, the newsletter, the website, brochures and in other ways.*

Progress: ICAN publicized its device loan programs in public awareness efforts, such as the quarterly newsletter, brochures, website, and presentations. The loan program will continue to be publicized through all viable means.

- (3) Identify and work cooperatively with agencies that are located throughout the state that presently have a repository of specific assistive technology devices to address the needs of limited populations. Some of those programs have changed priorities or have changed their practices regarding AT loans. ICAN will be working to identify all public and private agencies throughout the state that provide assistive technology loans. ICAN will coordinate and collaborate with these entities to assure that AT demonstration and loans are available to consumers and others throughout the state and efforts are not duplicated. ICAN will identify all AT-related services of agencies including, but not limited to, the following: The Department of Health and Human Services (DHHS): Division of Aging and Adult Services, Arkansas Department of Education Assistive Technology Outreach Program, Arkansas Rehabilitation Services, Developmental Disabilities Services, Arkansas Services for the Blind, disability advocacy groups, private disability service providers, AT vendors, fire and police departments, parks and recreation departments, sports and fishing groups, and other state and community organizations.*

Progress: ICAN funded a mini-grant to the University of Central Arkansas (UCA) to purchase assistive technology that will facilitate their efforts to train speech, physical and occupational therapists. ICAN has maintained a close relationship with this program. An ongoing partnership also exists with the Technology Outreach Program through the Arkansas Department of Education operated through Easter Seal to minimize duplication. ICAN will continue to pursue partnerships with agencies

- (4) *Revamp the information tracking system for the device loan program to expand the type and level of information maintained on available devices, consumer demographics, loan transactions, and other aspects of the program.*

Progress: Modification of the tracking system for device loans will be completed once federal data collection requirements are finalized.

- (5) *Track demographic information regarding those accessing the loan program and whether AT is purchased based on their experience with loaned devices. ICAN will also provide opportunities for borrowers to evaluate their experience, make recommendations for improvement of services, and share information on the impact securing the device has on their lives.*

Progress: Data has been tracked on all persons borrowing AT devices through the loan program. The data collection and evaluation procedures and forms are being revised to meet new federal data collection requirements.

5.4 Device Demonstration Program – Describe how the State will implement a device demonstration program as described in section 4(e)(2)(D) of the Act.

Over the next three years, ICAN will provide device demonstrations to consumers, families, students, professionals and interested others upon request and at conferences, workshops and other presentation opportunities. Device demonstrations include individual and group exploration of a range of devices to increase awareness, individual consultations designed to support device trials and aid in appropriate device selection, and individual and group instruction on the operation and benefits of a particular device to support appropriate usage. Device demonstrations may be conducted as part of tours of the ICAN Clearinghouse which will have a large scope of up-to-date assistive technology, or may be conducted off-site where individuals benefit from hands-on experience with a variety of devices. Tours of ICAN's Clearinghouse will also offer opportunities for device demonstrations and, where appropriate, hands-on learning opportunities. Because the TAP Program will offer telephone-related devices to all individuals with disabilities who need them, ICAN will refer those interested in telephone-related devices to the TAP Program but will not include these devices in AT demonstrations.

Interested parties will contact ICAN to request onsite or off-site AT demonstrations. ICAN will, as feasible, make arrangements to provide demonstrations at scheduled times. When a person arrives at ICAN, an ICAN staffer will provide the person an orientation to

State: Arkansas

the agency and to the Clearinghouse, explaining what assistive technology is available through the Clearinghouse, answering questions regarding AT devices, showing the individual(s) how to operate particular devices, providing time for hands-on experiences, and sharing the diversity of other devices that might be appropriate.

Device demonstrations enable individuals, families and professionals to see all types of technology that might be useful in their particular situations. Hands-on access to AT enables participants to see devices in operation, which will help them to make informed decisions regarding the appropriateness of demonstrated devices to meet the needs of a specific person.

Over the next three years, ICAN will:

- (1) *Move into new headquarters. Within the first year, ICAN will be moving its operation to the new headquarters for ARS. The move will provide an excellent opportunity to re-inventory and re-code all equipment that remains viable for demonstrations.*

Progress: ICAN moved into new offices and is now in the process of conducting an inventory and re-coding all AT equipment. This recoding procedure will continue during Year 2.

- (2) *Expand public awareness of ICAN's Clearinghouse and the availability of tours. ICAN will include these services in its general marketing efforts, such as brochures, newsletters, the website, presentations and other efforts to increase awareness of ICAN, and Assistive Technology.*

Progress: ICAN publicized its Clearinghouse programs in public awareness efforts, such as the quarterly newsletter, brochures, website, and presentations. The Clearinghouse will continue to be publicized through all viable means.

- (3) *Identify and coordinate with agencies located throughout the state that presently have a repository of specific assistive technology devices that also might provide, or consider providing, device demonstrations in their local areas. ICAN will identify all public and private agencies throughout the state that have AT on-site and might provide demonstrations. ICAN will coordinate and collaborate with these entities to assure that AT demonstration and loans are available to consumers and others throughout the state and efforts are not duplicated.*

Progress: ICAN presently collaborates with the University of Central Arkansas and the Arkansas Department of Education's Technology Outreach Program to assure efforts to provide demonstrations are not duplicated.

- (4) *Track statistical information on the people who attend device demonstrations will be tracked and customers will have the opportunity to share feedback on the demonstrations and receive initial and follow-up surveys to determine the impact of the demonstrations.*

Progress: Data is being tracked on AT demonstrations and consumers are given an opportunity to evaluate their experience where feasible. The data collection and evaluation procedures will be adapted to federal data collection requirements when they are finalized.

Attachment 6: Comparable Support

6.1 Source and Amount of Support – Identify the State-level activity for which there is comparable support, the source of this support, the amount of the support, and the Federal fiscal year for which this support is being provided.

The second activity that will be accomplished through comparable resources is the Telecommunications Access Program (TAP). This is a statewide program that is administered by Arkansas Rehabilitation Services and provides all types of accessible telephone-related equipment for people with disabilities at no charge. Such items are not included in ICAN's device reutilization, loan or demonstration programs. ICAN will, however, include information technology in all of its efforts.

6.2 Comparability -- Demonstrate that this support is comparable in terms of funding and that the activities are comparable in terms of scope.

ICAN's present annual budget is approximately \$400,676, which is far less than the total \$1.5 million in funds that is available to the ADFA loan program.

With a budget between \$225,000 and \$250,000, the TAP program budget is comparable to the full 60 percent of ICAN's annual budget, which is again far more than ICAN would be able to invest in increasing access and acquisition of telecommunications devices.

6.3 Coordination and Collaboration – Describe how the State will coordinate activities and collaborate with the appropriate entity, if the comparable funds are provided to, or the activities are conducted by, an entity other than the Lead Agency or Implementing Entity.

ICAN will maintain close contact with the ARS coordinator of the AFP Program. ICAN will refer interested individuals to the AFP loan program and will provide information and assistance to potential borrowers to assure they request equipment that best meets their needs. ICAN may also provide device specific information and training to assure borrowers are able to utilize their devices to the greatest degree. ICAN will promote the availability of the AFP program in its public awareness efforts, its information and referral program, on its website and other ongoing efforts.

ICAN will continue to be housed within the same offices as the Telecommunications Access Program, which offers the opportunity for frequent communications between the TAP Director and ICAN's Program Director. ICAN will refer callers interested in acquiring telecommunications to TAP for services. ICAN will also promote the availability of the TAP program in its public awareness efforts, its information and referral program, on its website and other ongoing efforts. TAP will refer interested individuals to ICAN for information and assistance related to AT beyond telephone related devices.

ICAN will also collaborate and coordinate its services with other public and private agencies that are found to provide similar AT services, such as device recycling, loan or demonstration programs. Efforts will be made to assure that ICAN's services do not supplant or duplicate the services otherwise provided.

State: Arkansas

Attachment 7: State Flexibility

7.1 Activity – Identify each State-level activity the State is choosing not to carry out.

ICAN is not invoking state flexibility.

7.2 Maintenance of Statewideness and Comprehensiveness – Demonstrate that the Statewide AT Program will continue to be comprehensive without conducting this activity.

ICAN is not invoking state flexibility.

7.3 Achievement of Measurable Goals - Demonstrate that the State can reach its measurable education goals, employment goals, telecommunications and information technology goals, and community living goals without conducting such activities.

ICAN is not invoking state flexibility.

7.4 Coordination and Collaboration – Describe how the Lead Agency or Implementing Entity will coordinate activities and collaborate with entities in the State that do conduct this activity, if the State chooses not to conduct this activity because another entity already conducts it.

ICAN is not invoking state flexibility.

Attachment 8: State Leadership Activities

8.1 Training and Technical Assistance Activities – Describe how the State will provide training and technical assistance to enhance the knowledge, skills, and competencies of individuals from local settings statewide, including representatives of State and local educational agencies, other State and local agencies, early intervention programs, adult service programs, hospitals and other health care facilities, institutions of higher education and businesses as described in section 4(e)(3)(B)(i) of the AT Act.

Over the next three years, ICAN will provide training and technical assistance to consumers, families, service providers, professionals and others in assistive technology devices and services. An emphasis will be placed on training that has as its ultimate goal building skills and competencies related to AT devices and services. ICAN will strive to track the impact of training opportunities as well, regarding increasing knowledge, skills and competencies. ICAN will focus on the following activities:

Education:

- (1) *Collaborate with the Department of Education's (ADE) Assistive Technology Outreach to cosponsor training to increase the knowledge, skills and competencies of educators, therapists and others in the public school system, including funding national speakers to provide skill-building sessions or funding the attendance of key decision-makers at national AT training opportunities. Funds will complement, but not in any way supplant, the funds that are targeted to provide in-service training for educators and administrators. ICAN staff may also make presentations with the Outreach staff, upon request.*

Progress: ICAN worked closely with the Department of Education's Technology Outreach Program to collaborate and coordinate training for educators.

- (2) *Revise and provide training on ICAN's IEP and AT Manual. This document is designed to help families, advocates and teachers to build the skills that can help them to assure access to AT devices and services through the public school system for students under IDEA and Section 504.*

Progress: ICAN collaborated with the Disability Rights Center (Arkansas' protection and advocacy system) in updating their existing special education manual that includes information about securing assistive technology through IDEA and Section 504.

- (3) *Collaborate with ADE in assuring assistive technology training and demonstrations during Special Show, a biannual statewide conference for special and regular educators. ICAN will, as feasible, provide AT equipment for exhibiting and demonstrating AT to educators during Special Show and may provide one or more presentations to increase awareness and build AT-related skills. ICAN will assure that its efforts do not duplicate those of ADE.*

State: Arkansas

Progress: Several ICAN staff members provided an exhibit and presented workshops at Special Show in July. ICAN will pursue a similar partnership for Special Show scheduled for 2008, which will fall in Year 3.

- (4) *Collaborate with universities to provide pre-service training speech, occupational and physical therapists to increase their technology-related skills and competencies.*

Progress: ICAN issued a survey to disability coordinators at area secondary educational facilities in Arkansas to determine their needs for training, has worked with AHEAD, which is the state organization of disability coordinators at colleges, provided a training session for these leaders, and issued a grant to the University of Central Arkansas to purchase technology to facilitate AT exposure for pre-service therapists. These efforts will continue in Years 2 and 3.

Employment

- (1) *Collaborate with Arkansas Rehabilitation Association (ARS) to provide training for rehabilitation counselors at their statewide conferences to increase knowledge and build AT-related skills.*

Progress: ICAN worked with Arkansas Rehabilitation Services to organize AT-related workshops for their annual statewide conference held in May during Year 1. Workshops were held on assistive technology and universal design. This collaboration will continue in Years 2 and 3.

- (2) *Provide targeted knowledge and skill-building workshops for local WIA centers and other employment programs during ICAN's regional conference on AT.*

Progress: ICAN sponsored a focus group for employment related services including WIA centers to assess the potential training needs of this group. The local WIA center did a tract of workshops for ICAN's regional conference during Year 1. The collaboration with WIA centers will continue during Years 2 and 3.

- (3) *Provide training opportunities geared toward employers regarding AT in the workplace and funding options.*

Progress: ICAN sponsored a focus group for employment related services including WIA centers to assess the potential training needs of this group. The local WIA center did a tract of workshops for ICAN's regional conference during Year 1. The collaboration with WIA centers will continue during Years 2 and 3.

Community Living:

- (1) *Sponsor a regional conference on assistive technology that brings together not only local and national experts in assistive technology but also vendors that offer a wide diversity of assistive technology for populations from birth to death. The conference will not only focus on increasing knowledge about AT devices and*

services but also, where feasible, offer skill-building opportunities for professionals.

Progress: ICAN co-sponsored a statewide conference on assistive technology and other issues which included an exhibit area featuring forty exhibitors who displayed a wide range of AT. The three-day conference offered workshops in education, employment, community living, health, and rights.

- (2) *Collaborate with the Area Agencies on Aging, Independent Living Centers and other community organizations to provide training regarding assistive technology to increase their capacities to facilitate greater independence in community living.*

Progress: ICAN collaborated with the Area Agencies on Aging, Independent Living Centers and other community organizations to co-sponsor the statewide conference. In addition, ICAN provided numerous presentations and AT demonstrations to seniors in workshops throughout the state.

- (3) *Sponsor training opportunities, including subsidizing attendance at national AT training opportunities, for key decision-makers to increase their knowledge and competencies related to determining the appropriateness of funding AT devices and services for individuals living in the community.*

Progress: ICAN will be sponsor critical players who make decisions in the determination of AT requests through the Medicaid system in Arkansas during Year 2.

Information Technology and Telecommunications

- (1) *Sponsor knowledge and skill-building training sessions, including device specific training on information technology available in key areas of education, employment and community living.*

Progress: During Year 1, ICAN identified a resource with expertise in IT and a workshop on IT in education was provided at the state AT conference. A workshop was provided on IT in education during the sponsor key staff who are critical players in the determination of AT requests through the Medicaid system in Arkansas during Year 2.

Transition:

- (1) *Provide training programs, on request, to increase the knowledge and skills of educators, families and interested others to assure that assistive technology needs are addressed as students move from public school settings into employment and adult services. ICAN will work with the Department of Education to assure training provided will complement, not duplicate, the training provided by ADE.*

Progress: The ICAN Project Director served on the Work Group on Transition under the Arkansas Department of Workforce Education, providing an ongoing opportunity to network with agencies concerned with transition from school to work. A workshop on transition was incorporated into the statewide conference and Arkansas posted several articles on its website pertinent to transition. ICAN will continue to work with Department of Education's Technology Outreach Program to coordinate training efforts.

- (2) *Provide training for administrators, case managers, families, consumers and advocates regarding assistive technology that can facilitate people to transition from residential facilities into community life. ICAN will coordinate its efforts with agencies and organizations that are working to transition individuals into the community, such as Area Agencies on Aging and the Division of Developmental Disabilities and others, so such efforts are not duplicated.*

Progress: The statewide conference initiated by ICAN was directed, in part, to provide training to administrators, case managers, families, consumers and advocates regarding AT that can help people to live most independently in the community. ICAN also provided training and AT demonstrations attended by administrators and staff of senior centers around the state.

Technical Assistance

ICAN will respond to requests for technical assistance from agencies and organizations by request over the next three years. One example of providing technical assistance would be to assure that recommendations regarding a state plan on transitioning individuals to the community include appropriate recommendations that assure assistive technology will be included in evaluating the supports that an individual will require to move into the community.

ICAN will provide ongoing technical assistance to the Arkansas Department of Education (education/transition), Governor's Task Force on Supported Housing (community living), the DHHS Disaster Preparedness (community living) and the Medicaid Infrastructure Grant Advisory Committee (employment). ICAN will provide technical assistance to others, as requested.

Progress: ICAN continued to have representatives serving on these groups in Years 2 and 3 and will provide technical assistance to agencies and organizations by request.

8.2 Public Awareness Activities – Describe how the State will provide information to targeted individuals and entities relating to the availability, benefits, appropriateness, and costs of assistive technology devices and assistive technology services as described in section 4(e)(3)(B)(ii) of the AT Act.

Over the next three years, ICAN will expand public awareness about the benefits of assistive technology. During the first year, ICAN will create public awareness tools, including TV and radio spots, press packets, newsletter articles, one or more audio-

visual presentations, and other vehicles to expand awareness regarding the benefits of assistive technology in enhancing participation in community life. Specific efforts will include, but not be limited to, the following:

- (1) *Individual Assistance: ICAN will provide toll-free Individual Assistance services on AT for people of all ages with all disabilities. Family members, service providers, educators, pre-service students and others will be able to use this service. ICAN staff provides information to those who call on the availability, benefits, appropriateness and cost of AT devices and services. In addition, for many callers, ICAN staff mails AT resource and device information in order for them to make a more informed decision. A consumer satisfaction survey will be mailed to callers approximately six months following the call to determine if they are satisfied with the information provided by ICAN, if they need additional information and if the information provided led them to make an informed decision regarding assistive technology.*

Progress: ICAN has responded to Individual Assistance request since October 2006 and will respond to requests for Individual Assistance Services throughout Years 2 and 3.

- (2) *Newsletter. ICAN will develop and publish a quarterly newsletter that will be disseminated both in hard copy and on the website. Regular sections of the newsletter include AT information on: Current events at ICAN, Highlight of AT (which discusses features of a specific AT devices) an insert that provides the latest Equipment Exchange inventory, website resources on AT, upcoming training opportunities, and information about policy and legislative issues impacting AT.*

Progress: ICAN has published three newsletters since October 1, 2005 and will continue to publish its quarterly newspaper in Years 2 and 3.

- (3) *Website. ICAN will host a website featuring in-depth information on its programs and other key information about assistive technology. The website will include listings of equipment available through ICAN's device refurbishing and loan programs, a calendar of training opportunities, links to key resources on education, employment, community living, information technology, telecommunications and more. The web site also provides an opportunity for individuals to directly contact ICAN for purposes of feedback, information and referral, listing for sale items on the Equipment Connection want ad and an on-line application for the state alternative financing program. ICAN will provide a library of downloadable publications and a link for customers to provide feedback on the website and assistive technology needs they perceive, and more.*

Progress: ICAN revised and maintained its website with features, such as lists of used equipment, links to resources, lots of information about AT and its benefits; the quarterly newsletter; and more. The website will continue to be updated throughout Years 2 and 3.

- (4) *Publications. Training materials and publications that cover AT information will be updated, where appropriate, and new ones developed. Publications will be disseminated for all types of audiences across the life span on a broad array of AT related issues both in print and as downloadable documents from the website. All publication materials will be provided free of charge on the web site and is made available in any requested alternative format.*

Progress: ICAN updated numerous information publications and is in the process of publishing a new brochure. Efforts to update and develop new publications as appropriate will continue through Years 2 and 3.

- (5) *Statewide AT Conference. Increasing public awareness will be a major focus of the statewide AT conference that will be held during Year 1. The conference will highlight the importance of assistive technology. In efforts to promote the conference, public information about the benefits of assistive technology will be expanded. Did this conference take place in Year 1? If so, this should be written to explain what was accomplished. And you may want to state whether this will be an annual conference.*

Progress: The AT Conference was held July 5-8, 2006 in Little Rock. Approximately 260 consumers, family members and professionals attended this conference, which was co-sponsored by numerous disability agencies. The conference highlighted assistive technology and included not only workshops on AT, education, employment, community living, and other key issues but also offered an Expo exhibit area of 40 AT vendors. A conference evaluation was conducted which revealed a high level of satisfaction with the event and recommendations to host similar conferences in the future. The conference planning committee, which includes representatives from all sponsoring agencies, has determined to pursue this as an annual activity.

- (6) *Presentations: ICAN staff will provide presentations to increase awareness about the benefits of assistive technology to targeted populations, such as Area Agencies on Aging (seniors), employers, case managers, rehabilitation counselors and others.*

Progress: ICAN staff provided numerous presentations directed to increase awareness of ICAN and its services. This is an ongoing effort and will continue throughout Years 2 and 3.

8.3 Coordination and Collaboration – Describe how the State will coordinate activities among public and private entities that are responsible for policies, procedures, or funding for the provision of assistive technology devices and assistive technology services to individuals with disabilities, service providers, and others to improve access to assistive technology devices and assistive technology services as described in section 4(e)(3)(B)(iii) of the AT Act.

Because coordination and collaboration with public and private entities often is based on emerging, new, or changing policies and procedures, it is difficult to anticipate all of the coordination and collaboration activities that ICAN will undertake over the next three years. However, ICAN Staff will participate in a number of advisory councils, workgroups and task forces of state and other agencies to insure a focus on AT within the human service arena. In particular, ICAN will collaborate and coordinate its efforts with:

- ✦ *Governor's Task Force on Supported Housing with a focus on universal design and accessibility. ICAN will continue its collaboration with the University of Arkansas at Fayetteville and Area Agencies on Aging to sponsor an effort to develop universal design guidelines for new construction of all affordable housing in the state.*
- ✦ *Arkansas Department of Education Special Education Advisory Council Provide input, to assure AT is a viable part of AT, provide technical assistance in response to question from administrators, review and comment on documents and policies to assure that students have appropriate access and acquisition options for AT. ICAN will also work to assure that local districts and families are informed about AT policies and will monitor implementation of AT Act, IDEA, 504 and other federal reporting requirements. ICAN will also monitor calls related to individuals in public and private schools to identify situations in which it families or educators are having difficulty obtaining AT needed by students.*
- ✦ *The Medicaid Infrastructure Advisory Council, a group working to expand the use of the state Medicaid buy-in program promoting employment.*
- ✦ *The DHHS Disaster Preparedness, assuring planners are aware of assistive technology that is important in safe and efficient emergency evacuations.*
- ✦ *DHHS Division of Agency and Adult Services to address transition of people from nursing homes into the community.*
- ✦ *DHHS Division of Agency and Adult Services, Arkansas Department of Education, Arkansas Disability Coalition, Arkansas Rehabilitation Services, Arkansas Rehabilitation Association, DHHS and other state and community agencies in coordinating the statewide conference on AT.*
- ✦ *The DHHS Division of Aging and Adult Services, DHHS: Developmental Disabilities Services, Arkansas Rehabilitation Services and several public policy makers to explore the potential to create an Office of Disability Services within the state agency structure.*
- ✦ *Other agencies that provide AT related services to assure that ICAN's efforts complement, rather than duplicate or supplant, existing efforts.*

Progress: ICAN continues to coordinate and collaborate with all of these groups with the except the Governor's Integrated Services Task Force as this group has been non-functional. Plans for Years 2 and 3 include continuing these efforts.

Attachment 9: Involvement of Public and Private Entities

9.1 Nature and Extent of Resources – Describe the nature and extent of resources that will be committed by public and private collaborators to assist in accomplishing identified goals.

Arkansas Rehabilitation Services will provide in-kind support for ICAN's operation in regard to providing expanded office space for ICAN's services as well as providing administrative oversight.

Private vendors of assistive technology and numerous other private agencies donate substantial amounts of new and used equipment and parts to help ICAN to build and maintain its technology loan and demonstration libraries as well as reutilization programs.

9.2 Mechanisms to Ensure Coordination - Describe the mechanisms established to ensure coordination of activities and collaboration between the implementing entity, if any, and the State.

Not applicable.

9.3 Involvement of State Advisory Council - Describe the nature and extent of the involvement of the State Advisory Council in the planning, implementation, and evaluation of the activities carried out through the grant, including setting the measurable goals required in section 4(d)(3).

ICAN's Advisory Council was reconvened in January 2005. Since that time, the Council has gathered on three occasions with a focus on trying to establish goals for ICAN's first three years. The Council will provide input into the coordination and planning for all of ICAN activities. Critical individuals from AT related public and private agencies serve on the Council and as a result coordination with those agencies is a natural part of all activity planning and implementation. ICAN personnel are directly responsible for delivery of most of the required state level and state leadership activities. This structure allows for integration and coordination among services and programs to provide consumers with a "one-stop" approach to AT access and acquisition in Arkansas.

The Council has identified a number of implementation strategies to achieve increased access and acquisition of assistive technology in education, employment, telecommunications and information technology and community living. These strategies are described in pertinent areas within discussions of State Level Activities and State Leadership Activities within the various Attachments. The Council will continue to identify strategies to implement measured goals in each of the four areas and will review ICAN's progress at each of their meetings.

State: Arkansas

ICAN will also involve the Council in evaluation activities, both to provide input into the framework of the evaluation measures ICAN will utilize to measure access, acquisition, and consumer satisfaction and track demographics. Evaluation reports will also be provided to the Council for their review and comment. Individual members of the Council will also be contacted individually, in situations in which their particular expertise is required.

State: Arkansas

Attachment 10: State Support

10.1 State Support for State-level Activities – If applicable, describe how the State will support with State funds any State-level activities described in section 4(e)(2).

ICAN will not receive any state support for State Level Activities.

10.2 State Support for State Leadership Activities - If applicable, describe how the State will support with State funds any State Leadership activities described in section 4(e)(3), if applicable.

ICAN will not receive any state support for State Leadership Activities.

State: Arkansas

Attachment 11: Allocation and Utilization of Funds

11.1 Tracking Expenditures – Describe planned procedures for tracking expenditures for activities described in sections 4(e)(2) and (3). You need to explain how you will be able to track expenditures by activity. Does the system have the capability to track by cost center, unique codes or some other identifier so that you can track expenditures by activities?

All expenditures are tracked through a computerized statewide financial tracking system called AASIS. AASIS can track expenditures by internal order and cost code center; each expenditure can also be tracked by broad category called general ledger codes. However, the state system will not track specific activities and calculate the required percentages prescribed in the AT Act. ICAN will utilize an internal accounting system to track expenditures by activity to ensure the federal funds are allocated and expended according to requirements (e.g., at least 60% State Level, no more than 40% State Leadership, and at least 5% of the 40% for transition).

Purchase orders and invoices/payments must be issued and approved by ICAN's Project Director and the ARS Chief of Special Programs. The ARS Chief of Staff and ARS Commissioner must both approve any purchases over \$5,000. The Financial division of Arkansas Rehabilitation Services issues monthly reports on expenditures from all projects; ICAN will produce reports on expenditures specific to each activity.

11.2 Proposed Budget Allocations – Attach a budget containing proposed allocations for activities described in sections 4(e)(2) and (3).

<i>Required Budget Allocations</i>	<i>Distribution Percent</i>	<i>Applied to Prior Year Award of \$ 400,676</i>
<i>State Level Activities</i>	<i>At least 60%</i>	<i>At least \$231,605</i>
<i>State Leadership Activities</i>	<i>No more than 40%</i>	<i>No more than \$154,403</i>
<i>General Leadership</i>		<i>\$140,683</i>
<i>Transition Activity</i>	<i>5% of 40%</i>	<i>At least \$7,720</i>
<i>Indirect Costs</i>	<i>3.8%</i>	<i>\$14,668</i>

The following are projected budgeted amounts within the categories of State Level and State Leadership activities are from the FY 06-07 budget and exclude indirect costs. It is important to note that the activities within State Level and State Leadership are not independent and separate from one another. As such, it is impossible to accurately attribute certain general expenses to a particular discreet activity. In many cases such budget projections have been equally distributed rather than pro-rated among activities. Expenditure tracking as described in 11.1 above will not provide an audit trail that accounts for actual expenditures in these discreet categories as compared to the projected budget.

State: Arkansas

	<i>Projected Budget</i>
<i>State Level Activities</i>	
<i>State Finance</i>	\$0
<i>Device Reutilization</i>	\$69,482
<i>Device Loan</i>	\$138,963
<i>Device Demo</i>	\$23,160
<i>State Level Total</i>	\$231,605
<i>State Leadership Activities</i>	
<i>Training and TA</i>	\$63,300
<i>Transition</i>	\$8,013
<i>Awareness</i>	\$51,388
<i>Coordination/Collaboration</i>	\$31,702
<i>State Leadership Total</i>	\$154,403