

**U.S. DEPARTMENT OF EDUCATION
WASHINGTON, DC 20202-6244**

IMPACT AID PROGRAM

**INSTRUCTIONS FOR COMPLETING
FY 2009 e-APPLICATION FOR IMPACT AID
UNDER SECTION 8003**

OF THE ELEMENTARY AND SECONDARY EDUCATION ACT

Paperwork Burden Statement: According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1810-0036. The time required to complete this information collection is estimated to average 80 hours per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4651. If you have any comments or concerns regarding the status of your individual submission of this form, write directly to: Impact Aid Program, U.S. Department of Education, 400 Maryland Ave., S.W., Washington, D.C. 20202-6244.

Please read these instructions carefully before you complete the application. You may also need to review the authorizing statute (Section 8003 of the Elementary and Secondary Education Act) and regulations (34 CFR Part 222), which provide detailed eligibility requirements, definitions of terms, and the specific requirements of various sections of the law. The authorizing legislation and regulations are available on the Impact Aid Program (IAP) Internet web site, <http://www.ed.gov/programs/8003> under "Laws, Regulations, and Guidance." You can prepare and submit this application on-line through the electronic application available at <http://e-grants.ed.gov>. If you need further assistance in preparing this application please call the Impact Aid Program (IAP) at (202) 260-3858. Your State educational agency may also be able to provide you with assistance.

WHO MAY APPLY

Any local educational agency (LEA) that serves significant proportions of federally connected children may apply for assistance. The term "LEA" means a board of education or other legally constituted local school authority that has

administrative control and direction of free public elementary and secondary education through grade 12 in a county, township, independent or other school district located within a State. An eligible LEA must provide free public elementary and/or secondary education, under public supervision and direction without tuition charge, pursuant to the law of the State in which the LEA is located. The term "LEA" includes any State agency that directly operates and maintains facilities for providing free public education.

HOW TO APPLY

Prepare and submit this application by using the U.S. Department of Education's electronic grant application system, e-Application, available on-line at <http://e-grants.ed.gov>. If you are not already a registered user, you must register on this web site to begin the electronic grant application process. Whether you are a new user or have used this web site in the past, we urge you to log on to the site and familiarize yourself with it at your earliest convenience, and to complete the application process well before the due date.

After submitting the electronic application, you must **e-mail or fax** to the Impact Aid Program all forms for which signatures are required. Your authorized representative must sign and date the cover page of the application and the Impact Aid Program Assurances and Certifications page. If you submit Table 9 or Table 11, the appropriate officials must sign and date those forms according to the instructions on the forms. Fax the pages to the Impact Aid Program at **(202) 205-0088**, or scan the pages to a PDF file and send the file by e-mail to Impact.Aid@ed.gov. If you choose to fax the forms, use the cover sheet from the list of Documents & Instructions on the Application for Grants screen in e-Application. Your application is not complete until you have submitted the e-Application on-line **and** you have e-mailed or faxed all pages with signatures to the Impact Aid Program.

In addition, you must forward a complete copy of the application to your State educational agency (SEA) at the same time you submit it electronically to the U.S. Department of Education. Use the transmittal form from the list of Documents & Instructions on the Application for Grants screen in e-Application. Your SEA Impact Aid contact is included in a list on our website at <http://www.ed.gov/about/offices/list/oese/impactaid/searl.htm>.

WHEN TO APPLY

The deadline for submitting this electronic application is 4:30 p.m., Washington, D.C. time, January 31, 2008.

An application is timely filed if the IAP receives the electronic application on or before the application deadline, **and** the signature pages are received by fax or e-mail no later than three business days following the January 31 deadline. The third business day following the application deadline is February 5, 2008.

Do not wait until the last day to fax the signature pages. Our fax machine may be busy as the deadline approaches. Keep your fax machine's confirmation printout or your e-mail receipt to document your timely submission.

Late Applications: The IAP will accept an application that is not timely filed, but that is otherwise approvable, if the IAP receives the application within 60 days after the deadline. However, payments for applications received during the 60-day late application period will be reduced by 10 percent of the amount that otherwise would be paid.

Mandatory Forms: Your application must contain all mandatory forms, including:

- the Cover Page
- the Section 8003 Assurances
- one or more of Tables 1 through 5
- Table 6
- Table 7, if it is displayed (This form is required if your LEA claimed children with disabilities on Table 1 or Table 2 on your FY 2007 application.)
- Table 8, if it is displayed (This form is required if your LEA operates buildings owned by the Department of Education.)
- Table 10, if it is displayed (This form is required if your LEA receives construction payments under Section 8007(a).)

Tables 9 and 11 are optional for all applicants.

COVER PAGE

Pre-populated Information

If your LEA has applied for Impact Aid in previous years, most of the items on the cover page will be “pre-populated,” that is, copied from your LEA’s application for last year. If any of this information has changed or is missing, make the necessary corrections before submitting this year’s application. Many LEAs have similar names; please pay careful attention to your LEA’s name and address to be certain that we have your LEA properly identified.

New applicants must complete the requested information on the cover page. On data entry screens in e-Application, items marked with an asterisk are mandatory.

Membership Survey Date

Enter the date that the membership survey was taken. The membership survey must be taken no earlier than the fourth day of the regular school year and before January 31, 2008.

You are allowed to take a **second** membership survey after January 31, but no later than May 14, and submit those data as an amendment to your application. If you submit the second survey data, the IAP will use the **average** of the numbers of children claimed on the two surveys to compute your payment.

If your LEA conducts a second membership survey, you must submit an amended application to IAP by September 30, 2008. Once you submit an e-Application, you may electronically amend it starting February 1 and through September 30, 2008. Also, send a copy of the amendment to your SEA.

Survey Forms/Source Check

Check one or both of these boxes to indicate how you collected the information to verify the eligibility of students you report on Tables 1-5.

Original Application or Amendment

The e-Application system will automatically identify your application as an original or amendment.

Identification Numbers

If your LEA's DUNS Number is not pre-populated and if you do not know it, you should call Dun and Bradstreet, Inc. at **(800) 333-0505** to obtain the number. The DUNS Number on the application should be assigned to the same name and address that is printed on this application.

If the PR/Award number and Impact Aid number are not automatically filled in by e-Application, the Impact Aid Program will assign those numbers for you after you submit your application.

Contact Person

The Contact Person information you provide should be for the person on your LEA's staff who is most knowledgeable about this application. Please be careful to provide an accurate e-mail address. The IAP uses this address to provide applicants with timely information throughout the year.

Section 8003(b)(2) Heavily Impacted Districts

Check this box if your LEA is requesting funds as a heavily impacted district. Section 8003(b)(2) provides a special payment calculation for basic support payments for eligible LEAs. If you check the box to apply for funding under Section 8003(b)(2), you will be asked to submit additional information needed to determine whether your LEA is eligible.

To be eligible for this provision, LEAs that have not previously been eligible must have, among other requirements: (1) a tax rate of at least 95 percent of their comparable districts' average tax rate; (2) eligible federally connected children equal to at least 50 percent (or for those LEAs ineligible to claim civilian "F & G" children, 40 percent) of their total enrollment; and (3) either 350 or more students in total enrollment and a per pupil expenditure of less than the State average or fewer than 350 students enrolled with a per pupil expenditure of less than that of one or three comparable districts in the State.

Authorized Representative

The authorized representative must sign the printed copy of the Cover Page. In e-Application, enter the name and title of the authorized representative on the Application Submission screen that appears at the end of the e-Application process. The system will then print that information on the final copy of the form.

IMPACT AID PROGRAM ASSURANCES AND CERTIFICATIONS

Authorized Representative Certification

Enter the name and title of the LEA's authorized representative. The authorized representative for the LEA should review these assurances and certifications for information, and sign and date the page. The signature of the LEA's representative commits the applicant to the assurances contained in the application, including the assurance that the applicant meets all statutory, regulatory, and administrative requirements.

New applicants must obtain and file the additional assurances and certifications noted on page 2 of the application by the application deadline. Contact the Impact Aid Program for additional information.

Indian Policies and Procedures

If you claim children residing on Indian lands, you must submit a copy of your current Indian Policies and Procedures (IPPs) or a waiver statement with your application. Fax these documents or e-mail them as PDF attachments along with your signature pages. The IPPs must have been developed or updated within the last three years; a waiver statement must be for the current year. Contact the IAP by phone at **(202) 260-3858** if you need more information about this requirement.

**GENERAL INSTRUCTIONS FOR TABLES 1 THROUGH 5
(CHILDREN BY FEDERAL PROPERTY)**

Complete these tables to report the number of children associated with the Federal properties in your LEA. If you are a recurring applicant, we have “pre-populated” the Federal properties claimed on your previous application. Record the number of federally connected children associated with each property in the columns labeled **Number of Children on Survey Date**. If no children are connected with a specific property in the current year, place a zero in that column. You may also add other Federal properties in addition to those listed on Tables 1 through 5 by using the drop-down button available in the first blank row on each table. If a property you wish to list is not on the property look-up screen provided by the drop-down button, you may enter the name and address of the property at the bottom of the property look-up screen.

Eligible Federal Properties

If you enter properties that are not on the property look-up screen, you must indicate the specific location of each parcel of claimed property, by the **official name, street address, city, and State**. The name of a government agency or a post office box number is not sufficient identifying information. If you need additional assistance, contact the IAP property certification staff at (202) 260-3858. The following types of properties are among those that may be claimed:

Federal Office Building – Report specific addresses. You do not need to report the Federal agency that employs the parents of children claimed for this category.

Ships – Eligibility of ships is determined on the basis of homeport assignment. If you claim children who have civilian parents employed on ships, you must furnish the name, hull number, and the Federal agency with custody of the ships on the pre-populated place-holder row for “Ships Homeported at Eligible Federal Property”, locality code SC00000020 where “SC” is the relevant State Code. Enter each ship’s description on individual free-text rows along with the number of children associated with that ship. After you submit your application, an Impact Aid Program property specialist may contact you for additional information.

Uniformed Services – You should use this category to claim children who have a parent on active duty in the uniformed services of the United States (Army, Navy,

Air Force, Marine Corps, Coast Guard, National Oceanic and Atmospheric Administration and Public Health Service) in lieu of listing Federal property. (Children with a parent in the Reserves or the National Guard generally are not eligible unless the parent is on active duty on the survey date as a result of a Presidential order.)

Accredited Foreign Military – You may claim children in this category who have a parent who is both an accredited foreign government official and a foreign military officer.

United States Postal Service (USPS) Buildings – Buildings under the jurisdiction of the USPS in which more than 50 percent of the floor area is used for postal services are not eligible. Federal Office Buildings under the jurisdiction of the General Services Administration are eligible in their entirety regardless of floor area assignments and may be claimed.

Property Owned by Foreign Governments or International Organizations – Any property owned by a foreign government or by an international organization that is not subject to real property taxation may be claimed.

Indian Lands – Applicants will be required to submit documentation of the eligibility of any new Indian land property that is claimed. If you claim a property that is not pre-populated on your application, the IAP staff will contact you later to request the eligibility documentation.

Pre-Kindergarten Children

You may claim pre-kindergarten children on Tables 1 through 5 if they are federally connected children who are provided a free public education by your LEA. It does not matter whether pre-kindergarten education is included in your State's definition of elementary and secondary education. However, the education of the children must be provided at public expense. This means that neither the child nor the parent can be charged tuition. In addition, Federal funds other than Impact Aid (for example Head Start or IDEA) must not provide a substantial portion of the cost of the education program for the children claimed. Please contact the IAP if you need assistance.

TABLE 1

CHILDREN WITH DISABILITIES WHO: (1) reside on eligible Federal property and have a parent on active duty in the uniformed services of the United States; or (2) reside on eligible Federal property with a parent who is both an accredited foreign government official and a foreign military officer; or (3) reside on eligible Indian lands

Report on Table 1 federally connected children enrolled on the survey date who are in State-approved education programs for children with disabilities. These children must have current written individualized education programs (IEPs) that are signed and in effect on the survey date. Do not include children who have IEPs solely because they are included in gifted and talented programs.

These may be children who reside on eligible Federal property (including low-rent housing) and have a parent on active duty in the uniformed services of the United States, children who reside on Federal property and have a parent who is both an accredited foreign government official and a foreign military officer, and children who reside on eligible Indian lands.

Do not include these children in tables 2, 3, 4 and 5.

In recent years, the Congress has included authority in annual appropriations language allowing applicants to include any student who is no longer living on federal property, due to the deployment of both parents or the parent having sole custody of the child, on Table 1, as if he/she were living on federal property so long as the student is still attending a school in the same LEA. **The property the student formerly resided on should be reported as the federal property of residence.** Further, this language has allowed children who continue to live on Federal property after the death of the parent in uniformed services to be included on Table 1. While the Congress will not complete appropriations for FY 2009 that may include these provisions until after the application deadline, we recommend that you include such children on your application as if the provision were already enacted.

TABLE 2

CHILDREN WITH DISABILITIES WHO DO NOT RESIDE ON FEDERAL PROPERTY BUT: (1) have a parent on active duty in the uniformed services of the United States; or (2) have a parent who is both an accredited foreign government official and a foreign military officer

Report on Table 2 federally connected children enrolled on the survey date in State-approved education programs for children with disabilities. These children must have current written individualized education programs (IEPs) that are signed and in effect on the survey date. Do not include children who have IEPs solely because they are included in gifted and talented programs. Summarize the children in the following categories:

- Children with disabilities who **do not** reside on Federal property but have a parent on active duty in the uniformed services of the United States.
- Children with disabilities who **do not** reside on Federal property but have a parent who is both an accredited foreign government official and a foreign military officer.

Do not include these children in tables 1, 3, 4, and 5.

TABLE 3

CHILDREN WHO: (1) reside on eligible Federal property with a parent employed on eligible Federal property located at least partly within the school district; or (2) reside on eligible Federal property and have a parent on active duty in the uniformed services of the United States; or (3) reside on eligible Federal property and have a parent who is both an accredited foreign government official and a foreign military officer; or (4) reside on eligible Indian lands (no parental employment required)

Report on this table federally connected children who both live on and whose parents work on Federal property, including children living on Indian lands.

Do not include children claimed on Tables 1, 2, 4, and 5.

Columns (1) and (2) – Report the eligible Federal property on which the children resided on the survey date:

– Children who reside on eligible Federal property (including low-rent housing) with a parent employed on eligible Federal property located at least partly within the school district.

– Children who reside on eligible Federal property (including low-rent housing) who have a parent who is both an accredited foreign government official and a foreign military officer.

– Children who reside on eligible Federal property (including low-rent housing) and who have a parent on active duty in the uniformed services of the United States.

In recent years, the Congress has included authority in annual appropriations language allowing applicants to include any student who is no longer living on federal property, due to the deployment of both parents or the parent having sole custody of the child, on Table 3, as if he/she were living on federal property so long as the student is still attending a school in the same LEA. **The property the student formerly resided on should be reported as the federal property of residence.** Further, this language has allowed children who continue to live on Federal property after the death of the parent in uniformed services to be included on Table 3. While the Congress will not complete appropriations for FY 2009 that may include these provisions until after the application deadline, we recommend that you include such children on your application as if the provision were already enacted.

– Children who reside on Indian lands. “Indian lands” is defined in sections 8013(5)(A)(ii) and 8013(7) of the Impact Aid law, and generally means land held in trust for individual Indians or Indian tribes (trust property), land held by individual Indians or Indian tribes subject to restrictions on alienation (restricted land), land conveyed under the Alaska Native Claims Settlement Act to a Native individual, Native group, or village or regional corporation, or public land owned by the United States that is designated for the sole use and benefit of individual Indians or Indian tribes. The IAP will verify new Indian land property reported on your application.

Columns (3) and (4) – Identify the eligible Federal property on which the parent was employed on the survey date. For children who have a parent in the uniformed services of the United States or who have a parent who is both an

accredited foreign government official and a foreign military officer, select "Uniformed Services" or "Accredited Foreign Military," respectively.

In recent years, the Congress has included authority in annual appropriations language allowing applicants to include any student who is no longer living on federal property, due to the deployment of both parents or the parent having sole custody of the child, on Table 3 as if he/she were living on federal property so long as the student is still attending a school in the same LEA. **The property the student formerly resided on should be reported as the federal property of residence.** Further, this language has allowed children who continue to live on Federal property after the death of the parent in uniformed services to be included on Table 3. While the Congress will not complete appropriations for FY 2009 that may include these provisions until after the application deadline, we recommend that you include such children on your application as if the provision were already enacted.

Column (5) – Report the number of children associated with the residence and employment locations identified in Columns 1 through 4.

TABLE 4

**CHILDREN WHO RESIDE ON ELIGIBLE FEDERAL PROPERTY
BUT WHOSE PARENTS ARE NOT EMPLOYED ON FEDERAL PROPERTY**

Report on this table the number of children, listed by property, in the following categories:

- Children who reside in low-rent housing and whose parent is **not** employed on Federal property; and
- Children who reside on eligible Federal property and whose parent is **not** employed on Federal property. (See the note below about the number of children you need for this category.)

Do not include children claimed on Tables 1, 2, 4, and 5.

Do not report on Table 4 children residing on eligible Indian lands who do not have a parent employed on federal property. Report those children on Table 3.

TABLE 5

CHILDREN WHO DO NOT RESIDE ON FEDERAL PROPERTY BUT:

(1) reside with a parent employed on Federal property; or (2) have a parent on active duty in the uniformed services of the United States; or (3) have a parent who is both an accredited foreign government official and a foreign military officer

Report on this table the number of children, listed by property, in the following categories:

- Children who **do not** reside on Federal property but have a parent who is employed on eligible Federal property situated in whole or in part in the State in which the school district is located (See the note below about the number of children you need for this category.)
- Children who **do not** reside on Federal property but have a parent on active duty in the uniformed services (Select "Uniformed Services.")
- Children who **do not** reside on Federal property but have a parent who is both an accredited foreign government official and a foreign military officer (Select "Accredited Foreign Military.")

Note: To receive a payment for children who live on Federal property (other than low-rent housing) with a parent not employed on Federal property, or who do not live on Federal property but have a parent employed on Federal property in the state, your LEA must have a total number of such children equal to or greater than 1,000 in average daily attendance (ADA) or equal to or greater than 10 percent of your total ADA. If your LEA does not meet this minimum requirement, the Impact Aid Program will not count these children toward the basic program eligibility requirement of federally connected children numbering at least 400 in average daily attendance or three percent of the total number of children in the district, and will not count these children in calculating payment amounts.

TABLE 6

MEMBERSHIP AND AVERAGE DAILY ATTENDANCE DATA

Line 1.(A) – Report the total number of children enrolled in schools operated by the district **on the survey date**. Do not include students for whom tuition is paid outside the LEA. Those students should be reported on line 1.(D).

Line 1.(B) – Report the total number of children for whom the applicant receives or contracts to receive payments from parents, other districts, Federal programs other than Impact Aid, or other sources if such payments constitute a substantial portion of the children's educational cost, under arrangements that meet applicable State requirements (tuition-in).

Line 1.(D) – Report the number of children for whom the applicant pays other LEAs or other educational entities the cost of free public education under arrangements that meet applicable State requirements (tuition-out). The tuition arrangements that an LEA makes for its tuition-out students must genuinely reflect the district's responsibility for educating those children.

Line 2.(A) – Report the actual ADA for the preceding regular school year of all children reported on Line 1.(E) in the preceding year's application. Include tuition-out ADA; but exclude tuition-in ADA. This figure must be a total for the year. It is not the attendance data for the survey date alone. Do not report summer school ADA in this number.

Applicants from States that do not collect average daily attendance do not have to complete line 2.(A) unless you plan to show that your attendance rate is higher than the rate negotiated between your State and the U.S. Department of Education.

Line 2.(B) – If your LEA provides a program of free public summer school, report the total hours of summer school attendance for the preceding school year (Summer 2007). This includes tuition-out children and excludes tuition-in children.

Line 2.(C) – Report the number of days in the regular school year. This includes tuition-out children and excludes tuition-in children.

Line 3. – The sum of the numbers of students you enter on Tables 1 through 5 is displayed on Line 3 for your information. To be eligible for a payment under section 8003, a local school district must educate at least 400 eligible federally connected children in average daily attendance, or the eligible federally connected children must make up at least three percent of the school district's total average daily attendance. Applications that do not meet this most basic eligibility requirement cannot be processed for payment. *In addition*, children who reside on federal property or whose parents are employed on federal property—civilian "F & G" children—must number at least 1,000 in average daily attendance or make up at least 10 percent of the school district's average daily attendance in order to be eligible for payment.

TABLE 7

FISCAL REPORT ON EXPENDITURE OF ADDITIONAL FUNDS PROVIDED FOR CHILDREN WITH DISABILITIES

If your LEA claimed children with disabilities on last year's application you must complete Table 7, reporting your LEA's revenue and expenditure data for the **preceding fiscal year**. The U.S. Department of Education reviews these data to monitor your payment amount for federally connected children with disabilities in relation to your additional costs of serving these children.

Line 1. – Report additional expenditures for educational services for children with disabilities **beyond** standard educational costs.

Line 2. – Report all state aid received for educational purposes.

Line 3. – Report all state aid received specifically for children with disabilities.

Line 4. – Report total funds received from Part B of the Individuals with Disabilities Education Act (IDEA, U.S.C. 1400 et seq.).

Line 5. – Report any federal or private aid received that is not taken into account in Lines 1 to 4. This may include, for example, Medicaid payments.

Line 6. – Report the total number of children with disabilities in the LEA’s membership who were identified on the IDEA count date. **Exclude children who have IEPs solely because they are in gifted and talented programs.**

TABLE 8

**CHILDREN WHO ATTEND SCHOOLS OWNED BY
THE U.S. DEPARTMENT OF EDUCATION**

This table is provided only to applicant LEAs that use buildings owned by the Department of Education.

TABLE 9

**MILITARY INSTALLATION HOUSING UNDERGOING RENOVATION OR
REBUILDING**

This is an optional table that may be used by school districts where military installation housing units are temporarily unavailable for occupancy because they are undergoing renovation or rebuilding. Share this table with an official from the military installation who can identify the housing and associated children that could be reported on this table. The e-Application pre-populates Table 9 with the housing addresses included in your FY 2008 application.

The military official that certifies Table 9 may delete or add addresses to this table, as appropriate. School districts should provide a separate, signed Table 9 for each military installation with housing undergoing renovation. The LEA must **e-mail or fax** a copy of the completed table with an original signature to the Impact Aid office.

The IAP will review the data reported on this table to determine whether children of members of the uniformed services living “off installation” and reported on Tables 2 and 5 should be reclassified as living “on installation” and transferred to Table 1 or Table 3. In addition, the IAP will review the data to ensure that individual housing units are claimed for no more than three years.

– Do **not** move students from Table 2 or 5 to Table 1 or 3 on this application based on housing undergoing renovation. IAP will do this when a review of all the required information is completed.

– The number of students who can be reclassified cannot exceed the number of “off installation military” students reported on a district’s application on Tables 2 and 5. If military children with disabilities are claimed on Table 2, a percentage of the “off installation military” children who are reclassified as “on installation” will be assigned to Table 1.

– The effect of counting students as “on installation” rather than “off installation” will be to increase your LEA’s maximum Basic Support Payment and the additional payment for children with disabilities.

Column 1 – Report the specific address or quarters number for **each** housing unit undergoing renovation on your Impact Aid survey date (as shown on the cover page of this application). Do not group multiple addresses together. For example, if four individual apartments in a building all are being renovated, each apartment must be listed separately. If you need space for additional housing units, you can add rows to this table.

If the military official is unable to provide housing unit renovation information from the actual survey date, information from a date no more than 30 days prior to the survey date can be substituted.

Column 2 – Report the number of school-aged children typically assigned to housing units of the size being renovated or rebuilt.

Column 3 – Provide the date the unit was vacated so that renovation could begin or the date the housing unit was demolished.

Column 4 – If the housing unit was demolished, provide the date funds became available for rebuilding. In addition to entering this date, provide separate documentation that Department of Defense funds are available for the rebuilding of this unit.

Name of Military Installation – If you are providing information for more than one military installation, provide a separate Table 9 for each. To add another Table 9 to your e-Application, select the button at the bottom of an existing Table 9 display.

Housing Occupancy Rate – Enter the average occupancy rate for all housing units at this military installation.

Certification – The authorized representative of the military installation housing or engineer’s office must complete this table and certify to the accuracy of the information by filling in his or her name, title, and telephone number and signing and dating the certification.

TABLE 10
SECTION 8007 (CONSTRUCTION)

Who must complete Table 10:

If your LEA received construction funds under section 8007 for the preceding year you must complete Table 10.

Table 10-a – Fiscal Report on Expenditures of Section 8007 Funds

Report revenues and expenditures for all construction-related activities. Refer to the capital outlays budget summary in your LEA’s audited annual financial report.

Line 1. – Report **all** construction funds and accounts available for construction purposes.

Line 2. – Report all 8007 receipts received in the preceding fiscal year.

Line 3. – Report any other funds and grants received that can be used for construction purposes.

Line 4. – Report transfers into this fund.

Line 5. – Report transfers out of this fund.

Line 6. – Use this line if your construction funds are included in your general fund or other specialized fund that combines general and construction expenditures. Also, use this line to account for all non-construction related expenditures (i.e., equipment, instructional materials, etc.).

Line 7. – Report total expenditures for construction-related activities, such as designing, repairing, remodeling, extending, etc.

Line 8. – If you include your debt service in your total expenditures (line 7), DO NOT record it on this line.

Line 9. – Calculate this number by adding all resources and subtracting expenses):
(Line 1 + Line 2 + Line 3 + Line 4) - (Line 5 + Line 6 + Line 7 + Line 8) = Line 9.

Table 10-b – Report on Condition of Facilities

Choose one number to indicate the overall condition of your LEA’s facilities. This number should represent both the physical condition of the facilities and the ability of the buildings to meet the functional requirements of current instructional programs.

If your LEA completed Table 10 last year, be sure to refer to the rating score you previously reported. If the overall condition of your facilities is better this year, the score might stay the same or go up. If the condition is worse, the score might go down from the previous year.

TABLE 11
HOUSING ON INDIAN LANDS UNDERGOING RENOVATION OR REBUILDING

Your LEA may use this table to report housing on Indian lands that was undergoing renovation or rebuilding on the survey date for this application. The IAP will review the data reported on this table and determine whether children who could have resided in this housing on Indian lands on the survey date can be classified as children residing on Indian lands and entered on Tables 1 or 3. The number of students who can be included on Tables 1 and 3 cannot exceed the total number of children receiving educational services from the LEA. The LEA must **e-mail or fax** a copy of the completed table with original signatures to the Impact Aid office.

Column 1 – Enter the name (and number if applicable) of the housing development or housing project in which the housing units undergoing renovation or rebuilding are located.

Column 2 – Report the specific address or legal description for each house or housing unit that is: (1) located on Indian lands; (2) undergoing renovation or rebuilding; (3) in which school-age children resided before that renovation or rebuilding began; and (4) in which school-age children are expected to reside when the renovation or rebuilding is complete.

Column 3 – Report the type of Indian lands on which the housing undergoing renovation or rebuilding is located: trust, restricted, ANCSA, or other eligible Indian lands.

Column 4 – Report the number of school-aged children who resided in this housing before the renovation or rebuilding began.

Certifications – Authorized officials must certify that the information on Table 11 is accurate by signing and dating the form. These individuals must be able to verify that the housing was undergoing renovation or rebuilding on the survey date and that the housing is located on eligible Indian lands. Enter those officials' names, titles, and telephone numbers.