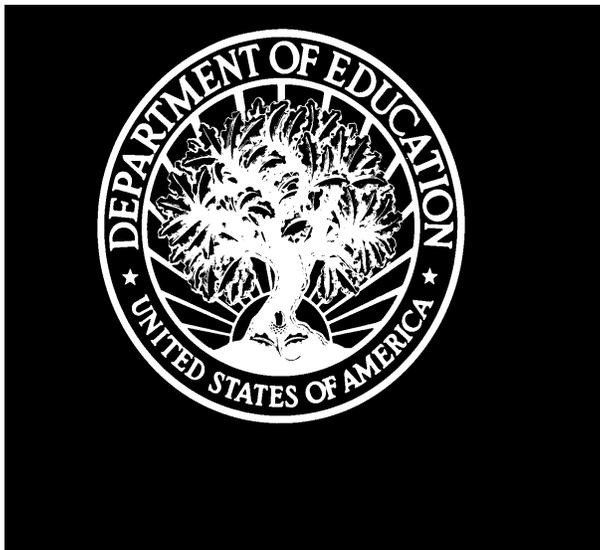


**U.S DEPARTMENT OF EDUCATION  
OFFICE OF EDUCATIONAL RESEARCH AND IMPROVEMENT  
WASHINGTON, DC 20208**

**FY 2001  
APPLICATION FOR GRANTS  
UNDER  
INTERNATIONAL EDUCATION EXCHANGE PROGRAM**

**CFDA Number: 84.304A**



**DATED MATERIAL- OPEN IMMEDIATELY  
CLOSING DATE: JULY 9, 2001**

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Dear Colleague:

The Department of Education, working with the Bureau of Education and Cultural Affairs in the Department of State, invites applications to carry out international education exchange activities in civics and government education or economic education as described in Title VI of the *Goals 2000 Educate America Act*. This booklet contains the application forms and instructions to apply for a grant under the International Education Exchange Program.

The estimated funding levels for these grant awards, over a one-year project period, are listed in the enclosed *Federal Register Notice* Inviting Applications. The Secretary gives an absolute preference to applications that meet the priorities as described in the enclosed *Federal Register Notice*. The authorizing legislation governing the International Education Exchange Program is included in this application package. Organizations proposing to carry out appropriate activities in the area of civics and government education or the area of economic education should submit a separate application in each area.

Please review the enclosed materials and carefully follow the instructions for completing your application. Please be sure that your application complies with each requirement. Applications must be submitted to the Application Control Center (ACC) by the closing date specified in the *Federal Register Notice*.

Upon receipt of your application, the Application Control Center will assign your institution an identification number, which will be sent to you by return mail. Please refer to this number in any future correspondence concerning your application.

If you have any questions or need additional information about this grant application process, or about the International Education Exchange Program, please contact:

Dr. Ram Singh or Ms. Rita Foy Moss  
National Institute on Student Achievement,  
Curriculum, and Assessment  
555 New Jersey Ave, NW  
Washington, DC 20208-5573  
(202) 219-2079

This announcement does not commit the Government to pay any cost incurred in preparing and submitting an application. Further, only a Department of Education Grants Officer can legally commit the Government to make an award under this announcement.

Thank you for your interest in our International Education Exchange Program. We look forward to receiving and reviewing your application.

Sincerely,

Harold S. Himmelfarb  
Acting Director

[Federal Register: May 9, 2001 (Volume 66, Number 90)]  
[Notices]  
[Page 23765-23767]  
From the Federal Register Online via GPO Access [wais.access.gpo.gov]  
[DOCID:fr09my01-150]  
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Part II  
Department of Education

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Office of Educational Research and Improvement, International Education  
Exchange Program; Notice  
[[Page 23766]]

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DEPARTMENT OF EDUCATION  
[CFDA No.: 84.304A]  
Office of Educational Research and Improvement, International  
Education Exchange Program; Notice  
Action: Notice inviting applications for new awards for fiscal year  
(FY) 2001.

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Purpose of Program

To support international education exchange activities between the United States and eligible countries in civics and government education and economic education.

For FY 2001 the competition for new awards focuses on projects designed to meet the priorities referenced in the Priorities section of this notice.

Eligible Applicants

Independent nonprofit educational organizations that--

(a) Have expertise in international achievement comparisons, and are experienced in--

(1) The development and national implementation of curricular programs in civics and government education and economic education for students from grades kindergarten through 12 in local, intermediate, and State educational agencies, in schools funded by the Bureau of Indian Affairs, and in private schools throughout the Nation with the cooperation and assistance of national professional educational organizations, colleges and universities and private sector organizations;

(2) The development and implementation of cooperative university and school-based inservice training programs for teachers of grades kindergarten through 12 using scholars from such relevant disciplines as political science, political philosophy, history, law, and economics;

(3) The development of model curricular frameworks in civics and government education and economic education;

(4) The administration of international seminars on the goals and objectives of civics and government education or economic education in constitutional democracies (including the sharing of curricular materials) for educational leaders, teacher trainers, scholars in related disciplines, and educational policymakers; and

(5) The evaluation of civics and government education or economic

education programs; and

(b) Have authority to subcontract with other organizations to carry out these provisions.

Applications Available: May 7, 2001.

Deadline for Transmittal of Applications: July 9, 2001.

Deadline for Intergovernmental Review: September 10, 2001.

Estimated Available Funds: \$8,780,000.

Estimated Range of Awards: \$4,190,600 to \$4,590,000.

Estimated Average Size of Awards: \$4,390,000.

Maximum Award: We will reject any application that proposes a budget exceeding \$4,590,000 for a single budget period of 12 months.

Estimated Number of Awards: 2.

Note: The Department is not bound by any estimates in this notice.

Project Period: Up to 12 months.

Applicable Regulations: (a) The Education Department General Administrative Regulations (EDGAR) in 34 CFR parts 74, 75, 77, 79, 81, 82, 85, 86, 97, 98, and 99. (b) The regulations in 34 CFR part 700.

#### Priorities

This competition focuses on projects designed to carry out the authorized activities listed in Title VI of the Goals 2000: Educate America Act, 20 U.S.C. 5951. Title VI is the International Education Program.

Absolute Priority 1--International Education Exchange Program in Civics and Government Education.

Absolute Priority 2--International Education Exchange Program in Economic Education.

Under 34 CFR 75.105(c)(3) we consider only applications that meet one of these two priorities.

#### Authorized Activities

To meet one of these two priorities, each applicant must propose to carry out the following activities, in either civics and government education or economic education:

(A) Provide eligible countries with--

(1) Seminars on the basic principles of the United States constitutional democracy and economics, including seminars on the major governmental and economic institutions and systems in the United States, and visits to such institutions;

(2) Visits to school systems, institutions of higher learning, and nonprofit organizations conducting exemplary programs in civics and government education and economic education in the United States;

(3) Home stays in United States communities;

(4) Translation and adaptations regarding the United States civics and government education and economic education curricular programs for students and teachers, and in the case of training programs for teachers translations and adaptations into forms useful in schools in eligible countries, and joint research projects in such areas;

(5) Translation of basic documents of United States constitutional government for use in eligible countries, such as The Federalist

Papers, selected writings of Presidents Adams and Jefferson, and the Anti-Federalists, and more recent works on political theory, constitutional law and economics; and

(6) Research and evaluation assistance to determine--

(i) The effects of educational programs on students' development of the knowledge, skills and traits of character essential for the preservation and improvement of constitutional democracy; and

(ii) Effective participation in and the preservation and improvement of an efficient market economy;

(B) Provide United States participants with--

(1) Seminars on the histories, economics, and governments of eligible countries;

(2) Visits to school systems, institutions of higher learning, and organizations conducting exemplary programs in civics and government education and economic education located in eligible countries;

(3) Home stays in eligible countries;

(4) Assistance from educators and scholars in eligible countries in the development of curricular materials on the history, government, and economics of such countries that are useful in United States classrooms;

(5) Opportunities to provide on-site demonstrations of United States curricula and pedagogy for educational leaders in eligible countries; and

(6) Research and evaluation assistance to determine--

(i) The effects of educational programs on students' development of the knowledge, skills and traits of character essential for the preservation and improvement of constitutional democracy; and

(ii) Effective participation in and improvement of an efficient market economy; and

(C) Assist participants from eligible countries and the United States in participating in international conferences on civics and government education and economic education for educational leaders, teacher trainers, scholars in related disciplines and educational policymakers.

The primary participants in the international education program shall be leading educators in the areas of

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civics and government education and economic education, including curriculum and teacher training specialists, scholars in relevant disciplines, and educational policymakers, from the United States and eligible countries.

Note: For this program, the term "eligible country" means a Central European country, an Eastern European country, Lithuania, Latvia, Estonia, Georgia, the Commonwealth of Independent States, and any country that formerly was a republic of the Soviet Union whose political independence is recognized in the United States.

#### Selection Criteria

The Secretary selects from the criteria in 34 CFR 700.30(e) to evaluate applications for new grants under this competition. Under 34 CFR 700.30(a), the Secretary will announce in the application package the evaluation criteria selected for this competition and the maximum

weight assigned to each criterion.

FOR APPLICATIONS AND FURTHER INFORMATION CONTACT: Dr. Ram N. Singh (email: ram.singh@ed.gov) or Ms. Rita Foy (email: rita.foy@ed.gov), U.S. Department of Education, 555 New Jersey Avenue, NW., room 510, Washington, DC 20208-5573. Telephone: (202) 219-2079.

If you use a telecommunications device for the deaf (TDD), you may call the Federal Information Relay Service (FIRS) at 1-800-877-8339.

Individuals with disabilities may obtain this document in an alternative format (e.g., Braille, large print, audiotape, or computer diskette) on request to either of the program contact persons listed under FOR APPLICATIONS AND FURTHER INFORMATION CONTACT.

Individuals with disabilities may obtain a copy of the application package in an alternative format by contacting either of those persons. However, the Department is not able to reproduce in an alternative format the standard forms included in the application package.

#### Electronic Access to This Document

You may view this document, as well as all other Department of Education documents published in the Federal Register, in text or Adobe Portable Document Format (PDF) on the Internet at the following site: [www.ed.gov/legislation/FedRegister](http://www.ed.gov/legislation/FedRegister)

To use PDF, you must have Adobe Acrobat Reader, which is available free at this site. If you have questions about using PDF, call the U.S. Government Printing Office (GPO), toll free, at 1-888-293-6498; or in the Washington, DC, area at (202) 512-1530.

Note: The official version of this document is the document published in the Federal Register. Free Internet access to the official edition of the Federal Register and the Code of Federal Regulations is available on GPO Access at: <http://www.access.gpo.gov/nara/index.html>

Program Authority: 20 U.S.C. 5951.

Dated: May 3, 2001.

Sue Betka,

Deputy Assistant Secretary for Educational Research and Improvement.

[FR Doc. 01-11617 Filed 5-8-01; 8:45 am]

BILLING CODE 4000-01-U

# INSTRUCTIONS FOR COMPLETING AN APPLICATION FOR INTERNATIONAL EDUCATION EXCHANGE PROGRAM

## Part I. Application Instructions

No award may be made unless a completed application form has been received (20 U.S.C. 5951) 34 CFR 77. This form shall be used to apply for Federal assistance from the International Education Exchange Program (Title VI of the Goals 2000 Educate America Act).

The general requirements of the *Paperwork Reduction Act*, 5 CFR 1320.4 (a), reads in part—

“ Each agency shall ensure that collections of information required by the law or necessary to obtain a benefit and, which are submitted to nine or fewer persons, inform potential respondents that the collection of information is not subject to OMB review under the Act.”

### **A. Purpose of the Program**

The International Education Exchange Program supports activities designed to —

- (1) make available to educators from eligible countries exemplary curriculum and teacher training programs in civics and government education and economic education developed in the United States;
- (2) assist eligible countries in the adaptation and implementation of such programs or joint research concerning such programs;
- (3) create and implement educational programs for the United States students which draw upon the experiences of emerging constitutional democracies;
- (4) provide means for the exchange of ideas and experiences in civics and government education and economic education among political, educational, and private sector leaders of participating eligible countries; and
- (5) provide support for—
  - (i) research and evaluation to determine the effects of educational programs on students' development of the knowledge, skills, and traits of character essential for the preservation and improvement of constitutional

democracy; and (ii) effective participation in and the preservation and improvement of an efficient market economy.

## **B. Eligible Parties**

Parties eligible for an award under the International Education Exchange Program are independent nonprofit educational organizations that—

- (a) Have the expertise in international achievement comparisons, and are experienced in—
  - (1) the development and national implementation of curricular programs in civics and government education and economic education for students from grades kindergarten through 12 in local, intermediate, and State educational agencies, in schools funded by the Bureau of Indian Affairs, and in private schools throughout the Nation with the cooperation and assistance of national professional educational organizations, colleges and universities, and private sector organizations;
  - (2) the development and implementation of cooperative university and school-based in service training programs for teachers of grades kindergarten through 12 using scholars from relevant disciplines such as political science, political philosophy, history, law and economics;
  - (3) the development of model curricular frameworks in civics and government education and economic education;
  - (4) the administration of international seminars on the goals and objectives of civics and government education or economic education in constitutional democracies (including the sharing of curricular materials) for educational leaders, teacher trainers, scholars in related disciplines, and educational policy makers; and
  - (5) the evaluation of civics and government education or economic education programs; and
- (b) Have the authority to subcontract with other organizations to carry out those provisions

## **C. Program Activities**

The International Education Exchange Program will support activities involving the United States and eligible countries. For this program, the term “eligible country” means a Central European country, an Eastern European country, Lithuania, Latvia, Estonia, Georgia, the Commonwealth of Independent States,

and any country that formerly was a republic of the Soviet Union whose political independence is recognized in the United States.

Awards will be made for applications proposing appropriate activities in one of the two areas identified in the statute, and represented by the absolute priorities given in the Federal Register Notice Inviting Applications and printed in this package. The two priorities are: **Absolute Priority 1 – International Education Exchange Program in Civics and Government Education, and Absolute Priority 2 – International Education Exchange Program in Economic Education.** Applicants should identify which of the two priorities their application meets.

Recipients of awards under this program shall—

(a) Provide eligible countries with—

- (1) seminars on the basic principles of United States constitutional democracy and economics, including seminars on the major governmental and economic institutions and systems in the United States, and visits to such institutions;
- (2) visits to school systems, institutions of higher learning, and nonprofit organizations conducting exemplary programs in civics and government education and economic education in the United States;
- (3) home stays in the United States Communities;
- (4) translations and adaptations regarding United States civics and government education and economic education curricular programs for students and teachers, and in the case of training programs for teachers translations and adaptations into forms useful in schools in eligible countries, and joint research projects in such areas;
- (6) translation of basic documents of United States constitutional government for use in eligible countries, such as **The Federalist Papers**, selected writings of Presidents Adams, Jefferson, and the Anti-Federalists, and more recent works on political theory, constitutional law and economics;
- (7) research and evaluation assistance to determine—
  - (i) the effects of educational programs on students' development of the knowledge, skills, and traits of character essential for the preservation and improvement of constitutional democracy; and
  - (ii) effective participation in and the preservation and improvement of an efficient market economy;

- (b) Provide United States participants with—
- (1) seminars on the histories, economics, and governments of eligible countries;
  - (2) visits to school systems, institutions of higher learning, and organizations conducting exemplary programs in civics and government education and economic education located in eligible countries;
  - (3) home stays in eligible countries;
  - (4) assistance from educators and scholars in eligible countries in the development of curricular materials on the history, government, and economics of such countries that are useful in United States classrooms;
  - (5) opportunities to provide on-site demonstrations of United States curricula and pedagogy for educational leaders in eligible countries;
  - (6) research and evaluation assistance to determine—
    - (i) the effects of educational programs on students' development of the knowledge, skills, and traits of character essential for the preservation and improvement of constitutional democracy; and
    - (ii) effective participation in and improvement of an efficient market economy; and
  - (7) educational programs which draw upon the experiences of emerging constitutional democracies that are created and implemented for United States students; and
- (c) Assist participants from eligible countries and the United States in participating in international conferences on civics and government education and economic education. The primary participants in these conferences shall be leading educators in the areas of civics and government education and economic education, including curriculum and teacher training specialists, scholars in relevant disciplines, and educational policy makers, from the United States and eligible countries. Also, provide a means for the exchange of ideas and experiences in civics and government education and economic education among political, educational, and private sector leaders of participating eligible countries.

## Part II. General Requirements for Application Submission

### A. How to Apply

In order to be considered for an award, an organization must submit an original and two\* copies of the following:

- Application for Federal Assistance (**SF 424**);
- Proposal Narrative (not more than **100 double spaced pages**, typed or printed on a 8 1/2" X 11" paper—on one side only, with one inch margins on all four sides, 26 lines per page and no smaller than 10 character per inch or the equivalent; **exclusive of bibliography, budget tables, resumes, letters of support, and other supplements**;
- Budget Information (**SF 524**);
- Resumes for Key Personnel;
- Assurances—Non Construction Programs (**424B**);
- Certifications regarding Lobbying; Debarment, Suspension and other Responsibility Matters; Drug-free Workplace Requirements (**ED 80-0013**);
- Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-- Lower Tier Covered Transactions (**ED 80-0014**); and
- Disclosure of Lobbying Activities (**SF LLL**).

### B. Instructions for Federal Assistance Face Sheet (SF 424)

This is a standard form used by applicants as a required face sheet for applications submitted in accordance with **OMB Circular A-102**. Where possible, information has been typed in for your convenience.

Instructions for the **SF 424** are located on the back of the form in the section of this booklet titled "**Required Application Forms**".

The project will start on October 1, 2001 and run for 12 months.

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\* Applicants are encouraged to voluntarily submit six additional copies of their application to expedite the review and award process. The absence of these extra copies will not influence the selection process. Under normal circumstances five to seven non-federal readers, in addition to program staff, review each application. Because of the number of readers involved, our experience is that the review process operates more efficiently when additional copies are submitted and easily available.

## **C. Instructions for Proposal Narrative**

### 1. Abstract

Applicants are encouraged to provide a brief summary of the application on a single page at the front of the application. Applicants are encouraged to include the following information:

- (a) applicant's name and address;
- (b) project's title;
- (c) project director's name, title, address, and telephone number;
- (d) funding level requested;
- (e) proposed project start and end dates; and
- (f) a single-spaced concise statement describing the project.

### 2. Narrative

Applicants should include in their applications information that identifies the applicant's status as an independent nonprofit educational organization, and describes its experience in the relevant kinds of activities, as specified in the statute (enclosed) and also described under "**Application Instructions, B Eligible Parties.**"

Applicants should include in their applications specific, detailed descriptions of proposed activities which will fulfill the program objectives, as specified in the statute and also described under "**Application Instructions, C Program Activities.**" Applicants should be sure to include in the descriptions information that enables reviewers to review applications in accordance with the selection criteria that are used to determine which applications will receive an award. The selection criteria are taken from 34 CFR 700.30 (e) to evaluate applications for new grants under this competition, which are on the following page.

#### **D. Instructions for Budget Information**

**Applicants must provide a detailed budget for each individual project or activity to support the request in the budget information form (SF 524). The cost categories for the detailed budget for each project must be consistent with the cost categories in the summary budget information form. (Instructions are attached to the form.) Detailed budgets are required for the total 12-month grant period requested.**

**The budget should be submitted as a separate document.**

Applicants must provide a breakdown detailing individual units or activities and amounts for each “**budget category.**” For example, for “**personnel,**” show salaries and wages of each staff member by position or name; for “**contractual,**” show consultants, sub-contractual services, materials.

Applicants must provide any summary narrative description of the budget that will facilitate the government’s review, decision-making, and monitoring.

**Applicants must agree to follow required Department of Education procedures for authorizing international travel.**

#### **E. Assurances**

Each applicant shall ensure and certify that **it will comply with the requirements identified in the requirements section of the enclosed *Federal Register Notice* Inviting Applications and the required forms in this application package as they relate to the application, acceptance, and use of the Federal funds** for the International Education Exchange Program.

## **F. SELECTION CRITERIA**

In evaluating applications for grants under this competition, the Secretary uses the selection criteria in 34 CFR 700.30.

In accordance with 34 CFR 700.30 (b) and (c), the Secretary has selected evaluation criteria from among those established in 34 CFR 700.30 (e) and has assigned weights to each selection criterion.

The Secretary announces the following evaluation criteria and assigned weights for the competition:

### **(1) National Significance (20 points)**

- (A) The Secretary considers the national significance of the proposed project.
- (B) In determining the national significance of the proposed project, the Secretary considers the following factors:
  - The potential contribution of the project to increased knowledge or understanding of educational problems, issues, or effective strategies.
  - The nature of the products (such as information, materials, processes, or techniques) likely to result from the project and the potential for their effective use in a variety of other settings.
  - The extent and quality of plans for disseminating results in ways that will allow others to use the information.
  - The potential for generalizing from project findings or results.

### **(2) Quality of the Project Design (35 points)**

- (A) The Secretary considers the quality of the design of the proposed project.
- (B) In determining the quality of the design of the proposed project, the Secretary considers the following factors:
  - How well and innovatively the project addresses statutory purposes, requirements, and any priority or priorities announced for the program.
  - The likelihood that the design of the project will successfully address the intended demonstrated educational need or needs.
  - The quality of the demonstration design and procedures for documenting Project activities and results.
  - The quality of the plan for evaluating the functioning and impact of the

project, including the objectivity of the evaluation and the extent to which the methods of evaluation are appropriate to the goals, objectives, and outcomes of the project.

**(3) Quality and Potential Contributions of Personnel (30 points)**

(A) The Secretary considers the quality and potential contributions of personnel for the proposed project.

(B) In determining the quality and potential contributions of personnel for the proposed project, the Secretary considers the following factors:

- The qualifications, including training and experience, of the project director or principal investigator.
- The qualifications, including training and experience, of key project personnel.
- The qualifications, including training and experience, of proposed consultants or subcontractors.

**(4) Adequacy of Resources (15 points)**

(A) The Secretary considers the adequacy of resources for the proposed project.

(B) In determining the adequacy of resources for the proposed project, the Secretary considers the following factors:

- The relevance and commitment of each partner in the project to the implementation and success of the project.
- Whether the budget is adequate to support the project.
- Whether the costs are reasonable in relation to the objectives and potential significance of the project.

## REQUIRED APPLICATIONS FORMS

*You will also need to download and complete the following required Federal forms at*

**<http://ocfo.ed.gov/grntinfo/appforms.htm>**

- ED Form 424--Application for Federal Education Assistance (Form and Instructions)
- ED Form 524--Budget Information, Non-Construction Programs
- ED Form 524--Instructions
- Standard Form 424B--Assurances, Non-Construction Programs
- ED80-0013--Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements
- ED80-0014--Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions
- Standard Form LLL--Disclosure of Lobbying Activities

## INTERGOVERNMENTAL REVIEW OF FEDERAL PROGRAMS

This appendix applies to each program that is subject to the requirements of Executive Order 12372 (Intergovernmental Review of Federal Programs) and the regulations in 34 CFR part 79.

The objective of the Executive order is to foster an intergovernmental partnership and to strengthen federalism by relying on State and local processes for State and local government coordination and review of proposed Federal financial assistance.

Applicants must contact the appropriate State Single Point of Contact to find out about, and to comply with, the State's process under Executive Order 12372. Applicants proposing to perform activities in more than one State should immediately contact the Single Point of Contact for each of those States and follow the procedure established in each of those States under the Executive order. A listing containing the Single Point of Contact for each State is included in this appendix.

In States that have not established a process or chosen a program for review, State, areawide, regional, and local entities may submit comments directly to the Department.

Any State Process Recommendation and other comments submitted by a State Single Point of Contact and any comments from State, areawide, regional, and local entities must be mailed or hand-delivered by the date indicated in the actual application notice to the following address: The Secretary, EO 12372 - CFDA 84.031, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202.

Proof of mailing will be determined on the same basis as applications (see 34 CFR 75.102). Recommendations or comments may be hand-delivered until 4:30 p.m. (Washington, DC time) on the date indicated in the actual application notice.

**PLEASE NOTE THAT THE ABOVE ADDRESS IS NOT THE SAME ADDRESS AS THE ONE TO WHICH THE APPLICANT SUBMITS ITS COMPLETED APPLICATION. DO NOT SEND APPLICATIONS TO THE ABOVE ADDRESS.**

This publication by the U.S. Department of Education (ED or the Department) is an unofficial version of the State Single Point of Contact (SPOC). The list is published by the Office of Management and Budget (OMB). The Department has made every effort to ensure the accuracy of the information contained in this unofficial version. However, the only official version of SPOC is posted on the Grants Management section of the OMB Web site:

<http://www.whitehouse.gov/omb/grants/spoc.html>. You may save a text version of this document at the aforementioned site. Please note it will necessary to put a row of space between each state listing.

## **STATE SINGLE POINTS OF CONTACT (SPOCs)**

It is estimated that in 2001 the Federal Government will outlay \$305.6 billion in grants to State and local governments. Executive Order 12372, "Intergovernmental Review of Federal Programs," was issued with the desire to foster the intergovernmental partnership and strengthen federalism by relying on State and local processes for the coordination and review of proposed Federal financial assistance and direct Federal development. The Order allows each State to designate an entity to perform this function. Below is a copy of the official list of those entities. States that are not listed on this page have chosen not to participate in the intergovernmental review process, and therefore do not have a SPOC. If you are located within one of these States, you may still send application materials directly to a Federal awarding agency.

<p><b><u>ARKANSAS</u></b></p> <p>Tracy L. Copeland            Manager, State Clearinghouse            Office of Intergovernmental Services            Department of Finance and Administration            1515 W. 7th St., Room 412            Little Rock, Arkansas 72203            Telephone: (501) 682-1074            Fax: (501) 682-5206            tlcopeland@dfa.state.ar.us</p>	<p><b><u>CALIFORNIA</u></b></p> <p>Grants Coordination            State Clearinghouse            Office of Planning and Research            P.O. Box 3044, Room 222            Sacramento, California 95812-3044            Telephone: (916) 445-0613            Fax: (916) 323-3018            state.clearinghouse@opr.ca.gov</p>
<p><b><u>DELAWARE</u></b></p> <p>Charles H. Hopkins            Executive Department            Office of the Budget            540 S. Dupont Highway, 3rd Floor            Dover, Delaware 19901            Telephone: (302) 739-3323            Fax: (302) 739-5661</p>	<p><b><u>DISTRICT OF COLUMBIA</u></b></p> <p>Ron Seldon            Office of Grants Management and Development            717 14th Street, NW, Suite 1200            Washington, DC 20005            Telephone: (202) 727-1705            Fax: (202) 727-1617</p>

chopkins@state.de.us	ogmd-ogmd@dcgov.org
<p><b><u>FLORIDA</u></b></p> <p>Florida State Clearinghouse  Department of Community Affairs  2555 Shumard Oak Blvd.  Tallahassee, Florida 32399-2100  Telephone: (850) 922-5438  (850) 414-5495 (direct)  Fax: (850) 414-0479</p>	<p><b><u>GEORGIA</u></b></p> <p>Georgia State Clearinghouse  270 Washington Street, SW  Atlanta, Georgia 30334  Telephone: (404) 656-3855  Fax: (404) 656-7901  gach@mail.opb.state.ga.us</p>
<p><b><u>ILLINOIS</u></b></p> <p>Virginia Bova  Department of Commerce  and Community Affairs  James R. Thompson Center  100 West Randolph, Suite 3-400  Chicago, Illinois 60601  Telephone: (312) 814-6028  Fax (312) 814-8485  vbova@commerce.state.il.us</p>	<p><b>IOWA</b></p> <p>Steven R. McCann  Division of Community and Rural  Development  Iowa Department of Economic  Development  200 East Grand Avenue  Des Moines, Iowa 50309  Telephone: (515) 242-4719  Fax: (515) 242-4809  steve.mccann@ided.state.ia.us</p>
<p><b>KENTUCKY</b></p> <p>Ron Cook  Department for Local Government  1024 Capital Center Drive, Suite 340  Frankfort, Kentucky 40601  Telephone: (502) 573-2382  Fax: (502) 573-2512  ron.cook@mail.state.ky.us</p>	<p><b>MAINE</b></p> <p>Joyce Benson  State Planning Office  184 State Street  38 State House Station  Augusta, Maine 04333  Telephone: (207) 287-3261  (207) 287-1461 (direct)  Fax: (207) 287-6489  joyce.benson@state.me.us</p>
<p><b><u>MARYLAND</u></b></p> <p>Linda Janey  Manager, Clearinghouse  and Plan Review Unit  Maryland Office of Planning  301 West Preston Street - Room  1104  Baltimore, Maryland 21201-2305  Telephone: (410) 767-4490</p>	<p><b>MICHIGAN</b></p> <p>Richard Pfaff  Southeast Michigan Council of  Governments  535 Griswold, Suite 300  Detroit, Michigan 48226  Telephone: (313) 961-4266  Fax: (313) 961-4869  pfaff@semcog.org</p>

<p>Fax: (410) 767-4480 linda@mail.op.state.md.us</p>	
<p><b>MISSISSIPPI</b></p> <p>Cathy Mallette Clearinghouse Officer Department of Finance and Administration 1301 Woolfolk Building, Suite E 501 North West Street Jackson, Mississippi 39201 Telephone: (601) 359-6762 Fax: (601) 359-6758</p>	<p><b><u>MISSOURI</u></b></p> <p>Lois Pohl Federal Assistance Clearinghouse Office of Administration P.O. Box 809 Truman Building, Room 840 Jefferson City, Missouri 65102 Telephone: (573) 751-4834 Fax: (573) 522-4395 pohll_@mail.ia.state.mo.us</p>
<p><b><u>NEVADA</u></b></p> <p>Heather Elliott Department of Administration State Clearinghouse 209 E. Musser Street, Room 200 Carson City, Nevada 89701 Telephone: (775) 684-0209 Fax: (775) 684-0260 helliott@govmail.state.nv.us</p>	<p><b><u>NEW HAMPSHIRE</u></b></p> <p>Jeffrey H. Taylor Director New Hampshire Office of State Planning Attn: Intergovernmental Review Process Mike Blake 2-1/2 Beacon Street Concord, New Hampshire 03301 Telephone: (603) 271-2155 Fax: (603) 271-1728 jtaylor@osp.state.nh.us</p>
<p><b><u>NEW MEXICO</u></b></p> <p>Ken Hughes Local Government Division Room 201 Bataan Memorial Building Santa Fe, New Mexico 87503 Telephone: (505) 827-4370 Fax: (505) 827-4948 khughes@dfa.state.nm.us</p>	<p><b><u>NORTH CAROLINA</u></b></p> <p>Jeanette Furney Department of Administration 1302 Mail Service Center Raleigh, North Carolina 27699-1302 Telephone: (919) 807-2323 Fax: (919) 733-9571 jeanette.furney@ncmail.net</p>
<p><b><u>NORTH DAKOTA</u></b></p> <p>Jim Boyd Division of Community Services 600 East Boulevard Ave, Dept 105 Bismarck, North Dakota 58505-0170 Telephone: (701) 328-2094</p>	<p><b>RHODE ISLAND</b></p> <p>Kevin Nelson Department of Administration Statewide Planning Program One Capitol Hill Providence Rhode Island 02908-5870</p>

<p>Fax: (701) 328-2308 jboyd@state.nd.us</p>	<p>Telephone: (401) 222-2093 Fax: (401) 222-2083 knelson@doa.state.ri.us</p>
<p><b>SOUTH CAROLINA</b></p> <p>Omeagia Burgess Budget and Control Board Office of State Budget 1122 Ladies Street, 12th Floor Columbia, South Carolina 29201 Telephone: (803) 734-0494 Fax: (803) 734-0645 aburgess@budget.state.sc.us</p>	<p><b><u>TEXAS</u></b></p> <p>Denise S. Francis Director, State Grants Team Governor's Office of Budget and Planning P.O. Box 12428 Austin, Texas 78711 Telephone: (512) 305-9415 Fax: (512) 936-2681 dfrancis@governor.state.tx.us</p>
<p><b><u>UTAH</u></b></p> <p>Carolyn Wright Utah State Clearinghouse Governor's Office of Planning and Budget State Capitol, Room 114 Salt Lake City, Utah 84114 Telephone: (801) 538-1535 Fax: (801) 538-1547 cwright@gov.state.ut.us</p>	<p><b>WEST VIRGINIA</b></p> <p>Fred Cutlip, Director Community Development Division West Virginia Development Office Building #6, Room 553 Charleston, West Virginia 25305 Telephone: (304) 558-4010 Fax: (304) 558-3248 fcutlip@wvdo.org</p>
<p><b><u>WISCONSIN</u></b></p> <p>Jeff Smith Section Chief, Federal/State Relations Wisconsin Department of Administration 101 East Wilson Street - 6th Floor P.O. Box 7868 Madison, Wisconsin 53707 Telephone: (608) 266-0267 Fax: (608) 267-6931 jeffrey.smith@doa.state.wi.us</p>	<p><b>AMERICAN SAMOA</b></p> <p>Pat M. Galea'i Federal Grants/Programs Coordinator Office of Federal Programs Office of the Governor/Department of Commerce American Samoa Government Pago Pago, American Samoa 96799 Telephone: (684) 633-5155 Fax: (684) 633-4195 pmgaleai@samoatelco.com</p>
<p><b>GUAM</b></p> <p>Director Bureau of Budget and Management Research</p>	<p><b>PUERTO RICO</b></p> <p>Jose Caballero / Mayra Silva Puerto Rico Planning Board Federal Proposals Review Office</p>

Office of the Governor P.O. Box 2950 Agana, Guam 96910 Telephone: 011-671-472-2285 Fax: 011-472-2825 jer@ns.gov.gu	Minillas Government Center P.O. Box 41119 San Juan, Puerto Rico 00940-1119 Telephone: (787) 723-6190 Fax: (787) 722-6783
<b>NORTH MARIANA ISLANDS</b>  Ms. Jacoba T. Seman Federal Programs Coordinator Office of Management and Budget Office of the Governor Saipan, MP 96950 Telephone: (670) 664-2289 Fax: (670) 664-2272 omb.jseman@saipan.com	<b>VIRGIN ISLANDS</b>  Ira Mills Director, Office of Management and Budget #41 Norre Gade Emancipation Garden Station, Second Floor Saint Thomas, Virgin Islands 00802 Telephone: (340) 774-0750 Fax: (340) 776-0069 Irmills@usvi.org

Changes to this list can be made only after OMB is notified by a State's officially designated representative. E-mail messages can be sent to [grants@omb.eop.gov](mailto:grants@omb.eop.gov). If you prefer, you may send correspondence to the following postal address:

Attn: Grants Management  
Office of Management and Budget  
New Executive Office Building, Suite 6025  
725 17th Street, NW

Washington, DC 20503

## **NOTICE TO ALL APPLICANTS: The Government Performance and Results Act (GPRA)**

### **What is GPRA?**

The Government Performance and Results Act of 1993 is a straightforward statute that requires all Federal agencies to manage their activities with attention to the consequences of those activities. Each agency is to clearly state what it intends to accomplish, identify the resources required, and periodically report their progress to the Congress. In doing so, it is expected that GPRA will contribute to improvements in accountability for the expenditures of public funds, improve Congressional decision-making through more objective information on the effectiveness of Federal programs, and promote a new government focus on results, service delivery, and customer satisfaction.

### **How has the United States Department of Education Responded to the GPRA Requirements?**

As required by GPRA, the United States Department of Education (the Department) has prepared a strategic plan for 1998-2002. This plan reflects the Department's priorities and integrates them with its mission and program authorities and describes how the Department will work to improve education for all children and adults in the United States. The Department's goals, as listed in the plan, are:

- Goal 1:** Help all students reach challenging academic standards so that they are prepared for responsible citizenship, further learning, and productive employment.
- Goal 2:** Build a solid foundation for learning for all children.
- Goal 3:** Ensure access to postsecondary education and lifelong learning.
- Goal 4:** Make the United States Department of Education a high performance organization by focusing on results, service quality, and customer satisfaction.

## PROGRAM LEGISLATION

### Public Law 103-227

#### SEC. 601. INTERNATIONAL EDUCATION PROGRAM.

(a) PROGRAM ESTABLISHED- The Secretary, with the concurrence of the Director of the United States Information Agency and with the foreign policy guidance of the Secretary of State, shall carry out an International Education Program in accordance with this section that shall provide for--

(1) the study of international education programs and delivery systems;  
and

(2) an international education exchange program.

(b) ASSESSMENT AND INFORMATION- The Secretary shall award grants for the study, evaluation, and analysis of education systems in other nations, particularly Great Britain, France, Germany and Japan. Such studies shall focus upon a comparative analysis of curriculum, methodology, and organizational structure, including the length of the school year and school day. In addition, the studies shall provide an analysis of successful strategies employed by other nations to improve student achievement, with a specific focus upon application to schooling and the National Education Goals.

(c) INTERNATIONAL EDUCATION EXCHANGE-

(1) REQUIREMENT-

(A) IN GENERAL- The Secretary, in consultation with the Director of the United States Information Agency, shall carry out a program to be known as the International Education Exchange Program. Under such program the Secretary shall award grants to or enter into contracts with organizations with demonstrated effectiveness or expertise in international achievement comparisons, in order to-

(i) make available to educators from eligible countries exemplary curriculum and teacher training programs in civics and government education and economic education developed in the United States;

(ii) assist eligible countries in the adaptation and implementation of such programs or joint research concerning such programs;

(iii) create and implement educational programs for United States students which draw upon the experiences of emerging constitutional democracies;

(iv) provide a means for the exchange of ideas and experiences in civics and government education and economic education among political, educational, and private sector leaders of participating eligible countries;  
and

(v) provide support for--

(I) research and evaluation to determine the effects of educational programs on students' development of the knowledge, skills, and traits of character

essential for the preservation and improvement of constitutional democracy; and

(II) effective participation in and the preservation and improvement of an efficient market economy.

(B) PROGRAM ADMINISTRATION- The Secretary and the Director of the United States Information Agency, or their designees, shall be jointly responsible for the design of the program described in subparagraph (A). The Secretary and the Director of the United States Information Agency shall name to an oversight committee an equal number of representatives. Such committee shall determine the specifications for requests for proposals, the eligibility and review criteria for proposals, and the review process for proposals, for grants or contracts under this section. The Director of the United States Information Agency shall have particular responsibility for ensuring that programs assisted under this section are not duplicative of other efforts in the target countries and that foreign partner institutions are creditable.

(C) RESERVATIONS- In carrying out the program described in subparagraph (A), there shall be reserved in each fiscal year--

(i) 50 percent of the amount available to carry out this subsection for civics and government education activities; and

(ii) 50 percent of such amount available to carry out this subsection for economic education activities.

(2) CONTRACT AUTHORIZED-

(A) IN GENERAL- The Secretary, in consultation with the Director of the United States Information Agency, is authorized to contract with independent nonprofit educational organizations to carry out the provisions of this subsection.

(B) NUMBER- The Secretary, in consultation with the Director of the United States Information Agency, shall award at least 1 but not more than 3 contracts described in subparagraph (A) in each of the areas described in clauses (i) and (ii) of paragraph (1)(B).

(C) AVOIDANCE OF DUPLICATION- The Secretary, in consultation with the Director of the United States Information Agency, shall award contracts described in subparagraph (A) so as to avoid duplication of activities in such contracts.

(D) REQUIREMENTS- Each organization with which the Secretary enters into a contract pursuant to subparagraph (A) shall--

(i) be experienced in--

(I) the development and national implementation of curricular programs in civics and government education and economic education for students from grades kindergarten through 12 in local, intermediate, and State educational agencies, in schools funded by the Bureau, and in private schools throughout the Nation with the cooperation and assistance of national professional educational organizations, colleges and universities, and private sector organizations;

(II) the development and implementation of cooperative university and school-based inservice training programs for teachers of grades kindergarten through grade 12 using scholars from such relevant disciplines as political science, political philosophy, history, law and economics;

(III) the development of model curricular frameworks in civics and government education and economic education;

(IV) the administration of international seminars on the goals and objectives of civics and government education or economic education in constitutional democracies (including the sharing of curricular materials) for educational leaders, teacher trainers, scholars in related disciplines, and educational policymakers; and

(V) the evaluation of civics and government education or economic education programs; and

(ii) have the authority to subcontract with other organizations to carry out the provisions of this subsection.

(3) ACTIVITIES- The international education program described in this subsection shall--

(A) provide eligible countries with--

- (i) seminars on the basic principles of United States constitutional democracy and economics, including seminars on the major governmental and economic institutions and systems in the United States, and visits to such institutions;
- (ii) visits to school systems, institutions of higher learning, and nonprofit organizations conducting exemplary programs in civics and government education and economic education in the United States;
- (iii) home stays in United States communities;
- (iv) translations and adaptations regarding United States civics and government education and economic education curricular programs for students and teachers, and in the case of training programs for teachers translations and adaptations into forms useful in schools in eligible countries, and joint research projects in such areas;
- (v) translation of basic documents of United States constitutional government for use in eligible countries, such as The Federalist Papers, selected writings of Presidents Adams and Jefferson and the Anti-Federalists, and more recent works on political theory, constitutional law and economics; and
- (vi) research and evaluation assistance to determine--
  - (I) the effects of educational programs on students' development of the knowledge, skills and traits of character essential for the preservation and improvement of constitutional democracy; and

- (II) effective participation in and the preservation and improvement of an efficient market economy;
- (B) provide United States participants with--
  - (i) seminars on the histories, economics, and governments of eligible countries;
  - (ii) visits to school systems, institutions of higher learning, and organizations conducting exemplary programs in civics and government education and economic education located in eligible countries;
  - (iii) home stays in eligible countries;
  - (iv) assistance from educators and scholars in eligible countries in the development of curricular materials on the history, government and economics of such countries that are useful in United States classrooms;
  - (v) opportunities to provide on-site demonstrations of United States curricula and pedagogy for educational leaders in eligible countries; and
  - (vi) research and evaluation assistance to determine--
    - (I) the effects of educational programs on students' development of the knowledge, skills and traits of character essential for the preservation and improvement of constitutional democracy; and
    - (II) effective participation in and improvement of an efficient market economy; and
- (C) assist participants from eligible countries and the United States in participating in international conferences on civics and government education and economic education for educational leaders, teacher trainers, scholars in related disciplines, and educational policymakers.

(4) PARTICIPANTS- The primary participants in the international education program assisted under this subsection shall be leading educators in the areas of civics and government education and economic education, including curriculum and teacher training specialists, scholars in relevant disciplines, and educational policymakers, from the United States and eligible countries.

(5) PERSONNEL AND TECHNICAL EXPERTS- The Secretary is authorized to provide Department of Education personnel and technical experts to assist eligible countries to establish and implement a database or other effective methods to improve educational delivery systems, structure and organization.

(6) DEFINITIONS- For the purpose of this subsection the term 'eligible country' means a Central European country, an Eastern European country, Lithuania, Latvia, Estonia, Georgia, the Commonwealth of Independent States, and any country that formerly was a republic of the Soviet Union whose political independence is recognized in the United States.

(d) AUTHORIZATION OF APPROPRIATIONS-

(1) ASSESSMENT AND INFORMATION- There are authorized to be appropriated \$1,000,000 for fiscal year 1995, and such sums as may be necessary for each of the fiscal years 1996 through 1999, to carry out subsection (b).

(2) INTERNATIONAL EDUCATION EXCHANGE- There are authorized to be appropriated \$10,000,000 for fiscal year 1995, and such sums as may be necessary for each of the fiscal years 1996 through 1999, to carry out subsection (c).

## **INSTRUCTIONS FOR TRANSMITTING APPLICATION**

All applications must be postmarked or hand delivered by **July 9, 2001**. The closing date and procedures for guaranteeing timely submission will be strictly observed.

### **Applications Sent by Mail**

Applications must be mailed on or before the deadline date to:

U.S. Department of Education  
Application Control Center  
Room 3633  
ATTN: CFDA 84.304A  
Washington, DC 20202-4725

Applications received after the deadline date will not be considered for funding unless the applicant can show one of the following as proof of mailing:

- 1) A legibly dated U.S. Postal Service postmark;
- 2) A legible mail receipt with the date of the mailing stamped by the U.S. Postal service
- 3) A dated shipping label, invoice, or receipt from a commercial carrier; or
- 4) Any other proof of mailing acceptable to the Secretary.

If you mail an application through the U.S. Postal Service, we do not accept either of the following as proof of mailing:

- 1) A mail receipt that is dated by the U.S. Postal Service.
- 2) A mail receipt that is not dated by the U.S. Postal Service.

An applicant should note that the U.S. Postal Service does not uniformly provide a fated postmark. Before relying on this method, an applicant should check with its local post office.

Each late applicant will be notified that its application will not be considered.

### **If You Deliver Your Application By Hand**

You or your courier must hand deliver your application by 4:30 p.m. (Washington, DC time) on or before the deadline date to:

U.S. Department of Education  
Application Control Center  
Attn: (CDFA 84.304A)  
Regional Office Building 3, Room 3633  
7<sup>th</sup> and D Streets SW  
Washington, DC 20202-4725

## **IMPORTANT NOTICE TO PROSPECTIVE PARTICIPANTS IN U.S. DEPARTMENT OF EDUCATION GRANT AND CONTRACT PROGRAMS**

Applicants for grants from the U.S. Department of Education (ED) have to compete for limited funds.

Deadlines assure all applicants that they will be treated fairly and equally, without last minute haste. For these reasons, ED must set strict deadlines for grant applications. Prospective applicants can avoid disappointment if they understand that.

**Failure to meet a deadline will mean that an application will be rejected without any consideration.**

The rules, including the deadline, for applying for each grant are published individually in the Federal Register. A one-year subscription to the Register may be obtained by sending \$555.00 to Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402-9371. (Send check or money order only, no cash or stamps.)

The instructions in the Federal Register must be followed exactly. Do not accept any other advice you may receive. No ED employees are authorized to extend any deadline published in the Federal Register.

Questions regarding submission of applications may be addressed to:

U.S. Department of Education  
Application Control Center  
Washington, DC 20202-4725

### **Contracts**

Competitive procurement actions undertaken by the ED are governed by the Federal Procurement Regulation and implementing ED Procurement Regulation.

Generally, prospective competitive procurement actions are synopsisized in the Commerce Business Daily (CBD). Prospective offerors are therein advised of the nature of the procurement and where to apply for copies of the Request for Proposals (RFP).

Offerors are advised to be guided solely by the contents of the CBD synopsis and the instructions contained in the RFP. Questions regarding the submission of offers should be addressed to the Contracts Specialist identified on the face page of the RFP.

Offers are judged in competition with others, and failure to conform with any substantive requirements of the RFP will result in rejection of the offer without any consideration whatever.

Do not accept any advice you receive that is contrary to instructions contained in either the CBD synopsis or the RFP. No ED employee is authorized to consider a proposal which is non-responsive to the RFP.

A subscription to the CBD is available for \$208.00 per year via second class mailing or \$261.00 per year via first class mailing. Information included in the Federal Acquisition Regulation is contained in Title 48, Code of Federal Regulations, Chapter 1 (\$49.00).

The foregoing publication may be obtained by sending your check or money order only, no cash or stamps, to: Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402-9371.

In an effort to be certain this important information is widely disseminated, this notice is being included in all ED mail to the public. You may, therefore, receive more than one notice. If you do, we apologize for any annoyance it may cause you.

ED Form 5348, 8/92

## **GRANT APPLICATION RECEIPT OF ACKNOWLEDGMENT**

If you fail to receive the notification of application receipt within 15 days from the closing date, contact:

U.S. Department of Education  
Application Control Center  
(202) 708-9493

### **GRANT AND CONTRACT FUNDING INFORMATION**

The U.S. Department of Education provides information about grant and contract opportunities electronically in two ways:

ED Web Site: <http://www.ed.gov>

OCFO Web Site: <http://www.ocfo.ed.gov>