

**Resolution Agreement**  
**Stevens-Henager College (College)**  
**Complaint No. 08-15-2203**

In order to resolve the above-referenced complaint filed against the College and opened for investigation by the U.S. Department of Education, Office for Civil Rights (OCR) pursuant to Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794 (Section 504) and its implementing regulation at 34 C. F. R. part 104, the College agrees to implement the following Resolution Agreement.

The College has agreed to take steps necessary to ensure compliance with Section 504 to resolve the allegations of this complaint. The College's decision to enter into this Agreement is not an admission of liability or wrong-doing, nor shall it be construed as such.

1. The College will draft, for OCR's approval, in-service training materials and identify one or more persons knowledgeable about Section 504 who will provide the training. The training will include, at minimum:
  - a) A review of the College's responsibility to comply with Section 504, which states that educational institutions under OCR's jurisdiction may not discriminate against any person on the basis of disability;
  - b) An explanation of what constitutes disability discrimination, including examples of disability discrimination;
  - c) A provision stating that the College commits to following the provisions of 34 C.F.R. §§ 104.44, which deals with the provision of academic adjustments for a qualified individual with a disability; and
  - d) A statement by the College that it does not tolerate disability discrimination, that such conduct is prohibited by law, and that effective action, including disciplinary action where appropriate, will be taken.

**REPORTING REQUIREMENT:** The College will submit documentation outlining the training plan that required in Item #2 to OCR. Such documentation will include:

- The draft training materials for OCR's review and approval.
  - Identification of the intended trainer(s) and information about the trainer's qualifications.
2. Within thirty (30) calendar days of OCR's approval of the training materials and the intended trainer(s), the College will schedule and conduct an in-service training for the Instructor who taught the Complainant's XXXX course and any other individuals whom the College would like to invite to this training.

**REPORTING REQUIREMENT:** Within ten (10) calendar days after the conclusion of the training, the College will submit to OCR proof that the training was provided. Such documentation will include:

