

RESOLUTION AGREEMENT

Canon City School District Case Number 08-15-1071

The U.S. Department of Education, Office for Civil Rights (OCR), initiated the above-referenced complaint against the Canon City School District (“District”), pursuant to Section 504 of the Rehabilitation Act of 1973 and its implementing regulation at 34 C.F.R. Part 104, which prohibit discrimination on the basis of disability in programs and activities that receive Federal financial assistance from the Department; and Title II of the Americans with Disabilities Act of 1990 and its implementing regulation at 28 C.F.R. Part 35, which prohibit discrimination on the basis of disability by public entities. The District agrees to implement the following terms of this Resolution Agreement.

- 1) By August 1, 2015, the District shall submit to OCR for its review and approval procedures (Procedures) to address the District’s obligation to ensure it provides “effective communication” for deaf or hearing impaired parents, family members, or other companions of students who are enrolled in District schools. The District will ensure that the Procedures require the District to provide appropriate auxiliary aids and services, including interpreters, as required under Section 504 of the Rehabilitation Act of 1973 and its implementing regulation at 34 C.F.R. Part 104, and Title II of the Americans with Disabilities Act of 1990 and its implementing regulation at 28 C.F.R. Part 35. Specifically, the procedures shall require the District to provide interpreters, if requested and appropriate, to all individuals who seek to participate in or benefit from the District’s services, programs or activities, similar to other parents/guardians and family members, such as student registration, parent-teacher conferences, meetings, ceremonies, performances, open houses, and field trips.” The District will continue to make changes until it receives OCR’s approval.

REPORTING REQUIREMENT

By July 1, 2015, the District will submit to OCR the Procedures for OCR’s review.

- 2) Within 15 calendar days of the written notification from OCR that the Procedures in Term 1 are approved, the District will adopt and implement the Procedures.

REPORTING REQUIREMENT

Within 10 calendar days of the adoption of the Procedures, the District will provide OCR with a copy of the Procedures as published and implemented, a statement confirming its publication and implementation of the Procedures, and a description of the location/s of the Procedures as published, including the link to the online posting of the Procedures.

- 3) Within 15 calendar days of the written notification from OCR that OCR has approved the Procedures in Term 1, the District will issue a memorandum (Memo) to all Principals and Vice/Assistant Principals of all District schools and programs. Within 15 calendar days of the date of the start of the 2015-2016 school year, all Principals and Assistant Principals of

all District schools and programs will issue and discuss a copy of the same Memo to all remaining school and program District staff. The Memo shall notify the recipients that the District implemented new procedures designed to ensure the District provides “effective communication.” The Memo shall notify the recipients that the District now requires schools to provide interpreters, if requested and appropriate, to all individuals, including parents, relatives, and companions, who seek to participate in or benefit from any of the school’s or district’s services, programs or activities, such as and including student registration, parent-teacher conferences, meetings, ceremonies, performances, open houses, and field trips. The Principals and Assistant Principals shall provide a document to the Superintendent indicating that the Memo was distributed and discussed, and include the list of staff members in attendance. Should a staff member be absent from the meeting, the Principal or Assistant Principal will meet with the staff member individually to ensure that all staff members have received the information and have been accounted for.

REPORTING REQUIREMENT

Within 30 days of the date of OCR’s approval of the Procedures in Term 1, the District will provide OCR with a copy of the Memo, and documentation showing the Principals and Vice/Assistant Principals have read and understand the Procedures. Within 30 days of the start of the 2015-2016 school year, the District will provide OCR with the same documentation for the remaining District staff.

- 4) Within 15 calendar days of the written notification from OCR that OCR has approved the Procedures in Term 1, the District shall submit to OCR for its review and approval a letter (Letter) to all parents and guardians who are deaf or hard of hearing (that the District is aware of) of students enrolled in the District. The Letter shall notify the recipients that the District now requires the schools to provide interpreters, if requested and appropriate, to all individuals, including parents, relatives, and companions, who seek to participate in or benefit from any of the school’s or district’s services, programs or activities, such as and including student registration, parent-teacher conferences, meetings, ceremonies, performances, open houses, and field trips. Additionally, the Letter shall explain the District’s process for requesting an interpreter. The District will continue to make changes until it receives OCR’s approval.

REPORTING REQUIREMENT

Within 15 calendar days of the written notification from OCR that OCR has approved the Procedures in Term 1, the District will submit to OCR the Letter for OCR’s review.

- 5) Within 7 calendar days of the written notification from OCR that the Letter in Term 4 is approved, the District will send the Letter to the necessary recipients.

Within 7 calendar days the District issues the letter, the District shall provide OCR with documentation demonstrating compliance with Term 4. At the minimum, the District will provide OCR with a copy of the Letter and a list of all Deaf or hard of hearing parents and guardians who are Deaf or hard of hearing of students enrolled in the District that the District

